



*Sutter Buttes From  
The Meridian Basin*

# Proposed Budget

## Fiscal Year 2009-2010

### Volume I

**SUBMITTED BY**

**LARRY T. COMBS**  
County Administrative Officer  
**STEPHANIE J. LARSEN**  
Assistant County Administrator  
**SHAWNE M. CORLEY**  
Deputy County Administrative Officer  
**BARBARA KINNISON, CPA**  
Deputy County Administrative Officer

**PUBLISHED BY**

**LARRY MONTNA**  
District 1  
**STANLEY CLEVELAND JR.**  
District 2, Vice Chairman  
**LARRY MUNGER**  
District 3  
**JIM WHITEAKER**  
District 4, Chairman  
**JAMES GALLAGHER**  
District 5

Cover photo by Chuck Smith  
Sutter County Public Information Officer

# **COUNTY OFFICERS**

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Supervisor, District 2	Stanley Cleveland Jr., Vice Chairman
Supervisor, District 3	Larry Munger
Supervisor, District 4	Jim Whiteaker, Chairman
Supervisor, District 5	James Gallagher

## **ELECTED OFFICIALS**

Assessor	Michael V. Strong
Auditor-Controller	Robert E. Stark
Clerk-Recorder	Donna M. Johnston
District Attorney	Carl V. Adams
Sheriff-Coroner	J. Paul Parker
Treasurer-Tax Collector	Jim Stevens

## **APPOINTED OFFICERS & DEPARTMENT HEADS**

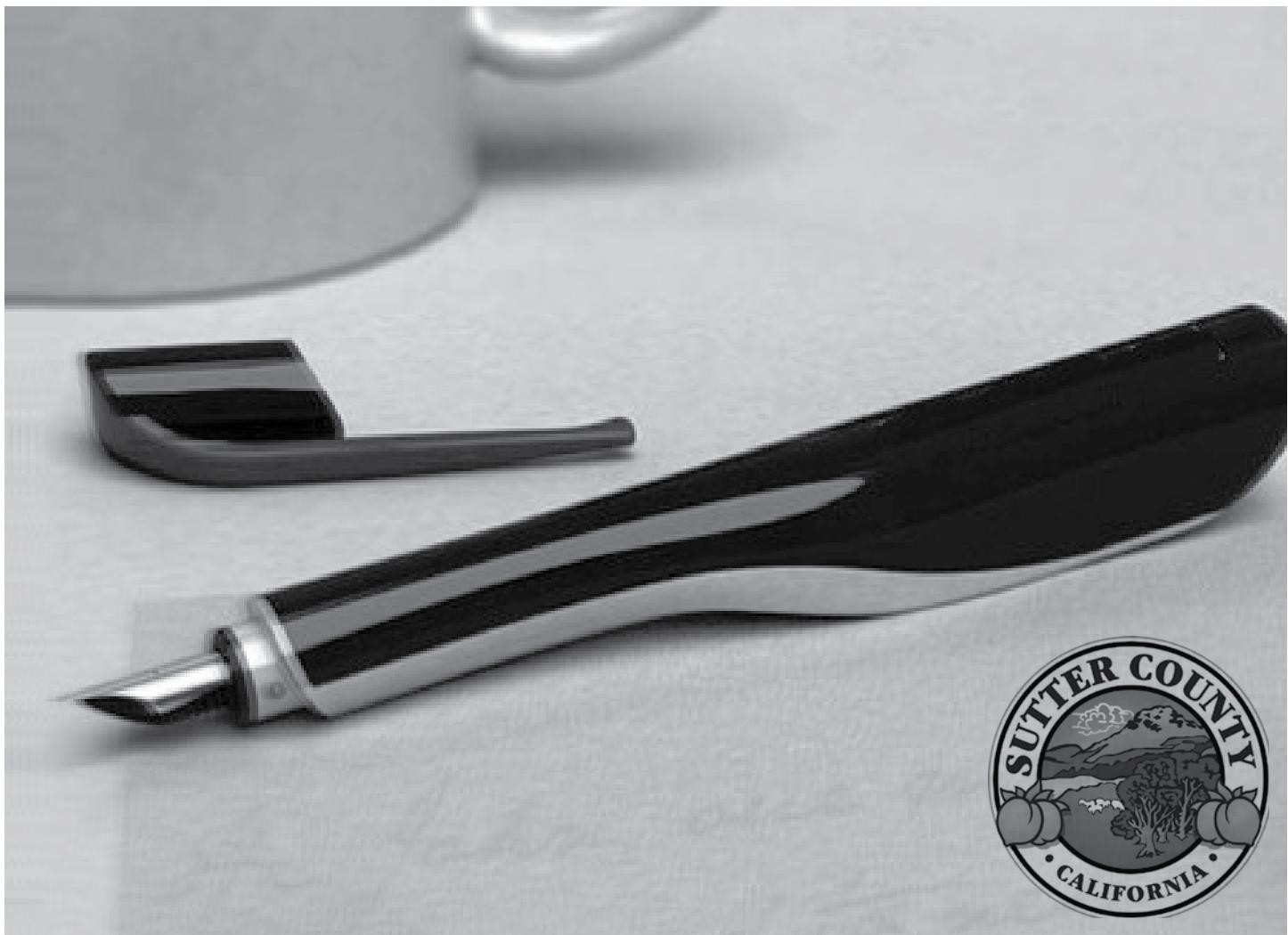
County Administrative Officer	Larry T. Combs
Agricultural Commissioner- Sealer of Weights and Measures	Mark Quisenberry
Community Services Director	Larry Bagley
County Counsel	Ronald S. Erickson
Director of Child Support Services	Jamie E. Murray
Farm Advisor	Mike Murray
Human Services Director	Joan Hoss
Director of Information Technology	John Forberg
Librarian	Roxanna Parker
Museum Director/Curator	Julie Stark
Personnel Director	Mary Lynn Carlton
Chief Probation Officer	Christine D. Odom
Public Defender	Mark Van den Heuvel
Public Works Director	Douglas R. Gault
Veterans Services Officer	Marvin King



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# Budget Message

Larry T. Combs  
County Administrative Officer



*County of Sutter*  
*Office of the County Administrator*

*... established 1850*

June 30, 2009

To: The Honorable Board of Supervisors  
Re: Proposed Budget for Fiscal Year 2009-10

***“Sutter home values down 45% from November 2006 peak”***  
***“Dow Jones plunges 47% since June 2008 high”***  
***“LAO estimates State deficit at \$24.3 billion”***  
***“California out of cash sometime in July”***  
***“Economists see recession lasting well into 2010”***

Virtually every financial headline holds grim news. The national economy is sputtering, unemployment is growing, and home values have been plunging. In response, families are eliminating unnecessary expenditures, causing businesses to fail and sales tax revenue to plummet. The State of California and its polarized Legislature have continually passed get-out-of-town budgets, postponing the hard decisions. Their day of reckoning is here, and it will undoubtedly affect Sutter County's finances.

Sutter County has been preparing for this moment for 18 years. In 1991, my Proposed Budget for FY 1991-92 included giving lay-off notices to 21 employees in the Sheriff's Office and the Library. Although we ultimately were able to save all 21 positions, it was a difficult position to put our employees in. When County employees are laid off (or even threatened with lay-offs), their families suffer and our local economy suffers. We didn't want this to happen again.

For the last 18 years, the Sutter County Board of Supervisors has increased reserves at every opportunity, saving unexpended funds at the end of a fiscal year and setting aside one-time windfalls. More importantly, the Board of Supervisors has resisted the urge to expand County programs to unsustainable levels. While the State acted as if high-flying stock markets and soaring home prices were going to last forever and increased spending accordingly, the Sutter County Board of Supervisors continued its conservative course.

This path has served the County and its citizens well. As of July 1, 2008 (final figures for the current fiscal year are unavailable until after final close-out), the County held \$27.3 million in General Fund reserves and designations and an additional \$25.2 million in reserves and designations in other funds. We knew that another economic downturn was inevitable someday, and we planned to be prepared for it. Barring drastic State actions, our reserves can last us 3-5 years.

There are a number of reasons for concern:

- Locally, falling property values and a rise in foreclosures, coupled with the shrinking economy, has led to a decline in property and sales tax revenues.
- The State's budget crisis can no longer be ignored or papered-over. The State has an estimated \$24 billion gap that is unlikely to be closed without severe budget cuts that will slash County functions.
- In addition to the State's budget crisis, it has a cash-flow crisis. As of this writing, the State Treasurer estimates that the State's wallet will be empty by mid-July – if not sooner. Governor Schwarzenegger has vowed to shut down State government altogether rather than rely on ruinous emergency borrowing. However, the State has made numerous proposals to defer payments to counties for programs that we, as subdivisions of the State, are required to provide on the State's behalf.

### **Home Values and Property Tax Revenues**

Homes: the long-standing foundation of the American dream. Until recently, Americans could count on a slow but steady rise in home appreciation. As everyone knows, home prices soared in the middle years of this decade. When the bubble burst, many Americans found themselves owing more than their homes were worth, or found themselves in adjustable mortgages they couldn't afford. Unable to afford or sell their homes, many of these homeowners were forced into foreclosure.

An increasing number of foreclosures has accelerated the decline in housing values, triggering resales at lower prices and significantly decreasing assessed valuations. The Assessor and the County Administrative Officer project a 5% decline in total assessed valuation for FY 2009-10, countywide – an estimated loss of \$600,000 to the Sutter County General Fund compared to FY 2008-09. The decline in property taxes also affects the Road Fund, the County Service Areas offering fire protection services, and several special districts providing lighting, drainage, and water services.

The housing market is the most critical component of personal net worth for most citizens. There are a total of 22,714 households in Sutter County, the vast majority of which – 18,897 – are located in Yuba City. As of April 2009, the median housing value for Sutter County was \$151,173, a steep 34.2% decline over the last 12 months.<sup>1</sup> Still, neither Sutter County nor nearby Sacramento County make the “top 10” list in California for declines in housing value.<sup>2</sup>

Have home prices bottomed out? Is a market recovery on the way? It's virtually impossible to tell. As the graph below shows, Yuba City median home values have

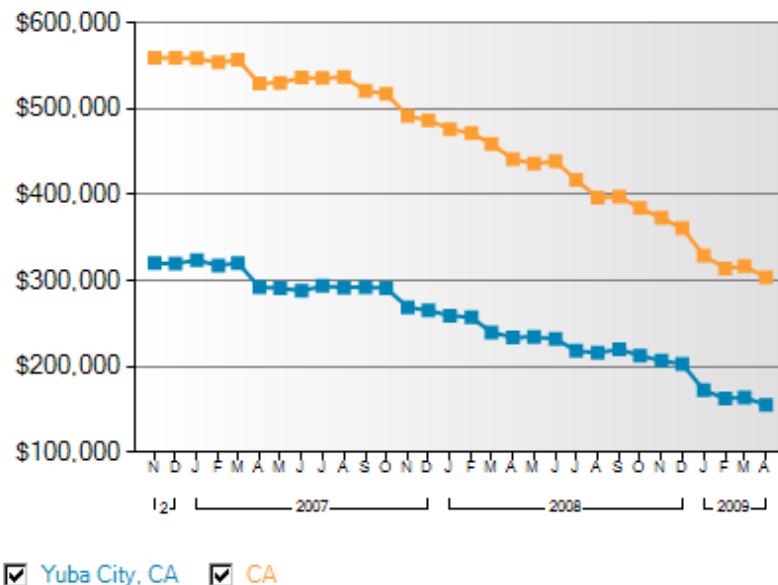
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<sup>1</sup> Housing market data cited in this document was obtained from RealtyTrac.com.

<sup>2</sup> The top five counties nationwide in foreclosure activity are Clark County (Las Vegas), NV; Osceola County (Kissimmee), FL; Lee County (Ft Myers), FL; Nye County (Tonopah), NV; and Madera County, CA. The top ten California cities are: Adelanto, San Jacinto, Elk Grove, Calexico, Bonita, Heber, San Bernardino, Delano, Imperial, and Winnetka. Sutter County ranks 32<sup>nd</sup>.

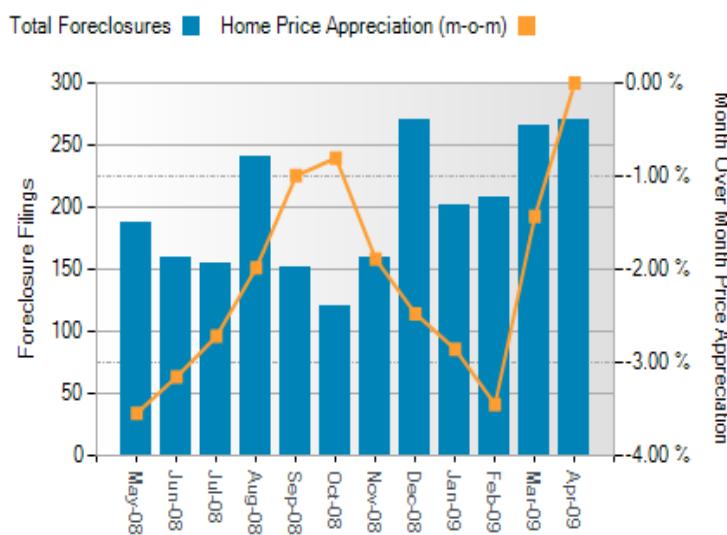
steadily declined from \$320,100 in November 2006, to \$234,100 in April 2008, to \$155,628 today.

### **YUBA CITY MEDIAN HOME VALUE TREND: NOVEMBER 2006 – APRIL 2009**



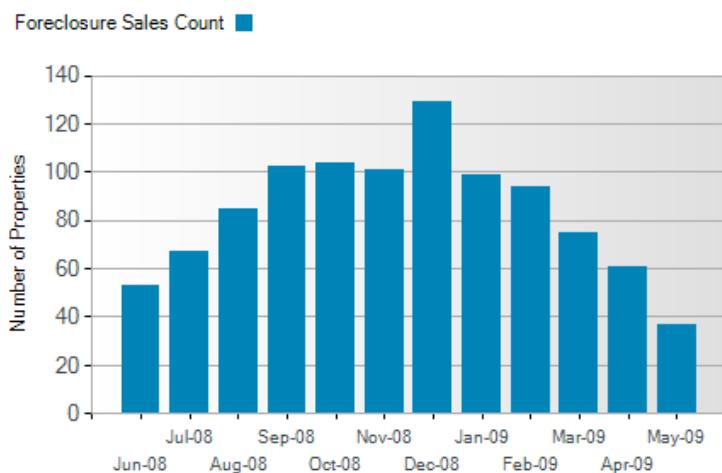
Foreclosure activity has bounced around in the last year, with no clear trend. For Sutter County, total foreclosure filings have moved from 185 in May 2008, to a low of 120 filings in October 2008, to a high of 270 filings in both December 2008 and April 2009.

### **FORECLOSURE ACTIVITY AND HOME PRICE INDEX**



It appears that foreclosure sales may have peaked in December 2008. Sutter County foreclosure sales rose from 56 in May 2008 to 134 in December 2008, declining steadily to 37 as of May 2009.

## FORECLOSURE SALES COUNT



Foreclosure rates are currently highest in Live Oak (1 in 76 housing units received foreclosure filings in April 2009) and lowest in Nicolaus (only 1 in 373 homes received filings). Yuba City is in the middle of the pack, with 1 of every 129 homes receiving foreclosure filings:

Community	# of Homes Receiving Foreclosure Filings in April 2009
Live Oak	1 in 76 housing units
Sutter	1 in 90
Meridian	1 in 118
Yuba City	1 in 129
Robbins	1 in 143
Pleasant Grove	1 in 206
Nicolaus	1 in 373

## The National Economy and Sales Tax Revenues

As citizens increasingly find their jobs in jeopardy and their net worth shrinking due to declining home values, they're cutting back on discretionary spending. This has resulted in the closing of such well-known business names as Mervyn's, McMahon's, Kay Bee Toys, and Gottschalks. As discretionary spending declines, so do state and local sales tax revenue.

Sales taxes represent significant portions of the County General Fund, the Public Safety Fund, and Health & Welfare Realignment Funds. In the County General Fund, sales taxes are, along with property taxes, one of the County's few discretionary sources of revenue. General Fund sales taxes are projected to decline by \$400,000 in FY 2009-10 compared to anticipated actual receipts that will be received in FY 2008-09.

A portion of the State sales tax (½%) is dedicated to Public Safety spending due to the passage of Proposition 172, the Local Public Safety Protection & Improvement Act of 1993. In Sutter County, these funds are used to augment the budgets of the Sheriff's Office, the Jail, and the District Attorney. Proposition 172 revenue is projected to decrease by \$500,000 in FY 2009-10 as compared to the prior fiscal year.

Similarly, the Health and Welfare Realignment Program was established in 1991 to transfer the financial responsibility for various mental health, public health, and social service programs from the State to local governments. This shift in financial responsibility has come to be known simply as "Realignment." State funding is provided through two dedicated revenue sources: ½% of the sales tax and a portion of vehicle license fees. Sutter County's Health, Mental Health, and Welfare programs are funded through realignment revenues. Both funded sources are projected to decrease in FY 2009-10. Vehicle license fee revenue for all three funds is anticipated to decline by \$718,000, or 10%; realignment-related sales tax revenue is anticipated to decline by \$704,000, or 8%.

### **The Stock Market and Retirement Costs**

The nation's economic meltdown has had a dramatic impact on the stock market, as has been widely reported. The annual contribution rate to PERS (Public Employees Retirement System) is predicated upon an assumption of a 7.75% return on investment earnings. This year, however, the Dow Jones Industrial Average plunged from 12,307 on June 12, 2008, to a low of 6,548 on March 9, 2009. It has since partially rebounded to 8,762 as of June 12, 2009. Instead of a 7.75% return on investments, PERS is facing a loss of approximately 29% over the last year (if PERS earnings were consistent with the Dow Jones Industrial Average). Even with a 15-year "smoothing" policy to stabilize employer contribution costs, there will undoubtedly be a significant increase in PERS costs in FY 2011-12. It is important to note that these are not one-for-one changes. In other words, a 30% decrease in investment earnings does not automatically result in a 30% increase in PERS rates.

PERS contribution rates are based upon the investment experience three years earlier. Thus, the rate for FY 2009-10 will experience a nominal increase of 0.228% for Miscellaneous members and 1.465% for public safety members, based upon PERS' status as of June 30, 2007. This year's wild stock market gyrations will not be reflected in our contribution rates until FY 2011-12, and will depend upon PERS' investment status as of June 30, 2009. On June 17, 2009, the PERS Board of Administration adopted a modified version of their smoothing policy that would reduce the potential increases in PERS rates as a result of the stock market downturn.

## Summary of the Proposed Budget

This year's Proposed Budget contains a new look, intended to be more reader-friendly and easier to understand. Major increases and decreases in each budget are shown in bullet point format. Budget narratives are now more comprehensive, detailing the mission of each department, the challenges each faces, explanatory detail of budget changes, and goals for the future. We hope you will appreciate the work that every department has invested in making the County's budget more understandable to its readers.

The proposed FY 2009-10 budget for Sutter County totals \$250.7 million in unduplicated costs<sup>3</sup>, of which \$75.1 million, or 29.9%, is General Fund costs. Due to concerns about the potential impacts of the State budget, this Proposed Budget is largely status quo in nature. There are no net new positions (although a few are being transferred from one budget unit to another), no new programs, and only one new capital project will be funded from the County General Fund.

The Proposed Budget utilizes \$5.0 million from designations to balance the budget, and \$1.7 million for one-time expenditures such as information technology, capital projects, equipment, and the General Plan Update. After these drawdowns, the General Fund Appropriation for Contingencies would remain at \$750,000, the balance in the Designation for Future Appropriations would remain at \$4.0 million, and there would be an estimated \$7.5 million balance<sup>4</sup> in the Designation for Capital Projects. The General Fund General Reserve, which is used to cover cash flow issues during dry periods and to provide funding for unforeseen emergencies, remains at \$1.1 million. Other General Fund reserves and designations total \$5.9 million. Altogether, projected General Fund contingencies, reserves, and designations total a healthy 25.6% of the General Fund total.

Capital improvements in the Recommended Budget include \$2.2 million in continuing projects and \$1.5 million for six new projects. The new projects range from \$25,000 to re-route a waterline to Whiteaker Hall to \$350,000 to upgrade the minimum-security unit at the Jail (more detail below). Only one project will be funded from the General Fund: \$250,000 to update the County Facilities Master Plan (also described in more detail below).

Key issues addressed in the FY 2009-10 Proposed Budget include:

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<sup>3</sup> Unduplicated costs exclude dependent special districts and internal service funds.

<sup>4</sup> Exact balance will not be known until close-out of the FY 2008-09 budget.

***New Animal Shelter***

The FY 2008-09 budget included \$300,000 for design of the new Animal Shelter. On March 31, 2009, your Board awarded a bid of \$525,000 to Swatt/Miers Architects to conduct site planning, design the animal shelter, and to act as project manager for the construction project. Completion of the design and bidding of the construction contract is anticipated to take place in FY 2009-10. A total of \$160,600 has been included in the Proposed Budget to complete the design work. Separate agreements have been signed with the Cities of Yuba City and Live Oak for their proportional costs relative to the design. Payments under these agreements will begin in FY 2010-11 and continue for a period of 15 years.

***New Courthouse***

Sutter County is in the top 12 of the State's priority list for courthouse construction projects. Construction funding was made available through the sale of bonds proceeds, and the State is beginning the process of land acquisition and design for the highest-priority projects. The County and the City of Yuba City both nominated the Civic Center Boulevard site north of the Jail as the preferred location for the new Yuba City courthouse. We anticipate that CAO staff will be working with the State's Administrative Office of the Courts to negotiate the land acquisition agreement during FY 2009-10.

***Facilities Master Plan Update***

Sutter County conducted a Facilities Master Plan in 1999. This document is now outdated, as some recommended projects have been constructed, and other events of the past decade have rendered the previous recommendations obsolete. When the new Courthouse is built, the County may have the option to re-occupy the old Courthouse facilities. Some departments are overcrowded, or have their operations split between several different buildings. To better plan for the County's current and future facilities needs, we recommend updating the Facilities Master Plan. The Proposed Budget includes \$250,000 for this effort, which is consistent with the costs encountered by other counties in developing their Facilities Master Plans.

***Upgrade of Jail  
Minimum-Security  
Unit***

The Sutter County Jail currently consists of 158 minimum-security, 142 medium-security, and 52 maximum-security beds. Although the Jail frequently has more inmates than design capacity in the medium- and maximum-security areas, the minimum-security section typically is under populated. The most cost-effective solution for adding more capacity for medium-security inmates is to upgrade the security fencing around the minimum-security unit. By doing so, many of the medium-security inmates could be safely relocated to the minimum-security facility, thus freeing up valuable space for more inmates in the medium-security section. The Proposed Budget includes \$350,000 from the Criminal Justice Facilities Fund for the security fencing upgrade project.

***Personnel-Payroll-  
Financial  
Management-Budget-  
Purchasing System***

On March 31, 2009, your Board approved a contract with Sungard LLC to update and integrate the County's aging financial management systems. The County currently has four different systems for the five functions (Purchasing currently has no information system at all, and operates with manual procedures). These systems range from 17 to 35 years in age – dinosaurs by Information Technology standards. The new system will combine all five functions into one integrated and up-to-date software system. The implementation costs of the new system span two fiscal years. The one-time costs and initial implementation costs will largely be expended in FY 2008-09. An additional \$711,848 is included in the Proposed Budget for implementation programming costs and extra-help and overtime costs for staff to oversee the transition. These costs include \$498,848 in Information Technology, \$108,000 for the Auditor-Controller, \$30,000 for the County Administrative Office, and \$75,000 for Personnel.

***Management of  
County Outpatient  
Health Clinic***

On June 30, 2009, your Board will hold a public hearing regarding a proposal to shift management of the Outpatient Health Clinic from county staff to Peachtree Clinics. Making this change in management will allow the Outpatient Clinic to qualify as a Federally Qualified Health Clinic (FQHC) and become eligible for a higher level of expense reimbursements. At present, the Outpatient Clinic loses approximately \$1.2 million per year because federal reimbursement rates do not cover expenses. If the Board approves the concept of contracting with Peachtree Clinics, staff will later return to the Board with recommendations regarding how to utilize the cost savings.

**General Plan Update** Progress on the General Plan Update will continue in FY 2009-10. The Proposed Budget includes \$560,000 to continue the project. The Planning Division of the Community Services Department is currently developing the land use alternatives analysis, which consists of developing three scenarios: growth under the existing General Plan, a Lower Intensity Growth plan, and a Higher Intensity Growth plan. Each scenario includes analysis of the impacts of growth on traffic, drainage, etc. Once the alternatives analysis is complete, the Board will be asked to choose a preferred land use alternative. The Planning Division will then conduct an Environmental Impact Report and develop General Plan Policies consistent with the preferred alternative. The Planning Division anticipates completion of the General Plan Update by late summer or early fall of 2010.

One wild card in this scenario is the new greenhouse gas requirements that resulted from the passage of AB 32, the California Global Warming Solutions Act of 2006. General Plan Updates must include an inventory of the level of greenhouse gases that existed in 1990, what the levels are now, and how the jurisdiction intends to reduce them in the future. State regulations are still evolving. Additional studies will need to be prepared to meet the new State regulations.

***Sutter Pointe  
(Measure M) and  
Riego Road  
Interchange***

Currently, the Planning Division is finalizing the Specific Plan for Sutter Pointe, a proposed development encompassing approximately 7,360 acres of agriculture land in the southern part of the County. This project is anticipated to be presented to the Board of Supervisors for possible action on June 30, 2009. Once the Specific Plan is complete, the developers will focus on updating their Master Plan for the proposed community.

A related project is the creation of a highway interchange at the intersection of Highway 99 and Riego Road. The interchange is currently being designed by CalTrans; costs are being reimbursed by the project developers.

***Underground Storage Tank Program*** In FY 2009-10, the Underground Storage Tank (UST) program is being transferred from the Agriculture Department to Community Services. Based upon three years of experience, the logistics of having the UST segment separate from the records and administration of the overall Certified Unified Program Agency (CUPA) hazardous wastes program have been challenging. Staff from both departments now believe that the position is better placed within the overall CUPA program in Community Services and that the transfer of the inspection services portion of the UST program can be provided to the agricultural community seamlessly. A newly created Hazardous Materials Specialist position will assume the UST responsibilities in the Community Services Administration budget, while a vacant Agricultural Field Assistant position in the Agricultural Commissioner's Office will be deleted.

***Flood Insurance Rate Maps*** It is anticipated that new Flood Insurance Rate Maps will be issued in early 2010 for nearly two-thirds of Sutter County. The Water Resources Division of the Public Works Department will be participating in and managing activities such as public outreach workshops and coordinating with FEMA and the State Floodplain Coordinator.

***Court Closings and Impact on Jail/Bailiff Budgets*** The State's fiscal crisis has resulted in a Judicial Branch proposal, adopted by the Joint Conference Committee, to shut down the courts one day per month. If this proposal is enacted, Superior Court's need for bailiff hours will decrease. The Sheriff has been working with the Court Executive Officer on this issue. The Sheriff will likely need to absorb these Correctional Officer hours in the Jail operation, which is anticipated to have a positive effect by reducing the need to use overtime.

## **The State Budget**

The State budget is, quite frankly, a mess. Deep partisan divides have prevented the Legislature from solving the state's structural budget problems. Because the ultimate problem – more money going out than coming in – is never adequately addressed, budgeting has become a year-round exercise at the State level.

As an example, the State Legislature thought it had adopted the FY 2009-10 budget in February 2009 (while they were revising the FY 2008-09 budget). However, that budget deal depended upon voter approval of a number of measures that were soundly defeated in the May 19<sup>th</sup> special election. As of this writing (mid-June 2009), a 10-person Conference Committee is attempting to grapple with an estimated \$24.3 billion State

budget deficit. The State Controller has been issuing warnings that the State will be out of cash by mid-July if a budget isn't adopted promptly, but fissures have begun opening between the various factions of the State Legislature. Although it is generally accepted by all parties that the State budget process must be completed by June 30 and, as of this writing, the Legislature intends to adopt a budget the week of June 22<sup>nd</sup>, it may be challenging for that to be accomplished.

The State cannot close a budget gap of that size without cutting programs or revenue streams that affect County government. The County's general revenues, health and welfare programs, law and justice programs, and road funding may all be significantly affected by what happens in Sacramento.

The following is a round-up of the most significant proposals that have the potential to affect Sutter County:

***Enacting the  
Borrowing Provisions  
of Proposition 1A***

Proposition 1A, the Protection of Local Government Revenues Act, was passed by voters in November 2004. The proposition was intended to protect local government revenues from raids by the State. Under the provisions of Proposition 1A, the State can only tap into local government property tax revenues if two-thirds of the State Legislature declares a fiscal emergency and approves the shift of funding. This shift of local property tax revenues must be treated as a loan which must be repaid, with interest, within three years. The State may only enact these loan provisions twice within a ten-year period, and must repay the first loan before taking out a second loan. The State may borrow up to 8% of local government's share of property tax revenues.

The Governor's May Revise proposed utilizing the property tax loan provisions of Proposition 1A to raise \$2 billion statewide. Although the bipartisan Conference Committee recently rejected this option, the State's budget deficit is so great that the proposal may resurface later. If enacted, the Proposition 1A shift would result in a one-time loss of approximately \$2.0 million in property tax revenues.

***State Mandate Reimbursements***

The State Legislature frequently passes bills that require local governments to enact new programs or procedures that have a significant fiscal impact. When this happens, the State is constitutionally obligated under Proposition 1A to fully reimburse local government for the costs associated with these new mandates (or suspend or repeal the mandates). Appropriations to reimburse local governments for state-mandated programs, however, are frequently cut back or eliminated in times of state fiscal distress.

This year is no exception. The Governor's May Revise included a proposal to suspend all reimbursable mandates, except for those relating to law enforcement or property tax administration. The Conference Committee retained funding for many mandates, including the Brown Act. Funding was deleted for several mandates, such as those related to sexually violent predators, the Peace Officer Procedural Bill of Rights, and the six-day hold on pets being held in local animal shelters (reduced to three-day hold).

The Committee also approved the Governor's proposal to defer \$52 million of the \$104 million that was in the previously-adopted FY 2009-10 State budget for reimbursement of AB 3632 mandated mental health services provided by counties in FYs 2006-07 and 2007-08.

A more insidious proposal being floated by the Legislative Analyst's Office is to redraft several of the mandate laws in such a way as to let voter-approved initiatives take effect. Measures passed by voters are not required to be funded, so the mandate would remain but the reimbursement would be deleted. The Conference Committee accepted this proposal for mandates related to sexually violent predators (Jessica's Law, Proposition 83) and crime victim rights (Marsy's Law, Proposition 9).

***Cash Management***

Although the State receives both income taxes and property taxes in April, it is widely anticipated that the State will need to borrow funds to continue paying its bills after mid-July. In an effort to stay cash-solvent, the State must delay paying some of its bills. In addition to deferring \$288 million in Proposition 42 road funding payments to local government as mentioned in more detail below, the Governor also proposed deferring \$300 million in Mental Health Services Act (MHSA) funds. The MHSA deferral would allegedly be repaid and caught up by June 2010.

***Raid on Local Road Funding***

Public Works relies heavily on two sources of State funding to provide road operations and maintenance: the Highway User Tax Account (HUTA) and Proposition 42 (the Traffic Congestion Improvement Act of 2002).

HUTA is an excise tax on gasoline. The Conference Committee approved a proposal to redirect \$986 million in FY 2009-10 from local governments to the State for bond debt service. An additional \$745 million would be swept in FY 2010-11. These funds would *not* be repaid. Both counties and cities fear that this will result in a permanent loss of this local portion of the gas tax.

In addition, the Governor's Department of Finance intends to "borrow" the first two quarter payments of Proposition 42 revenue from cities and counties for cash flow purposes.

The Conference Committee appropriated the remaining \$700 million in Proposition 1B Local Streets and Roads funds to partially make up for the loss of HUTA funding. However, many counties have already committed Proposition 1B funds to specific projects (as was the original intent of the initiative), and will be unable to use these funds for general road operations and maintenance expenses.

If all proposals are enacted in their current form, Sutter County would experience a net loss of \$351,000 in road funding in FY 2009-10 and \$1.4 million in FY 2010-11. Sutter County would lose approximately \$1.9 million in HUTA funding and \$751,000 in Proposition 42 funding in FY 2009-10. Sutter would lose an additional \$1.4 million in HUTA funding in FY 2010-11 for a total loss of almost \$4.1 million over the two-year period. This loss would be partially mitigated by acceleration of Proposition 1B revenues in the amount of \$2.3 million.

***Williamson Act Funding***

The Williamson Act allows agricultural property owners to receive reductions in their property taxes in return for keeping their land in active agricultural production for a specified period of years. Williamson Act subventions are state funds provided to counties to mitigate the loss of property tax revenues. The Conference Committee voted to suspend Williamson Act funding for FY 2009-10, which represents a \$250,000 annual loss to Sutter County.

If this proposal is included in the final version of the State budget, CAO staff will bring a separate action item to your Board recommending termination of all existing Williamson Act contracts.

***Diversion of Local Public Safety Funds***

In February, the State Legislature increased the Vehicle License Fee by 0.5% and dedicated that increase to support local public safety. Several proposals related to public safety funding have recently surfaced, each redirecting approximately half of local public safety funding from counties to the State General Fund. One proposal would affect the Sheriff's Rural Law Enforcement revenue; the State Citizens Option for Public Safety revenue used for Sheriff's operations, the Jail, and the District Attorney; and local assistance programs operated through CalEMA. Another proposal would reduce all program funding in the Local Safety and Protection Account by 50% (which would include Probation programs such as the Juvenile Justice Crime Prevention Act and Juvenile Probation and Camps funds). The Conference Committee took no action on the proposal, so funding is intact for now.

***Substance Abuse and Crime Prevention Act***

The Conference Committee voted to eliminate funding in FY 2009-10 for substance abuse programs mandated by the passage of Proposition 36, the Substance Abuse and Crime Prevention Act of 2000 (SACPA). SACPA requires counties to provide drug offenders with substance abuse treatment programs instead of incarceration. State law does not require the State to reimburse local governments for the costs of new programs enacted by voter initiative, such as this one. Since the mandate would continue to be in effect, elimination of State funding would be a direct cost shift of \$347,479 to the County General Fund to continue SACPA programs being provided by Probation and Mental Health.

***CalWORKs and Child Welfare Services.*** One of the most widely-discussed budget-cutting moves was the Governor's proposal to eliminate the CalWORKs welfare-to-work program. The Governor also proposed to cut the child welfare allocation to counties by \$110 million. The Conference Committee voted to reject both proposals, which would have had far-reaching consequences for Welfare services and County finances.

***Medi-Cal Managed Care*** The Conference Committee did, however, adopt the Governor's proposal to cut Medi-Cal Managed Care funding in half, from \$225 million to \$113.4 million.

***Other Health & Welfare Programs*** The Conference Committee enacted various proposals to reduce or eliminate funding for various Health and Welfare programs. The proposals are too numerous to list here, but include important programs such as child care and employment services related to the CalWORKs program, increasing the share of cost in the In-Home Supportive Services program by 50%, increasing the county share of CalWORKs costs, reduced funding for the Healthy Families insurance program, restrictions in Medi-Cal services, reduced funding for Maternal and Child Health programs, and reduced grants under SSI/SSP (Supplemental Security Income/State Supplemental Payments).

As can be seen from the State-County budget issues described above, County government is greatly affected by decisions made in Sacramento. I submit this Proposed Budget for FY 2009-10 in the full knowledge that it may need to be significantly revised after the State budget is finally enacted. In summary, this Proposed Budget for FY 2009-10 can broadly be described as status quo in nature, continuing the Board's conservative approach and preserving essential reserves while the twin storms of the national economic downturn and the State budget crisis pass overhead.

## **RECOMMENDATIONS FOR THE PROPOSED BUDGET FOR FISCAL YEAR 2009-10**

These recommendations and this Budget Message are submitted to you, the Board of Supervisors, for your consideration. Upon your approval, this document will constitute the Proposed Budget for FY 2009-10.

Approval of these recommendations as the Proposed Budget by your Board will:

- Authorize continuation of normal operating expenditures by County departments pursuant to mandates or existing levels of locally determined services until such time as a Final Budget is adopted.
- Authorize the Proposed Budget for FY 2009-10 to be made available to the public as an appropriate source of information regarding budgetary actions recommended for consideration during Final Budget Hearings.

Unless specific exceptions are made by your Board, approval of the Proposed Budget will not authorize any additions or deletions of County positions or the expenditure of any funds for fixed assets, capital outlays, or proposed new programs contained in this document. I have recommended some specific exceptions below. In each case, I consider these exceptions to be essential to County and departmental operations.

It is therefore recommended that the Board of Supervisors:

1. Receive and review the Proposed FY 2009-10 Budget.
2. Approve the enclosed recommendations as the Sutter County Proposed Budget for FY 2009-10.
3. Authorize the Public Works Department to:
  - a. Proceed with the weather-sensitive projects set forth in the Plant Acquisition and Building Maintenance budgets. These projects, which are specifically identified in the budgets, need to be completed during the summer months to avoid adverse weather.
  - b. Proceed with the Plant Acquisition projects which were included in the Adopted FY 2008-09 budget and which were re-budgeted in this year's recommended budget. Those projects are identified in the Plant Acquisition budget.
  - c. Proceed with road projects that were approved by the Board in FY 2008-09.
4. Authorize the Personnel Department to:
  - a. Add the recommended grant-funded limited-term Victim Witness Advocate I to the District Attorney's Office position allocation effective July 1, 2009; and authorize the District Attorney to recruit for, and fill, the position effective the same date.
  - b. Re-assign 1.0 FTE Correctional Officer, 0.5 FTE Secretary, and 0.15 FTE Correctional Supervisor from the Sheriff's Inmate Welfare Fund budget (0-184) to the Jail budget (2-301), effective July 1, 2009.

- c. Add one Hazardous Materials Specialist to the Community Services Administration budget (2-721) and delete a vacant Agricultural Field Assistant I/II position from the Agricultural Commissioner's Office (2-601), effective July 1, 2009.
- 5. Until a more formal policy is set by the Board of Supervisors, the Auditor-Controller is directed, after all other accounting entries are made for FY 2008-09, and prior to closing the books on the fiscal year, to bring the fund balance of Funds 12 through 15 to zero by returning any excess revenue to the General Fund.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Larry T. Combs".

LARRY T. COMBS  
County Administrative Officer





# About Sutter County

Lieutenant Bruce Hutchinson (left to right), Deputy Robert Rawlin, Captain Dave Samson, Sergeant Greg Zembiec, Reserve Deputy Jared Tomlinson and Reserve Deputy Zachary Berg at the ribbon-cutting ceremony for the new Sutter County Boat Ramp at the Tisdale Weir



# About Sutter County

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Sutter County is one of California's original 27 counties. Agricultural and commercial operations in Sutter County pre-date California's entry into the United States. While its borders have changed somewhat since its founding (Auburn was once the County seat), Sutter County's chief economy remains agriculture and conservation of agriculture remains a shared goal of its residents and its government.

## History

Sutter County is named after one of the state's more engaging and complex historical personalities, and an agricultural visionary. John Augustus Sutter, a German native born to Swiss parents, was one of the first to recognize the Sacramento Valley for its potential as an agricultural empire. His Hock Farm, established on the Feather River just south of present-day Yuba City, was the site of the valley's first large agricultural enterprise.

At the age of 31, Sutter left Europe on a French passport and traveled a circuitous route that took him from New York to St. Louis to Oregon to Hawaii and then to Alaska. He sailed from Sitka, Alaska to Yerba Buena (San Francisco), arriving on July 1, 1839, at a time when California was part of Mexico. Sutter took Mexican citizenship on August 29, 1840 and between 1841 and 1844 was granted by Mexican authorities some 145,000 acres of land in the Sacramento Valley, including a portion he named New Helvetia that included parts of present day Sutter County. On some 600 acres along the Feather River in 1841, Sutter established Hock Farm, the first non-Indian settlement in the area. It became the site of a large grain, orchard, cattle and vineyards operation.

Yuba City, the County seat, was founded in 1849, and is the birthplace of John Joseph Montgomery (February 15, 1858), the first American to pilot an airplane, on August 28, 1883, 20 years before Orville and Wilbur Wright.

## Geography

Located in the heart of the Sacramento Valley, Sutter County's southern border is Sacramento County. It is bordered on the southwest by Yolo County, the northwest by Colusa County, on the north by Butte County, on the east by Yuba County, and on the southeast by Placer County.

Sutter County has a land mass of approximately 608 square miles, 88 percent of which is prime farm or grazing lands. Just 3 percent of the County is urbanized.

State highways 99 and 20 are the main traffic arteries through Sutter County, linking the County to Interstate 80 to the south and Interstate 5 to the west. They intersect at Yuba City, 45 miles north of the state capital, along the Feather River at its confluence with the Yuba River.

The Sacramento River drainage system that has provided rich soils and vast amounts of water for agriculture and industry also poses a physical threat to communities in Sutter County. Sutter County's battles against flooding are historic. Sutter County is the site of the first regional flood control effort in California—Levee District 1, created by the Board of Supervisors in 1868. When 19<sup>th</sup> century hydraulic mining for gold in the Sierra Nevada choked the rivers with debris and made flooding episodes more frequent and more damaging, Sutter County farmers spearheaded the formation of the Sacramento Valley Anti-Debris Association to force an end to hydraulic mining. Sutter

## About Sutter County

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County is bisected by a state flood control project—the Sutter Bypass—which diverts high water flows from the Sacramento River and channels them south. There are approximately 240 miles of earthen levees in Sutter County. Flood control is a constant priority for Sutter County government. In 2007, the County was instrumental in forming the Sutter Butte Flood Control Agency to provide regional flood control efforts in the 21<sup>st</sup> century.

Sutter County is home to the Sutter Buttes, a cluster of mountain peaks that rise in sharp relief to the flat landscape that dominates the Sacramento Valley. Seen for miles from every direction, the Sutter Buttes are the remnants of a volcano dormant for over a million years. Sometimes referred to as, “The Smallest Mountain Range in the World,” they were known as *Histum Yani*, (variously translated as Middle Mountains of the Valley or Spirit Mountain) to the native Maidu who occupied Sutter County for perhaps as long as 10,000 years.

## Climate

Like all regions with Mediterranean climate Sutter County experiences relatively mild winters. Summers in Sutter County can be warmer than other regions of the Sacramento Valley that are closer to the origin of the Delta breezes that provide some relief in the evenings. Sutter County has, on average, approximately 21 inches of rainfall each year. While temperatures sometimes exceed 100 degrees and infrequently fall below freezing, the average high temperature in July is 95 degrees and the average low temperature in January is 38 degrees. Snowfall is a rare occurrence, although it is less rare on the peaks of the Sutter Buttes.

## Population

Sutter County has a population of approximately 96,554. More than two-thirds, 63,647, live in the City of Yuba City, the County seat. Another 8,571 live in Live Oak and 24,336 live in the unincorporated areas of the County.

## Government

Sutter County is a General Law County and is organized in accordance with the California Government Code and the California Constitution, with five elected members of the Board of Supervisors and elected positions of Sheriff-Coroner, District Attorney, Clerk-Recorder, Treasurer-Tax Collector, Auditor-Controller, and Assessor. The Board of Supervisors establishes enacts local ordinances and establishes the policies under which the County operates. Based on these policy decisions, the County Administrative Officer manages the activities of the County's departments. County Counsel provides legal counsel to the Board of Supervisors and the Departments.

## Agriculture

In 2002, Sutter County had 1,391 farms on 371,964 acres. The value of the 2007 farm production was nearly \$378 million, with rice, walnuts, peaches, tomatoes, plums and almonds leading the way. The County also is an important producer of nursery products, cattle and calves, melons, hay and alfalfa.

## Natural Gas Production

Sutter County had 340 operating natural gas wells in 2008, an increase of 65 percent since 2005 and the largest number in a ten-

## About Sutter County

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county region. The assessed value of the gas wells in 2008 was \$221 million.

### Employment

Sutter County is part of the Yuba City Metropolitan Statistical Area (MSA), which includes all of Sutter County and all of neighboring Yuba County. More than one-third of Sutter County residents commute

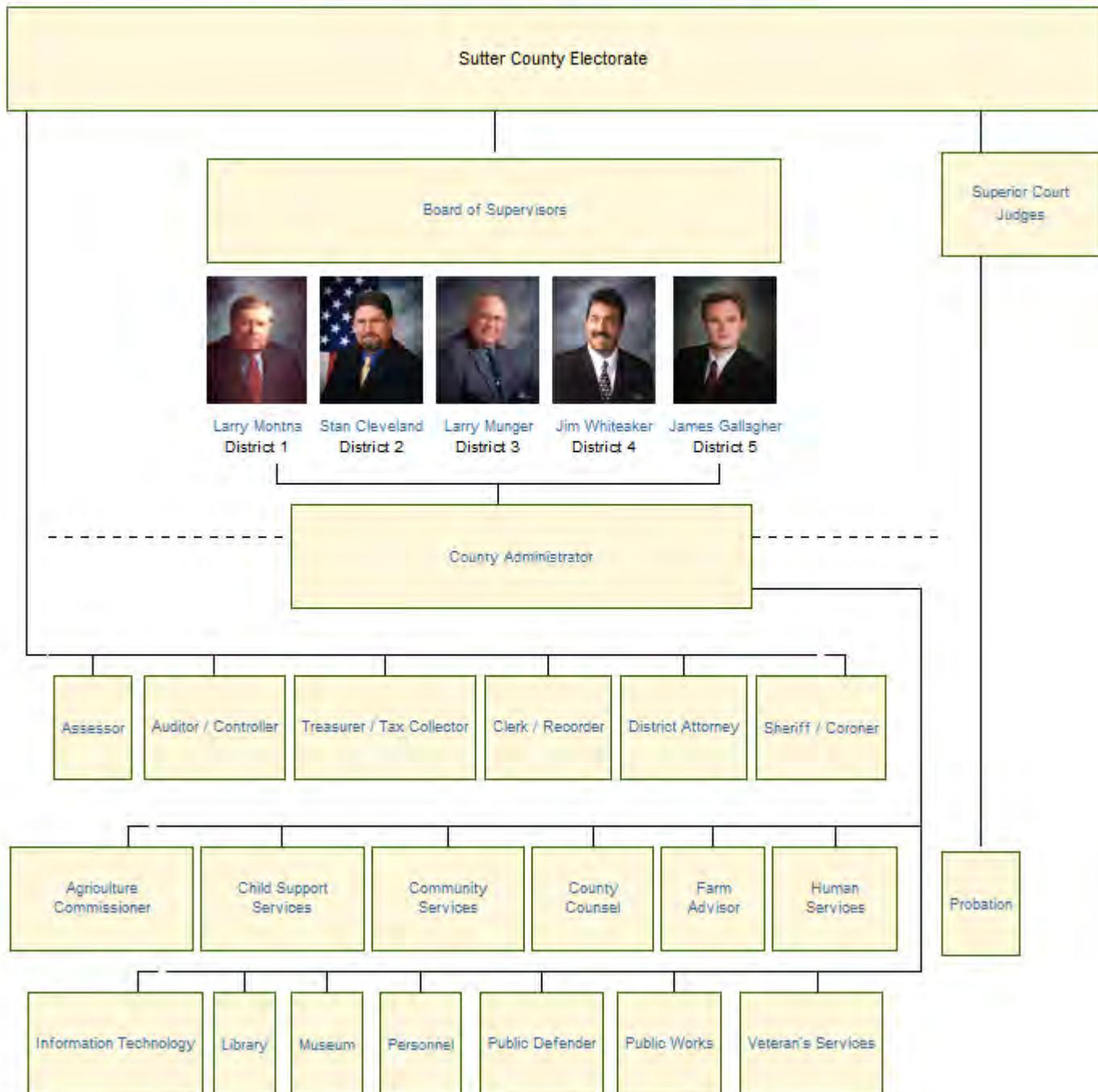
outside of the County for work. More than one in four people employed in the Yuba City MSA work for the federal, state, or local governments, including schools.

The chart below represents the 2005 Employment by Industry breakdown for the Yuba City MSA according to California Department of Finance.

Government	11,400
Trade, Transportation & Utilities	8,000
Education and Health Services	5,200
Farming	5,000
Leisure and Hospitality	3,500
Professional and Business Services	3,200
Durable & Nondurable Goods	2,700
Natural Resources, Mining & Construction	2,600
Finance, Insurance and Real Estate	1,500
Other Services	1,200
Information	400
<i>Total Employees</i>	44,700

Sutter County's largest employers are Fremont Medical Center, Sutter County government, and Sunsweet Growers, respectively.

## County of Sutter Organization Chart





# Agriculture, Cultural & Educational

*Section A*

Cultivated field off Moroni Road



# Agricultural Commissioner



## Agricultural Commissioner (2-601) *Mark Quisenberry, Ag Commissioner*

E X E C U T I V E   S U M M A R Y						0001 2-601
DEPT HEAD: MARK P QUISENBERRY	UNIT: AGRICULTURAL COMMISSIONER	FUND: GENERAL				
	ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARIMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>						
SALARIES AND EMPLOYEE BENEFITS	1,977,546	1,618,307	2,145,072	2,170,684	2,170,684	1.2
SERVICES AND SUPPLIES	365,773	283,004	340,900	353,875	353,875	3.8
OTHER CHARGES	168,045	75,578	160,083	160,149	160,149	.0
FIXED ASSETS	20,200	20,280	83,500	14,000	14,000	83.2-
* GROSS BUDGET	2,531,564	1,997,169	2,729,555	2,698,708	2,698,708	1.1-
INTRAFUND TRANSFERS	69,413-	44,548-	60,835-	24,606-	24,606-	59.6-
* NET BUDGET	2,462,151	1,952,621	2,668,720	2,674,102	2,674,102	.2
<b>OTHER REVENUES</b>						
USER PAY REVENUES	202,367	202,882	187,280	195,930	195,930	4.6
GOVERNMENTAL REVENUES	1,001,950	953,821	931,317	959,366	959,366	3.0
TOTAL OTHER REVENUES	1,204,317	1,156,703	1,118,597	1,155,296	1,155,296	3.3
* UNREIMBURSED COSTS	1,257,834	795,918	1,550,123	1,518,806	1,518,806	2.0-
ALLOCATED POSITIONS	24.00	24.00	24.00	23.00	23.00	4.2-

## Purpose

The County Agricultural Commissioner, as defined by law, is responsible for the local administration of federal, state, and county laws, rules, and regulations that protect the public's health, safety and welfare, the environment, agriculture, and the consumer. The Agricultural Commissioner is also the County Sealer of Weights and Measures as defined by law. Activities to carry out these responsibilities consist of twenty-one individual programs.

Our mission is to serve the public's interest by ensuring equity in the marketplace, promoting and protecting agriculture, assuring environmental quality, and protecting the health, safety, and welfare of California's citizens. We fulfill our mission through the following programs: Pest Exclusion, Pesticide Use Enforcement, Pest

Detection, Fruit and Vegetable Standardization, Egg Quality Control, Pest Management, Nursery Inspection, Pest Eradication, Seed Inspection, Weights and Measures Enforcement, Predatory Animal Control, the CUPA, and other non-regulatory and special services programs.

## Major Budget Changes

### Salaries & Benefits

- \$80,818 General salary and benefits adjustments.
- (\$55,206) Deletion of one vacant Ag Field Assistant I/II position.

## **Agricultural Commissioner (2-601) *Mark Quisenberry, Ag Commissioner***

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### **Services & Supplies**

- (\$7,700) Net decrease in computer hardware and software expenses.
- \$12,842 Increase in expenditures for grant-funded Weed Management Project and Pesticide Container Recycling Project.
- (\$9,900) FY 2008-09 Pesticide Container Recycling Project completed.

### **Fixed Assets**

- \$14,000 4x4 Utility Vehicle and Trailer.

### **Intrafund Transfers**

- (\$39,500) Transfer of Certified Unified Program Agency (CUPA) revenue to Community Services.

### **Revenues**

- \$10,000 Increase in Field Inspection revenue.
- \$3,000 Increase in rodent control program (new CalTRANS contract).
- (\$4,000) Anticipated decrease in device registration revenue due to higher fees.
- \$15,166 Increase in Glassy-Winged Sharpshooter program revenue.

- \$14,926 Reinstated Weed Control Management Area program revenue.
- (\$12,000) Anticipated decrease in Unclaimed Gas Tax revenue due to the deletion of an Ag Field Assistant II position.
- \$6,000 Increase in Pesticide Mill Tax revenue reflects a strong pesticide use enforcement program.

### **Program Discussion & Summary Budget Request**

Major program and policy matters for this budget unit include elevated pest exclusion and pest detection programs. New insect pests to the State include the Asian Citrus Psyllid (vector of Huanglongbing disease) Light Brown Apple Moth, and Tomato Yellow Leaf Curl virus (disease). State reimbursements will offset the cost of detection activities. Our highly successful “Kill the Bug – Recycle the Jug” pesticide container recycling project will see increased expansion; a grant from the Feather River Air Quality Management District will offset this program’s costs. Legislative funding has revived our Weed Management Area and we will focus on the eradication of the noxious weed Arundo this fiscal year.

Other essential pest detection and pest exclusion programs for insects, diseases, and noxious weeds that could impact agriculture and the environment remain in the forefront; primarily pests such as the Glassy-winged Sharpshooter, Diaprepes root weevil, Japanese dodder, Sudden Oak Disease, Plum Pox Virus, Red Imported Fire Ant, the (honeybee) small hive beetle, and the exotic family of fruit flies.

## **Agricultural Commissioner (2-601) *Mark Quisenberry, Ag Commissioner***

Other priorities include enhanced pesticide Enforcement Response Regulations; nursery inspection and trapping for Glassy-winged sharpshooter (Pierce's Disease); inter-county coordination of rice herbicide application systems; cooperation with the Feather River Air Quality Management District, the rice industry and UC Cooperative Extension involving rice disease assessment; enhanced GIS (Graphic Information System) programs used within the disciplines of this office; management of an extensive public and private property noxious weed abatement/management program; and educating registered owners of weighing and measuring devices about Weights & Measures laws and regulations, including focused enforcement.

Other critical programs include assisting industry with Bio-Security regulations critical to Homeland Security; public education about the hazards and potential environmental and human health and safety harm caused by illegally transporting foreign and domestic plant and animal pests; homeowner pesticide safety outreach; and increased consumer protection through Weights & Measures enforcement.

Additional responsibilities include land use planning issues outlined in the Agricultural Element of the General Plan, and collaboration with Community Services in the Certified Unified Program Agency (CUPA) program in the inspection of Underground Storage Tanks and (agriculture) Business Plans. Beginning in FY 2009-10, the CUPA program will be managed by Community Services, resulting in the elimination of one Ag Field Assistant and addition of one staff person in Community Services to assume the duties that previously were performed by the Agriculture Department.

Rodent control revenue is increasing due to a new CalTRANS contract. Device Registration Fee revenue is decreasing due to industry not certifying all devices.

Unclaimed Gas Tax revenue going down due to the retirement of one staff and loss of that position. Pesticide Mill tax is increasing due to a strong PUE program that returns higher revenue each year.

### **Use of Reserves/Designations**

This budget unit does not include any reserves or designations.

### **CAO Recommendation**

This budget is recommended as requested.

The Agricultural Commissioner concurs with the recommended budget.



# Farm Advisor



E X E C U T I V E S U M M A R Y							
DEPT HEAD: MIKE MURRAY	UNIT: BI-COUNTY FARM ADVISOR	FUND: GENERAL		0001 6-301			
		ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>							
SALARIES AND EMPLOYEE BENEFITS	141,501	107,866	167,849	162,617	162,617		3.1-
SERVICES AND SUPPLIES	18,798	16,136	22,890	21,040	21,040		8.1-
OTHER CHARGES	14,533	8,701	17,171	17,200	17,200		.2
* GROSS BUDGET	174,832	132,703	207,910	200,857	200,857		3.4-
INTRAFUND TRANSFERS	32,573	3,630	69,064	29,952	29,952		56.6-
* NET BUDGET	207,405	136,333	276,974	230,809	230,809		16.7-
<b>OTHER REVENUES</b>							
USER PAY REVENUES	67	65	0	0	0		.0
GOVERNMENTAL REVENUES	41,222	0	104,331	85,399	85,399		18.1-
TOTAL OTHER REVENUES	41,289	65	104,331	85,399	85,399		18.1-
* UNREIMBURSED COSTS	166,116	136,268	172,643	145,410	145,410		15.8-
ALLOCATED POSITIONS	3.00	3.00	3.00	3.00	3.00		.0

## Purpose

The Bi-County Farm Advisors' Office (UCCE Sutter/Yuba Counties) operates under an agreement with the Counties of Sutter and Yuba and the University of California Cooperative Extension. Our mission is to provide research-based educational programs to the residents of the two Counties. UCCE programs include agriculture & natural resources, 4-H & youth development, and home landscape or garden assistance. UC Agricultural and Natural Resource applied research is conducted with local producer cooperators.

## Major Budget Changes

### Salaries & Benefits

- (\$5,232) Net decrease in general salary and benefits due to employee retirement and replacement with a lower salaried employee.

### Services & Supplies

- (\$1,000) Decrease in communications expenses due to a reduction in cell phone costs.

### Intrafund Transfers

- (\$36,852) Decrease in A-87 charges for building maintenance.

**Revenue**

- (\$18,932) Decrease in Yuba County's share of costs.

## **Program Discussion & Summary Budget Request**

This budget funds Sutter County's contribution for clerical support (three full-time staff), office space, office supplies and expenses, transportation, fixed assets and other expenses related to program delivery of the University of California Cooperative Extension Sutter/Yuba office. The University provides University staff salaries and benefits for the six Advisors and two Program Representatives. Individual UC staff members have developed revenue streams to support additional field assistance, support services or equipment. This equipment includes computers, printers, cameras, audio-visual equipment, office equipment, tools and labor. These items would typically be considered county funding responsibilities, but fiscal realities have encouraged UC staff to develop external funding. University staff out-of-county travel is funded by a combination of UC and grant/gift monies. Grant/gift monies also provide two permanent and four seasonal field assistants for the advisors.

Additional advisor or campus-based support beyond that provided by the "resident advisors" in the bi-county office is received from advisors in surrounding counties and campus-based specialists or faculty. This UC/County partnership provides programs that are designated for local needs and solutions, while leveraging the resources of the County/University partners. The Sutter/Yuba UCCE office also secures substantial grants and gifts to augment County and UC funding. This allows us to conduct activities and purchase equipment

that UC or County budgets do not permit. Examples include grants that support production field research, watershed management, and community development programs. The total cost of FY 2007-08 funding for the bi-county UCCE office is reported as follows:

UC Support	\$988,684
Sutter/Yuba Support	\$222,906
USDA Support	\$375,015
Total	\$1,586,605

Sutter County is the designated lead agency for the bi-county UCCE office, which is located in Yuba City. Sutter County bills Yuba County for its portion of the budget. Apportionment of costs, as agreed by the two funding counties, is 63% from Sutter and 37% from Yuba. This formula is based on a comprehensive evaluation of the workloads and an approximation of the time spent delivering UCCE programs in the respective counties. In light of the current global financial crisis, the requested FY 2009-10 budget is conservative and every attempt has been made to reduce expenditures to those necessary to maintain normal operations, resulting in an overall reductions of unreimbursed cost.

Today's UCCE Mission remains similar to that of 1918: to assist people at the local county level to access appropriate information to achieve their goals. This is accomplished through applied research and educational events. In Sutter & Yuba Counties, we conduct programs related to agriculture, natural resource, and human resource subject matters. These activities are coordinated by UC staff located in the Sutter/Yuba office, as well as additional advisors conducting Cooperative Extension programs in the county, but headquartered in other offices.

Over 20 educational programs and field meetings in the bi-county area and over 15 additional programs in adjacent counties were organized or co-organized by UCCE advisors in FY 2008-09 to deliver the latest research and educational information to local agricultural and natural resource clientele. Issues of seven different newsletters (Sac Valley Walnut News, Clover Chatter (4-H), Sac Valley Prune News, Herd Round the Range, Orchard Notes, Agronomy Notes, and Rice Notes) were produced with timely clientele information and had a total distribution of over 16,000 mailings for FY 2008-09. Farm and Natural Resource Advisors assist local clientele with issues such as pest management, water quality, plant variety selection, plant fertility, farm and ranch planning, and fire safety through individual consultations and farm visits.

In addition, advisors are responsible for identifying emerging issues and working with local clientele to develop and conduct research to address these areas of concern. Research activities in FY 2008-09 included water quality, pest management, new variety evaluation, introduced and exotic pests, plant nutrition, cultural practices, farm/ranch economic viability, fire safety, and alternative cattle feeds.

The 4-H Youth Development program utilized over 220 adult leader volunteers to serve over 570 students participating in traditional clubs as well as the Military Kids program at Beale Air Force Base funded by a federal grant. 4-H is a non-formal educational youth program. The 4-H in Sutter and Yuba Counties offers many opportunities for youth in pragmatic educational settings. The purpose of the program is to empower young people ages 5-19 to discover and develop themselves and grow into competent, contributing, caring citizens within their community. Learn by doing activities, youth-adult partnerships, and research-based educational programs

help young people enhance their leadership abilities, develop community service and citizenship skills and learn life skills.

Forty-five active UC Master Gardener volunteers reach a large audience through the county office and their outreach activities contributing over 1,900 volunteer hours and having over 2,000 contacts. The Master Gardeners participated in the Total Home and Garden show; Yuba City Farmer's Markets; Spring and fall plant clinics at local nurseries; gardening program in the Leo Chesney women's prison in Live Oak; gardening programs in Sutter and Yuba County elementary schools; held horticulture classes for homeowners and the community through the Sutter County Library; garden competition at the County Fair; and designed and produced a 2008 butterfly calendar.

We are working to have the Food Stamp Expanded Nutrition Education Program (FSNEP) reinstated in Sutter/Yuba Counties in FY 2009-10. This educational program works through local public school teachers to develop and deliver curricula related to healthy lifestyles and eating habits. It was a popular program that was discontinued with the retirement of the FSNEP advisor in 2007. We are currently seeking staffing and USDA funding to support the program.

During FY 2009-10, the Bi-County Farm Advisor's office goal is to continue assisting local clientele by developing and delivering appropriate information to help them achieve their goals and needs. This will be accomplished through applied research and educational activities. In addition, we intend to restart the Food Stamp Nutrition Program if funding is secured.

## Use of Reserves/Designations

Although this budget unit does not include any reserves or designations, per Board of Supervisors approval in FY 1995-96, \$5,000 is to be budgeted in a Designation for Farm Advisor for improvements to the Sutter County owned Agriculture Building with the corresponding revenue budgeted in the Non-Departmental Expense budget #1-103 to be transferred to the General Fund Designation for Farm Advisor/Agriculture Building.

## CAO Recommendation

This budget is recommended as requested.

The Farm Advisor concurs with the recommended budget.

# Library



E X E C U T I V E S U M M A R Y							
DEPT HEAD: ROXANNA PARKER	UNIT: COUNTY LIBRARY	FUND: GENERAL			0001 6-201		
		ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>							
SALARIES AND EMPLOYEE BENEFITS	992,788	872,801	1,147,296	1,219,003	1,219,003		6.3
SERVICES AND SUPPLIES	352,493	258,214	404,411	321,113	321,113		20.6-
OTHER CHARGES	26,998	27,153	33,505	26,025	26,025		22.3-
FIXED ASSETS	0	17,777	22,068	0	0		100.0-
* GROSS BUDGET	1,372,279	1,175,945	1,607,280	1,566,141	1,566,141		2.6-
INTRAFUND TRANSFERS	13,177	10,476	14,437	15,232	15,232		5.5
* NET BUDGET	1,385,456	1,186,421	1,621,717	1,581,373	1,581,373		2.5-
<b>OTHER REVENUES</b>							
USER PAY REVENUES	107,183	63,799	67,906	62,000	62,000		8.7-
GOVERNMENTAL REVENUES	278,172	317,396	357,184	303,990	303,990		14.9-
TOTAL OTHER REVENUES	385,355	381,195	425,090	365,990	365,990		13.9-
* UNREIMBURSED COSTS	1,000,101	805,226	1,196,627	1,215,383	1,215,383		1.6
ALLOCATED POSITIONS	16.00	16.00	16.00	16.00	16.00		.0

## Purpose

Sutter County Library consists of the Main Library in Yuba City and four rural branch libraries in the communities of Live Oak, Sutter, Rio Oso and Pleasant Grove. The library is an educational, recreational and cultural resource that promotes reading, supports formal educational course work, and encourages lifelong learning for the residents of Sutter County. The library includes collections of books, magazines, newspapers and audiovisual materials, and provides services including online databases, reference assistance, interlibrary loan, and public access to the internet. Ongoing programs support children's services, pre-teen and teen services, adult services and literacy, including family literacy, citizenship preparation and civic participation. The library values local

partnerships, and actively seeks outside grant funding.

## Major Budget Changes

### Salaries & Benefits

- \$71,707 General salary and benefits adjustments.

### Services & Supplies

- (\$69,761) Decrease in office expense due to the completion of the security system and conversion of collections, the program for the Designation of Library Technology was eliminated in FY 2009-10.

- (\$16,800) Decrease in Collection Debt costs.
- (\$6,942) Decrease in Employment Training costs.
- \$14,104 Increase in Software license and maintenance due to one time costs to Sacramento Public Library for the circulation software at the Branch libraries.

### Other Charges

- (\$8,135) Decrease in ISF insurance premiums.

### Revenues

- (\$22,329) Decrease revenue from California Library Services Act (CLSA) funding from the California State Library due to a 66% withheld portion based on FY 2008-09 revenue.
- (\$35,000) Decrease in the Library Services and Technology Act (LSTA) grant award from the California State Library.

## Program Discussion & Summary Budget Request

By the end of FY 2008-09, the library will have completed three major improvement projects: 1—Upgrade data lines and network for the Integrated Library System, 2—Upgrade security system and conversion of the Main Library collection to be compatible with the new circulation system, and 3—Remodel the three public restrooms

in the Main Library facility (through the Public Works Department).

Emphasis in FY 2009-10 will be to convert the existing branch library collections to the new circulation system, and implement additional self service options at the Main Library for the convenience of our customers, including advance online public computer reservation and print management. The requested budget includes one time expenditures for circulation software at the branch libraries, and tags for the conversion of the existing branch collections. These one time expenditures are currently available to the department at discounted pricing, since the Sutter library is a contract library with Sacramento Public Library.

Library use and circulation continues to increase dramatically over the prior year – with a 34% increase in children's circulation, and a 27% increase in adult circulation. Average daily foot traffic in the library is 2,500 individuals. Library programs are very popular, and FY 2007-08 statistics record attendance at children's programs at 45,105; school age programs at 30,986; teen programs at 14,207; and adult programs at 28,606 – for a total annual attendance at library programs of 87,918 individuals. With the tight economic times experienced in FY 2008-09, library use has increased even more, and current year use statistics will be even higher, as the public uses the library as a free educational and recreational resource. Many individuals are also using library resources to support their small business applications, and to prepare resumes and job applications.

The greatest challenge for the department is how to handle the increasing public use of library collections and services without increasing staff and department cost. Self service options will provide convenience for

customers, help the department keep pace with the increasing use of the library, and contain department costs at the current staffing level.

The one remaining area of public dissatisfaction with the Main Library facility is lack of parking and appearance of the library entrance. The library has submitted a request to Public Works to work with library staff and review the layout of the parking lot and building entrance during FY 2009-10, to develop an overall project plan that addresses safety and general appearance problems for a long term, more permanent solution. The project would be planned in FY 2009-10 and implemented in a future budget year.

Although the current economic climate has reduced the availability of grant funding, the library will continue to work with existing grant programs, and apply for targeted grant funding as opportunities become available. State revenue programs for public libraries are currently under-funded, with Direct Loan and Interlibrary Loan reimbursement payments reflecting a 66% withheld portion, and Public Library Fund funded at only 12% of full program value.

The literacy program remains completely grant funded, and is conservatively budgeted at the FY 2008-09 level for California State Library literacy grant programs, and at the FY 2007-08 level for California Department of Education grant programs, per instructions from the Adult Education Office. The literacy program includes one bi-lingual position that is un-funded due to current grant funding constraints.

## Use of Reserves/Designations

This budget unit does not include any reserves or designations.

## CAO Recommendation

This budget is recommended as requested.

The Librarian concurs with the recommended budget.



# Museum



EXECUTIVE SUMMARY						
DEPT HEAD: JULIE STARK	UNIT: COMMUNITY MEMORIAL MUSEUM	FUND: GENERAL	0001 7-201			
	ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>						
SALARIES AND EMPLOYEE BENEFITS	166,063	135,542	167,086	177,095	177,095	6.0
SERVICES AND SUPPLIES	6,555	7,841	10,150	10,150	10,150	.0
OTHER CHARGES	2,717	2,549	2,764	2,456	2,456	11.1-
* GROSS BUDGET	175,335	145,932	180,000	189,701	189,701	5.4
INTRAFUND TRANSFERS	4,283	3,717	4,729	4,659	4,659	1.5-
* NET BUDGET	179,618	149,649	184,729	194,360	194,360	5.2
<b>OTHER REVENUES</b>						
USER PAY REVENUES	14,853	0	19,662	22,005	22,005	11.9
GOVERNMENTAL REVENUES	0	0	0	0	0	.0
TOTAL OTHER REVENUES	14,853	0	19,662	22,005	22,005	11.9
* UNREIMBURSED COSTS	164,765	149,649	165,067	172,355	172,355	4.4
ALLOCATED POSITIONS	2.00	2.00	2.00	2.00	2.00	.0

## Purpose

The Community Memorial Museum is tasked with collecting, preserving and interpreting the cultural history of Sutter County.

## Major Budget Changes

### Salaries & Benefits

- \$10,009 General salary and benefits adjustments.

### Revenues

- \$2,343 Increase in County Museum reimbursements.

## Program Discussion & Summary Budget Request

The Community Memorial Museum of Sutter County, built in 1975 through private donations and efforts of the Sutter County Historical Society, is a department of Sutter County government funded through a partnership of public and private funds. The Museum staff of two is responsible for maintaining professional standards of artifact conservation, research, exhibitory and public education. Museum programs for community benefit are funded through private donations and public agency grants.

Museum operations are supported by the County of Sutter and the Community Memorial Museum Commission. Revenues for annual operating expenses are derived from two sources: Sutter County provides

funds for salary and benefits of the Museum Director/Curator and Assistant Curator, Liability Insurance, copier rental, and Information Technology charges for website presence. Other County departmental budgets provide for maintenance of buildings and grounds and utilities for Museum facilities. The Museum Commission, through its ongoing fundraising efforts, provides funds for Extra Help, Services and Supplies, and Intrafund Transfers (except for copier rental) through the County Museum Reimbursement Special Revenue Fund.

The major goal this year is the completion or near completion of exhibits in the new Multi-Ethnic wing. Costs include fabrication of exhibit furniture, printing of permanent labels, etc. A project is ongoing to digitize the Museum's photograph collection, including glass plate negatives. The cost of materials is included in the Special Departmental Expense account.

Two years ago, the Museum requested an Office Assistant I position that was denied. Last year we deferred requesting it due to economic conditions but included a reminder that the need was still very great for clerical help. This year, with even more emphatic economic stresses present, we defer requesting the much needed clerical position until a more favorable year. However, we emphasize the ever more intense need for an Office Assistant position, full-time (currently at an annual salary of \$25,685) or even part-time. The increasing staff workload, weighted by fundraising demands on staff time, creates an overwhelming backlog of curatorial work. The staff of two creatively utilizes all manner of alternative help to address the backlog, including volunteer committees, Extra Help employees, and student interns. However, clerical assistance is still

desperately needed to help make headway with the workload.

During the past year, the Museum has hosted five exhibits, seven programs, three fundraisers, authored and published a history book of Yuba City, provided tours for dozens of children's and adults' groups, performed research services for numerous visitors, accepted and catalogued hundreds of artifacts, and operated a Museum store, among other duties.

Because fundraising events demand a large portion of the small staff's time and attention, a possible alternative funding source is being examined. The Museum received a bequest earmarked for a meeting room building, which might be rented out to provide an income stream. The bequest is not large enough to complete the project, so the Museum is seeking an avenue to find additional funds to bring a meeting room project to fruition. This comes at a time when the Museum's traditional fundraisers are dwindling. The small Valentine's Day gift bag event was eliminated in 2009, as it had not produced a profit at all in 2008. The Wear & Remembrance Vintage Apparel Fair had to be canceled in 2009, due to lack of vendor participation in the difficult economy.

## Use of Reserves/Designations

This budget unit does not include any reserves or designations.

## CAO Recommendation

This budget is recommended as requested.

The Museum Curator concurs with the recommended budget.

# Subsidy Requests



Executive Summary						
DEPT HEAD: LARRY T COMBS	UNIT: SUBSIDY REQUESTS ORGANIZATIONS FUND: GENERAL	0001 7-202				
	ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
EXPENDITURES						
OTHER CHARGES	101,625	103,726	114,866	115,226	70,446	38.7-
* GROSS BUDGET	101,625	103,726	114,866	115,226	70,446	38.7-
INTRAFUND TRANSFERS	0	0	0	0	0	.0
* NET BUDGET	101,625	103,726	114,866	115,226	70,446	38.7-
OTHER REVENUES						
USER PAY REVENUES	0	0	0	0	0	.0
GOVERNMENTAL REVENUES	0	0	0	0	0	.0
TOTAL OTHER REVENUES	0	0	0	0	0	.0
* UNREIMBURSED COSTS	101,625	103,726	114,866	115,226	70,446	38.7-
ALLOCATED POSITIONS	.00	.00	.00	.00	.00	.0

## Purpose

This budget unit contains requests from local organizations for financial assistance. The budget is prepared by the County Administrator's Office.

## Program Discussion & Summary Budget Request

There are no revenues directly attributable to this budget unit; therefore, the funding source is the General Fund. The local agency requests are:

- Yuba-Sutter Economic Development Corporation has requested funding of \$52,000.
- Yuba-Sutter Chamber of Commerce has requested funding of \$7,306 for the promotion of tourism activities in Sutter County.

- Area 4 Agency on Aging has requested funding of \$11,140.
- Yuba-Sutter Regional Arts Council has requested funding of \$20,000.
- Sutter County Resource Conservation District has requested funding of \$24,780.

The County has traditionally provided support for these five organizations.

## Use of Reserves/Designations

This budget unit does not include any reserves or designations.

## CAO Recommendation

The budget is recommended at \$70,446 to fund the County's contributions to the Yuba-Sutter Economic Development Corporation, the Yuba-Sutter Chamber of

Commerce, and the Area 4 Agency on Aging.

It is recommended that your Board approve \$7,306 for the Yuba-Sutter Chamber of Commerce to fund tourism development and promotion activities, representing Sutter County's share of the total funding requested from all four jurisdictions, conditional upon approval of the same level of contribution by the other three agencies (Yuba County, City of Yuba City, and City of Marysville). It is recommended that the \$7,306 be funded in concept with current-year Transient Occupancy Tax revenues (recorded in the General Revenues budget unit #1-209). This funding source has been used in the past to fund the Yuba-Sutter Chamber of Commerce tourism activities.

Funding for the Yuba-Sutter Arts Council and Sutter County Resource Conservation District is not recommended.

# Veterans' Services Office



## Veterans' Services Office (5-601) *Marvin King, Veterans' Services Officer*

EXECUTIVE SUMMARY						
DEPT HEAD: MARVIN KING	UNIT: VETERANS SERVICE OFFICER	FUND: GENERAL	0001 5-601			
	ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>						
OTHER CHARGES	39,085	70,543	66,848	71,000	71,000	6.2
* GROSS BUDGET	39,085	70,543	66,848	71,000	71,000	6.2
INTRAFUND TRANSFERS	0	0	0	0	0	.0
* NET BUDGET	39,085	70,543	66,848	71,000	71,000	6.2
<b>OTHER REVENUES</b>						
USER PAY REVENUES	0	0	0	0	0	.0
GOVERNMENTAL REVENUES	0	0	0	0	0	.0
TOTAL OTHER REVENUES	0	0	0	0	0	.0
* UNREIMBURSED COSTS	39,085	70,543	66,848	71,000	71,000	6.2
ALLOCATED POSITIONS	.00	.00	.00	.00	.00	.0

## Purpose

The Veterans' Services Office helps veterans, survivors, and dependents obtain benefits by providing information and assisting them in filing claims with the U.S. Department of Veterans' Affairs (VA) and the California Department of Veterans' Affairs (CDVA).

## Major Budget Changes

### Other Charges

- \$4,152 Increase in Contribution to Other Agencies (Yuba County).

## Program Discussion & Summary Budget Request

This office is a Bi-County function with Yuba County acting as the lead agency. The office

staff consists of a full-time Veterans' Services Officer (VSO), a full-time Veterans' Representative, and an Office Specialist. These staff members are Yuba County employees. Sutter and Yuba Counties share net costs (total costs less revenues) on a 50-50% basis. Sutter County's share of the net cost is appropriated in this budget unit.

The office performs such tasks as:

- Explaining eligibility standards for the various types of programs;
- Referring ineligible persons to other sources of assistance;
- Reviewing military medical treatment records and physicians' records of treatment received after discharge to develop disability, pension, or survivor's benefit claims;
- Helping veterans obtain appointments for medical care or hospitalization at VA facilities;

- Calculating income from Social Security and other sources to determine pension eligibility;
- Evaluating and approving tuition-fee waivers at state colleges and universities for low-income children of disabled veterans;
- Working with families and local funeral directors to obtain burial expense reimbursement and government memorial markers; visiting veterans in nursing and care homes;
- Conducting briefings at Beale Air Force Base for separating members who plan to remain in the community;
- Consulting with the Public Guardian, Health, Social Services and other County agencies to ensure that veterans are aware of other assistance available to them; providing information about CALVET home loans and VA loan guarantees, insurance, vocational rehabilitation, education, counseling, military discharge review and upgrade, and other programs.

Revenues are derived from the following three sources: State Subvention program revenue administered and allocated according to a weighted factor of the claims filed by the office; the MediCal Cost Avoidance program granted by the State Department of Health under contract with CDVA and allocated on the basis of qualified referrals from Yuba and Sutter County Social Services' Departments; and the State Veterans' License Plate Fund derived from proceeds of Veterans' license plates and distributed according to each County's share of total statewide expenditures.

As the lead agency, Yuba County receives all revenues; therefore, revenues are not reflected in the Sutter County budget.

This budget reflects only Sutter County's net share of cost.

## **Use of Reserves/Designations**

This budget unit does not include any reserves or designations.

## **CAO Recommendation**

The budget is recommended as requested.



# Community Services

## *Section B*

Sutter County residents review and vote on alternative land use designations during the General Plan update process.



# Administration



E X E C U T I V E S U M M A R Y						
DEPT HEAD: LARRY BAGLEY	UNIT: COMMUNITY SERVICE ADMIN	FUND: GENERAL	0001 2-721			
	ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>						
SALARIES AND EMPLOYEE BENEFITS	832,492	682,854	901,254	1,025,329	1,025,329	13.8
SERVICES AND SUPPLIES	11,734	7,374	18,200	21,800	21,800	19.8
OTHER CHARGES	25,261	12,610	31,126	35,510	34,910	12.2
FIXED ASSETS	0	0	24,000	0	0	100.0-
* GROSS BUDGET	869,487	702,838	974,580	1,082,639	1,082,039	11.0
INTRAFUND TRANSFERS	603,287-	718,082-	773,139-	921,108-	921,108-	19.1
* NET BUDGET	266,200	15,244-	201,441	161,531	160,931	20.1-
<b>OTHER REVENUES</b>						
USER PAY REVENUES	82,047	81,803	83,541	127,525	127,525	52.6
GOVERNMENTAL REVENUES	6,002	0	0	0	0	.0
TOTAL OTHER REVENUES	88,049	81,803	83,541	127,525	127,525	52.6
* UNREIMBURSED COSTS	178,151	97,047-	117,900	34,006	33,406	71.7-
ALLOCATED POSITIONS	10.00	10.00	10.00	11.00	11.00	10.0

## Purpose

The Community Services Department is responsible for protecting the public health, safety, and welfare of the citizens and visitors of Sutter County through the services that are provided by the following divisions:

- Building Inspection
- Planning
- Environmental Health
- Animal Control
- Fire Services
- Emergency Services

## Major Budget Changes

### Salaries & Benefits

- \$63,589 General salary and benefits adjustments.
- \$68,769 Addition of a Hazardous Materials Specialist position.

### Other Charges

- \$4,279 Increase in Information Technology charges.

## Intrafund Transfers

- \$69,544 Increase in reimbursements from Agriculture Commissioner and Environmental Health for administrative services provided to the Certified Unified Program Agency (CUPA) environmental program.
- \$71,133 Increase in administrative services reimbursements from other departments.

## Revenues

- \$44,244 Increase in administrative services reimbursements from other departments.

## Program Discussion & Summary Budget Request

In prior years the Community Services budget collectively included the majority of the departmental divisions under one budget unit (2701). Divisions were designated in the budget as program numbers (e.g., Building Services 2701-22). In FY 2009-10, each division is now identified as a separate budget unit (e.g., Building Services 2722). This separation of budget units allows each division the ability to detail the specifics of their individual programs.

The Administration budget unit can be divided into two programs: Administration and Permit Services.

## Administration

This program provides the overall coordination and integration of divisional goals and operations and departmental oversight and guidance to the department's budget unit managers. It communicates closely with the Board of Supervisors, the County Administrative Office, and other county departments to achieve countywide goals and objectives relative to the needs of the community. Major functions include budget development and financial management, grant administration, personnel, payroll and records management.

This program also processes and manages all financial activities related to application of the Measure M/Sutter Point Development project, including the Riego Road Interchange on State Highway 99.

In FY 2009-10, this budget unit proposes to add a Hazardous Materials Specialist position. This position is made possible by the transfer of 1.00 FTE position from the Agriculture Commissioner Department that will continue to provide existing support functions for the CUPA program and add new support functions to the Emergency Services division. The primary funding for this position will come from funds budgeted within the CUPA program, previously paid as reimbursements to the Agriculture Department for CUPA services. The remaining funding will come from a combination of an Emergency Management Performance Grant and the County General Fund.

The Administration program coordinates and manages multiple grants:

## Community Services Administration (2-721)

*Larry Bagley, Community Services Director*

*Yuba-Sutter Natural Community Conservation Plan/Habitat Conservation Plan (NCCP/HCP):*

In April 2000, Caltrans prepared a Biological Assessment of proposed widening projects along Highways 70 and 99. During the review of this assessment, the U.S. Fish and Wildlife Service identified concerns regarding direct, indirect and cumulative impacts to biological resources in the areas. As a consequence, in conjunction with Yuba County, Sutter County was required to pursue a Habitat Conservation Plan and a Natural Community Conservation Plan. Under this combined plan, multiple grants have been awarded by the California Department of Fish and Game. An award of \$562,342 is budgeted for FY 2009-10.

*Community Development Block Grant (CDBG) Housing Rehabilitation Program:*

This represents the County's third year under a sub-recipient agreement with the Yuba-Sutter Consolidated Area Housing Authority for a \$1,500,000 grant. These funds are used to provide loans to qualified applicants for the purpose of rehabilitating their property. \$625,428 is budgeted for FY 2009-10.

### Permit Services

The Community Services Permit Counter provides one-stop property development services to the general public and acts as a resource of information to other county departments. Planning, Building, Environmental Health, Fire Services and CUPA staff support are coordinated by Permit Technicians depending on the development project being addressed. Counter staff calculate and collect

development fees and schedule inspection appointments.

This program also coordinates complaints received pertaining to building and zoning code compliance in the unincorporated County and environmental health code violations for the entire county. Staff processes, assigns, tracks and prepares all correspondence pertaining to Code Enforcement actions.

### Accomplishments FY 2008-09

1. Completed a successful audit of the 04-STGB-1979 (CDBG) Housing Rehabilitation Grant Program.
2. Researched and selected a consultant to provide design, architectural, and construction management services for the new Animal Control Shelter. Completed various tours of animal shelters in Northern California to determine best practices in shelter design and construction.
3. Completed a repayment agreement with the Cities of Yuba City and Live Oak for the deferred reimbursement of design contract costs relative to the new Animal Control Shelter.

### Objectives FY 2009-10

1. To achieve 100% technical accuracy and on-time delivery of staff instruments distributed to the public and County offices.
2. To finalize animal control operations and animal shelter services agreements with the Cities of Yuba City and Live Oak.

3. To continue planning for the construction of a new Animal Control Shelter. Extensive coordination will be required during the project design phase.
4. To continue the coordination and planning of expanded office space at 1130 Civic Center Boulevard relative to the vacancy of space by the previous building lease tenants.
5. To provide direct support to the Certified Unified Program Agency environmental program and to Emergency Services by with a new Hazardous Materials Specialist position.

### **Use of Reserves/Designations**

This budget unit does not include any reserves or designations.

### **CAO Recommendation**

The budget is recommended as requested.

The Community Services Director concurs with the recommended budget.

## Community Services Building Inspection (2-722)

*Larry Bagley, Community Services Director*

Executive Summary							
DEPT HEAD: LARRY BAGLEY	UNIT: BUILDING INSPECTION	FUND: GENERAL		0001 2-722			
		ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>							
SALARIES AND EMPLOYEE BENEFITS	253,398	209,615	294,153	321,469	321,469	0	9.3
SERVICES AND SUPPLIES	14,066	22,273	16,700	17,100	17,100	0	2.4
OTHER CHARGES	25,578	24,042	28,202	29,935	29,935	0	6.1
FIXED ASSETS	0	19,614	23,500	0	0	0	100.0
* GROSS BUDGET	293,042	275,544	362,555	368,504	368,504	0	1.6
INTRAFUND TRANSFERS	169,214	213,843	220,814	201,194	201,194	0	8.9
* NET BUDGET	462,256	489,387	583,369	569,698	569,698	0	2.3
<b>OTHER REVENUES</b>							
USER PAY REVENUES	345,049	291,574	353,000	302,050	302,050	0	14.4
GOVERNMENTAL REVENUES	0	0	0	0	0	0	0
TOTAL OTHER REVENUES	345,049	291,574	353,000	302,050	302,050	0	14.4
* UNREIMBURSED COSTS	117,207	197,813	230,369	267,648	267,648	0	16.2
ALLOCATED POSITIONS	3.00	3.00	3.00	3.00	3.00	0	0

## Purpose

The Building Inspection Division is responsible for maintaining and enforcing the California Building Codes and local ordinances as adopted by the County of Sutter. The primary purpose of the division is to safeguard the public's health, safety, and general welfare through proper design and inspection of the built environment. Statutory authority is provided by the California Health and Safety Code Section 17960.

## Major Budget Changes

### Salaries & Benefits

- \$37,145 General salary and benefits adjustments.

### Intrafund Transfers

- (\$27,000) Decrease in intrafund transfers for building inspection services provided to other departments.

### Revenues

- (\$50,000) Decrease in Construction Permit revenues due to economic conditions.

## Program Discussion & Summary Budget Request

Due to the slowdown of the State and local economy, combined with the impact of the new Federal Emergency Management Agency flood insurance rate maps published for the

# Community Services Building and Inspection (2-722)

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*Larry Bagley, Community Services Director*

areas south of Bogue and Stewart Roads, Sutter County has experienced a decline in the volume of building permit applications and a moderate decrease in building permit revenue.

It is anticipated that this environment will continue through FY 2009-10.

Sutter County has been insulated against the major slowdown that other jurisdictions have recently experienced in that the County does not receive many applications for large planned developments or residential subdivision activities. Historically, the Building Inspection division issues permits for additions to and the remodeling of existing homes. New construction activities in the County have generally involved custom residential housing on ranchette-sized lots, the infill of existing residential lots, and the construction of agricultural related structures.

The requested FY 2009-10 budget is \$569,698. User pay revenues total \$302,050, or 53%, of that amount. In previous years, user pay revenues averaged 95% of the budget expenditures.

The Building Inspection Division includes a staff of three certified building inspectors covering an area encompassing roughly 600 square miles in the unincorporated areas of Sutter County. Operations include permit application and plans review, calculation of permit costs, code enforcement inspections during the construction process, complaint investigations, support to other County departmental programs and providing public education relative to building regulations.

Beginning July 1, 2009, the California Health and Safety Code will require building inspectors to have an additional certification to become Disabled Access Specialists. In 2010,

the County will adopt new California Building Codes, and on January 1<sup>st</sup>, the new California Green Building Code will become effective.

## Permit Application/Plan Review

Inspectors review all building permit applications and conduct plan checks to insure that the proposed construction conforms to building code requirements. The division works closely with Planning, Environmental Health, Fire Services, Public Works, and other outside agencies to ensure all conditions of approval are addressed in the application process.

## Construction Inspections

Building Inspection staff performs scheduled field inspections for all building permits issued for the construction of residential, agricultural and commercial structures including additions, alterations, and equipment modifications. Types of inspections include: structural support; plumbing, mechanical, and electrical systems; fire, life, and safety requirements; and energy compliance and access for the disabled.

## Complaint Investigations

Inspectors conduct complaint investigations relating to State and local housing, zoning, and Health and Safety Code violations; check structures for code conformance; and investigate alleged construction violations.

## Departmental Support

The Building Inspection Division provides support and inspection services for Planning, Fire Services, and the Public Works Department relating to the enforcement of Zoning, Fire Code, and Flood Plain

# Community Services Building and Inspection (2-722)

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*Larry Bagley, Community Services Director*

Management ordinance requirements. Emergency response by the division is provided in the event of fire or natural disaster.

## Public Education/Information

Information is provided by the Building Inspection Division to the general public, property owners, contractors, design professionals, and other County departmental staff relating to building code requirements.

## Accomplishments FY 2008-09

1. Reviewed and submitted for adoption by the Board of Supervisors the 2007 edition of the California Building, Plumbing, Mechanical, Electrical, and Energy Codes.
2. Conducted a workshop and held discussions with local builders and design professionals to discuss changes to the Building Code regarding new soils investigation and seismic design requirements.

## Objectives FY 2009-10

1. To continue to provide quality plan review and inspection services with existing staff levels.
2. To add additional training to maintain and improve skill levels as mandated by California Health and Safety Code Sections 18945 and 18949.29, which require additional certification as a Disabled Access Specialist beginning July 1, 2010.
3. Analyze and prepare for adoption of the 2010 California Building Codes, including the new California Green Building Code

scheduled to become effective January 1, 2010.

## Use of Reserves/Designations

This budget unit does not include any reserves or designations.

## CAO Recommendation

The budget is recommended as requested.

The Community Services Director concurs with the recommended budget.

# Community Services Environmental Health (2-725)

*Larry Bagley, Community Services Director*

E X E C U T I V E S U M M A R Y						
DEPT HEAD: LARRY BAGLEY	UNIT: ENVIRONMENTAL HEALTH	FUND: GENERAL		0001 2-725		
		ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10
<b>EXPENDITURES</b>						
SALARIES AND EMPLOYEE BENEFITS	652,565	535,302	690,898	716,646	716,646	3.7
SERVICES AND SUPPLIES	21,519	17,478	23,700	23,700	23,700	.0
OTHER CHARGES	28,333	12,507	28,755	34,588	34,588	20.3
* GROSS BUDGET	702,417	565,287	743,353	774,934	774,934	4.2
INTRAFUND TRANSFERS	118,347	57,421	71,188	117,041	117,041	64.4
* NET BUDGET	820,764	622,708	814,541	891,975	891,975	9.5
<b>OTHER REVENUES</b>						
USER PAY REVENUES	820,764	212,013	814,541	891,975	891,975	9.5
GOVERNMENTAL REVENUES	0	0	0	0	0	.0
TOTAL OTHER REVENUES	820,764	212,013	814,541	891,975	891,975	9.5
* UNREIMBURSED COSTS	0	410,695	0	0	0	.0
ALLOCATED POSITIONS	7.00	7.00	7.00	7.00	7.00	.0

## Purpose

Environmental Health's mission is to protect and enhance the public's health through the control of potentially harmful materials, organisms, and conditions that may cause illness and injury by unsafe or unsanitary conditions through inspections, review of facility plans, and enforcement activities.

The activities are mandated by way of the California Health and Safety Code and the California Plumbing Code.

## Major Budget Changes

### Salaries & Benefits

- \$25,748 General salaries and benefits adjustments.

### Other Charges

- \$2,768 Increase in Information Technology charges.

### Intrafund Transfers

- \$17,550 Decrease in Certified Unified Program Agency reimbursements from CUPA budget.
- \$27,104 Increase in intrafund administrative charges from Community Services.

### Revenues

- (\$30,000) Decrease in Land Use revenues due to economic conditions.

# Community Services Environmental Health (2-725)

*Larry Bagley, Community Services Director*

- \$102,934 Increase in interfund reimbursements for Environmental Health services provided to other departments.

## Program Discussion & Summary Budget Request

Environmental Health Services include inspections of food facilities, onsite sewage disposal system, water wells, monitoring wells, state small water system, jail inspections, inspections of public pools and spas, rabies control, vector control activities, household garbage complaint investigations, and inspection and consultation to businesses that handle and store hazardous materials (CUPA budget #2727). It includes three primary programs:

### Environmental Health Consumer Protection

The Consumer Protection program's mission is to prevent illness and injury caused by unsafe or unsanitary conditions through 1) inspections and enforcement activities relative to food facilities, pools, and substandard housing and 2) the review of plan applications for pool construction.

The Consumer Protection Program consists of several elements, including food facilities inspections, substandard housing investigations, environmental lead assessments, vector control activities, jail inspections, rabies control, household garbage control, investigations, and monitoring of pools and spas and safe drinking water supply.

Staff is taking measures to contact and inspect individual water systems serving retail food facilities and state small water

systems (i.e., systems consisting of 5-14 service connections) for compliance with existing Health and Safety Code requirements for safe drinking water.

### Hazardous Materials Program

The description of the Hazardous Materials Program is included in the CUPA budget # 2727.

### Environmental Health Land Use

The Land Use Program lends support to the Community Services Department to ensure that land use permit entitlements granted by the County prevent health hazards and to mitigate environmental degradation resulting from improperly planned developments. The Land Use Program protects public health through the proper sizing, design, construction, and operation of onsite sewage disposal systems. The program reviews adopted land use development projects referred to the Community Services Department's Planning Division, and construction projects referred to the Building Inspection Division in regards to liquid waste and drinking water supply. The program also reviews and approves the design and construction of new onsite sewage disposal systems and repairs to sites where these systems have failed.

### Accomplishments FY 2008-09

1. Environmental Health Staff responded to service requests, including failing septic, alleged food borne illness complaints, household garbage, substandard housing, rabies calls, hazardous materials storage and releases, methamphetamine labs, vector problems, drinking water, pools, and recreational health.

## **Community Services Environmental Health (2-725)**

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*Larry Bagley, Community Services Director*

2. Revised inspection report forms and trained inspectors for inspection under the new California Retail Food Code. The law and inspection reports place emphasis on factors that lead to food-borne illnesses and unsafe food.
3. Issued a notice of order to the owner of a property in Yuba City due to the discovery of a methamphetamine lab.

### **Objectives FY 2009-10**

1. To continue activities that protect the health and wellbeing of the citizens of Sutter County, our natural resources, and the environment.

### **Use of Reserves/Designations**

This budget unit does not include any reserves or designations.

### **CAO Recommendation**

The budget is recommended as requested.

The Community Services Director concurs with the recommended budget.

# Community Services Animal Control (2-726)

*Larry Bagley, Community Services Director*

E X E C U T I V E S U M M A R Y							
DEPT HEAD: LARRY BAGLEY	UNIT: ANIMAL CONTROL	FUND: GENERAL			0001 2-726		
		ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>							
SALARIES AND EMPLOYEE BENEFITS	493,565	478,784	699,266	715,852	715,852	0	2.4
SERVICES AND SUPPLIES	88,298	91,119	101,516	104,676	104,676	0	3.1
OTHER CHARGES	54,941	25,835	55,315	56,152	56,152	0	1.5
FIXED ASSETS	0	67,873	124,300	0	0	0	100.0-
* GROSS BUDGET	636,804	663,611	980,397	876,680	876,680	0	10.6-
INTRAFUND TRANSFERS	90,565	88,755	391,261	251,356	251,356	0	35.8-
* NET BUDGET	727,369	752,366	1,371,658	1,128,036	1,128,036	0	17.8-
<b>OTHER REVENUES</b>							
USER PAY REVENUES	143,857	156,553	191,500	200,000	200,000	0	4.4
GOVERNMENTAL REVENUES	457,594	407,911	885,428	455,017	455,017	0	48.6-
TOTAL OTHER REVENUES	601,451	564,464	1,076,928	655,017	655,017	0	39.2-
* UNREIMBURSED COSTS	125,918	187,902	294,730	473,019	473,019	0	60.5
ALLOCATED POSITIONS	11.00	10.00	10.00	10.00	10.00	0	.0

## Purpose

The Animal Control Division is responsible for enforcing local, state, and federal laws and regulations that pertain to animals and their care for Sutter County and the cities of Yuba City and Live Oak. The Division provides for the health and welfare of people and animals by administering a mandated rabies control program, impounding stray or vicious/potentially dangerous animals, and responding to complaints of cruelty, neglect, and the inhumane treatment of animals.

The County Animal Shelter is responsible for caring for sick and injured animals, sheltering animals no longer in the care of their owners, returning impounded animals to their owners, and for adopting out animals to new owners.

## Major Budget Changes

### Salaries & Benefits

- \$16,586 General salary and benefits adjustments.

### Services & Supplies

- \$7,000 Increase in expenses for medical, dental, and laboratory supplies.

### Intrafund Transfers

- (\$139,400) Decrease in intrafund transfers to Public Works for plant acquisition.

## Revenues

- \$8,000 Increase in animal adoption revenues.
- (\$430,411) Decrease in reimbursements from the Cities of Yuba City and Live Oak.

## Program Discussion & Summary Budget Request

The Animal Control Division can be divided into three programs: Field Services, Shelter Operations, and Office Operations. The programs include a staff of uniformed Animal Control Officers, non-uniformed kennel staff, and office assistant staff. All are under the administrative direction of the Community Services Director. The uniformed Officer staff consists of one Animal Control Supervisor, one Animal Control Officer II, and five Animal Control Officer I positions (one position is vacant). The non-uniformed staff consists of one Kennel Attendant and two Office Assistants. The Kennel Assistant supervises the use of three inmate labor positions in the operation and sanitation of the kennels.

### Field Services

Regulatory enforcement officers provide field services to the public by way of enforcing laws and regulations pertaining to stray animals, impounding vicious and potentially dangerous dogs, enforcing rabies vaccination and quarantine ordinances, picking up injured and deceased animals, conducting investigations for reports of animal bites, animal abuse, and animal neglect, and assisting in the licensing of dogs. Offices will also transport injured animals for veterinary care as needed and

perform euthanasia services at the Animal Shelter.

Due to budgetary constraints, in December 2008, the City of Yuba City negotiated an agreement with the County to assume limited field services responsibilities, thereby reducing their cost for services provided by the County. This agreement will continue in FY 2009-10. Consequently, anticipated revenues from the City of Yuba City are reduced while the availability of field services provided by Animal Control Officers is increased in the remainder of the County.

### Shelter Operations

Domestic animals from the unincorporated areas of the County, the City of Yuba City, and the City of Live Oak, are brought to the Animal Shelter. A total of 4,682 animals were housed by the Shelter in calendar year 2008. Housing for non-domestic animals is made by special arrangement, depending on the type of animal. Expenses related to shelter operations for feeding, safety, and sanitary housing are offset by a number of revenue streams, including user pay revenues, donations, and payments from the two contract cities. Animal Control staff work with the public, and local and distant animal welfare and rescue organizations to increase spaying/neutering and the placement and adoption of animals.

### Office Operations

The office staff provides general information to the public regarding animal care, animal adoption services, the licensing of dogs, lost-and-found activities, and coordinates the dispatch of all field operations.

## New Shelter

The existing Animal Control Shelter was built in 1986 and constructed with materials found more commonly in home construction. The facility does not meet Americans with Disabilities Act standards; the septic system is failing and it has a significant rodent infestation. The present shelter is 4,130 sq. ft. and is no longer large enough to accommodate the increased volume of animals handled at this facility. The volume of animals has increased from 3,382 impounds in 2002 to 4,481 impounds in 2008, resulting in a 33% increase over six (6) years. Due to the increased number of animals impounded and the deterioration of the shelter over the years, a new shelter is required. This conclusion was echoed in an independent study conducted by CityGate Associates, LLC in 2007.

In FY 2008-09, the County entered into a contract with Swatt/Miers Architects to design a new facility, with an anticipated completion of the design and bidding of the construction contract to take place in FY 2009-10. Separate agreements have been signed with the Cities of Yuba City and Live Oak for their proportional costs relative to the design. Payments under these agreements will begin in FY 2010-11 and continue for a period of fifteen (15) years.

## Accomplishments FY 2008-09

1. Acquired three new state-of-the-art animal control vehicles/transport units.
2. Achieved national certification of two Animal Control Officers.

## Objectives FY 2009-10

1. To increase compassionate and humane education efforts aimed at promoting responsible pet ownership.
2. To increase public awareness and public education at schools and community events on the benefits of licensing and spaying/neutering.
3. To increase animal adoptions from the shelter and strive to reduce euthanasia rates (currently at 39%).
4. To provide ongoing training and certification for all Animal Control Officers so that they may continue to provide quality services to the public and be prepared for disaster responses.

## Use of Reserves/Designations

This budget unit does not include any reserves or designations.

## CAO Recommendation

This budget is recommended as requested.

The Community Services Director concurs with the recommended budget.

# Community Services

*Larry Bagley, Community Services Director*

## Certified Unified Program Agency (2-727)

Executive Summary							
Dept Head: LARRY BAGLEY	Unit: CUPA	Fund: General			0001 2-727		
		Actual Expenditure 2007-08	Actual Expenditure 4-30-09	Adopted Budget 2008-09	Department Request 2009-10	CAO Recommend 2009-10	% Change Over 2008-09
<b>EXPENDITURES</b>							
SERVICES AND SUPPLIES		39,094	30,945	30,050	39,900	39,900	32.8
* GROSS BUDGET		39,094	30,945	30,050	39,900	39,900	32.8
INTRAFUND TRANSFERS		131,284	188,956	202,550	214,700	214,700	6.0
* NET BUDGET		170,378	219,901	232,600	254,600	254,600	9.5
<b>OTHER REVENUES</b>							
USER PAY REVENUES		133,910	148,116	150,200	183,400	183,400	22.1
GOVERNMENTAL REVENUES		61,234	120,705	82,400	71,200	71,200	13.6
TOTAL OTHER REVENUES		195,144	268,821	232,600	254,600	254,600	9.5
* UNREIMBURSED COSTS		24,766-	48,920-	0	0	0	.0
ALLOCATED POSITIONS		.00	.00	.00	.00	.00	.0

## Purpose

Within the Environmental Health Division is the hazardous materials program (the state Certified Unified Program Agency, or CUPA, for Sutter County) which includes the incorporated cities within the County. The purpose of CUPA is to prevent or mitigate damage to the health and safety of persons and the environment in Sutter County from the release, or threatened release, of hazardous materials.

## Major Budget Changes

### Services and Supplies

- (\$6,000) Decrease in Professional & Specialized Services because California Accidental Release Program reviews previously reviewed by consultants will now be done by staff.

- \$14,700 Increase in Special Departmental Expense due to an increase in CUPA surcharge payments to the State for FY 2009-10.

### Intrafund Transfers

- \$12,150 Increase in reimbursement to Agricultural Commissioner and Environmental Health for CUPA services provided by these departments.

### Revenues

- \$14,700 Increase in State CUPA surcharge revenues.
- \$24,500 Increase in Hazardous Materials revenue for review of Annual Business Plans.
- (\$6,000) Decrease in Other Revenue.

# Community Services Certified Unified Program Agency (2-727)

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*Larry Bagley, Community Services Director*

- (\$11,200) Decrease in budgeted amount of state grant revenue for multi-year Aboveground Storage Tank program grant.

## Program Discussion & Summary Budget Request

CUPA provides on-site inspections and consultation to businesses that handle and store hazardous materials and investigates hazardous materials complaints from the public.

In the event of significant noncompliance, CUPA may enforce hazardous materials laws and regulations through an administrative enforcement procedure under authority of the Health and Safety Code or refer cases to the District Attorney.

This program is fully supported through business fees.

Assembly Bill 1130 (Chapter 626, Laws of 2007), which went into effect January 1, 2008, authorizes the Hazardous Materials Program to implement the Aboveground Petroleum Storage Act (APSA). A grant funded by the California Environmental Protection Agency provided a three-year grant of \$56,001 to support this program from 2008-2010. The FY 2009-10 portion of the grant will be \$11,200. January 1, 2008 through December 31, 2010.

In FY 2009-10, the Underground Storage Tank (UST) program is being transferred from the Agriculture Department to Community Services. Based upon three years of experience, the logistics of having the UST segment separate from the records and administration of the overall CUPA program have been challenging. Staff from

both departments now believe that the position is better placed within the overall CUPA program in Community Services and that the transfer of the inspection services portion of the UST program can be provided to the agricultural community seamlessly. A newly created Hazardous Materials Specialist position will assume the UST responsibilities, while a vacant Agricultural Field Assistant position in the Agricultural Commissioner's Office will be deleted.

### Accomplishments FY 2008-09

1. CUPA issued an Administrative and Enforcement Order (AEO) to one underground storage tank facility due to non-compliance with CUPA regulations.
2. CUPA referred AEO case to Sutter County District Attorney's Office against one regulated business due to non-compliance with CUPA regulations. The case is pending.
3. CUPA developed the Sutter County Hazardous Materials Area Plan. The project was funded through a \$24,000 grant from the State of California, Governor's Office of Emergency Services.

### Objectives FY 2009-10

1. To assume the Underground Storage Tank (UST) program from the Agriculture Department.
2. To continue activities which protect the health and well being of the citizens of Sutter County, our natural resources, and the environment.

## **Use of Reserves/Designations**

This budget unit does not include any reserves or designations.

## **CAO Recommendation**

This budget is recommended as requested.

The Community Services Director concurs with the recommended budget.

# County Service Areas



# Community Services County Service Area G (0-301)

*Larry Bagley, Community Services Director*

DEPT HEAD: LARRY BAGLEY		UNIT: COUNTY SERVICE AREA G		FUND: COUNTY SERVICE AREA G		0301 0-301	
		ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>							
SERVICES AND SUPPLIES		755,157	382,550	705,515	687,407	687,407	2.6-
OTHER CHARGES		6,371-	386-	515-	93	93	118.1-
* GROSS BUDGET		748,786	382,164	705,000	687,500	687,500	2.5-
INTRAFUND TRANSFERS		0	0	0	0	0	.0
* NET BUDGET		748,786	382,164	705,000	687,500	687,500	2.5-
APPROPRIATION FOR CONTINGENCY		0	0	0	0	0	.0
INCREASES IN RESERVES		0	0	0	0	0	.0
* TOTAL BUDGET		748,786	382,164	705,000	687,500	687,500	2.5-
<b>OTHER REVENUES</b>							
USER PAY REVENUES		0	0	0	0	0	.0
GOVERNMENTAL REVENUES		10,140	4,737	10,000	9,500	9,500	5.0-
GENERAL REVENUES		679,893	392,437	695,000	678,000	678,000	2.4-
UNDESIGNATED FUND BALANCE 7/1		58,753	0	0	0	0	.0
TOTAL AVAILABLE FINANCING		748,786	397,174	705,000	687,500	687,500	2.5-
* UNREIMBURSED COSTS		0	15,010-	0	0	0	.0
ALLOCATED POSITIONS		.00	.00	.00	.00	.00	.0

## Purpose

This budget unit represents County Service Area G, the area within Yuba City previously known as the Walton Fire Protection District. Its purpose is to provide a means by which the County is able to record homeowner property taxes within the Walton District and transfer the funds to the City of Yuba City.

anticipated decline in property tax revenue.

## Major Budget Changes

### Services & Supplies

- (\$18,108) Decrease in transfer of funds to City of Yuba City due to

### Revenues

- (\$16,00) Anticipated decrease in property taxes.

## Program Discussion & Summary Budget Request

County Service Area G was established in May 2001 to provide fire protection services to the residents within the former Walton Fire Protection District area. Resulting from anticipated growth and annexation of this area by the City of Yuba City from the

## **Community Services County Service Area G (0-301)**

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*Larry Bagley, Community Services Director*

County over a 25 year period, the Walton Fire Protection District Dissolution Agreement was created and signed in May 2002. The Agreement transferred fire protection responsibilities in this area to the City of Yuba City.

This program was created as a pass-through of property tax and other revenue representing the unincorporated portion of CSA-G pursuant to the Dissolution Agreement.

### **Use of Reserves/Designations**

This budget unit does not include any reserves or designations.

### **CAO Recommendation**

This budget is recommended as requested, after updating the property tax revenue projections.

The Community Services Director concurs with the recommended budget.

**Community Services  
County Service Area F (0-305)**

*Larry Bagley, Community Services Director*

E X E C U T I V E S U M M A R Y							
DEPT HEAD: LARRY BAGLEY	UNIT: COUNTY SERVICE AREA F	FUND: COUNTY SERVICE AREA F			0305 0-305		
		ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>							
SALARIES AND EMPLOYEE BENEFITS	1,261,606	1,193,259	1,272,785	1,518,222	1,518,222		19.3
SERVICES AND SUPPLIES	339,471	314,330	348,450	363,420	363,420		4.3
OTHER CHARGES	135,098	128,805	201,102	169,898	169,898		15.5-
FIXED ASSETS	144,529	203,405	330,500	0	0		100.0-
* GROSS BUDGET	1,880,704	1,839,799	2,152,837	2,051,540	2,051,540		4.7-
* NET BUDGET	1,880,704	1,839,799	2,152,837	2,051,540	2,051,540		4.7-
APPROPRIATION FOR CONTINGENCY	0	0	45,000	0	0		100.0-
INCREASE IN DESIGNATIONS	0	0	350,309	0	0		100.0-
INCREASES IN RESERVES	0	0	0	0	0		.0
* TOTAL BUDGET	1,880,704	1,839,799	2,548,146	2,051,540	2,051,540		19.5-
<b>OTHER REVENUES</b>							
USER PAY REVENUES	395,909	449,795	403,508	427,549	427,549		6.0
GOVERNMENTAL REVENUES	20,226	19,258	19,000	18,000	18,000		5.3-
GENERAL REVENUES	1,615,876	941,682	1,645,000	1,556,600	1,556,600		5.4-
OTHER FINANCING SOURCES	0	935	0	0	0		.0
CANCELLATION P/Y DESIGNATIONS	0	0	0	186,549	186,549		***
CANCELLATION OF PRIOR YEAR RESERVES	0	0	135,371	0	0		100.0-
UNDESIGNATED FUND BALANCE 7/1	663,662-	579,651-	345,267	137,158-	137,158-		139.7-
TOTAL AVAILABLE FINANCING	1,368,349	832,019	2,548,146	2,051,540	2,051,540		19.5-
* UNREIMBURSED COSTS	512,355	1,007,780	0	0	0		.0
ALLOCATED POSITIONS	14.00	14.00	14.00	14.00	14.00		.0

## Purpose

Consistent with the mission and values of Sutter County Fire Services, County Service Area F is responsible for fire suppression, rescue, hazardous materials response, and fire prevention within approximately 254 square miles of the County. This area includes the City of Live Oak, which is served under contract, the community of Sutter, and the unincorporated area from the Butte County line to the Nicolaus Bridge, excluding the Fire Protection Districts.

## Major Budget Changes

### Salaries & Benefits

- \$242,937 General salary and benefits adjustments.
- \$2,500 Increase in overtime expenses.

### Services & Supplies

- \$10,000 Increase in Outside Vehicle Repair expenses.

# Community Services County Service Area F (0-305)

*Larry Bagley, Community Services Director*

## Other Charges

- (\$8,949) Decrease in expenses to retire long-term debt.
- (\$15,000) Decrease in Interfund Vehicle Maintenance expenses.

## Revenues

- (\$88,400) Decrease in anticipated property tax and fire special tax revenues.

## Program Discussion & Summary Budget Request

This budget unit operates four fire stations and has an equipment inventory of seven engines (Type I), five wild-land engines (Type III), one water-tender, and one heavy rescue/hazardous materials truck. Personnel include two captains, nine lieutenants, three fire apparatus engineers, 35 volunteers and up to four seasonal firefighters.

The Fire Department has been rated by the Insurance Services Office (ISO) as a Class 3 in the Sutter Community Services District, a Class 4 in the City of Live Oak and a Class 5 in all non-hydranted areas within five miles of a fire station (one of only three fire departments in the State of California with this rating for non-hydranted areas). Areas located 5-10 miles from a fire station are rated Class 9, and beyond ten miles are rated Class 10. Each rating number represents a fire defense and physical condition measurement relative to insurance risk. Lower values indicate less insurance risk.

During 2008, the department collectively responded to 2,037 calls for service. All career personnel are certified Emergency Medical Technicians with a defibrillator

endorsement (EMT-1D) and are Hazardous Materials Technicians or Specialists. Some of the volunteer members are similarly certified. Training is an ongoing process for all personnel, and the department has always been supportive of advanced training regardless of the firefighters' career or volunteer status. State regulations now require personnel to undergo more specialized training. Personnel have been trained and certified in confined space rescue, high angle rope rescue, and trench rescue techniques.

The department conducts numerous fire inspections and fire investigations, and assists other fire departments in the County with those duties. In addition, the department conducts fire prevention programs at all elementary schools in the jurisdiction.

The Sutter County Fire Department maintains a strong commitment to the state mutual aid system. The department has a fire engine provided by the California-Emergency Management Agency (Cal-EMA) and responded to many major urban-wildland interface fires during the very busy 2008 fire season. Members of this department responded to Butte, Mariposa, Los Angeles, and Trinity Counties on local government and Cal-EMA Strike teams.

### Delayed Remodel of the Fire Apparatus Storage Building at the Oswald-Tudor Fire Station

The 2007-08 Grand Jury recommended that Sutter County remodel the Oswald-Tudor Fire Station to provide security for Sutter County property. This recommendation was consistent with the 2006-07 Grand Jury recommendation.

In response to the recommendation, it was stated that the Fire Chief believed that

## **Community Services County Service Area F (0-305)**

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*Larry Bagley, Community Services Director*

funding would be available to replace the fire apparatus storage building in FY 2009-10, thereby providing a building large enough to secure an oversized water tender apparatus (currently parked outside). Available funding in FY 2008-09 was used to replace one of the fire engines in the department's aging apparatus stock.

Due to the current economic climate and an anticipated decrease in property tax revenues, the department is required to again postpone the replacement of this building as well as the replacement of an additional fire engine.

### **Use of Reserves/Designations**

This budget includes a request to cancel Prior Year Designations in the amount of \$186,549.

### **CAO Recommendation**

This budget unit is recommended as requested, after making adjustments in projected property tax revenues.

The Community Services Director concurs with the recommended budget.

# Community Services

*Larry Bagley, Community Services Director*

## County Service Area C - East Nicolaus (0-309)

E X E C U T I V E S U M M A R Y						
DEPT HEAD: LARRY BAGLEY	UNIT: CNTY SERVICE AREA C-E NICOLAUS FUND: CNTY SERVICE AREA C-E NICOLAUS 0309 0-309	ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10
						% CHANGE OVER 2008-09
<b>EXPENDITURES</b>						
SALARIES AND EMPLOYEE BENEFITS	2,517	1,160	1,160	1,584	1,584	36.6
SERVICES AND SUPPLIES	67,126	31,309	71,007	72,207	72,207	1.7
OTHER CHARGES	70,226	11,381	100,133	99,350	99,350	.8-
FIXED ASSETS	0	12,460	21,269	0	0	100.0-
* GROSS BUDGET	139,869	56,310	193,569	173,141	173,141	10.6-
* NET BUDGET	139,869	56,310	193,569	173,141	173,141	10.6-
APPROPRIATION FOR CONTINGENCY	0	0	15,000	15,000	15,000	.0
INCREASE IN DESIGNATIONS	0	0	168,264	67,760	67,760	59.7-
INCREASES IN RESERVES	0	0	0	0	0	.0
* TOTAL BUDGET	139,869	56,310	376,833	255,901	255,901	32.1-
<b>OTHER REVENUES</b>						
USER PAY REVENUES	23,716	1,051	4,000	1,000	1,000	75.0-
GOVERNMENTAL REVENUES	2,253	1,078	2,100	2,100	2,100	.0
GENERAL REVENUES	157,996	94,961	158,500	155,800	155,800	1.7-
OTHER FINANCING SOURCES	3,277	0	0	0	0	.0
CANCELLATION OF PRIOR YEAR RESERVES	0	0	160,338	0	0	100.0-
UNDESIGNATED FUND BALANCE 7/1	4,522	43,969	51,895	97,001	97,001	86.9
TOTAL AVAILABLE FINANCING	191,764	141,059	376,833	255,901	255,901	32.1-
* UNREIMBURSED COSTS	51,895-	84,749-	0	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.00	.0

## Purpose

The East Nicolaus Volunteer Fire Department (CSA-C) is responsible for fire suppression, rescue, hazardous materials response, and fire prevention within this service area.

## Major Budget Changes

### Increase in Designations

- \$67,760 Increase in Designation for Future Appropriations.

## Revenues

- (\$3,000) Projected decrease in property tax revenues.

## Program Discussion & Summary Budget Request

This budget funds the East Nicolaus Volunteer Fire Department (CSA-C). The service area encompasses approximately 62 square miles. The 2000 Census Report lists the population at 1,575 residents. Revenue to fund the Fire Department is derived primarily from property taxes.

The East Nicolaus Volunteer Fire Department is comprised of two fire stations. The main station (Station 1) is located at 1988 Nicolaus Ave in East Nicolaus and houses four pieces of fire equipment. The Sub-Station (Station 2) is located at 176 Pleasant Grove Rd in Rio Oso, and houses two pieces of fire equipment.

The department consists of one Volunteer Fire Chief, one Volunteer Assistant Chief, two Volunteer Captains, and six Volunteer Fire Fighters. The department responded to 237 calls for services in 2008. This department is committed to participation in the state mutual aid system and provided personnel for response to Butte, Trinity, Mariposa, and Los Angeles Counties during the 2008 fire season.

As with most fire departments, the East Nicolaus Volunteer Fire Department either has, or is currently working on, automatic aid agreements with neighboring fire agencies.

## **Use of Reserves/Designations**

This budget includes a request to increase its Designation for Future Appropriations by \$67,760. This will bring the Department's total Designations for Future Appropriations to \$236,024.

## **CAO Recommendation**

This budget is recommended as requested.

The Community Services Director concurs with the recommended budget.

# Community Services

*Larry Bagley, Community Services Director*

## County Service Area D - Pleasant Grove (0-311)

E X E C U T I V E   S U M M A R Y						
DEPT HEAD: LARRY BAGLEY	UNIT: CNTY SRVC AREA D-PLEASANT GROV FUND: CNTY SRVC AREA D-PLEASANT GROV 0311 0-311					
	ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>						
SALARIES AND EMPLOYEE BENEFITS	2,732	1,182	1,182	1,630	1,630	37.9
SERVICES AND SUPPLIES	71,968	63,607	73,368	82,950	82,950	13.1
OTHER CHARGES	12,036	12,620	16,886	21,035	21,035	24.6
FIXED ASSETS	116,992	152,146	25,000	0	0	100.0-
* GROSS BUDGET	203,728	229,555	116,436	105,615	105,615	9.3-
* NET BUDGET	203,728	229,555	116,436	105,615	105,615	9.3-
APPROPRIATION FOR CONTINGENCY	0	0	0	19,338	19,338	***
INCREASE IN DESIGNATIONS	0	0	221,851	0	0	100.0-
INCREASES IN RESERVES	0	0	0	0	0	.0
* TOTAL BUDGET	203,728	229,555	338,287	124,953	124,953	63.1-
<b>OTHER REVENUES</b>						
USER PAY REVENUES	23,068	14,786	4,000	1,000	1,000	75.0-
GOVERNMENTAL REVENUES	3,074	1,509	2,700	3,000	3,000	11.1
GENERAL REVENUES	214,395	129,446	201,300	217,000	217,000	7.8
OTHER FINANCING SOURCES	1,320	1,208	0	0	0	.0
CANCELLATION OF PRIOR YEAR RESERVES	0	0	6,341	0	0	100.0-
UNDESIGNATED FUND BALANCE 7/1	85,818	44,078	123,946	96,047-	96,047-	177.5-
TOTAL AVAILABLE FINANCING	327,675	191,027	338,287	124,953	124,953	63.1-
* UNREIMBURSED COSTS	123,947-	38,528	0	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.00	.0

## Purpose

The Pleasant Grove Volunteer Fire Department (CSA-D) is responsible for fire suppression, rescue, hazardous materials response, and fire prevention within this service area.

## Major Budget Changes

### Services & Supplies

- \$5,000 Increase in Small Tools to purchase Self-Contained Breathing Apparatus cylinders.

### Other Charges

- \$5,229 Increase in A-87 administrative costs.

## Program Discussion & Summary Budget Request

This budget funds the Pleasant Grove Volunteer Fire Department (CSA-D). The service area encompasses approximately 71 square miles. The 2000 Census report lists the population at 1,105 residents. Revenue to fund the Fire Department is derived primarily from property taxes. The revenue

projection for FY 2009-10 assumes a 5% decrease in property tax revenue.

The Pleasant Grove Volunteer Fire department is comprised of two fire stations. The main station (Station 1) is located at 3100 Howsley Road in Pleasant Grove and houses four pieces of fire equipment. The sub-station (Station 2) is located at the intersection of Sankey Road and Pleasant Grove Road in Pleasant Grove, and houses three pieces of fire equipment.

The department consists of one Volunteer Fire Chief, one Volunteer Assistant Chief, four Volunteer Captains, three Volunteer Engineers, and five Volunteer Fire Fighters. The department responded to 250 calls for service in 2008. This department is committed to participation in the State mutual aid system and provided personnel and/or equipment for response to Butte, Mariposa, Trinity, and Los Angeles Counties during the 2008 fire season.

As with most fire departments, the Pleasant Grove Volunteer Fire Department either has, or is currently working on, automatic aid agreements with neighboring fire agencies.

## **Use of Reserves/Designations**

This budget does not include increases to existing reserves/designations. The existing balance of Designations for Future Appropriations is \$221,851.

## **CAO Recommendation**

This budget is recommended as requested.

The Community Services Director concurs with the recommended budget.



# Emergency Services



# Community Services Emergency Services (2-401)

*Larry Bagley, Community Services Director*

DEPT HEAD: LARRY BAGLEY		UNIT: EMERGENCY SERVICES		FUND: PUBLIC SAFETY		0015 2-401	
		ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>							
SALARIES AND EMPLOYEE BENEFITS		123,027	102,517	129,169	136,426	136,426	5.6
SERVICES AND SUPPLIES		57,569	13,314	33,369	173,661	173,661	420.4
OTHER CHARGES		172,023	136,996	79,950	409,125	409,125	411.7
FIXED ASSETS		0	0	0	10,725	10,725	***
* GROSS BUDGET		352,619	252,827	242,488	729,937	729,937	201.0
INTRAFUND TRANSFERS		72,838	31,844	0	219,121	219,121	***
* NET BUDGET		425,457	284,671	242,488	949,058	949,058	291.4
<b>OTHER REVENUES</b>							
USER PAY REVENUES		0	0	0	0	0	.0
GOVERNMENTAL REVENUES		308,107	352,467	81,220	653,991	653,991	705.2
TOTAL OTHER REVENUES		308,107	352,467	81,220	653,991	653,991	705.2
* UNREIMBURSED COSTS		117,350	67,796	161,268	295,067	295,067	83.0
ALLOCATED POSITIONS		1.00	1.00	1.00	1.00	1.00	.0

## Purpose

The Emergency Services Division is responsible for planning, response, and recovery activities associated with natural and man-made emergencies and disasters throughout the County, and coordination of those activities with other local agencies, the California Emergency Management Agency (CalEMA), and the Federal Emergency Management Agency.

## Major Budget Changes

### Salaries & Benefits

- \$7,257 General salary and benefits adjustments.

## Services & Supplies

- \$111,000 Increase in equipment maintenance costs and Professional & Specialized Services to upgrade and install five County-owned river gauges.
- \$30,361 Increase in Employment Training costs.

## Other Charges

- \$233,180 Increase in contribution to Yuba City.
- \$76,441 Increase in interfund transfer out.

## Fixed Assets

- \$10,725 Purchase of used fire administration vehicle from Fire Services.

## Intrafund Transfers

- \$219,121 Increase in intrafund transfers in for Sheriff's Public Safety Interoperability Communications grant.

## Revenues

- \$541,649 Federal grant revenue received mid-year FY 2008-09 re-budgeted for FY 2009-10.
- \$31,122 Increase in other federal revenue.

## Program Discussion & Summary Budget Request

The Emergency Services Manager is responsible for developing plans in preparation for emergencies, assisting in the coordination of responses to emergencies, and pursuing assistance in the process of recovery from emergencies. He is the primary liaison between the State and the County for general mutual aid purposes (law enforcement and fire having their own mutual aid systems), and administers the Disaster Assistance, Homeland Security, and Emergency Management grant programs. Additionally, the Emergency Services Manager is responsible for ensuring the integration of the National Incident Management System, the National Response Plan, and the Standardized Emergency Management System into existing and

developing policies, procedures, plans, and training for county-wide emergency management and first responders.

As the Operational Area Coordinator for Emergency Services, the Emergency Services Manager coordinates and/or provides training for first responders, emergency operations personnel, and disaster services workers to ensure preparedness.

Annually, funds are provided under the Emergency Management Performance Grant (EMPG) to support activities that contribute to the emergency management capability to prevent, prepare for, mitigate against, respond to, and recover from emergencies and disasters, whether natural or man-made. In FY 2008-09, Sutter County applied for EMPG funding of \$91,122. This grant is used to partially fund the County's Emergency Services operations.

There are currently three active programs within Emergency Services: Administration, the 2008 Homeland Security Grant and the 2009 Homeland Security Grant.

## Administration

This program is for the overall operation of the Emergency Services Division. An Emergency Services Manager, who is under the supervision of the Community Services Director, staffs the Emergency Services Division. This program also includes the Public Safety Interoperability Communication (PSIC) grant funds. The PSIC revenue and expenditures are expected to be \$300,000. The Emergency Services Division performs grant management duties for the Operational Area, seeking reimbursement for grant funded expenditures.

## 2008 Homeland Security Grant

This program was established in December 2008, and was set up to document grant funding from the federal government for local homeland security measures through CalEMA (formerly the State Office of Emergency Services). Specific funding amounts are earmarked for equipment and training. This program is used exclusively for the Federal Fiscal Year (FFY) 2008 Homeland Security Grant program. \$262,869 is requested to be re-budgeted for FY 2009-10.

## 2009 Homeland Security Grant

This program is established for the FFY 2009 Homeland Security Grant program. Specific funding amounts will also be earmarked for equipment and training. The FY 2009-10 Homeland Security Grant has not yet been announced. Revenue and expenditures are not yet known and will require a supplemental budget once awarded.

## Accomplishments FY 2008-09

1. Completed requirements ensuring notification procedures, plans, and equipment were in place to notify key personnel and public in general during a severe weather event. Received certification from National Weather Service as a StormReady County.
2. Coordinated a three day NIMS ICS300/400 training session for 40 personnel from Sutter County, City of Yuba City, City of Live Oak, and special districts. This training provided insight into the Incident Command System and is key to having trained personnel available to respond during a disaster.

3. Arranged for the Multi-Jurisdiction Multi-Hazard Mitigation Plan to be amended into the Safety Section of the General Plan. This allows the county to request 100% disaster assistance after an emergency when provided by law.
4. Coordinated County declaration of local emergency and requests for state and federal assistance for the January 2008 Windstorms.

## Objectives FY 2009-10

1. To continue the enhancement of Emergency Operation Plans through coordination with CalEMA to confirm the County's compliance with the National Incident Management System (NIMS) and the National Response Plan (NRP).
2. To participate with CalEMA in a Feasibility Study Review to develop a new emergency information management system.
3. To assess our ability to notify cities within our jurisdiction (and the cities' ability to notify their citizens) of imminent or actual emergencies where a warning would give sufficient additional time for action and increase safety.
4. To provide and/or coordinate position training for personnel assigned duties in the EOC to meet state and federal requirements under the National Response Plan.
5. To participate in disaster exercises that test the County's emergency plan, emergency facilities and equipment; prepare After Action Reports identifying

corrective actions; and take appropriate action to implement recommended corrective actions.

## **Use of Reserves/Designations**

This budget unit does not include any reserves or designations.

## **CAO Recommendation**

The Community Services Department requested \$56,847, with anticipated grant revenue of \$28,424 to partially offset the costs, to add an Emergency Management Specialist to assist the Emergency Services Manager in carrying out the duties of this division. This position was not recommended for funding due to the State budget crisis and the need to preserve County financial reserves in anticipation of significant state budget cuts.

The Community Services Director concurs with the recommended budget.

# Fire Services



**Community Services  
Fire Services Administration (2-402)**

*Larry Bagley, Community Services Director*

E X E C U T I V E   S U M M A R Y						
DEPT HEAD: LARRY BAGLEY	UNIT: FIRE SERVICES ADMINISTRATION	FUND: PUBLIC SAFETY	0015 2-402			
	ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>						
SALARIES AND EMPLOYEE BENEFITS	130,051	123,242	152,371	178,490	178,490	17.1
SERVICES AND SUPPLIES	17,690	9,653	19,290	15,140	15,140	21.5-
OTHER CHARGES	58,157	56,324	56,618	74,262	74,262	31.2
FIXED ASSETS	0	0	0	45,500	45,500	***
* GROSS BUDGET	205,898	189,219	228,279	313,392	313,392	37.3
INTRAFUND TRANSFERS	0	0	0	0	0	.0
* NET BUDGET	205,898	189,219	228,279	313,392	313,392	37.3
<b>OTHER REVENUES</b>						
USER PAY REVENUES	20,031	5,822	6,830	6,000	6,000	12.2-
GOVERNMENTAL REVENUES	0	0	0	0	0	.0
OTHER FINANCING SOURCES	0	0	0	9,925	9,925	***
TOTAL OTHER REVENUES	20,031	5,822	6,830	15,925	15,925	133.2
* UNREIMBURSED COSTS	185,867	183,397	221,449	297,467	297,467	34.3
ALLOCATED POSITIONS	1.00	1.00	1.00	1.00	1.00	.0

## Purpose

Fire Services Administration consists of the Fire Services Manager/Fire Chief. He is responsible for coordinating and administering the County's fire protection programs and the activities of four County Service Areas (CSAs) for which the Board of Supervisors is the governing board.

The Fire Services Manager responds to emergencies and exercises overall supervision of rescue, firefighting, and hazardous materials release operations in the County Service Areas which provide fire protection from eight fire stations throughout the County. He is responsible for formulating the annual budgets, enforcing the adopted fire codes and

ordinances, preparing apparatus specifications for the CSAs and representing the County Fire Services with other jurisdictions, emergency personnel, governing officials and citizens.

He also serves as the alternate Operational Area Coordinator for Sutter County, and remains committed to the state mutual aid system. This position may participate in strike team deployment throughout the state as a local government or California Emergency Management Agency strike team leader.

## **Major Budget Changes**

### **Salaries & Benefits**

- \$24,521 General salary and benefits adjustments.

### **Other Charges**

- \$12,352 Increase in administrative charges for internal services.

### **Fixed Assets**

- \$45,500 Replacement vehicle for #1204 (sold to Emergency Services).

### **Revenues**

- \$9.925 Revenue from sale of 1998 Silverado truck to Emergency Services.

## **Program Discussion & Summary Budget Request**

County Service Areas include CSA-C, CSA-D, CSA-F, and CSA-G.

### **CSA-C**

This Service Area consists of the East Nicholas Volunteer Fire Department operating out of two stations located in the communities of East Nicholas and Rio Oso.

### **CSA-D**

This Service Area consists of the Pleasant Grove Volunteer Fire Department.

### **CSA-F**

This Service Area covers the largest portion of the County and includes the communities

of Sutter, Live Oak and Oswald/Tudor. Fire protection is provided to the City of Live Oak by contract.

### **CSA-G**

The County contracts with the Yuba City Fire Department for fire protection in CSA-G, which is the area formerly protected by the Walton Fire Protection District.

### **Accomplishments FY 2008-09**

1. Coordinated and became a temporary assignee of a State Office of Emergency Services (OES) Fire Engine (OES 296). Shortly thereafter, personnel from CSA-C, CSA-D, and CSA-F supported the Master Mutual Aid Plan of the State by responding to Butte, Trinity, Mariposa, and Los Angeles Counties during the 2008 Fire Season.
2. In continuing to review the aid agreements with neighboring agencies, a new agreement was implemented with State Parks, and a revised agreement was developed with the Meridian Fire Protection District.
3. Received two new Type 3 Wild-Land Fire vehicles (one in CSA-D, Pleasant Grove, and one in CSA-F, Oswald-Tudor) and purchased a third that will be stationed in CSA-F (Live Oak).
4. Worked with the Insurance Services Office (ISO) as they commenced their 10-year evaluation of fire services for each of the CSAs. When completed, ISO will update their rates for fire insurance purposes in all CSAs.

**Objectives FY 2009-10**

1. To review specifications for replacement of rolling stock in coordination with an established replacement program.
2. To coordinate the revisions of current automatic aid agreements with local agencies.
3. To coordinate the replacement of the CSA-C (East Nicolaus) Station 2 building in Rio Oso.
4. To continue to be a strong supporter of the State Master Mutual Aid Plan.

**Use of Reserves/Designations**

This budget unit does not include any reserves or designations.

**CAO Recommendation**

This budget is recommended as requested.

The Community Services Director concurs with the recommended budget.



# Planning



# Community Services Planning (2-724)

*Larry Bagley, Community Services Director*

DEPT HEAD: LARRY BAGLEY		UNIT: PLANNING		FUND: GENERAL		0001 2-724	
		ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>							
SALARIES AND EMPLOYEE BENEFITS		823,518	683,844	1,085,587	1,025,680	1,025,680	5.5-
SERVICES AND SUPPLIES		1,129,725	1,542,283	4,635,714	7,173,142	7,169,192	54.7
OTHER CHARGES		40,594	76,460	149,477	149,843	149,843	.2
* GROSS BUDGET		1,993,837	2,302,587	5,870,778	8,348,665	8,344,715	42.1
INTRAFUND TRANSFERS		315,245	391,710	409,814	543,260	543,260	32.6
* NET BUDGET		2,309,082	2,694,297	6,280,592	8,891,925	8,887,975	41.5
<b>OTHER REVENUES</b>							
USER PAY REVENUES		890,814	1,515,198	4,002,992	6,924,175	6,924,175	73.0
GOVERNMENTAL REVENUES		50,011	59,074	562,565	562,342	562,342	.0
TOTAL OTHER REVENUES		940,825	1,574,272	4,565,557	7,486,517	7,486,517	64.0
* UNREIMBURSED COSTS		1,368,257	1,120,025	1,715,035	1,405,408	1,401,458	18.3-
ALLOCATED POSITIONS		9.00	9.00	9.00	8.00	8.00	11.1-

## Purpose

The Planning Division's primary responsibility is to administer the County's planning program as adopted by the Sutter County General Plan and Zoning Code. Reports, studies, and recommendations are provided to the Planning Commission and the Board of Supervisors regarding land use applications and policy issues.

## Major Budget Changes

### Salaries & Benefits

- \$23,529 General salary and benefits adjustments.
- (\$83,436) Elimination of vacant Senior Planner position due to economic downturn.

### Service & Supplies

- \$2,533,478 Professional Services for the Riego Road Interchange and Measure M projects are now budgeted in Planning (previously budgeted in Sutter Pointe and Riego Road Interchange programs #2701-28 and 2701-29).

### Intrafund Transfers

- \$138,840 Intrafund transfers for the Riego Road Interchange and Measure M projects are now budgeted as programs under Planning (previously budgeted in 2701-28 and 2701-29).

## Revenues

- \$6,592,160 Planning & Engineering Fees for Riego Road and Measure M projects were previously budgeted in 2701-28 and 2701-29.

## Program Discussion & Summary Budget Request

The Planning Division reviews and processes general plan and zoning applications, land divisions, California Environmental Quality Act requirements, use permits, variances, and other development related requests. It also inputs statistical data and coordinates all Geographic Information System (GIS) layers for the division along with data from multiple other County departments.

Currently, the division is processing two significant projects: 1) a comprehensive General Plan update for the County (anticipated to conclude in 2010), and 2) a Specific Plan for a proposed development encompassing approximately 7,360 acres of agriculture land in the southern part of the County (Measure M/Sutter Pointe). This project is anticipated to be presented to the Board of Supervisors for possible action in the spring of 2009.

In previous budget years, the Planning Division, the Specific Plan application (Measure M) project, and the Riego Road Interchange project were recorded as separate programs within the Community Services budget (2701-24, 2701-28, and 2701-29). This year's budget combines these three units into the planning unit (2724-00, 2724-28, and 2724-29) to provide

a clearer picture of the overall Planning Division budget.

The Planning Division also participates in a joint project with Yuba County for a Habitat Conservation Plan/Natural Community Conservation Plan (HCP/NCCP). The HCP/NCCP was initiated as a requirement of the U.S. Fish and Wildlife Service through a Biological Opinion issued for local highway improvements. In January 2004, Sutter County and Yuba County formed a Joint HCP/NCCP in cooperation with the California Department of Fish and Game, the U.S. Fish and Wildlife Service and Caltrans, with Sutter County acting as the lead agency. The Planning Division provides review of the documents drafted by the contracted biological specialists and participates in public outreach efforts.

## Accomplishments FY 2008-09

1. Completion of the Sutter Pointe Specific Plan application (anticipated for spring 2009).
2. Significant work and public input on the comprehensive General Plan update.

## Objectives FY 2009-10

1. To continue work on the comprehensive General Plan update.
2. To expand the GIS program to provide all County departments access to the web-based GIS information and related data.
3. To continue involvement in the Natural Communities Conservation Plan/Habitat Conservation Plan development process with Yuba County.

## **Use of Reserves/Designations**

This budget unit does not include any reserves or designations.

## **CAO Recommendation**

This budget is recommended as requested.

The Community Services Director concurs with the recommended budget.





# General Government

## *Section C*

Board of Supervisors members (from left) James Gallagher, Larry Montna, Jim Whiteaker, Larry Munger and Stan Cleveland during a special outreach meeting at the Sutter High School gymnasium



# **Auditor-Controller**



DEPT HEAD: ROBERT E STARK		UNIT: AUDITOR-CONTROLLER		FUND: GENERAL		0001 1-201	
		ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>							
SALARIES AND EMPLOYEE BENEFITS		915,469	767,196	995,856	1,156,156	1,156,156	16.1
SERVICES AND SUPPLIES		47,197	29,104	38,040	557,210	57,210	50.4
OTHER CHARGES		337,801	111,464	343,125	604,626	604,626	76.2
* GROSS BUDGET		1,300,467	907,764	1,377,021	2,317,992	1,817,992	32.0
INTRAFUND TRANSFERS		18,196	13,431	19,766	16,254	16,254	17.8-
* NET BUDGET		1,318,663	921,195	1,396,787	2,334,246	1,834,246	31.3
<b>OTHER REVENUES</b>							
USER PAY REVENUES		2,648	4,336	3,300	2,500	2,500	24.2-
GOVERNMENTAL REVENUES		0	0	0	0	0	.0
TOTAL OTHER REVENUES		2,648	4,336	3,300	2,500	2,500	24.2-
* UNREIMBURSED COSTS		1,316,015	916,859	1,393,487	2,331,746	1,831,746	31.5
ALLOCATED POSITIONS		12.00	13.00	12.00	13.00	13.00	8.3

## Purpose

The responsibility of the Auditor-Controller, an elected official, is specifically defined under Government Code Sections 26880 - 26886 and 26900 - 26922. Government Code Section 26881 mandates that “the county auditor, or in counties that have the office of controller, the auditor-controller shall be the chief accounting officer of the county...” Additional authority is conferred upon the Auditor-Controller with respect to working capital funds by Government Code Section 25260, “All funds created by this section shall be accounted for as prescribed by the county auditor or controller.” The State Controller’s Office requires the Auditor-Controller to sign the county’s cost plan as the “chief accounting officer for the county” (Handbook of Cost Plan Procedures for California Counties, Section 1420).

The Auditor-Controller is a key part of the internal control process to ensure the accurate compilation of the final budget, “It shall be the responsibility of the auditor to revise the proposed budget to reflect the actions of the board pertaining thereto in developing the final budget document” (County Budget Act, Section 29083).

The Auditor-Controller is required to be a member of the Treasury Oversight Committee (Government Code Section 27131).

## Mission Statement

Provide excellent fiscal and management services to and on behalf of the people of Sutter County and county government (constituents, Board of Supervisors, county departments, and other local governmental entities), as authorized by the laws of the

State of California and ordinances of the County of Sutter.

**Fiscal Stewardship**

- Accounting
- Auditing
- Budgeting
- Financial Reporting

**Independent**

Independently ensure objectivity, accuracy, and full disclosure of material information in all aspects of communicating financial and management information

**Management Information**

Provide management information, which leads to increased awareness of and improvements in economy, efficiency, and effectiveness of operations.

**Major Budget Changes****Salaries & Benefits**

- \$58,151 General salary and benefits adjustments.
- \$63,303 Addition of limited-term Accountant II to assist with the implementation of the new Sungard Personnel-Payroll system.
- \$30,000 Increase in overtime expenses for Sungard implementation.
- \$5,000 Increase in extra help.

**Services & Supplies**

- \$12,000 Increase in Professional & Specialized services to convert six years of payroll and tax roll records to a modern PDF-searchable document.
- \$7,700 Increase in training and travel expenses for Sungard training.

**Other Charges**

- \$211,589 Increase in Information Technology charges for purchase and implementation of Payroll module of Sungard system.
- \$50,987 Increase in Information Technology charges.

**Program Discussion & Summary Budget Request****Types of Services****Administration - Management**

Total Staffing: 2 FTE - Executive management and supervision of the office.

**Secretary**

Total Staffing 1 FTE - Secretarial support for executive management and office staff.

**Accounts Payable**

Total Staffing: 2.8 FTE - Audits and processes all expenditure requests submitted by County departments and special districts for compliance with Board policy and

Auditor-Controller accounting policies. Distributes, upon direction from the State, all adoption assistance, childcare assistance, and job search transportation assistance warrants on behalf of the County. Audits and distributes expenditure requests on behalf of the Sutter County Courts. Monitors contract compliance requirements, appropriation controls, and maintains the County's financial reports.

## Cost Plan

Total Staffing: 1 FTE - Preparation of the County's A-87 Cost Plan. Analyzes County labor and equipment rates. Performs payroll duties as assigned. Cross-trained to perform general and subsidiary ledger accounting. Coordination of special district audits.

## General Ledger/Revenue Reporting

Total Staffing: 2 FTE - Manages accounting records for general and subsidiary ledger accounting and control for the County, and those districts that deposit funds into the County Treasury. Manages countywide capital assets. Consolidated Court revenue and asset forfeiture distribution and reporting. County and Special District reporting.

## Payroll

Total Staffing: 2 FTE - Provides timely and accurate payroll processing as well as analyzes, distributes and reports payroll to County departments and special districts to ensure accurate paychecks.

## Taxes

Total Staffing: 1.2 FTE - Responsibilities include calculation of property taxes due based on the assessment roll, apportionment of property taxes collected, and accounting

for various types of benefit assessments, special assessments, and bonds. Manages the six property tax rolls. Manages AB 8 (Chapter 282, Statutes of 1979) property tax allocations and prepares tax reports, Unitary Tax formula, annual Proposition 4 Gann Expenditure Limit Report, and the resolution submitted to the Board of Supervisors for approval. Audits the collection of property taxes to ensure all taxes are properly collected by the Tax-Collector. Updates property tax rolls to account for jurisdictional changes and property tax exchange agreements. Provides budget forecasts of property tax revenue to CAO.

Manages debt service, which provides funding for repayment of long-term lease and bond payment obligations, as well as the associated costs for the administering trustee bank and for required annual disclosure statements. Includes ten school bonds totaling over \$265 million.

The department manages the \$3.0 million Certificate of Participation financing on the Health building.

Workload data for the department is shown at the end of this section.

## Legal Fees

A significant request in this budget unit is the reimbursement of legal fees to the Auditor-Controller and Assistant Auditor-Controller. This has been incorrectly mischaracterized during past budget hearings as solely for the reimbursement of legal costs of the Auditor-Controller and the Assistant Auditor-Controller. While the case for the Auditor-Controller is currently on the docket of the California Supreme Court, all charges against the Assistant Auditor-Controller were dropped in 2006, the Appellate Court concluding "the record is

devoid of any evidence that reasonably supports the accusation that Putman engaged in willful misconduct by transferring funds from the general fund's general reserve." The basis for this request then is (1) to provide funds for the reimbursement of approximately \$60,000 of legal costs to the Assistant Auditor-Controller incurred during the performance of her sworn duty, (2) to provide (or set aside) funds (estimate \$400,000) for the eventual reimbursement of the Auditor-Controller's legal expense incurred during the performance of his sworn duty and (3) to provide for legal counsel (estimate \$40,000) for the Auditor-Controller's Office for necessary legal services needed by the office to conduct business due to the Declaration of Conflict of Interest by County Counsel. This conflict leaves the Auditor-Controller's Office without legal counsel regarding accounting, financial, employment and constitutional issues important to the taxpayers. Authority for this request is found in Government Code Sections 26884, 27642, and 26523.

### **Microfiche Conversion Project**

The department has microfiche payroll and tax records which are currently not accessible in the office due to a broken and obsolete microfiche reader printer. An increase in appropriations of \$12,000 is included in the Proposed Budget for the conversion of the microfiche to a modern PDF-searchable document which can be stored on the department's network.

### **Sungard Personnel-Payroll System Implementation**

On March 31, 2009, the Board of Supervisors approved a contract with Sungard Public Sector, Inc., to implement a new software system for Personnel, Payroll, Purchasing, and Budgeting. The Personnel,

Payroll, and Purchasing modules are scheduled to be implemented by early 2010; the Budget module and some peripheral components will be implemented in late 2010. The Proposed Budget for the Auditor's Office includes \$93,303 for overtime and one limited-term Accountant II to assist permanent staff during the implementation of the Payroll module, and \$211,589 for the payroll-related costs of purchasing and implementing the new system. Much of these costs will be charged out to departments and will eventually be reimbursed through the A-87 cost plan.

### **Need for Internal Audits and New Position Request**

The Sutter County Board of Supervisors has a fiduciary duty to ensure that internal controls are in place and functioning but no program has been in place to validate their functioning and effectiveness since the internal auditor was laid off August 25, 1991. The only audits conducted since then have been by contractors hired by the County Administrator. The County does not have an audit committee or an internal audit policy that complies with generally accepted government auditing Standards (GAGAS). The State of California recognizes the importance of professional internal auditing as defined below in the Government Code 1236 and 1237 which states in part "All state and local agencies with an aggregate spending of \$50 million or more annually shall consider establishing an ongoing audit function."

In view of the foregoing explanation of internal auditing and the requirements of State law, in order to assist the Board of Supervisors in carrying out its management responsibilities, an internal audit position, at the former classification level of Accounting Systems Manager MGT43, is requested.

(Per CAO direction, this amount of \$74,441 is not formally included in the requested budgeted appropriations). This position is being requested to comply with the outside auditor's recommendation to ensure that staff is in compliance with Statement on Auditing Standards (SAS) 112 and to provide services to management (the Board of Supervisors) to meet its responsibility to design internal controls to reasonably prevent, detect, and mitigate fraud. An internal audit position is the appropriate resource for the Auditor-Controller's office to assess the effectiveness of what management has implemented. This position would support management efforts to establish a culture to embrace ethics, honesty, and integrity – assisting management with the evaluation of internal controls used to detect or mitigate fraud, evaluate the county's assessment of fraud risk, and be involved in any fraud investigations.

## New Auditing Standards

In May 2006, the American Institute of Certified Public Accountants, the national professional organization for certified public accountants, issued Statement on Auditing Standards (SAS) No. 112, *Communicating Internal Control Related Matters Identified in an Audit*. SAS No. 112 establishes standards, responsibilities and guidance for auditors during a financial statement audit engagement for identifying and evaluating a client's internal control over financial reporting. This new standard requires the auditor to report *in writing* to management and the governing body any control deficiencies found during the audit that are considered significant deficiencies and/or material weaknesses.

In the past, the County could contract out the preparation of financial statements to a

certified public accountant. SAS 112, however, requires the Auditor-Controller's Office to be responsible for and to have controls over the preparation of the financial statements, including the footnote disclosures. The Auditor-Controller's professional accounting staff will compile the statements annually and obtain the necessary documentary evidence from all County departments so the County complies with SAS 112.

## Office Space Needs

The facilities at 463 Second Street are inadequate to house existing staff. The addition of a professional internal auditor would require a new office if all employees are to work at the same location, which is preferred, or leasing of professional office space.

## Accomplishments

Over the last year, the Auditor's Office has: (1) published and distributed the first annual Citizens' Report to County residents; (2) received the State Controller's Award for Achieving Excellence in Financial Reporting in 2004, 2006, 2007; (3) continued to cross-train staff for full coverage of the office during absences due to illness and vacation, and to improve morale by increasing the potential for advancement; (4) presented the first annual year-end closing procedures training workshops; (5) completed written policies and procedures for four major areas in the Auditor-Controller's office; (6) the State Controller's Office found "no reportable finding" during a recently completed audit of Sutter County property tax apportionments for the period July 1, 2002 through June 30, 2008; (7) produced a standardized rate calculation worksheet for applicable internal service departments; (8)

is on track to produce the 2008 Citizens' Report; and (9) made video of Board of Supervisors meetings available to Auditor-Controller staff, other departments, and the general public on the Auditor-Controller's external website, [www.suttercountyauditor.org](http://www.suttercountyauditor.org).

### FY 2009-10 Objectives

The goals of the Auditor-Controller's Office for FY 2009-10 are (1) to implement the new SunGard payroll system; (2) to complete publication of the Auditor-Controller's policies and procedures manual; (3) to produce the 2009 Citizens' Report; (4) to schedule annual meetings with service departments and others to increase general Cost Plan knowledge in the County and update them on procedures for developing rates and allocations. This is intended to increase efficiency and reduce workload by providing authoritative information at the outset of the process; (5) to increase payroll efficiency by encouraging more employees to sign up for direct deposit. Based on the experience of other entities, 90% is a reasonable goal; (6) to streamline the journal entry process; and (7) to establish a migration and implementation plan for conversion of the Fixed Asset Access

Database to the Capital Asset SunGard application.

### CAO Recommendation

The Recommended Budget differs from the Auditor-Controller's budget in two material respects. First, funding for the requested Accounting Systems Manager position has not been included. Due to the fiscal uncertainties related to the State's budget crisis, no new positions are being recommended at this time. In addition, the requested \$500,000 for legal fees and legal representation has also not been included. The Board has repeatedly turned down the Auditor's request for reimbursement of legal expenses (\$460,000) related to the defense of the Auditor-Controller and Assistant Auditor-Controller against their indictments. The remaining \$40,000 was intended for outside counsel to respond to business-related legal questions the Auditor may have. Again, due to the State's fiscal crisis, new expenses such as this are not being recommended at this time.

The Auditor-Controller does not agree with this recommendation.

Activity Indicators						
	2007/08	2006/07	2005/06	2004/05	2003/04	
<b>Expenditure Report</b>						
Governmental Funds	\$ 195,761,983.00	\$ 168,546,017.00	\$ 157,902,147.00	\$ 155,975,459.00	\$ 144,554,916.00	
ISF & Enterprise Funds	7,604,716	7,674,988	8,033,003	8,147,265	7,062,635	
Other	12,308,053	10,777,849	4,300,563	9,129,203	7,062,652	
<b>Total</b>	<b>\$ 215,674,752.00</b>	<b>\$ 186,998,854.00</b>	<b>\$ 170,235,713.00</b>	<b>\$ 173,251,927.00</b>	<b>\$ 158,680,203.00</b>	
<b>General Ledger</b>						
Journal Entries	3,568	3,501	3,490	3,743	3,979	
Budget Amendments	65	69	21	68	94	
Encumbrances	22	29	25	52	50	
Treasury Deposit Receipts	5,706	5,747	5,748	5,705	5,727	
<b>Capital Assets</b>						
Number of assets	827	827	781	766	750	
Equipment, Buildings & Land	\$ 58,466,682.00	\$ 58,268,167.00	\$ 54,603,342.00	\$ 52,808,772.00	\$ 51,486,351.00	
Infrastructure	\$ 88,514,599.00	\$ 88,856,409.00	\$ 87,686,542.00			
<b>Court Distribution</b>						
Jalan Collections	\$ 4,497,507.00	\$ 4,451,163.00	\$ 3,827,977.00	\$ 3,948,090.00	\$ 3,828,602.00	
ORC Collections	292,512	256,394	253,966	212,122	142,163	
<b>Total Court Distribution</b>	<b>\$ 4,790,019.00</b>	<b>\$ 4,707,557.00</b>	<b>\$ 4,081,943.00</b>	<b>\$ 4,160,212.00</b>	<b>\$ 3,970,765.00</b>	
<b>Payroll</b>						
Number of payroll warrants	4,157	4,540	4,993	5,370		
Payroll warrants	\$ 4,207,229.00	\$ 4,203,541.00	\$ 4,481,899.00	\$ 4,748,477.00		
Number of direct deposits	22,658	21,358	21,336	20,077		
Payroll direct deposits	\$ 44,118,706.00	\$ 39,492,280.00	\$ 37,866,641.00	\$ 34,662,140.00		
% of direct deposits vs. warrants	84%	82%	81%	79%		
Number of W-2's issued	1,173	1,199	1,161	1,149		
<b>Direct Assessments</b>						
Assessments Processed	131,689	129,913	127,575			
Total Accounts	62	66	68			
<b>Total Amount</b>	<b>\$ 11,781,894.00</b>	<b>\$ 11,822,583.00</b>	<b>\$ 10,936,182.00</b>			
<b>Apportionments</b>						
<b>Total Amount</b>	<b>\$ 85,866,117.00</b>	<b>\$ 83,447,152.00</b>	<b>\$ 74,506,534.00</b>	<b>\$ 61,600,706.00</b>	<b>\$ 68,086,344.00</b>	
<b>Parcels</b>						
Total Parcels	34,532.00	34,278.00	34,469.00	32,712.00	30,118.00	
Total TRA's	537	541	554	525	505	
<b>School Bonds</b>						
Value of bonds	\$ 258,718,367.00	\$ 66,718,825.00	\$ 36,949,370.00	\$ 6,301,525.00	\$ 2,001,525.00	
Number of bonds	9	8	7	5	3	



# Assessor



E X E C U T I V E S U M M A R Y							
DEPT HEAD: MICHAEL V. STRONG	UNIT: ASSESSOR	FUND: GENERAL			0001 1-203		
		ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>							
SALARIES AND EMPLOYEE BENEFITS		1,912,858	1,532,259	2,067,518	2,185,110	2,185,110	5.7
SERVICES AND SUPPLIES		73,721	56,369	75,355	57,455	57,455	23.8-
OTHER CHARGES		159,490	72,689	253,550	286,806	286,806	13.1
* GROSS BUDGET		2,146,069	1,661,317	2,396,423	2,529,371	2,529,371	5.5
INTRAFUND TRANSFERS		37,822	34,862	44,137	41,670	41,670	5.6-
* NET BUDGET		2,183,891	1,696,179	2,440,560	2,571,041	2,571,041	5.3
<b>OTHER REVENUES</b>							
USER PAY REVENUES		13,950	7,534	32,000	34,500	34,500	7.8
GOVERNMENTAL REVENUES		0	0	0	0	0	.0
TOTAL OTHER REVENUES		13,950	7,534	32,000	34,500	34,500	7.8
* UNREIMBURSED COSTS		2,169,941	1,688,645	2,408,560	2,536,541	2,536,541	5.3
ALLOCATED POSITIONS		24.00	24.00	24.00	24.00	24.00	.0

## Purpose

The County Assessor is charged with the annual responsibility of preparing the assessment rolls from which local property taxes are derived. As required by the State constitution, the Assessor must locate, inventory, and value all taxable property in Sutter County.

## Major Budget changes

### Salaries & Benefits

- \$14,500 Increase extra-help costs to establish property characteristics database.
- \$103,092 General salary and benefits adjustments.

### Services & Supplies

- (\$15,000) Decrease in Special Department Expense expenditures. The Special Department Expense line item is used to enhance the efficiency of the office as determined by the Assessor and is financed through Special Revenue Fund #0181.
- (\$2,900) Decrease in Transportation & Travel expenditures.

### Other Charges

- \$36,113 Increase in Information Technology charges.

### Revenues

- \$2,500 Increase in Interfund Trans-in Special Revenue funds, due to the net result of decreasing expenditures of AutoCAD

mapping system development and the increase in the cost for extra help to establish property characteristics database.

## **Program Discussion & Summary Budget Request**

As noted above, the primary function of the Assessor is to set values of all taxable property within the County, in accordance with applicable tax laws, excepting those properties whose values are established by the State Board of Equalization (BOE). Valuations established by the Assessor and the BOE form the basis for property taxes, which provide essential revenue to the state and the County.

Although secondary to establishing property values, another important function of the Assessor is to provide public service to the citizens and to other County departments by providing general information, answering property-related questions, researching ownership, assisting property owners with concerns regarding assessments, and a host of other duties as required.

Presently, in order to provide such assistance to homeowners and in accordance with the provisions of Proposition 8 of 1978 (California Revenue & Taxation Code Section 51), the department is focused on addressing value declines resulting from the collapse of the housing market – primarily affecting a multitude of single family residential properties countywide. During the current fiscal period, this effort has placed severe demands on staff appraisers, due to the extremely high volume of property reviews and adjustments being added to the regular work flow. Consequently, for the second year running, it will be necessary to request approval from the BOE for a 30-day extension to complete the annual assessment roll.

It is ironic that this increased level of workload ultimately will bring about a decreased level of property tax revenue, to the extent that we anticipate either zero or negative roll growth upon completion of the assessment roll for FY 2009-10.

On a more optimistic note, in concert with our focus on public service and to further augment a potential but heretofore unrealized revenue source, this department has engaged, over the past year, in development of a comprehensive property characteristics database. Formerly, structural property characteristics (age, square footage, construction details, etc.) could be obtained only by individually accessing each appraisal file and culling data from the building records contained therein – a tedious and time-consuming process. However, beginning with all single family residential properties, this data is being extracted from the files and formatted for access from the Assessor's property system electronic database.

Facilitation of access to such data will be helpful to property owners, as well as to certain other County departments. Also, as a variety of outside agencies such as realtors are desirous of obtaining such information, it is a marketable product, capable of generating additional departmental revenue. Thus, the additional cost of development (primarily, the use of a full-time extra-help employee) is considered more than justified by future receipts anticipated from sales of such data. In addition, the cost of the extra-help employee is offset by revenue from the State-County Property Tax Program, Special Revenue Fund #0181.

The department additionally has made great strides in conversion of its antiquated mapping system into an electronic digitized format by means of AutoCAD software mapping programs. All County Assessor's parcel maps, previously hand-drawn in ink

on mylar sheets, now are generated and archived within a computer. Likewise, changes to existing parcel configurations, including lot-line adjustments and creation of new subdivision maps, can be incorporated into our system and archived electronically through use of the new equipment and software. The electronic format also is expected to facilitate updating of the County's GIS base-map in the Community Services Department. This much-needed modernization of our mapping processes was enabled and will be sustained, as necessary, by utilization of Property Tax Administration (PTAP) carry-over funds remaining in a special revenue account.

Ultimately, we look forward to electronic conversion and archiving of all paper documents and appraisal files in similar fashion, which will provide numerous benefits, including ease of access, expediency in tracking and updating, and insurance against damage or loss.

## **Use of Reserves/Designations**

This budget unit does not include any reserves or designations.

## **CAO Recommendation**

This budget is recommended as requested.

The Assessor concurs with the recommended budget.



# Board of Supervisors



DEPT HEAD:	E X E C U T I V E S U M M A R Y						0001 1-101
	UNIT: BOARD OF SUPERVISORS	FUND: GENERAL					
	ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09	
<b>EXPENDITURES</b>							
SALARIES AND EMPLOYEE BENEFITS	266,465	205,346	267,072	260,824	260,824	2.3-	
SERVICES AND SUPPLIES	61,045	40,546	63,200	63,200	63,200	.0	
OTHER CHARGES	71,782	92,316	94,697	66,836	66,836	29.4-	
* GROSS BUDGET	399,292	338,208	424,969	390,860	390,860	8.0-	
INTRAFUND TRANSFERS	6,840	5,086	8,253	4,347	4,347	47.3-	
* NET BUDGET	406,132	343,294	433,222	395,207	395,207	8.8-	
<b>OTHER REVENUES</b>							
USER PAY REVENUES	0	0	0	0	0	.0	
GOVERNMENTAL REVENUES	0	0	0	0	0	.0	
TOTAL OTHER REVENUES	0	0	0	0	0	.0	
* UNREIMBURSED COSTS	406,132	343,294	433,222	395,207	395,207	8.8-	
ALLOCATED POSITIONS	5.00	5.00	5.00	5.00	5.00	.0	

## Purpose

The Board of Supervisors serves as the legislative body for Sutter County and provides policy direction for all branches of County government. The Board of Supervisors determines, pursuant to applicable Federal and State laws, the funding allocation for all County programs.

## Major Budget Changes

There are no major budget changes for FY 2009-10.

## Program Discussion & Summary Budget Request

This budget includes only the five members of the Board of Supervisors and the costs necessary to support their office's operation. The budget is prepared by the County Administrator's Office.

In FY 2008-09 the Board of Supervisors implemented innovative Community programs to facilitate the citizens of Sutter County which include the following:

- In Spring 2008, the Board of Supervisors initiated an outreach program to hold Board meetings at the local high schools and involve youth in civic activities. Board meetings have been held at River Valley, Yuba City, Faith Christian, and Sutter High Schools. During FY 2009-10, the Board plans to work with the East Nicolaus and Live Oak High Schools to set up additional on-campus meetings.
- Due to increasing gang activity in the community, the Board of Supervisors committed \$568,000 in October 2008 to create a new multi-jurisdictional Gang Task Force. This program added seven new positions to the

Sheriff's Office, the District Attorney's Office, and Probation to augment efforts towards preventing and reducing gang crime. The Gang Task Force works cooperatively with the Yuba City Police Department, which also added a new gang-related Police Officer.

- The Sutter County Animal Shelter, constructed in the early 1980s, suffers from infrastructure problems, was built of materials that cannot withstand the hard uses demanded of an animal shelter, and is undersized to meet current and future population needs. In April 2009, the Board of Supervisors approved a contract with Swatt/Miers Architects to design a new Animal Shelter. Design work is expected to be completed during FY 2009-10. Construction costs are currently estimated at approximately \$3.0 million.
- The Board of Supervisors established the multi-jurisdictional Sutter-Butte Flood Control Agency, and is committed to the success of flood control securing funds for levee protection.
- During FY 2008-09, a subcommittee of the Board of Supervisors (Supervisors Jim Whiteaker and Larry Munger) has been working with the Community of Robbins for solutions to their aging water and wastewater systems. It is anticipated that Golden State Water Company will be authorized to take over operation of the Robbins water system sometime during FY 2009-10, and discussions are continuing regarding the wastewater system.

- The Board held a joint study session with the City Council of the City of Yuba City in March 2009 to discuss long-term planning issues to be incorporated into the County's General Plan Update, and possible expansion of the City's sphere of influence. The General Plan Update is scheduled to be completed in 2010.

## **Use of Reserves/Designations**

This budget unit does not include any reserves or designations.

## **CAO Recommendation**

This budget is recommended as requested.

# Clerk-Recorder



# Clerk-Recorder Clerk of the Board (1-105)

*Donna M. Johnston, Clerk-Recorder*

E X E C U T I V E S U M M A R Y							
DEPT HEAD: DONNA JOHNSTON	UNIT: CLERK OF THE BOARD	FUND: GENERAL			0001 1-105		
		ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARIMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>							
SALARIES AND EMPLOYEE BENEFITS		149,581	122,040	168,095	165,736	165,736	1.4-
SERVICES AND SUPPLIES		5,260	3,979	7,060	6,700	6,700	5.1-
OTHER CHARGES		7,065	2,808	9,418	10,655	10,655	13.1
* GROSS BUDGET		161,906	128,827	184,573	183,091	183,091	.8-
INTRAFUND TRANSFERS		1,299	885	1,305	681	681	47.8-
* NET BUDGET		163,205	129,712	185,878	183,772	183,772	1.1-
<b>OTHER REVENUES</b>							
USER PAY REVENUES		3,067	1,855	3,400	3,400	3,400	.0
GOVERNMENTAL REVENUES		0	0	0	0	0	.0
TOTAL OTHER REVENUES		3,067	1,855	3,400	3,400	3,400	.0
* UNREIMBURSED COSTS		160,138	127,857	182,478	180,372	180,372	1.2-
ALLOCATED POSITIONS		2.10	2.10	2.10	2.10	2.10	.0

## Purpose

The County Clerk is Ex-Officio Clerk of the Board of Supervisors. This office is charged with the responsibility of safekeeping all books, papers, and records which are deposited with this office, in accordance with State law. This office attends all meetings, and maintains all minutes and records of the Board of Supervisors, the Assessment Appeals Board, and other Board functions.

## Major Budget Changes

### Salaries & Benefits

- (\$3,400) Decrease in extra-help expenses.
- \$5,759 General salary and benefit adjustments.

### Other Charges

- \$1,335 Increase in information technology charges.

## Program Discussion & Summary Budget Request

The recommended budget for FY 2009-10 totals \$183,772, a slight decrease of \$2,106 from FY 2008-09. It includes funding for two Deputy Board Clerks and a portion of the County Clerk-Recorder's time for oversight of the office.

Regular public Board meetings are held most Tuesdays at 7:00 p.m.

For FY 2009-10, the Clerk of the Board staff will continue to focus on serving the citizens of Sutter County.

## **Use of Reserves/Designations**

This budget unit does not include any reserves or designations.

## **CAO Recommendation**

This budget is recommended as requested.

The Clerk-Recorder concurs with the recommended budget.

# Clerk-Recorder County Elections (1-502)

*Donna M. Johnston, Clerk-Recorder*

E X E C U T I V E S U M M A R Y							
DEPT HEAD: DONNA JOHNSTON	UNIT: ELECTIONS	FUND: GENERAL			0001 1-502		
		ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>							
SALARIES AND EMPLOYEE BENEFITS		396,647	320,761	400,416	392,987	392,987	1.9-
SERVICES AND SUPPLIES		466,241	228,265	325,640	465,505	465,505	43.0
OTHER CHARGES		45,755	20,232	44,171	50,192	50,192	13.6
FIXED ASSETS		91,855	0	0	0	0	.0
* GROSS BUDGET		1,000,498	569,258	770,227	908,684	908,684	18.0
INTRAFUND TRANSFERS		12,664	11,083	10,973	18,251	18,251	66.3
* NET BUDGET		1,013,162	580,341	781,200	926,935	926,935	18.7
<b>OTHER REVENUES</b>							
USER PAY REVENUES		54,370	7,952	143,700	68,500	68,500	52.3-
GOVERNMENTAL REVENUES		1,763	1,547	1,100	27,745	27,745	2,422.3
TOTAL OTHER REVENUES		56,133	9,499	144,800	96,245	96,245	33.5-
* UNREIMBURSED COSTS		957,029	570,842	636,400	830,690	830,690	30.5
ALLOCATED POSITIONS		4.80	4.80	4.80	4.80	4.80	.0

## Purpose

This budget unit is administered by the County Clerk-Recorder and funds all local elections for the Federal and State governments, as well as all County, City, school and special district elections in Sutter County. This includes all aspects of registration, precincts and reporting, as well as voter registration maintenance.

## Major Budget Changes

### Salaries & Benefits

- \$20,043 General salary and benefits adjustments.

- (\$9,000) Decrease in overtime expenses due to utilizing Clerk and Recorder staff as available.

- (\$22,000) Decrease in extra help charges due to utilizing Clerk and Recorder staff as available.

### Services & Supplies

- \$139,865 Increase in Services and Supplies due to additional costs associated with the June gubernatorial primary election and two uniform district election law elections (UDEL).

### Other Charges

- \$6,021 Increase in Information Technology charges.

## Revenues

- (\$80,000) Decrease in elections services revenue due to fewer fees eligible for reimbursement for elections held in FY 2009-10 as compared to FY 2008-09.
- \$11,300 Increase in candidate filing fee revenue.
- \$25,945 Increase due to VOTE Grant awarded to Sutter County for improved accessibility for disabled individuals.

## Program Discussion & Summary Budget Request

This budget funds the elections that the county is responsible for administering, as well as elections which are administered on behalf of other entities such as the Cities of Yuba City and Live Oak and various school districts and other special districts. Elections that are administered for these entities are consolidated with other countywide elections, and the county is reimbursed for the other jurisdictions' proportionate share of the costs. The County's expectation for the State reimbursement of the approximate \$200,000 cost for the Special Election held in May 2009 is looking bleaker as the State's budget crisis continues.

Elections anticipated for this fiscal year are two uniform district election law elections (landowner elections) and a gubernatorial primary.

Goals for FY 2009-10, in addition to conducting elections, include the VoteCal project, which is an online voter registration verification system. Sutter County will be a test county for this statewide project.

Sutter County Elections competed for, and was awarded a \$25,945 VOTE grant for improving accessibility to and participation in the elections process for individuals with disabilities.

## Use of Reserves/Designations

This budget unit does not include any reserves or designations.

## CAO Recommendation

This budget is recommended as requested.

The Clerk-Recorder concurs with the recommended budget.

**Clerk-Recorder  
County Recorder (2-706)**

*Donna M. Johnston, Clerk-Recorder*

DEPT HEAD: DONNA JOHNSTON		UNIT: RECORDER		FUND: GENERAL		0001 2-706	
		ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>							
SALARIES AND EMPLOYEE BENEFITS		392,039	328,798	479,641	489,193	489,193	2.0
SERVICES AND SUPPLIES		79,306	52,225	128,885	94,440	94,440	26.7-
OTHER CHARGES		35,734	18,382	47,280	53,625	53,625	13.4
FIXED ASSETS		8,328	0	0	0	0	.0
* GROSS BUDGET		515,407	399,405	655,806	637,258	637,258	2.8-
INTRAFUND TRANSFERS		15,060	11,482	16,104	15,515	15,515	3.7-
* NET BUDGET		530,467	410,887	671,910	652,773	652,773	2.8-
<b>OTHER REVENUES</b>							
USER PAY REVENUES		530,485	138,983	671,910	652,773	652,773	2.8-
GOVERNMENTAL REVENUES		0	0	0	0	0	.0
TOTAL OTHER REVENUES		530,485	138,983	671,910	652,773	652,773	2.8-
* UNREIMBURSED COSTS		18-	271,904	0	0	0	.0
ALLOCATED POSITIONS		6.80	6.80	6.80	6.65	6.65	2.2-

## Purpose

The County Recorder is responsible for recording and filing documents which verify ownership, liens, or encumbrances, of all land in Sutter County. The Recorder's duties also include reproducing and indexing documents, papers, maps, and notices for which State law requires recording. Duties also include filing and maintaining birth, death, and marriage records for the County of Sutter.

## Major Budget Changes

### Salaries & Benefits

- \$16,752 General salary and benefits adjustments.

- (\$7,200) Decrease in extra-help expenses due to adjusting staff costs between the County Clerk (#2710) and Recorder budgets to more closely reflect actual duties performed by staff.

### Services & Supplies

- (\$27,770) Decrease in Special Departmental Expense due to deferring the digitization of micro-filmed documents.
- (\$4,000) Decrease in Professional and Special Services due to fewer documents requiring micro-filming.

# Clerk-Recorder County Recorder (2-706)

*Donna M. Johnston, Clerk-Recorder*

## Other Charges

- \$6,345 Increase in Information Technology charges.

## Revenues

- (\$44,912) Decrease in recording fee revenue due to a drop in real estate transactions.
- \$41,528 Increase in transfer-in from four Special Revenue Funds used to support the function of the Recorder's office (County Recorder Upgrading Fees #0-232, Micrographic Fees-Recorder #0-237, Social Security Truncation Program #0-280 and Vital Statistics Trust Recorder (VRIP) #0-288). The transfer-in from these funds make up for lost recording fee revenue due to an anticipated lower number of recordings for fiscal year 2009-10.
- (\$10,000) Decrease in Other Revenue due to a reevaluation of the anticipated revenue for the Records Query Program.

## Program Discussion & Summary Budget Request

This budget funds the Recorder operation, which is funded by document recording fees. Document recording fees are regulated by Government Code and a specified portion of these fees are set aside into special revenue funds for specific recorder projects. These special revenue funds and their purposes are: 1) the Micrographic Fund, which funds the cost of converting document storage system to micrographics, 2) the Upgrade Fund, which funds the

support, maintenance, improvement and provides for the full operation for modernized creation, retention, and retrieval of information in the County's recorded document system, 3) the Vital Statistics Fund, which funds the modernization of vital records operations, and 4) the Social Security Truncation Fund, which funds the redaction of social security numbers of recorded documents.

Salaries and benefits have been adjusted between the Clerk and Recorder functions to more closely reflect actual duties performed by staff.

As the trend in document recordings are currently down (as shown in the following chart), the department will be able to focus on the improvement of the vital records system, conversion of documents to microfilm and the redaction of social security numbers of recorded documents for FY 2009-10.

Fiscal Year	Deeds	Deed of Trust	Notice of Default	Notice of Trustee Sale	Trustee Deed	Total
2008-09	3132	2319	1163	947	682	19886
2007-08	3484	3988	1313	856	614	25019
2006-07	4507	7246	586	298	182	32590
2005-06	5933	10318	265	87	17	41244
2004-05	7062	11198	168	63	5	44013

## Use of Reserves/Designations

This budget unit does not include any reserves or designations.

## CAO Recommendation

This budget is recommended as requested.

The Clerk-Recorder concurs with the recommended budget.

DEPT HEAD: DONNA JOHNSTON		UNIT: COUNTY CLERK		FUND: GENERAL		0001 2-710	
		ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>							
SALARIES AND EMPLOYEE BENEFITS		209,387	168,029	216,706	218,795	218,795	1.0
SERVICES AND SUPPLIES		7,187	4,604	6,430	8,210	8,210	27.7
OTHER CHARGES		3,927	2,825	5,072	5,427	5,427	7.0
* GROSS BUDGET		220,501	175,458	228,208	232,432	232,432	1.9
INTRAFUND TRANSFERS		3,207	1,837	3,727	2,210	2,210	40.7-
* NET BUDGET		223,708	177,295	231,935	234,642	234,642	1.2
<b>OTHER REVENUES</b>							
USER PAY REVENUES		138,545	87,029	138,000	103,000	103,000	25.4-
GOVERNMENTAL REVENUES		0	0	0	0	0	.0
TOTAL OTHER REVENUES		138,545	87,029	138,000	103,000	103,000	25.4-
* UNREIMBURSED COSTS		85,163	90,266	93,935	131,642	131,642	40.1
ALLOCATED POSITIONS		2.30	2.30	2.30	2.45	2.45	6.5

## Purpose

The County Clerk is responsible for issuing marriage licenses, processing passport applications, filing fictitious business name statements, performing notary transactions, registering process servers and professional photocopiers, performing wedding ceremonies, and other related work.

## Major Budget Changes

### Salaries & Benefits

- \$2,089 General salary and benefit adjustments.

### Services & Supplies

- \$1,500 Increase in office expenses.

### Other Charges

- (\$1,527) Decrease in intrafund postage costs.

### Revenues

- (\$35,000) Decrease in Passport fees and Fictitious Business Name Statement fees based on recent historical experience.

## Program Discussion & Summary Budget Request

This budget funds the County Clerk operation, which include the acceptance of passport applications, Fictitious Business Name Statements, marriage licenses and marriage ceremonies. Vital records such as

birth certificates are also available for purchase.

The U.S. Department of State sets the execution fee for passports. A recent reduction in this fee is reflected in the decreased revenue for this budget unit. The department processes an average of 2,400 passports annually. However, the department is now offering passport photo services, which should increase the number of passports processed and offset some of the decline in revenue.

Fictitious Name Statement revenue has begun to decline over the past few years. The number of filings are shown below:

FY 2005-06	767
FY 2006-07	853
FY 2007-08	755
FY 2008-09 estimated	618

Salaries and Benefits have been adjusted between the Clerk and Recorder functions to more closely reflect actual duties performed by staff. This change resulted in a minimal \$2,089 change overall.

The Clerk's office prides itself on accuracy and continues to have no fraudulent passport applications as determined the US Department of State.

## **Use of Reserves/Designations**

This budget unit does not include any reserves or designations.

## **CAO Recommendation**

This budget is recommended as requested.

The Clerk-Recorder concurs with the recommended budget.

# Contingencies



DEPT HEAD: LARRY T COMBS	UNIT: CONTINGENCY	E X E C U T I V E   S U M M A R Y				0001 9-900
		ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	
<b>EXPENDITURES</b>						
* GROSS BUDGET		0	0	0	0	0
* NET BUDGET		0	0	0	0	0
APPROPRIATION FOR CONTINGENCY		0	0	705,580	750,000	750,000
INCREASES IN RESERVES		0	0	0	0	0
* TOTAL BUDGET		0	0	705,580	750,000	750,000
<b>OTHER REVENUES</b>						
USER PAY REVENUES		0	0	0	0	0
GOVERNMENTAL REVENUES		0	0	0	0	0
TOTAL OTHER REVENUES		0	0	0	0	0
* UNREIMBURSED COSTS		0	0	705,580	750,000	750,000
ALLOCATED POSITIONS		.00	.00	.00	.00	.0

## Purpose

These funds are appropriated to be available for unanticipated expenses or unanticipated revenue shortfalls in the County General Fund. Transfers of funds from contingencies require approval by a 4/5ths vote of the Board of Supervisors.

This budget is prepared by the County Administrator's Office.

## Program Discussion & Summary Budget Request

The Recommended appropriation for Contingencies is \$750,000.

The Contingencies budget is used for unanticipated requirements occurring in all County operations during the fiscal year. It acts as a hedge against unanticipated adverse state and federal budget actions, funds mid-

year employee salary and benefits adjustments, and provides funds for unanticipated need that may occur during the course of the fiscal year. While state statutes provide that up to 15% of the total of all other appropriations can be placed in reserve, the amount historically reserved for the County's budget has been at a much lower level. The recommended amount of \$750,000 represents approximately 1% of recommended total General Fund expenditures.

The zeroes shown in the "Actual" columns for prior years can appear misleading. To avoid double-counting of expenditures within the General Fund, the Auditor-Controller's Office reduces the budgeted amount in the Contingency Reserve and adds to the budgeted amount in the new budget unit when a transfer is made. For example, the originally-budgeted amount for FY 2008-09 was \$705,580. However, as of April 30, 2009, transfers totaling \$71,941 have been approved for various projects approved during the year,

following the approval of the FY 2008-09 Final Budget. These transfers have therefore reduced the adjusted budget to \$645,357 for FY 2008-09. The same procedure will be used for FY 2009-10.

### **Use of Reserves/Designations**

This budget unit does not include any reserves or designations.

# County Administrator's Office



E X E C U T I V E S U M M A R Y							
DEPT HEAD: LARRY T COMBS	UNIT: COUNTY ADMINISTRATOR	FUND: GENERAL			0001 1-102		
		ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>							
SALARIES AND EMPLOYEE BENEFITS	908,525	865,170	1,146,202	1,229,192	1,229,192		7.2
SERVICES AND SUPPLIES	75,959	36,630	52,300	58,600	58,600		12.0
OTHER CHARGES	28,343	12,590	35,855	64,869	64,869		80.9
* GROSS BUDGET	1,012,827	914,390	1,234,357	1,352,661	1,352,661		9.6
INTRAFUND TRANSFERS	2,326	2,857	2,652	2,124	2,124		19.9-
* NET BUDGET	1,015,153	917,247	1,237,009	1,354,785	1,354,785		9.5
<b>OTHER REVENUES</b>							
USER PAY REVENUES	3,866	6,814	3,900	8,900	8,900		128.2
GOVERNMENTAL REVENUES	0	0	0	0	0		.0
TOTAL OTHER REVENUES	3,866	6,814	3,900	8,900	8,900		128.2
* UNREIMBURSED COSTS	1,011,287	910,433	1,233,109	1,345,885	1,345,885		9.1
ALLOCATED POSITIONS	8.00	8.00	8.00	8.00	8.00		.0

## Purpose

The County Administrative Officer (CAO) provides staff support to the Board of Supervisors. The duties of the CAO and his staff include attending all Board meetings; providing policy recommendations for matters being considered by the Board; preparing and submitting the annual proposed County budget to the Board of Supervisors; and monitoring the fiscal condition of all County departments. Additionally, the CAO assists the Board in administering policy, including managing County operations to ensure overall effectiveness. This department is also responsible for representing the Board of Supervisors to other jurisdictions such as the Cities of Yuba City and Live Oak, neighboring counties, and the State of California. In addition, the CAO provides staff to the Local Agency Formation Commission (LAFCO).

## Major Budget Changes

### Salaries & Benefits

- \$82,990 General salary and benefits adjustments.

### Services and Supplies

- \$6,500 Increase in Employment Training due to staff employment training for the new budget system and tuition costs for fully-reimbursed Executive Institute seminar.

## Other Charges

- \$24,489 Increase in Interfund charges for the implementation of the new budget system.

## Revenue

- \$5,000 Increase in Other Revenue: scholarship for staff member to attend Executive Institute seminar.

## Program Discussion & Summary Budget Request/ CAO Recommendation

The County Administrative Office (CAO) is the administrative arm of the Board of Supervisors. The CAO provides leadership and guidance in the implementation of the policies of the Board of Supervisors. The CAO analyzes issues and makes recommendations to the Board regarding the administration and operation of County departments and programs. The CAO coordinates and oversees the County budget and monitors the use of financial and human resources. The Public Information Officer, housed within the CAO's office, provides media relations and related support to all departments.

The CAO's office oversees the SB 90 state mandate reimbursement contract, approves interdepartmental rates charged out to departments by the Information Technology and Fleet Services internal service funds.

The CAO also prepares and administers the budgets for Non-Departmental Expenses (#1103), General Revenues (#1-209), Appropriation for Contingencies (#9-900), Subsidy Requests (#7-202), three Court-related budgets (#2-109, 2-110, and 2-112),

and the nine County Share budgets representing the County General Fund contributions to other funds.

The County Administrative Office staff is continuing the process, begun in 2008, of updating the County's outdated (1980s-vintage) Administrative Policies and Procedures Manual.

On March 31, 2009, the Board of Supervisors approved a contract with Sungard Public Sector, Inc., to implement a new software system for Personnel, Payroll, Purchasing, and Budgeting. The Personnel, Payroll, and Purchasing modules are scheduled to be implemented by early 2010; the Budget module and some peripheral components will be implemented in 2010. A contract with Steve Leckey Consulting, Inc was approved to oversee the implementation of the new system. The Personnel, Payroll, and Purchasing modules are scheduled to be implemented by early 2010. The CAOs budget includes \$24,489 for this department's share of cost related to the Personnel/Payroll system. The Proposed Budget includes \$30,000 for one extra-help position to assist regular staff during the implementation of the budget module and \$1,300 for staff training. However, the extra-help budget for FY 2008-09 already included \$31,706 for a staff intern to assist with updating the Administrative Policies Manual, so there is actually a net decrease in budgeted extra-help expenses of \$1,706. The CAO's office is represented on the Project Steering Committee.

Through the Public Information Officer, in coordination with the Water Resources Division of Public Works, the County earned a National Association of Counties Achievement Award in June 2009 for the "Mandatory Flood Insurance Deadline Outreach" program the County implemented

in 2008 to warn south county residents of the Federal Emergency Management Agency's decision to place them in a mandatory flood insurance area.

The Public Information Officer also conducted the County's first-ever Media Relations Training workshops.

During the first half of 2009, CAO staff revised the Proposed Budget Book format to make budget information more understandable and user-friendly, to provide more information about departmental operations, and provide more detail about policy, legislative, and State/federal budget changes that impact County finances.

County Administrative Office goals for FY 2009-10 include assisting in the successful implementation of the new Sungard Personnel-Payroll-Purchasing System by Spring 2010, to begin implementation of the Budget module, and to complete the update of the Administrative Manual.

## **Use of Reserves/Designations**

This budget unit does not include any reserves or designations.

## Non-Departmental Expenses (1-103) *Larry T. Combs, County Administrator*

Executive Summary						
DEPT HEAD: LARRY T COMBS	UNIT: NON-DEPARTMENTAL EXPENSES	FUND: GENERAL		0001 1-103		
		ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10
<b>EXPENDITURES</b>						
SALARIES AND EMPLOYEE BENEFITS		0	0	42,000	42,000	42,000 .0
SERVICES AND SUPPLIES		387,774	283,174	576,000	548,300	548,300 4.8-
OTHER CHARGES		81,172	11,140	123,400	0	0 100.0-
* GROSS BUDGET		468,946	294,314	741,400	590,300	590,300 20.4-
INTRAFUND TRANSFERS		0	0	4,980-	5,000-	5,000- .4
RESIDUAL EQUITY TRANS-CUT		0	0	0	141,464	141,464 ***
* NET BUDGET		468,946	294,314	736,420	726,764	726,764 1.3-
APPROPRIATION FOR CONTINGENCY		0	0	0	0	0 .0
INCREASE IN DESIGNATIONS		0	0	0	806,534	806,534 ***
INCREASES IN RESERVES		0	0	97,991	0	0 100.0-
* TOTAL BUDGET		468,946	294,314	834,411	1,533,298	1,533,298 83.8
<b>OTHER REVENUES</b>						
USER PAY REVENUES		39,244	0	44,209	98,400	98,400 122.6
GOVERNMENTAL REVENUES		0	0	0	0	0 .0
TOTAL OTHER REVENUES		39,244	0	44,209	98,400	98,400 122.6
* UNREIMBURSED COSTS		429,702	294,314	790,202	1,434,898	1,434,898 81.6
ALLOCATED POSITIONS		.00	.00	.00	.00	.00 .0

## Purpose

This budget unit finances certain general service costs of County government, which are not readily allocated to any specific department. Typical costs include professional services for legislative advocacy and conducting the annual independent audit of County government finances.

## Major Budget Changes

### Services and Supplies

- (\$27,700) Decrease in Professional & Specialized Services and Legislative Advocacy due to adjustments in budgeting costs

between the Non-Departmental Expenses budget unit and the Flood Control budget unit (1-923).

### Other Charges

- (\$123,400) Decrease in Long-Term Debt payments as the payments on the energy retrofit project have been completed.

### Revenues

- \$39,761 Increase in Interfund Audit Expense payments from non-General Fund departments based on increase in total cost

## Non-Departmental Expenses (1-103) *Larry T. Combs, County Administrator*

for the annual County fiscal audit.

- (\$17,070) Decrease in Interfund Energy Project share of cost payment from non-General Fund departments as the payments on the energy retrofit project have been completed.
- \$31,500 Increase in Contribution from Other Agency for reimbursement payments from the City of Yuba City to reflect the share of cost of a joint legislative advocacy contract.

### Program Discussion & Summary Budget Request/ CAO Recommendation

The Requested/Recommended Budget is \$1,533,298.

Within the Salaries and Benefits object level, the only account budgeted is Unemployment Insurance, which each year provides for anticipated Unemployment Insurance payments for General Fund Departments.

Intrafund Transfers include a negative \$5,000 (essentially, a revenue) in Intrafund Rents/Leases for the Farm Advisor's building lease.

A Residual Equity Transfer-Out to the Information Technology Department fund (4-581) is recommended at \$141,464 to offset costs in that budget unit.

Revenues include the Interfund Transfer-In from the County Exhibit Trust Special Revenue Fund to fund expenditures related to

the County's exhibit at the annual California State Fair and Interfund revenue from non-General Fund departments to pay for their proportionate share of the annual County fiscal audit.

### Use of Reserves/Designations

Increases in Designations are recommended at \$806,534:

- \$466,647 is recommended to transfer General Fund vehicle replacement monies from the closing of the Vehicle Replacement Fund to the Designation for Future Vehicle Purchases. These funds were recorded as Other Revenue in the General Revenues budget unit for FY 2008-09 and are included in the FY 2009-10 Fund Balance Available.
- \$25,000 is recommended to continue to fund the Telephone System Equipment Replacement reserve (account 37316) over time.
- \$47,583 is recommended to transfer actual net revenues from FY 2007-08 Transient Occupancy Tax (TOT) payments (less subsidy requests funded by TOT) to the Designation for Transient Occupancy Tax (account 37339).
- \$5,000 is recommended to be placed in the Designation for Farm Advisor/Ag Building (account 37309). This designation will be used to offset costs for any future improvement to or replacement of the joint Agricultural Commissioner/Farm Advisor facility.
- \$262,304 is recommended from actual revenue received in FY 2007-08 for

## **Non-Departmental Expenses (1-103) Larry T. Combs, County Administrator**

Williamson Act subventions, to be placed in the Designation for Williamson Act Subvention (account 37338). This designation has been established to be used to offset the lost revenue due to any future decrease in or elimination of the Williamson Act Subvention.

# County Counsel



E X E C U T I V E   S U M M A R Y							
DEPT HEAD: RON ERICKSON	UNIT: COUNTY COUNSEL	FUND: GENERAL			0001 1-301		
		ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>							
SALARIES AND EMPLOYEE BENEFITS	914,815	778,591	970,019	1,056,234	1,056,234		8.9
SERVICES AND SUPPLIES	106,642	75,810	158,675	160,220	160,220		1.0
OTHER CHARGES	11,534	7,262	16,555	18,109	18,109		9.4
* GROSS BUDGET	1,032,991	861,663	1,145,249	1,234,563	1,234,563		7.8
INTRAFUND TRANSFERS	26,863-	36,511-	3,576	27,432-	27,432-		867.1-
* NET BUDGET	1,006,128	825,152	1,148,825	1,207,131	1,207,131		5.1
<b>OTHER REVENUES</b>							
USER PAY REVENUES	39,520	24,341	40,000	38,000	38,000		5.0-
GOVERNMENTAL REVENUES	0	0	0	0	0		.0
TOTAL OTHER REVENUES	39,520	24,341	40,000	38,000	38,000		5.0-
* UNREIMBURSED COSTS	966,608	800,811	1,108,825	1,169,131	1,169,131		5.4
ALLOCATED POSITIONS	6.50	6.50	6.50	6.50	6.50		.0

## Purpose

The County Counsel serves as the chief civil law attorney for the County of Sutter, providing legal advice to county officials and officers and prosecuting and defending lawsuits on behalf of the County.

## Major Budget Changes

### Salaries & Benefits

- \$86,215 General salaries and benefits adjustments.

## Program Discussion & Summary Budget Request

The County Counsel budget provides funds for the office to perform duties prescribed by state statute, local ordinance, and as

assigned by the Board of Supervisors. As part of the County Counsel's function, an attorney from the office attends meetings of the Board of Supervisors, the County Planning Commission, and the Assessment Appeals Board. County Counsel also attends meetings of the Gilsizer County Drainage District and the Feather River Air Quality Management District, both independent special districts. Pursuant to contract, the County advises the Local Agency Formation Commission and attends its meetings. Additionally, County Counsel provides advice to various independent special districts located in the County on an as-needed basis. The primary duties of the County Counsel's office are as follows:

- Representing the Public Guardian in establishing and renewing conservatorships under the Probate Code and under the Welfare and Institutions Code.

- Representing the Mental Health facility before the Superior Court in writs of habeas corpus and informed consent proceedings.
- Representing the Child Protective Services division of the Welfare and Social Services Department in juvenile court proceedings.
- The office renders legal opinions in writing and orally in response to requests from the Board of Supervisors, the County Administrative Officer, County department heads, other management employees and special districts.
- The County Counsel provides litigation services in lawsuits both by and against the County including those relating to planning, zoning, California Environmental Quality Act, code enforcement, writs of mandate, tax matters, and other complex litigation.
- Advising County department heads and the Personnel Department in employee disciplinary matters and litigating such matters from the initial procedures to arbitration to court proceedings.
- County Counsel has been very active in enforcing bail bond forfeitures. In the last fiscal year, County Counsel obtained the sum of \$38,000 in bail bond forfeitures and attorney's fees on behalf of the County.
- County Counsel coordinates with the Risk Manager and the County's insurance adjuster with regard to tort litigation and the selection of counsel.
- From time to time, County Counsel contracts with outside counsel in cases where County Counsel's office has a

conflict of interest or where expertise in a specific legal area is required.

- County Counsel's goal for fiscal year 2009-10 is to continue to provide timely and quality legal services to the County, to vigorously defend and prosecute lawsuits on behalf of the County, and to provide well-researched and reasoned advice to County officers and departments.

### **Use of Reserves/Designations**

This budget unit does not include any reserves or designations.

### **CAO Recommendation**

This budget is recommended as requested.

County Counsel concurs with the recommended budget.

# County Share Budgets



# County Share Budgets

## Trial Courts - General (2-110)

*Larry T. Combs, County Administrator*

Executive Summary							
DEPT HEAD: LARRY T COMBS	UNIT: TRIAL COURTS-GENERAL	FUND: TRIAL COURT			0014 2-110		
		ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>							
* GROSS BUDGET		0	0	0	0	0	.0
INTRAFUND TRANSFERS		0	0	0	0	0	.0
* NET BUDGET		0	0	0	0	0	.0
<b>OTHER REVENUES</b>							
USER PAY REVENUES		3,066,962	3,150,000	3,505,247	3,746,883	3,746,883	6.9
GOVERNMENTAL REVENUES		0	0	0	0	0	.0
GENERAL REVENUES		35,766	18,025	0	0	0	.0
TOTAL OTHER REVENUES		3,031,196	3,131,975	3,505,247	3,746,883	3,746,883	6.9
* UNREIMBURSED COSTS		3,031,196	3,131,975	3,505,247	3,746,883	3,746,883	6.9
ALLOCATED POSITIONS		.00	.00	.00	.00	.00	.0

## Purpose

This budget, which is prepared by the County Administrative Officer, shows the contribution from the County General Fund necessary to balance the Trial Court Fund. The Trial Court Fund consists of the budgets for Probation, Sheriff's Court Bailiffs, the Public Defender, and the County General Fund contribution to operation of Superior Court and conflict indigent defense costs.

## Major Budget Changes

### Revenues

- \$241,636 Increase in Interfund General Fund cost.

## Program Discussion & Summary Budget Request/CAO Budget Recommendation

The recommended General Fund Contribution is \$3,746,883, which is an increase of \$241,636 (6.9%) compared to the FY 2008-09 Adopted Budget. As noted, this Unreimbursed Cost represents the County share of all recommended budgets in the Trial Court Fund.

## Use of Reserves/Designations

This budget unit does not include any reserves or designations.

# County Share Budgets

## Trial Court Funding (2-114)

*Larry T. Combs, County Administrator*

DEPT HEAD: LARRY T COMBS		UNIT: TRIAL COURT-COUNTY SHARE		FUND: GENERAL		0001 2-114	
		ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>							
OTHER CHARGES		3,066,962	3,150,000	3,505,247	3,746,883	3,746,883	6.9
* GROSS BUDGET		3,066,962	3,150,000	3,505,247	3,746,883	3,746,883	6.9
INTRAFUND TRANSFERS		0	0	0	0	0	.0
* NET BUDGET		3,066,962	3,150,000	3,505,247	3,746,883	3,746,883	6.9
<b>OTHER REVENUES</b>							
USER PAY REVENUES		0	0	0	0	0	.0
GOVERNMENTAL REVENUES		0	0	0	0	0	.0
TOTAL OTHER REVENUES		0	0	0	0	0	.0
* UNREIMBURSED COSTS		3,066,962	3,150,000	3,505,247	3,746,883	3,746,883	6.9
ALLOCATED POSITIONS		.00	.00	.00	.00	.00	.0

## Purpose

This budget unit, which is prepared by the County Administrator's Office, reflects the General Fund cost of the Trial Court Fund. The amount appropriated is shown as a revenue in the Trial Court General Budget (Budget Unit 2-110).

## Major Budget Changes

### Other Charges

- \$241,636 Increase in Interfund Trial Court cost.

## Program Discussion & Summary Budget Request/CAO Budget Recommendation

The recommended General Fund contribution is \$3,746,883, which is \$241,636 (6.9%) higher than the FY 2008-09 Adopted Budget. The recommended amount equals the revenue that is required to meet the Unreimbursed Costs of all the budget units within the Trial Court Fund.

## Use of Reserves/Designations

This budget unit does not include any reserves or designations.

# County Share Budgets

## Public Safety - General (2-210)

*Larry T. Combs, County Administrator*

DEPT HEAD: LARRY T COMBS		UNIT: PUBLIC SAFETY-GENERAL		FUND: PUBLIC SAFETY		0015 2-210	
		ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>							
* GROSS BUDGET		0	0	0	0	0	.0
INTRAFUND TRANSFERS		0	0	0	0	0	.0
* NET BUDGET		0	0	0	0	0	.0
<b>OTHER REVENUES</b>							
USER PAY REVENUES		19,228,621	14,319,739	21,680,087	22,554,362	22,554,362	4.0
GOVERNMENTAL REVENUES		0	0	0	0	0	.0
GENERAL REVENUES		141,313-	58,391-	0	0	0	.0
TOTAL OTHER REVENUES		19,087,308	14,261,348	21,680,087	22,554,362	22,554,362	4.0
* UNREIMBURSED COSTS		19,087,308-	14,261,348-	21,680,087-	22,554,362-	22,554,362-	4.0
ALLOCATED POSITIONS		.00	.00	.00	.00	.00	.0

## Purpose

This budget unit, which is prepared by the County Administrative Office, was created by the Board of Supervisors in 1993. It shows both the revenue derived from the ½ percent sales tax increase the State's voters approved when they passed Proposition 172 in November 1993, and the contribution from the County General Fund necessary to finance public safety costs. The General Fund contribution is budgeted in the Public Safety - County Share budget unit #2-215.

## Major Budget Changes

### Other Charges

- \$874,275 Increase in Interfund General Fund Costs.

## Program Discussion & Summary Budget Request/CAO Budget Recommendation

The Revenue of this budget is recommended at \$22,554,362, which is \$874,275 (4.0%) more than the FY 2008-09 Adopted Budget. The recommended General Fund contribution is \$16,554,362, which is \$1,374,275 more than the FY 2008-09 Adopted Budget. The revenue is comprised of the requested Unreimbursed Cost of all the other budget units in the Public Safety Fund of \$16,554,362, plus an estimate that \$6,000,000 in Proposition 172 revenue will be received in FY 2009-10. The Proposition 172 revenue estimate assumes a decrease of \$500,000 from the prior fiscal year.

## Use of Reserves/Designations

This budget unit does not include any reserves or designations.

# County Share Budgets Public Safety (2-215)

*Larry T. Combs, County Administrator*

E X E C U T I V E S U M M A R Y						
DEPT HEAD: LARRY T COMBS	UNIT: PUBLIC SAFETY-COUNTY SHARE	FUND: GENERAL	0001 2-215			
	ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>						
OTHER CHARGES	12,382,866	9,825,000	15,180,087	16,554,362	16,554,362	9.1
* GROSS BUDGET	12,382,866	9,825,000	15,180,087	16,554,362	16,554,362	9.1
INTRAFUND TRANSFERS	0	0	0	0	0	.0
* NET BUDGET	12,382,866	9,825,000	15,180,087	16,554,362	16,554,362	9.1
<b>OTHER REVENUES</b>						
USER PAY REVENUES	0	0	0	0	0	.0
GOVERNMENTAL REVENUES	0	0	0	0	0	.0
TOTAL OTHER REVENUES	0	0	0	0	0	.0
* UNREIMBURSED COSTS	12,382,866	9,825,000	15,180,087	16,554,362	16,554,362	9.1
ALLOCATED POSITIONS	.00	.00	.00	.00	.00	.0

## Purpose

This budget unit, which is prepared by the County Administrator's office, reflects the General Fund cost of the Public Safety Fund.

The amount appropriated in this budget unit appears as a revenue in the Public Safety - General budget unit (Budget 2-210), which is located in the Public Safety Fund.

## Major Budget Changes

### Other Charges

- \$1,374,275 Increase in Interfund Public Safety Costs.

## Program Discussion & Summary Budget Request/CAO Budget Recommendation

The recommended General Fund contribution is \$16,554,362, which is \$1,374,275 (9.1%) more than the FY 2008-09 Adopted Budget. The General Fund contribution to the Public Safety Fund #2-210 reflects the total of the recommended Unreimbursed Costs of all budgets within the Public Safety fund.

## Use of Reserves/Designations

This budget unit does not include any reserves or designations.

# County Share Budgets

## Mental Health Fund (4-107)

*Larry T. Combs, County Administrator*

DEPT HEAD: LARRY T COMBS		UNIT: MENTAL HEALTH-COUNTY SHARE		FUND: GENERAL		0001 4-107	
		ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>							
OTHER CHARGES		1,877,989	1,288,112	1,830,963	1,650,000	1,650,000	9.9-
* GROSS BUDGET		1,877,989	1,288,112	1,830,963	1,650,000	1,650,000	9.9-
INTRAFUND TRANSFERS		0	0	0	0	0	.0
* NET BUDGET		1,877,989	1,288,112	1,830,963	1,650,000	1,650,000	9.9-
<b>OTHER REVENUES</b>							
USER PAY REVENUES		0	0	0	0	0	.0
GOVERNMENTAL REVENUES		1,877,989	1,288,112	1,830,963	1,650,000	1,650,000	9.9-
TOTAL OTHER REVENUES		1,877,989	1,288,112	1,830,963	1,650,000	1,650,000	9.9-
* UNREIMBURSED COSTS		0	0	0	0	0	.0
ALLOCATED POSITIONS		.00	.00	.00	.00	.00	.0

## Purpose

As required by State law, the Mental Health share of the Motor Vehicle In-Lieu Realignment revenues are first placed into this budget unit, then transferred to the Mental Health Realignment Special Revenue Fund, and subsequently transferred to the Mental Health operating budget (4-102).

This budget unit is prepared by the County Administrative Officer.

## Major Budget Changes

- (\$180,963) Decrease in Motor Vehicle In-Lieu (MVIL) Realignment revenue based on current economic trends.

## Program Discussion & Summary Budget Request/CAO Recommendation

The MVIL portion of Mental Health Realignment revenues for FY 2009-10 is recommended at \$1,650,000. The recommended budget for MVIL revenue reflects an approximately 10% decrease over the prior year “annual base” amount, which is the minimum guaranteed amount of MVIL revenue that the County would receive (assuming the State receives anticipated MVIL revenues). This amount is set each year by the State Controller’s Office. Based on current economic conditions, it is anticipated that this revenue will decrease in both FY 2008-09 and FY 2009-10. There is no County Share contribution required for this budget unit. The Mental Health fund is self-contained and does not have an Unreimbursed County Cost.

## **Use of Reserves/Designations**

This budget unit does not include any reserves or designations.

# County Share Budgets

## Health Care - General (4-110)

*Larry T. Combs, County Administrator*

DEPT HEAD: LARRY T COMBS		UNIT: HEALTH CARE-GENERAL		FUND: HEALTH		0012 4-110	
		ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>							
OTHER CHARGES		2,996,118	2,996,118	2,996,118	2,996,118	2,996,118	.0
* GROSS BUDGET		2,996,118	2,996,118	2,996,118	2,996,118	2,996,118	.0
* NET BUDGET		2,996,118	2,996,118	2,996,118	2,996,118	2,996,118	.0
APPROPRIATION FOR CONTINGENCY		0	0	0	0	0	.0
INCREASE IN DESIGNATIONS		0	0	152,209	0	0	100.0-
INCREASES IN RESERVES		0	0	0	0	0	.0
* TOTAL BUDGET		2,996,118	2,996,118	3,148,327	2,996,118	2,996,118	4.8-
<b>OTHER REVENUES</b>							
USER PAY REVENUES		9,053,814	7,230,580	9,785,927	9,692,661	9,692,661	1.0-
GOVERNMENTAL REVENUES		0	0	0	0	0	.0
GENERAL REVENUES		47,254-	10,241-	0	0	0	.0
CANCELLATION OF PRIOR YEAR RESERVES		0	0	152,209	0	0	100.0-
GENERAL REVENUES		0	0	0	0	0	.0
TOTAL OTHER REVENUES		9,006,560	7,220,339	9,938,136	9,692,661	9,692,661	2.5-
* UNREIMBURSED COSTS		6,010,442-	4,224,221-	6,789,809-	6,696,543-	6,696,543-	1.4-
ALLOCATED POSITIONS		.00	.00	.00	.00	.00	.0

## Purpose

The Health Care – General budget unit includes Health Realignment Revenue received by the County and a contribution from the County General Fund which constitutes that fund's share of health costs. It should be noted that Health Realignment Revenue is transferred into the Health Fund from Special Revenue Fund 0247 and consists of two components: Motor Vehicle In-Lieu Revenue (MVIL) and Sales Tax Revenue.

In addition, this budget unit contains an appropriation (\$2,996,118) that represents the portion of the County's Health Realignment revenue that is transferred to the County Medical Services Program

(CMSP). This amount was previously budgeted in the Non-County Providers budget, but was relocated to this budget unit after the County Board of Supervisors agreed to allow the State Controller to make direct payments to CMSP (instead of the revenue being sent to the County, and the County making the payments).

This budget unit is prepared by the County Administrator's Office.

## Major Budget Changes

### Revenues

- (\$515,901) Decrease in MVIL Realignment revenue based on current economic trends.

- (\$157,658) Decrease in Sales Tax Realignment revenue based on current economic trends.
- \$580,293 Increase in General Fund share of cost for the Health Fund.

### Program Discussion & Summary Budget Request/ CAO Recommendation

The recommended revenue is \$9,692,661, which is a decrease of \$245,475 (2.5%) over the FY 2008-09 Adopted Budget.

Other Charges is recommended at \$2,996,118 to fund the County contribution to the County Medical Services Plan (CMSP) for indigent medical services. This amount is the same as the FY 2008-09 Adopted Budget.

The recommended budget for the MVIL portion of Health Realignment revenue is recommended at \$4,634,000, reflecting a 10% decrease over the prior year "annual base" amount. The "annual base" is the minimum guaranteed amount of MVIL revenue that the County would receive (assuming the State received anticipated revenues). The Motor Vehicle In-lieu (MVIL) portion of the Health Realignment revenue is first deposited in the General Fund and is then transferred to this budget unit.

The recommended amount for the sales tax portion of the Health Realignment revenue, which, by statute, is first deposited to the Health Realignment Fund (Special Revenue Fund 0-248), is recommended at \$1,418,920. It is anticipated that Sales Tax

revenues in FY 2009-10 will also decrease by approximately 10% over the prior year "annual base" amount

The Realignment revenue amounts are set each year by the State Controller's Office. Based on current economic conditions, it is anticipated that these revenues will decrease in both FY 2008-09 and FY 2009-10. It should be noted that these budgeted figures are subject to change once revenue estimate information becomes available from the State Controller's office later in the year. Staff believes that there is limited possibility that these numbers will further decrease in FY 2009-10.

### Use of Reserves/Designations

This budget unit does not include any reserves or designations.

# County Share Budgets

## Health Fund (4-112)

*Larry T. Combs, County Administrator*

E X E C U T I V E S U M M A R Y							
DEPT HEAD: LARRY T COMBS	UNIT: HEALTH-COUNTY SHARE	FUND: GENERAL			0001 4-112		
		ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>							
OTHER CHARGES		7,505,669	6,315,466	8,209,349	8,273,741	8,273,741	.8
* GROSS BUDGET		7,505,669	6,315,466	8,209,349	8,273,741	8,273,741	.8
INTRAFUND TRANSFERS		0	0	0	0	0	.0
* NET BUDGET		7,505,669	6,315,466	8,209,349	8,273,741	8,273,741	.8
<b>OTHER REVENUES</b>							
USER PAY REVENUES		0	0	0	0	0	.0
GOVERNMENTAL REVENUES		5,220,369	3,515,466	5,149,901	4,634,000	4,634,000	10.0-
TOTAL OTHER REVENUES		5,220,369	3,515,466	5,149,901	4,634,000	4,634,000	10.0-
* UNREIMBURSED COSTS		2,285,300	2,800,000	3,059,448	3,639,741	3,639,741	19.0
ALLOCATED POSITIONS		.00	.00	.00	.00	.00	.0

## Purpose

The Health Fund – County Share budget unit includes the County's share of the cost of the budget units and programs of the Health Services Fund 0012. This budget unit also includes Health Realignment Motor Vehicle In-Lieu (MVIL) revenue. Health Realignment MVIL revenue is budgeted as a pass-through in this budget unit in order to meet State law, which requires that Realignment MVIL revenue be first placed in the General Fund and, upon receipt, be transferred to the Health Realignment Special Revenue Fund (Fund 0-247).

This budget is prepared by the County Administrator's Office.

## Major Budget Changes

### Other Charges

- (\$515,901) Decrease in MVIL  
Realignment revenue based on current economic trends.
- \$580,293 Increase in General Fund share of cost for the Health Fund.

## Program Discussion & Summary Budget Request/ CAO Recommendation

The recommended budget is \$8,273,741. This is an increase of \$64,392 over the FY 2008-09 Adopted Budget.

MVIL Realignment revenues are recommended at \$4,634,000, representing a decrease of 10% over the prior year “base” MVIL Realignment revenue amount.

The General Fund share of cost is recommended at \$3,639,741, which is \$580,293 more than the FY 2008-09 Adopted Budget. The General Fund contribution to the Health Fund reflects the total of the recommended Unreimbursed Costs of all budget units within the Health Fund.

## **Use of Reserves/Designations**

This budget unit does not include any reserves or designations.

**County Share Budgets  
Welfare/Social Services General (5-110)**

*Larry T. Combs, County Administrator*

Executive Summary						
DEPT HEAD: LARRY T COMBS	UNIT: WELFARE/SOCIAL SERVICES-GENRL	FUND: WELFARE/SOCIAL SERVICES	0013 5-110			
	ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>						
* GROSS BUDGET	0	0	0	0	0	.0
INTRAFUND TRANSFERS	0	0	0	0	0	.0
* NET BUDGET	0	0	0	0	0	.0
<b>OTHER REVENUES</b>						
USER PAY REVENUES	2,590,172	3,204,639	4,974,040	5,187,320	5,187,320	4.3
GOVERNMENTAL REVENUES	0	0	0	0	0	.0
GENERAL REVENUES	28,122-	11,960	0	0	0	.0
TOTAL OTHER REVENUES	2,562,050	3,216,599	4,974,040	5,187,320	5,187,320	4.3
* UNREIMBURSED COSTS	2,562,050-	3,216,599-	4,974,040-	5,187,320-	5,187,320-	4.3
ALLOCATED POSITIONS	.00	.00	.00	.00	.00	.0

## Purpose

The Welfare/Social Services General budget unit is a revenue-only budget unit that is used to balance the Welfare Fund to the total cost of all budget units within the Welfare Fund. This budget unit contains revenue from the Social Services Realignment Special Revenue Fund (0-248) and a revenue contribution from the General Fund. The latter constitutes the County's share of aggregate Welfare/Social Services' costs. The County's share of the cost is shown as a corresponding appropriation in General Fund Budget Unit 5-113. The revenue included in this budget unit equals the sum of the Unreimbursed Costs of all the other budget units in the Welfare/Social Services Fund.

This budget is prepared by the County Administrator's Office.

## Major Budget Changes

### Other Charges

- (\$20,942) Decrease in Interfund Motor Vehicle In-Lieu (MVIL) Realignment revenue based on current economic conditions.
- \$1,200,000 Transfer-in from the Welfare/Social Services Realignment Trust Fund.
- (\$965,778) Decrease in General Fund share of cost for the Welfare/Social Services Fund.

## **Program Discussion & Summary Budget Request/ CAO Recommendation**

The recommended revenue is \$5,187,320, which is an increase of \$213,280 (4.3%) over the FY 2008-09 Adopted Budget.

The recommended amount for the sales tax portion of the Social Services Realignment Revenues (SSRR), which, by statute, is first deposited to the Welfare/Social Services Realignment Fund (Fund 0-248), is recommended at \$4,200,000. It is anticipated that Sales Tax revenues in FY 2009-10 will decrease by approximately 10% over the prior year “annual base” amount. The “annual base” is the minimum guaranteed amount of revenue that the County would receive (assuming the State received anticipated revenues). The recommended budget for the Sales Tax portion of the SSRR reflects the use of approximately \$1,200,000 from the Welfare/Social Services Realignment Trust (Special Revenue Fund 0-248) Designation for Future Appropriations to offset the cost of the Welfare Fund, in addition to anticipated revenues of approximately \$3,000,000.

The recommended budget for the MVIL portion of the SSRR is \$188,480, reflecting a 10% decrease over the prior year “annual base” amount. The Motor Vehicle In-lieu (MVIL) portion of the SSRR is first deposited in the General Fund and is then transferred to this budget unit.

The SSRR amounts are set each year by the State Controller’s Office. Based on current economic conditions, it is anticipated that these revenues will decrease in both FY 2008-09 and FY 2009-10. It should be noted that these budgeted figures are subject to change once revenue estimate information becomes

available from the State Controller’s office later in the year. Staff believes that there is limited possibility that these numbers will further decrease in FY 2009-10. However, in the event that Realignment Revenues do not meet the budgeted amount (due to a decrease in statewide sales tax collections) there are ample reserve funds available in the Welfare/Social Services Realignment Fund to support the FY 2009-10 recommended budget.

The recommended General Fund share of cost for the Welfare/Social Services Fund is \$798,840, which is \$965,778 (54.7%) lower than in FY 2008-09. The decrease in the General Fund cost is due to the recommendation to use approximately \$1,200,000 from the Welfare/Social Services Realignment Trust to offset the cost of the Welfare Fund.

## **Use of Reserves/Designations**

This budget unit does not include any reserves or designations.

# County Share Budgets

## Welfare/Social Services Fund (5-113)

*Larry T. Combs, County Administrator*

DEPT HEAD: LARRY T COMBS		UNIT: WELFARE-COUNTY SHARE		FUND: GENERAL		0001 5-113	
		ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARIMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>							
OTHER CHARGES		1,719,576	142,957	1,974,040	987,320	987,320	50.0-
* GROSS BUDGET		1,719,576	142,957	1,974,040	987,320	987,320	50.0-
INTRAFUND TRANSFERS		0	0	0	0	0	.0
* NET BUDGET		1,719,576	142,957	1,974,040	987,320	987,320	50.0-
<b>OTHER REVENUES</b>							
USER PAY REVENUES		0	0	0	0	0	.0
GOVERNMENTAL REVENUES		216,857	142,957	209,422	188,480	188,480	10.0-
TOTAL OTHER REVENUES		216,857	142,957	209,422	188,480	188,480	10.0-
* UNREIMBURSED COSTS		1,502,719		0	1,764,618	798,840	798,840
ALLOCATED POSITIONS		.00	.00	.00	.00	.00	.0

## Purpose

The Welfare/Social Services Fund – County Share budget unit includes the County's share of the cost of the budget units and programs included in the Welfare/Social Services Fund (Fund 0013). The amount appropriated in this budget unit is shown as revenue in Budget Unit 5-110 (Welfare/Social Services - General). The Motor Vehicle In-Lieu (MVIL) Realignment revenue shown in this budget unit is required by law to first be deposited in the County's General Fund before being transferred to the Welfare/Social Services Realignment Special Revenue Fund (Fund 0-248).

This budget is prepared by the County Administrator's Office.

## Major Budget Changes

### Other Charges

- (\$20,942) Decrease in MVIL Realignment revenue based on current economic trends.
- (\$965,778) Decrease in General Fund share of cost for the Welfare/Social Services Fund.

## Program Discussion & Summary Budget Request/ CAO Recommendation

The recommended budget is \$798,840. This is a decrease of \$986,720 (50.0%) over the FY 2008-09 Adopted Budget.

MVIL Realignment revenues are recommended at \$188,480, representing a

decrease of 10% over the prior year “base” MVIL Realignment amount.

The General Fund contribution is recommended at \$798,840, which is \$965,778 lower than the prior year. The Unreimbursed Cost of this budget unit represents the County share of all recommended budgets in the Welfare/Social Services Fund. The decrease in the Unreimbursed Cost is due to the recommendation to use approximately \$1.2 million from the Welfare/Social Services Realignment Trust (Special Revenue Fund 0-248) Designation for Future Appropriations to offset the cost of the Welfare Fund. This recommendation is discussed in further detail in the Welfare/Social Services General budget unit (5-110).

## **Use of Reserves/Designations**

This budget unit does not include any reserves or designations.

# Domestic Violence Centers



**Clerk-Recorder  
Domestic Violence (2-711)**

*Donna M. Johnston, Clerk-Recorder*

DEPT HEAD: DONNA JOHNSTON		UNIT: DOMESTIC VIOLENCE CENTERS		FUND: GENERAL		0001 2-711	
		ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
EXPENDITURES							
OTHER CHARGES		20,765	17,417	21,000	21,000	21,000	.0
* GROSS BUDGET		20,765	17,417	21,000	21,000	21,000	.0
INTRAFUND TRANSFERS		0	0	0	0	0	.0
* NET BUDGET		20,765	17,417	21,000	21,000	21,000	.0
OTHER REVENUES							
USER PAY REVENUES		20,765	17,417	21,000	21,000	21,000	.0
GOVERNMENTAL REVENUES		0	0	0	0	0	.0
TOTAL OTHER REVENUES		20,765	17,417	21,000	21,000	21,000	.0
* UNREIMBURSED COSTS		0	0	0	0	0	.0
ALLOCATED POSITIONS		.00	.00	.00	.00	.00	.0

## Purpose

The purpose of this budget is to act as a collection account of monies from the issuance of marriage licenses for distribution to domestic violence programs. The County may either forward these additional fees to the State for distribution to domestic violence centers, or it may distribute the funds to a local domestic violence center.

## Major Budget Changes

None

## Program Discussion & Summary Budget Request

The Board of Supervisors distributes the collected funds locally to Casa de Esperanza for domestic violence programs. Casa de Esperanza provides a safe house for victims,

as well as counseling services for victims of domestic violence. The statistics of Marriage licenses for the past few years are as follows:

Fiscal Year	Number of Marriages
2008	578
2007	565
2006	538
2005	527
2004	535
2003	471
2002	442
2001	459
2000	437

## **Use of Reserves/Designations**

This budget unit does not include any reserves or designations.

## **CAO Recommendation**

This budget is recommended as requested.

The Clerk-Recorder concurs with the recommended budget.

# General Revenues



E X E C U T I V E S U M M A R Y							
DEPT HEAD: LARRY T COMBS	UNIT: GENERAL REVENUES	FUND: GENERAL					0001 1-209
		ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>							
INTRAFUND TRANSFERS		263,498-	11,486-	32,475-	12,160-	12,160-	62.6-
* GROSS BUDGET		263,498-	11,486-	32,475-	12,160-	12,160-	62.6-
* NET BUDGET		263,498-	11,486-	32,475-	12,160-	12,160-	62.6-
APPROPRIATION FOR CONTINGENCY		0	0	0	0	0	.0
INCREASE IN DESIGNATIONS		0	0	4,000,651	0	0	100.0-
INCREASES IN RESERVES		0	0	200,000	0	0	100.0-
* TOTAL BUDGET		263,498-	11,486-	4,168,176	12,160-	12,160-	100.3-
<b>OTHER REVENUES</b>							
GENERAL REVENUES		38,847,036	22,787,137	35,864,342	34,667,467	34,667,467	3.3-
OTHER FINANCING SOURCES		61,869	4,145	0	0	0	.0
CANCELLATION P/Y DESIGNATIONS		0	0	0	6,585,514	6,585,514	***
CANCELLATION OF PRIOR YEAR RESERVES		0	0	2,330,533	0	0	100.0-
UNDESIGNATED FUND BALANCE 7/1		9,546,774	8,317,341	11,532,905	7,300,000	7,300,000	36.7-
TOTAL OTHER REVENUES		48,455,679	31,108,623	49,727,780	48,552,981	48,552,981	2.4-

## Purpose

The General Revenues budget unit accounts for the general revenues of the County's General Fund. General revenues include property taxes; the undesignated fund balance; fines, sales and use taxes; various revenues from the State; miscellaneous taxes and other revenues which are not accounted for in other budget units. In the Proposed Budget, the estimated undesignated fund balance expected to be available is included in the General Revenues budget. These general revenues finance the "Unreimbursed Cost" of all other budget units within the General Fund.

This budget is prepared by the County Administrator's Office.

## Major Budget Changes

### Revenues

- (\$1,099,888) Projected decrease in property tax revenues.
- \$10,000 Projected increase in transient occupancy tax revenue.
- (\$564,450) Projected decrease of in-lieu local sales and use taxes.
- \$400,000 Increase in franchise fee revenue based on recent historical experience.
- (\$400,000) Decrease in projected interest earnings.

- \$150,000 Projected increase in tobacco settlement revenue, based on recent historical experience.
- \$100,000 Projected increase in property tax administration fees, based upon actual costs and recent historical experience.
- \$215,203 Increase in A-87 cost reimbursements, based upon cost plan prepared by Auditor-Controller.

### Program Discussion & Summary Budget Request/ CAO Recommendation

The estimate for the General Revenue category is \$34,667,467, which is a decrease of \$1,196,875 (3.3%) compared to the FY 2008-09 Adopted Budget.

The County's three major General Revenues have traditionally been the property tax, the sales tax, and the motor vehicle in-lieu payments from the State. However, significant changes occurred in FY 2004-05 regarding how two of these major revenue streams, the sales tax and the motor vehicle in-lieu (MVIL) payments, are received from the State.

Regarding sales tax, the implementation of the voter approved Proposition 57 (2004), officially called The Economic Recovery Bond Act, implemented a set of transactions also known as the "Triple Flip", whereby a share of revenues that had previously appeared under the Sales and Use Taxes account are now shown in the related In-Lieu Local Sales and Use Tax account. The amount that each county receives for In-Lieu Local Sales and Use Tax is provided each

year by the State Controller's Office. This temporary shift of revenues by the State is to last until all of the revenue bonds issued by

the State, pursuant to Proposition 57, are paid off.

Due to the voter approved Proposition 1A (Protection of Local Government Revenues Act of November 2004), motor vehicle in-lieu revenues have been "swapped" for property tax, and are now budgeted in the Property Tax In-Lieu – Vehicle License Fee account. The proposition is intended to protect revenues collected by local governments (cities, counties, and special districts) from being transferred to the California state government for statewide use. This is a permanent change to the County-State relationship regarding these revenues, and the County will continue to receive Property Tax revenues in lieu of MVIL. Property Tax In-Lieu - Vehicle License Fee revenues are calculated each year by a formula determined by the State Controller's Office. It should be noted that these In-Lieu Property Tax revenues are not related to, nor should they in any way impact, the amount received in the Property Tax – Secured account. It should also be noted that the provisions of this proposition may be suspended if the Governor declares a fiscal emergency and two-thirds of the Legislature approve the suspension. In that case, the State may borrow up to 8% of local government's share of property tax funding. Although the Governor's May Revise for FY 2009-10 proposed borrowing \$2 billion from local governments under the provisions of Proposition 1A, the Legislative Budget Conference Committee has (at least for now) rejected the Governor's proposal. If the Governor's proposal had been adopted, it would have resulted in a \$2.0 million loss in property taxes to Sutter County.

With this Proposed Budget, property tax revenues (including secured, unsecured, and property tax in lieu of Motor Vehicle License Fees) are projected to be approximately \$22.6 million. This is a decrease of \$1.1 million. The County Administrator and the Assessor estimate that property tax revenue will decline by 5% from FY 2008-09 levels.

Sales tax revenue is projected to remain flat at \$3.0 million. However, this represents a decrease of approximately \$400,000 as compared to the actual revenue amount the County anticipates receiving in FY 2008-09. In-Lieu Local Sales and Use Tax revenues are projected to decrease by \$564,450 (53.0%) from the prior year Adopted Budget. This figure is budgeted based on the prior year actual revenue received. As noted above, updated In-Lieu Local Sales and Use Tax amounts are provided each year by the State Controller's Office.

The estimated Fund Balance Available from FY 2008-09 is \$7.3 million and is recommended to be available for current year budgeting purposes. This represents carry-forward monies generated from on-going County operations which we estimate can be, and needs to be, used to fund on-going County expenditures.

It should be noted that the actual estimated Fund Balance Available will not be known until the financial books of the County are closed by the Auditor-Controller, typically in October of each year. The total Fund Balance Available most likely will change once the financial books are formally closed. At this time, we anticipate that any change in Fund Balance Available that results from the closing of the County books at year-end will be adjusted to the Increases in Designations account, to be placed in the Designation for Capital Projects in the Final Budget.

## Use of Reserves/Designations

It is recommended that \$1,621,405 of the Designation for Capital Projects be liquidated in FY 2009-10 to fund projects in the Plant Acquisition budget and other one-time costs. This represents a decrease of \$783,331 from the amount used in the FY 2008-09 Adopted Budget for Plant Acquisition projects and other one-time costs.

It is recommended that \$4,964,109 of the Designation for Capital Projects be liquidated in the FY 2009-10 Proposed Budget to meet total financing requirements.

The total Cancellation of Prior Year Designations is recommended at \$6,585,514.



# Treasurer-Tax Collector



# Treasurer - Tax Collector Tax Collector (1-202)

*Jim Stevens, Treasurer-Tax Collector*

E X E C U T I V E S U M M A R Y						
DEPT HEAD: JIM STEVENS	UNIT: TREASURER-TAX COLLECTOR	FUND: GENERAL	0001 1-202			
	ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARIMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>						
SALARIES AND EMPLOYEE BENEFITS	579,017	422,014	648,395	635,633	635,633	2.0-
SERVICES AND SUPPLIES	33,347	22,025	45,235	52,178	52,178	15.3
OTHER CHARGES	83,866	41,974	126,564	144,631	144,631	14.3
* GROSS BUDGET	696,230	486,013	820,194	832,442	832,442	1.5
INTRAFUND TRANSFERS	22,693	21,759	39,364	23,660	23,660	39.9-
* NET BUDGET	718,923	507,772	859,558	856,102	856,102	.4-
<b>OTHER REVENUES</b>						
USER PAY REVENUES	218,375	171,143	228,770	241,370	241,370	5.5
GOVERNMENTAL REVENUES	0	0	0	0	0	.0
TOTAL OTHER REVENUES	218,375	171,143	228,770	241,370	241,370	5.5
* UNREIMBURSED COSTS	500,548	336,629	630,788	614,732	614,732	2.5-
ALLOCATED POSITIONS	8.00	8.00	8.00	7.66	7.66	4.3-

## Purpose

The Treasurer-Tax Collector's Office is accountable for three primary functions. As the county's banking depository, the department provides pooled treasury services to county departments, schools and special districts. These services include receiving cash receipts and depositing them with the county's banking institution; paying county warrants issued by the auditor or schools; and managing and investing funds. Cash balances in the county treasury average \$150 to \$200 million each day. Every month, the department banks approximately 15,000 checks in addition to cash and pays anywhere from 12,000 to 15,000 county and school warrants.

The Office of Revenue Collections is the third division located in the Treasurer-Tax

Collector's Office. Budgetary details for this function appear under budget unit 1-204.

## Major Budget Changes

Since the Assistant Treasurer-Tax Collector supervises the Office of Revenue Collections, budget unit #1-204, beginning in FY 2009-10, 33% of the Assistant's salary and benefits were allocated to this budget.

### Salaries & Benefits

- \$26,261 Increase due to general salary and benefits adjustments.
- (\$39,023) Decrease due to transfer of 33% of the Assistant Treasurer-Tax Collector's salary to Office of Revenue Collections (#1-204) budget.

**Services & Supplies**

- \$6,943 Increase due to publication of default notices.

**Revenues**

- \$10,720 Anticipated increase in Treasury fees.

**Program Discussion &  
Summary Budget Request**

This department administers the property tax collection function for the county, cities, schools and special districts. Tax activities include mailing bills, recording payments and reconciling accounts with the Auditor-Controller for the secured, unsecured and supplemental property tax rolls. Annually, this office mails approximately 45,000 tax bills and collects and processes more than \$90 million in tax payments.

Major projects and policy issues for this budget unit in the upcoming year include the development and implementation of internet property tax payments. This project is to continue the efforts in applying modern technology necessary to stay current with the rapid growth of property development and subsequent property tax billings and collections and for the convenience of our citizens.

**Use of Reserves/Designations**

This budget unit does not include any reserves or designations.

**CAO Recommendation**

This budget is recommended as requested.

The Treasurer-Tax Collector concurs with the recommended budget.

**Treasurer - Tax Collector  
Office of Revenue Collections (1-204)**

*Jim Stevens, Treasurer-Tax Collector*

E X E C U T I V E S U M M A R Y						
DEPT HEAD: JIM STEVENS	UNIT: OFFICE OF REVENUE COLLECTION	FUND: GENERAL	0001 1-204			
	ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>						
SALARIES AND EMPLOYEE BENEFITS	173,820	146,820	188,910	228,630	228,630	21.0
SERVICES AND SUPPLIES	13,015	15,098	17,590	20,390	20,390	15.9
OTHER CHARGES	5,989	4,605	8,990	10,094	10,094	12.3
* GROSS BUDGET	192,824	166,523	215,490	259,114	259,114	20.2
INTRAFUND TRANSFERS	9,553	8,088	11,644	11,801	11,801	1.3
* NET BUDGET	202,377	174,611	227,134	270,915	270,915	19.3
<b>OTHER REVENUES</b>						
USER PAY REVENUES	66,528	54,713	75,406	74,135	74,135	1.7-
GOVERNMENTAL REVENUES	0	0	0	0	0	.0
TOTAL OTHER REVENUES	66,528	54,713	75,406	74,135	74,135	1.7-
* UNREIMBURSED COSTS	135,849	119,898	151,728	196,780	196,780	29.7
ALLOCATED POSITIONS	3.00	3.00	3.00	3.33	3.33	11.0

## Purpose

The Office of Revenue Collection is a division of the Treasurer-Tax Collector's Office. The office pursues payment of delinquent debts owed to the county and Superior Court. Currently, the Office of Revenue Collections has more than 18,000 accounts logged on the system with unpaid balances in excess of \$10 million.

The Office of Revenue Collections is the third division located in the Treasurer-Tax Collector's Office.

## Major Budget Changes

Major projects and policy issues for this budget unit in the upcoming year is to continue the cross training of duties with the

Treasurer-Tax Collector's division. Since the Assistant Treasurer-Tax Collector supervises this budget unit, beginning in FY 2009-10, 33% of the Assistant Treasurer-Tax Collector's salary and benefits will be included in this budget.

There is a decrease in revenue due to the economical status. Our goal is to continue to pursue aggressive collections to the best of our ability.

### Salaries & Benefits

- \$ 697      Increase due to general salary and benefits adjustments.
- \$39,023      Increase due to allocation of 33% of the Assistant Treasurer-Tax Collector's salary to this budget.

**Treasurer - Tax Collector  
Office of Revenue Collections (1-204)**

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*Jim Stevens, Treasurer-Tax Collector*

**Services & Supplies**

- \$2,800 Increase in software license & maintenance for a new server.

**Revenues**

- (\$1,271) Decrease due to the reduction in court collections which is based on declining economic conditions.

**Program Discussion &  
Summary Budget Request**

In FY 2007-08 over \$891,000 was recovered in delinquent debts owed to the county departments and courts which includes: Agriculture Department; Auditor; Child Support; Clerk-Recorder; Community Services-Fire; District Attorney-Victim Witness; Human Services-Health, Mental Health and Welfare; Juvenile Hall; Library; Probation; Public Defender; Sheriff; and Tax Collector. It is projected that \$870,000 will be realized in FY 2008-09, and the goal for FY 2009-10 is \$880,000.

Approximately 28% to 30% of all collections generated are general fund revenues and stay with the county. Court restitution collections recovered by this office apply to the maintenance of effort requirement for trial court funding. Additionally, the State of California rebates 10% of restitution collections to the Office of Revenue Collections for collection enhancements.

**Use of Reserves/Designations**

This budget unit does not include any reserves or designations.

**CAO Recommendation**

This budget is recommended as requested.

The Treasurer-Tax Collector concurs with the recommended budget.



# Human Services

## *Section D*

Jinder Nagra, LVN, and others from the Sutter County Public Health Department provided more than 400 flu shots during a drive-through flu clinic at River Valley High School



# Administration



E X E C U T I V E S U M M A R Y						
DEPT HEAD: JOAN HOSS	UNIT: HUMAN SERVICES ADMINISTRATION	FUND: HEALTH	0012 4-120			
	ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>						
SALARIES AND EMPLOYEE BENEFITS	575,182	358,361	563,881	603,061	603,061	7.0
SERVICES AND SUPPLIES	27,530	22,149	33,581	41,169	41,169	22.6
OTHER CHARGES	18,749	6,223	15,118	17,023	17,023	12.6
* GROSS BUDGET	621,461	386,733	612,530	661,253	661,253	8.0
INTRAFUND TRANSFERS	0	0	0	0	0	.0
* NET BUDGET	621,461	386,733	612,530	661,253	661,253	8.0
<b>OTHER REVENUES</b>						
USER PAY REVENUES	521,634	119,305	509,670	553,961	553,961	8.7
GOVERNMENTAL REVENUES	0	0	0	0	0	.0
TOTAL OTHER REVENUES	521,634	119,305	509,670	553,961	553,961	8.7
* UNREIMBURSED COSTS	99,827	267,428	102,860	107,292	107,292	4.3
ALLOCATED POSITIONS	5.00	5.00	5.00	5.00	5.00	.0

## Purpose

The Human Services-Administration budget contains the salary, benefits, and related support costs of the Director of Human Services and related support staff. The Director provides executive leadership for the Department of Human Services, Sutter County's largest department, which is comprised of three divisions: the Health Division, the Mental Health Division, and the Welfare and Social Services Division. The Department's total approved budget for FY 2008-2009 was more than \$54 million and the department has over 400 Full Time Equivalent (FTE) positions.

## Major Budget Changes

### Salaries & Benefits

- \$39,230 General salary and benefits adjustments.

### Services & Supplies

- \$8,000 Increase in Employment Training to support a Supervisory, Management and Leadership Skills Learning Collaborative initiative of the Human Services and Probation Departments.

### Revenues

- \$44,291 Increase in User Pay Revenues paid by transfers from the

Mental Health and Welfare and Social Services Divisions to pay their shares of the Department's administrative overhead costs.

## Program Discussion & Summary Budget Request

The Requested Budget is \$661,253.

This budget funds the Director and the support staff that provide leadership and administrative overhead functions for the Department of Human Services. Functions and programs include personnel administration, compliance, privacy, and information security.

Major projects and policy issues for this budget unit in the upcoming year include ongoing efforts to achieve County compliance with Federal regulatory guidance on security of medical information under the Health Insurance Portability and Accountability Act (HIPAA) of 1996. The costs of this effort are difficult to estimate. Additional changes to operating procedures and data systems involving handling of medical information may be required. In addition, the Human Services Department has established a compliance program to meet a California Department of Mental Health (CDMH) requirement that each County mental health plan establish a compliance program and designate a compliance officer to meet federal program integrity requirements to guard against fraud and abuse. Implementation of this program is ongoing. Since the requirements imposed by the HIPAA rules and by Medicare/Medicaid regulations are Federal rather than State mandates, the cost of meeting these requirements has thus far been unfunded.

Efforts to increase integration of services provided by the Human Services Department and other agencies continue. Legislation (e.g., AB 1881, the Integrated Services Initiative of 2004, and Proposition 63, the Mental Health Services Act) have provided additional incentives to work toward this goal. It is hoped that these efforts will result in more efficient and effective service delivery and improved outcomes.

The need for increased space that allows significant co-location of department operations continues. This need will be addressed by the planned construction of a new Human Services Building adjacent to the Mental Health Facility at 1965 Live Oak Boulevard, Yuba City, when funding becomes available. Affordable financing for this project appears currently to be unavailable, but efforts to find funding and financing for this important project will continue.

A new Supervisory, Management, and Leadership Skills Learning Collaborative initiative is under development jointly by the Human Services and Probation Departments. \$8,000 has been requested to support this initiative. The goal of this program is to provide supervisors and managers with training, education, and support to help them to succeed in their current assignments and better prepare them to assume positions of greater responsibility. Costs for this effort include educational materials, speakers and other related expenses.

The cost of Human Services Administration has generally been apportioned among the Department's three divisions based on the number of employees allocated to each division. The state-mandated compliance

## **Human Services Administration (4-120)**

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*Joan Hoss, Director of Human Services*

program for the Mental Health Plan is now located in Human Services Administration and is funded by Mental Health.

Because the Director of Human Services' office is located in the Health Building, this budget has been placed in the Health Fund. Consequently, its Unreimbursed Cost represents the Health Fund's share of the Human Services-Administration budget.

### **Use of Reserves/Designations**

This budget unit does not include any reserves or designations.

### **CAO Recommendation**

This budget is recommended as requested.

The Human Services Director concurs with the recommended budget.



# Health



# Human Services - Health Emergency Medical Services Appropriation (0-114)

Joan Hoss, Director of Human Services

DEPT HEAD: JOAN HOSS		UNIT: EMSA		FUND: EMSA		0114 0-114	
		ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>							
OTHER CHARGES		0	0	26,313	27,113	27,113	3.0
* GROSS BUDGET		0	0	26,313	27,113	27,113	3.0
INTRAFUND TRANSFERS		0	0	0	0	0	.0
* NET BUDGET		0	0	26,313	27,113	27,113	3.0
APPROPRIATION FOR CONTINGENCY		0	0	0	0	0	.0
INCREASES IN RESERVES		0	0	0	0	0	.0
* TOTAL BUDGET		0	0	26,313	27,113	27,113	3.0
<b>OTHER REVENUES</b>							
USER PAY REVENUES		0	0	0	0	0	.0
GOVERNMENTAL REVENUES		0	0	0	0	0	.0
GENERAL REVENUES		1,018	570	0	0	0	.0
UNDESIGNATED FUND BALANCE 7/1		25,295	26,313	26,313	27,113	27,113	3.0
TOTAL AVAILABLE FINANCING		26,313	26,883	26,313	27,113	27,113	3.0
* UNREIMBURSED COSTS		26,313-	26,883-	0	0	0	.0
ALLOCATED POSITIONS		.00	.00	.00	.00	.00	.0

## Purpose

The Sutter County Health Division is the administrative agency for Emergency Medical Services Appropriation (EMSA) funds. The Emergency Medical Services Fund 0-114 is funded from Proposition 99 (the Tobacco Tax and Health Protection Act of 1988). Tobacco Tax money from the Cigarette and Tobacco Products Surtax Fund through the California Healthcare for Indigents Program (CHIP) and the Rural Health Services (RHS) Program accounts. The fund is separate from the CHIP and RHS Programs, and is referred to as the EMSA fund.

## Major Budget Changes

There are no major budget changes for FY 2009-10.

## Program Discussion & Summary Budget Request

The Requested Budget is \$27,113.

Prior to FY 2004-05, EMSA funds were placed in a trust fund, and were only reflected in the County budget when expended. To comply with the requirements of the General Accounting Standards Board's Statement 34, the trust fund was reclassified as a Special Revenue Fund in FY 2004-05, and is now included in the County budget document.

A County can use 10 percent of EMSA revenues for administration of the fund. The remaining funds are distributed as decided upon by California Department of Health Services, between an account for physicians and surgeons who provide emergency medical services (and are not employed in County hospitals), an account for hospitals that provide for emergency services as defined in State law, and an account for discretionary emergency medical related services as determined by the County.

New EMSA revenues are not budgeted for FY 2009-10 as the County no longer participates in this program. The County has not applied for these funds because there are unexpended fund balances available in the Emergency Medical Services (EMS) Fund (0-252) for the same purpose. The County has not had claims filed under the EMSA program from area physicians and has had to return prior year allocations to the State. The current budget request is to re-budget unexpended balances of the FY 2004-05 allocations. Net expenditures requested for this budget unit are to repay the State an unexpended balance owing from the FY 2004-05 EMSA allocations, plus accrued interest.

It should be noted that the County must wait for the State to submit a formal request for repayment (i.e., invoice) to the County prior to re-payment of the funds. The funds cannot be spent, and will remain in the fund until an invoice is received from the State. It is anticipated that the State will provide that necessary paperwork to the County in the coming fiscal year.

## **Use of Reserves/Designations**

This budget unit does not include any reserves or designations.

## **CAO Recommendation**

The budget is recommended as requested.

The Human Services Director concurs with the recommended budget.

# Human Services - Health Emergency Medical Services Fund (0-252)

Joan Hoss, Director of Human Services

Executive Summary						
DEPT HEAD: JOAN HOSS	UNIT: EMERGENCY MEDICAL SERVICES	FUND: EMERGENCY MEDICAL SERVICES	0252 0-252			
	ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>						
SERVICES AND SUPPLIES	175,191	148,172	199,532	164,713	164,713	17.5-
OTHER CHARGES	44,960	0	53,468	55,787	55,787	4.3
* GROSS BUDGET	220,151	148,172	253,000	220,500	220,500	12.8-
* NET BUDGET	220,151	148,172	253,000	220,500	220,500	12.8-
APPROPRIATION FOR CONTINGENCY	0	0	0	0	0	.0
INCREASE IN DESIGNATIONS	0	0	41,227	0	0	100.0-
INCREASES IN RESERVES	0	0	0	0	0	.0
* TOTAL BUDGET	220,151	148,172	294,227	220,500	220,500	25.1-
<b>OTHER REVENUES</b>						
USER PAY REVENUES	796	2,207	0	0	0	.0
GOVERNMENTAL REVENUES	244,465	0	253,000	220,500	220,500	12.8-
GENERAL REVENUES	0	164,813	0	0	0	.0
CANCELLATION OF PRIOR YEAR RESERVES	0	0	14,579	0	0	100.0-
UNDESIGNATED FUND BALANCE 7/1	1,538	0	26,648	0	0	100.0-
TOTAL AVAILABLE FINANCING	246,799	167,020	294,227	220,500	220,500	25.1-
* UNREIMBURSED COSTS	26,648-	18,848-	0	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.00	.0

## Purpose

Sutter County Health is responsible for the administration of the Emergency Medical Services (EMS) Fund.

In 1987, State Senator Ken Maddy authored legislation that allowed counties to establish an EMS Fund. The County Board of Supervisors established such a fund in 1990 (Resolution 90-22), and designated the Health Department (which is now a division of the Human Services Department) as the administrative agency for the fund.

## Major Budget Changes

### Services & Supplies

- (\$34,819) Decrease in hospital and physician expenses due to a decrease in revenue.

### Revenues

- (\$32,500) Decrease due to a decrease in collections from fines.

## Program Discussion & Summary Budget Request

The Requested Budget is \$220,500.

## **Human Services - Health Emergency Medical Services Fund (0-252)**

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*Joan Hoss, Director of Human Services*

The EMS Fund (hereafter referred to by its more common name as the 'Maddy Fund') is intended to reimburse physicians, surgeons and medical facilities for emergency services provided to patients who do not pay for the cost of their medical care. Its revenues are derived from penalty assessments on various criminal offenses and motor vehicle violations, traffic violator school fees, and revenues from taxes on tobacco products under Proposition 99 (the Tobacco Tax and Health Protection Act of 1988). Counties must use Maddy revenues for purposes established in statute. A County can use an amount equal to actual expenditures or up to 10% of total Maddy revenues for administration of the fund. Of the remaining funds, 58% is allocated to an account for physicians and surgeons who provide emergency medical services (and are not employed in County hospitals), 25% is allocated to an account for hospitals that provide emergency services as defined in State law, and 17% is allocated to an account for discretionary emergency medical related services as determined by the County.

For Maddy Funds established before July 1, 1991, such as Sutter County's, the law specifies a limit on the amount of revenues that counties can deposit in the funds. This limitation restricts the annual increase in revenues to no more than 10% and is tied to the annual growth, if any, in the County's total penalty assessments. The law allows Counties that had not established a Maddy Fund before July 1, 1991, to receive Maddy revenues from County penalty assessments without limitations on annual growth. Changes were made to the law in 2002 to establish limits on the amount of Maddy revenue that a County may retain in an Emergency Services Fund reserve from year to year.

It should be noted that the majority of the revenues in the Designated Fund Balances were received prior to 2002, before the current reserve limits were established in law. The Designated Fund Balances do not appear in the budget because they are theoretically not available for current budgeted expenses. With Board approval, these reserve funds will be used in the event that the EMS Fund cannot make payment for all claims in a given year from current year revenues.

### **Use of Reserves/Designations**

The EMS fund contains Designated Fund Balance accounts for each type of expenditure, as established by law. Allocated funds that are not spent within the fiscal year are placed in the respective Designated Fund Balance account. The fund also includes a Designation for Future Appropriations as well as a Designation for EMS funds collected prior to 2002. Monies held within these accounts may be used in the future, with Board approval, in the event collections in the EMS decrease below current levels. No increases or decreases to the designation are proposed for FY 2009-10.

### **CAO Recommendation**

The budget is recommended as requested.

The Human Services Director concurs with the recommended budget.

E X E C U T I V E S U M M A R Y						0012 4-103
DEPT HEAD: JOAN HOSS	UNIT: COUNTY HEALTH	FUND: HEALTH				
		ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10
						% CHANGE OVER 2008-09
EXPENDITURES						
SALARIES AND EMPLOYEE BENEFITS	5,614,651	4,493,477	6,406,867	6,334,555	6,334,555	1.1-
SERVICES AND SUPPLIES	1,296,838	927,021	1,474,036	1,387,385	1,387,385	5.9-
OTHER CHARGES	700,519	307,937	818,898	775,974	775,974	5.2-
FIXED ASSETS	12,499	72,184	0	0	0	.0
* GROSS BUDGET	7,624,507	5,800,619	8,699,801	8,497,914	8,497,914	2.3-
INTRAFUND TRANSFERS	0	0	0	0	0	.0
* NET BUDGET	7,624,507	5,800,619	8,699,801	8,497,914	8,497,914	2.3-
OTHER REVENUES						
USER PAY REVENUES	628,296	572,414	764,121	809,477	809,477	5.9
GOVERNMENTAL REVENUES	1,972,299	1,723,557	2,224,485	2,080,871	2,080,871	6.5-
CANCELLATION P/Y DESIGNATIONS	0	0	0	14,100	14,100	***
TOTAL OTHER REVENUES	2,600,595	2,295,971	2,988,606	2,904,448	2,904,448	2.8-
* UNREIMBURSED COSTS	5,023,912	3,504,648	5,711,195	5,593,466	5,593,466	2.1-
ALLOCATED POSITIONS	70.65	70.65	68.65	68.10	68.10	.8-

## Purpose

Sutter County Health is responsible for the operation of three distinct medical service units within the County. Those units are: Public Health, Primary Care Outpatient Clinic, and Jail Medical Services. Public Health is responsible for providing basic preventive health services to the residents of Sutter County to improve the health and wellness of the individual in accordance with the mandates of the Health and Safety Code or the California Code of Regulations, Title 17 and Title 22. The Clinical Services component is responsible for providing non-emergency medical care to Sutter County residents. The clinic fulfills the County Welfare and Institutions Code 17000 requirement to provide medical care to residents who are indigent. Jail medical services are provided to inmates in conformance with a Consent

Decree the County entered into in 1994 with the United States District Court for the Eastern District of California.

## Major Budget Changes

### Salaries & Benefits

- \$144,908 General salary and benefits adjustments offset by a reduction of 2.75 FTE positions.
- (\$217,220) Decrease in extra-help expenses because physician costs are now reflected in the Salaries line item.

## Services & Supplies

- (\$90,146) General decrease in Medical, Dental, and Lab Supplies, based on current expenditure trends.

## Other Charges

- (\$53,436) General decrease in Support and Care of Persons expenses related to Jail Medical costs, based on current expenditure trends.

## Revenues

- \$24,800 Increase due to new Contract with City of Yuba City for Employee Wellness program.
- (\$143,614) Net decrease in state and federal grant revenue.

## Program Discussion & Summary Budget Request

The Requested Budget is \$8,497,914.

This budget funds the Health Division that staffs and operates the County's Public Health unit, Outpatient Clinic, and Jail Medical Services.

The traditional role of public health services is generally directed toward the identification, removal, and control of the causes of disease which affect the community as a whole. Top priorities include communicable disease control, environmental health services and child health programs. That traditional role has been expanded to include the provision of a number of special programs for community and individual wellness and improvement of lifestyle, with the goal of reducing chronic disease incidence.

## Specialized Health Programs

In addition to the basic public health, primary care outpatient clinic, and jail medical services programs, this budget unit also funds various specialized health programs. These include: indigent prenatal care under the Comprehensive Prenatal Services Program; indigent childbirth services through contractual arrangement with OB/GYNs; administration of the California Children's Services Program; Emergency Medical Care Committee; administration of the Proposition 99 Tobacco Tax Fund, and Realigned Health Fund components; administration of the Emergency Medical Services Maddy Act Funds; representation of Sutter County to the County Medical Services Program (CMSP); and Medi-Cal Administrative Activities/Targeted Case Management.

## Environmental Health

In FY 1993-94, the Board of Supervisors transferred environmental health services from Public Health to a newly created Community Services Department. The unreimbursed cost of the Environmental Health program is now reflected in the Non-County Providers budget unit (4-201). A memorandum of understanding between the Health Officer and the Director of Environmental Health specifies the relationship of the Environmental Health service to the Public Health Division.

## Public Health Outpatient Clinic

The Public Health Outpatient Clinic operates Monday through Friday from 8:00 a.m. to 5:00 p.m. The clinic provides medical care to residents who are indigent; those covered under Medi-Cal and the County Medical Services Program, as well as private pay patients and private insurance patients who are not covered by a Health Maintenance Organization. Primary care reimbursement rates continue to be less than the actual cost of providing medical care to residents who are

indigent, and the clinic continues to operate at a loss. Delayed reimbursements for clinical services, due to billing problems related to the Health Insurance Portability and Accountability Act (HIPAA) at the national and local levels, have created revenue delays in FY 2007-08, and increased revenue from overdue payments in FY 2008-09. The increase in revenue projections for FY 2008-09 is related to this billing problem.

An on-call physician is available for consultation or for inpatient admissions from emergency room referrals during the hours the clinic is closed. Sutter County indigent patients who require inpatient hospital care receive that service at either Fremont Medical Center or Rideout Hospital, both private nonprofit hospitals, under an agreement for medical services with Sutter County. The cost for inpatient care and physician on-call service is contained in this budget unit.

The Board of Supervisors, at its April 22, 2008 meeting, conceptually approved implementation planning whereby the Health Division would contract with a local Federally Qualified Health Center (FQHC) to operate the medical clinic; and on January 20, 2009 met in study session to discuss the proposed reorganization of the Sutter County Outpatient Clinic and Public Health functions. FQHCs are eligible for enhanced reimbursements; therefore, such an agency would be able to provide comparable outpatient medical services at no cost to the county General Fund. If approved, this transition to a local FQHC would occur during FY 2009-10.

The Health Division's patient care management and billing software dates from 1992 and is in need of upgrading in order to meet current and future needs. The software upgrade has been postponed pending a decision regarding proposed clinic reorganization and subsequent re-evaluation of software requirements, but will need to be addressed when the clinic reorganization proposal is resolved.

### Public Health Laboratory Services

There has been a continuous decline in workload in Public Health Lab Services over the past five years. One reason for this decline may be due to an increase in use of private clinical lab services in the local area. Limited Public Health Lab tests are currently provided, resulting in reduced use of staff time. The reduced costs in the Services and Supplies budget are due in part to the reduced number of lab tests being performed. The 0.50 FTE Public Health Microbiologist position is requested to be "frozen" this year due to this reduction in lab services.

### Jail Medical Services

Jail medical costs reflect the provision of nursing coverage in the jail seven days per week, nineteen and a half hours per day; sick-call coverage by physicians; medical supplies including pharmaceuticals; emergency room care; inpatient hospital care; and dental care. All direct jail medical costs are contained in this budget unit. It should be noted that the administration of this program requires a significant amount of public health staff time from the Health Officer and Assistant Director of Human Services. These costs are contained within the administration program of this budget and are not reflected as direct jail medical costs.

The provision of medical care to the Sutter County Jail continues to be the single largest item in the Public Health/Clinical Services Division budget. The jail medical services program has court imposed staffing requirements that limit the ability to reduce and contain costs. The severity of inmate health conditions and the problems presented upon booking have resulted in utilization of more inpatient hospital days and emergency room visits. Nursing care coverage has increased from 16 to 19½ hours per day, based on approved internal scheduling changes implemented in July of 2008. This change, in

addition to the jail's use of electronic monitoring for inmates, is believed to have contributed to the reduction in expenses for the Support and Care of Persons, as some services can now be addressed in-house. In general, there is an on-going shift of resources from traditional public health programs to the jail medical program to meet the requirements of inmate health.

### **Funding of the Health Division**

Overall, the FY 2009-10 Health Division budget reflects an attempt to maintain programs at a consistent level based on current funding and actual need, to offer primary health care services to the indigent population, and to protect the public health of the community as reflected in the County Health Status Profiles, in a difficult economic climate and with uncertainty regarding the future of State funding.

Health Division services are financed by approximately 40% County General Fund dollars and 60% State funds when realignment funds are included in the calculation. With changes in State grant funding, the county contribution has remained static and state grant revenue has been reduced. After the adoption of the FY 2008-09 Sutter County budget by the Board of Supervisors, the State budget was revised and some grant allocations coming to the Health Division were reduced. The reduction in revenue was in the California Children's Services program, the Immunization Program, and the CDC Pandemic Influenza program. To limit erosion of the programs and avoid changes to service level, this reduction in revenue was offset by a matching reduction in payroll appropriations due to vacant and unfilled positions primarily in the clinic and lab. The capacity was more than required in both these areas; services were able to be reduced because there has been a decrease in demand. To some extent, staffing was restructured to cover other service needs.

There is considerable uncertainty regarding the future level of State support for Public Health

programs and reductions of funding for FY 2009-10 are possible. There is considerable uncertainty regarding the future level of State support for Public Health programs and reductions and/or elimination of funding for FY 2009-10 are possible. The May 2009 budget revision contains proposals to eliminate all state general funds from most of the HIV/AIDS programs. This includes the HIV Education and Prevention program which funds a 0.25 FTE Health Program Specialist; the HIV Counseling and Testing program which provides services to individuals at high risk for contracting HIV/AIDS; and the HIV Surveillance program which funds a 0.08 FTE Public Health Nurse III. The May revision also includes a proposal for elimination of all state general funds for local Maternal, Child, and Adolescent Health (MCAH) services and the suspension of the Children's Dental Disease Prevention program in our county. A reduction in the MCAH funds would reduce a Health Program Specialist position by 0.5 FTE and a Public Health Nurse III position by 0.12 FTE. The suspension of the Children's Dental Disease Prevention program would reduce a Health Program Specialist by 0.30 FTE. Adjustments to affected programs will undoubtedly be necessary once the State adopts its budget for FY 2009-10.

The County has participated in the SB 910 Program (Targeted Case Management – TCM – and Medi-Cal Administrative Activities – MAA) since the inception of the program in 1992. Federal rules governing the program are in a state of uncertainty at this time, and the Health Division will continue to participate in the program while closely monitoring program development. MAA and TCM revenue is continued at a reduced level in the FY 2009-10 budget as a result of applying revised state and federal program rules.

Due to decreases in government grant revenue, 2.25 FTE positions will be deleted for FY

2009-10. These include one (1.0 FTE) vacant Office Assistant II position, one (1.0 FTE) vacant limited term grant funded Health Program Specialist position and a vacant one-quarter (0.25 FTE) Quality Assurance Nurse position. In addition, one half (0.50 FTE) of the Public Health Microbiologist position will be held vacant and unfunded. The department currently maintains a part-time, on-call Public Health Microbiologist. The department will also be using one less contract physician in the clinic, and the reduction in cost is reflected in the FY 2009-10 budget.

The Health Division oversees six special revenue funds, where certain grant revenues are designated for specific program uses. These funds are: Bioterrorism Trust (fund #0124), Pandemic Influenza Preparedness (fund #0139), Bicycle Helmet Safety (fund #0178), Tobacco Education Trust (fund #0246), Vital Statistics Trust (fund #0287), and Child Passenger Restraint (fund #0298). Revenues from these special revenue funds are transferred in to the Health Division budget as needed to support the designated program and as dictated by the individual grants.

## **Use of Reserves/Designations**

Health is cancelling \$14,100 from the Designation for Future Appropriations. Health received a Sierra Health Foundation grant in FY 2008-09; 50% of the funds were to be used in FY 2008-09, and 50% are to be used in FY 2009-10. Because the grant funding cycle crosses county fiscal years, the funds for FY 2009-10 were placed into the Designation for Future Appropriations to be saved for use in FY 2009-10.

The Health fund, separate from this budget unit, contains a Reserve for Imprest Cash (Petty Cash) and a Designation for Future Appropriations. In prior budget years, your Board has approved that the funds contained in the Designation for Future Appropriations be considered for future major fixed asset purchases. No increases or decreases are recommended to these designations in FY 2009-10.

## **CAO Recommendation**

This budget is recommended as requested.

The Human Services Director concurs with the recommended budget.

# Human Services - Health Non County Providers (4-201)

Joan Hoss, Director of Human Services

E X E C U T I V E S U M M A R Y							
DEPT HEAD: JOAN HOSS	UNIT: NON-COUNTY PROVIDERS	FUND: HEALTH		0012 4-201			
		ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>							
SERVICES AND SUPPLIES		28,600	22,000	26,400	26,400	26,400	.0
OTHER CHARGES		625,864	48,351	769,173	873,904	873,904	13.6
* GROSS BUDGET		654,464	70,351	795,573	900,304	900,304	13.2
INTRAFUND TRANSFERS		0	0	0	0	0	.0
* NET BUDGET		654,464	70,351	795,573	900,304	900,304	13.2
<b>OTHER REVENUES</b>							
USER PAY REVENUES		34,495	0	40,868	33,737	33,737	17.4-
GOVERNMENTAL REVENUES		0	0	0	0	0	.0
TOTAL OTHER REVENUES		34,495	0	40,868	33,737	33,737	17.4-
* UNREIMBURSED COSTS		619,969	70,351	754,705	866,567	866,567	14.8
ALLOCATED POSITIONS		.00	.00	.00	.00	.00	.0

## Purpose

Sutter County Health administers this budget unit which includes the County's share of the cost of health programs which are provided to County residents by County Departments outside of the Health Fund or by health related non-County agencies.

## Major Budget Changes

### Other Charges

- \$102,934 Increase in Interfund Transfer Out for Environmental Health share of Realignment.

### Revenue

- (\$7,131) Decrease in transfer-in from the Emergency Medical Services Special Revenue Fund (0-252).

## Program Discussion & Summary Budget Request

This budget unit appropriates Sutter County's cost for participation in the Joint Powers Agreement for the Sierra Sacramento Valley Emergency Medical Services (EMS) Agency. The County Share in the EMS Agency is based on the per capita population rate of forty-one cents (\$.41), plus a \$10,000 base. The anticipated cost for participation in this joint powers agreement is based on Department of Finance projections for the population of Sutter County. It is anticipated that additional funds will be required for this item should the Department of Finance population projections for Sutter County differ from those used by the Health Division. A portion of this fee is offset by the use of Emergency Medical Services Fund (Maddy Act) undesignated funds (Fund #0252).

This budget unit also appropriates the cost of the contract with Bi-County Ambulance Services for indigent medical transportation.

## Human Services - Health Non County Providers (4-201)

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The County is currently in a multi-year contract with Bi-County Ambulance Services for this service.

Sutter County participates in the County Medical Services Program (CMSP) through an agreement between the County and Governing Board of the CMSP. This budget contains the participation fee (\$188,781) set by legislation for the County to participate in the CMSP. Under the agreement with the CMSP Governing Board, the County agrees to share in a risk limitation amount should the CMSP require more funds to operate the program. In prior years, the CMSP Governing Board did invoke the risk limitation requirements, which resulted in an increased cost to Sutter County of \$165,809. These funds were budgeted in FY 2004-05. In FY 2007-08, the CMSP Governing Board approved a recommendation to reduce the County Participation Fee based upon amounts paid by counties in prior years for the Risk Allocation Assessment. This resulted in a decreased cost to Sutter County of \$165,809. The CMSP Governing Board has yet to determine whether or not it will require additional funds to operate the program in FY 2009-10. This budget does not contain an estimate of the risk limitation amount. Should the CMSP Governing Board vote to enforce the risk limitation, additional funds would have to be allocated to this budget unit. Although technically not part of the participation fee, the risk limitation payment and the participation fee are budgeted as one item under the CMSP Participation fee account.

The original CMSP legislation set up a program comprised of State funds and County funds to provide care to indigent adults in small Counties. In FY 2000-01, the State withdrew its contribution of \$20.5 million to the program. In addition, beginning that year, the State charged CMSP an additional \$3 million for administrative costs. A combination of factors, including program cost increases for pharmaceutical supplies and medical care coupled with the State reduction of funds and imposition of an administrative

*Joan Hoss, Director of Human Services*

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cost, has resulted in the CMSP requiring additional funds to operate. Those additional funds have come from the participating Counties. CMSP has attempted to remedy these additional costs by reducing benefits to providers, reducing the number of those eligible for the program by eliminating program eligibility to those with a share of cost over 200% of the Federal poverty level, reducing benefits to eligible participants and entering into a pharmacy benefits contract. CMSP has terminated the agreement with the State for management services and now contracts with Anthem Blue Cross for this service.

Sutter County has participated in the CMSP since 1983. The County has the option of continuing participation in this program or operating its own medical services program for indigent adults. CMSP is a fee-for-service program with the scope of services identical to the Medi-Cal program. Should Sutter County operate its own program, the County would determine the scope of services and a provider group eligible for payment.

It is estimated that CMSP expends approximately \$5.2 million dollars for medical care to Sutter County indigent adults and receives approximately \$4.5 million of realignment money for that care. Sutter County directly contributes \$2,996,118 of realignment funds (shown in the Health Care – General budget unit 4-110) plus the cost of the participation fee and a risk assessment fee (which is not being charged in FY 2008-9 and FY 2009-10). The participation and risk payments are made with general fund monies. The additional realignment funds that CMSP receives are from “growth monies,” which are appropriated directly to CMSP by the original realignment legislation. CMSP receives approximately \$1.5 million dollars, which represents the Sutter County share of realignment growth funds based on a calculation of the total growth fund available.

## **Human Services - Health Non County Providers (4-201)**

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*Joan Hoss, Director of Human Services*

Should Sutter County withdraw from the CMSP, the only realignment funds available to Sutter County would be the \$2,996,118 contained in the original legislation. The realignment growth funds would be retained by CMSP and would not be available to Sutter County.

The budget also includes \$634,975 for the Environmental Health Unreimbursed Cost since it is part of the County's health care maintenance of effort. Environmental Health (Budget Unit 2-725) is a division of the Community Services Department. The amount budgeted in the interfund account for Environmental Health is based on the division's budgeted Unreimbursed Cost for FY 2009-10. The increase of \$102,934 over FY 2008-09 is due to a projected decrease in revenues to Environmental Health along with a general increase in operating costs.

### **Use of Reserves/Designations**

This budget unit does not include any reserves or designations.

### **CAO Recommendation**

This budget is recommended as requested.

The Human Services Director concurs with the recommended budget.

EXECUTIVE SUMMARY						
DEPT HEAD: JOAN HOSS	UNIT: CALIFORNIA CHILDREN SERVICES	FUND: HEALTH	0012 4-301			
	ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>						
SERVICES AND SUPPLIES	42,080	43,567	71,831	60,000	60,000	16.5-
OTHER CHARGES	248,686	41,780	290,368	210,368	210,368	27.6-
* GROSS BUDGET	290,766	85,347	362,199	270,368	270,368	25.4-
INTRAFUND TRANSFERS	0	0	0	0	0	.0
* NET BUDGET	290,766	85,347	362,199	270,368	270,368	25.4-
<b>OTHER REVENUES</b>						
USER PAY REVENUES	141,150	141,150	141,150	141,150	141,150	.0
GOVERNMENTAL REVENUES	0	0	0	0	0	.0
TOTAL OTHER REVENUES	141,150	141,150	141,150	141,150	141,150	.0
* UNREIMBURSED COSTS	149,616	55,803-	221,049	129,218	129,218	41.5-
ALLOCATED POSITIONS	.00	.00	.00	.00	.00	.0

## Purpose

The California Children's Services (CCS) Program is a State mandated program to the County under Article 2, Section 248 of the Health and Safety Code.

which results in a lag time between when expenses are incurred by the State and when the County's share is billed to the County.

## Major Budget Changes

### Services & Supplies

- (\$11,831) Decrease in Professional & Specialized Services due to fluctuations between the state billing cycles and the County accounting cycle.

### Other Charges

- (\$80,000) Decrease due to fluctuations in the cost of patient treatments and between State billing and County accounting cycles,

## Program Discussion & Summary Budget Request

The Requested Budget is \$270,368.

The California Children's Services (CCS) program has been in continuous operation since it was established in 1927 by the State Legislature. CCS is a statewide tax-supported program of specialized medical care and rehabilitation for eligible children. The program provides diagnostic, treatment, and therapy services to children who are handicapped, children with catastrophic illnesses, or children who are victims of accidents and whose families cannot afford wholly or in part to pay for these services.

## Human Services - Health California Children's Services (CCS) (4-301)

*Joan Hoss, Director of Human Services*

Therapy services are provided at the County level while diagnostic and treatment services are provided by private medical providers. Therapy services for Sutter County are provided at the Virginia School in Wheatland, with Yuba County providing therapy staff and Sutter County reimbursing Yuba County for a portion of the cost based on claims submitted by Yuba County.

Prior to FY 1991-92, the cost of the services provided under the CCS program was shared between the State and the County on a 75/25 percent basis, respectively. The State's "realignment" of health, mental health, and social services programs which was enacted in 1991, shifted a higher percentage of the costs to counties: the cost sharing ratio is now 50/50. The additional 25% of cost shift to the County is offset from the realignment funds shifted to the County from the State. CCS realignment funds are by law placed in the Social Services Trust Account. The assumption made in placing CCS funds in the Social Services Trust Account was that it would assure funding of caseload growth every year. The 25% realigned amount transferred to the Social Services Trust Account is the only amount within the Health Division that is subject to growth allocation.

The California Department of Health Care Services (DHCS) has recently implemented reductions to CCS County Administration and has also implemented a radically different methodology for funding both CCS County Administration and the Medical Therapy Program (MTP). This action was taken because DHCS had been overspending its state budget appropriations for both CCS County Administration and MTP for a number of years. Many implementation issues remain unclear at the time of this writing. In the past, the state made a commitment to match one dollar for each dollar a county appropriates

for CCS service expenditures above its maintenance of effort (MOE) level, and provided additional state matching funds if a county appropriated additional funds to meet the demands of their local program. DHCS implemented the new policy of capped allocations in FY 2008-09. This allocation policy in effect reduced funding an average of 17% when compared to FY 2007-08.

State statute requires a minimum county contribution, or "Maintenance of Effort" (MOE), to the CCS program equal to at least 50 percent of the total actual expenditures for the CCS program in FY 1990-91, unless the State certifies that a smaller amount is required. Sutter County's MOE is \$154,465, with the state then matching that amount on a dollar-for-dollar basis. Historically, Sutter County policy has been to budget an "overmatch" to the state's contribution of \$154,465, with the understanding that the state would contribute additional matching funds as needed.

At this time, the State has not determined the amount of its contribution to the Sutter County CCS Program in FY 2009-10. As mentioned above, in the past, as a policy item, the County has budgeted an amount in excess of the MOE in order to meet the potential demand for service, which can be very volatile. This budget request for \$210,368 is consistent with the Board of Supervisors' past policy in this area. However, the Board could opt to reduce this budget request to the minimum MOE of \$154,465, to match a potential reduced state contribution. At this time it is unknown whether State contribution will match the amount appropriated over the MOE.

The Governor's proposal in the May Budget Revision includes the elimination of the Healthy Families program. This impacts the

CCS program in that counties may see cost increases due to children moving from Healthy Families (in which counties have a 17% share) to Basic CCS (in which counties have a 50% share). Approximately 25% of the total CCS caseload has Healthy Families insurance. In addition, the CCS county administration allocation may be reduced by as much as 33% (\$95,000) if the Healthy Families program is eliminated. With a potential decrease in funds, adjustments to program eligibility or services to this medically fragile population may be required.

## **Use of Reserves/Designations**

This budget unit does not include any reserves or designations.

## **CAO Recommendation**

This budget is recommended as requested.

The Human Services Director concurs with the recommended budget.



# Mental Health



E X E C U T I V E S U M M A R Y							
DEPT HEAD: JOAN HOSS	UNIT: MENTAL HEALTH SERVICE	FUND: BI-COUNTY MENTAL HEALTH			0007 4-102		
		ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARIMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>							
SALARIES AND EMPLOYEE BENEFITS	10,295,030	8,224,242	11,449,358	12,284,425	12,284,425		7.3
SERVICES AND SUPPLIES	10,082,946	4,815,102	7,400,075	6,943,800	6,943,800		6.2-
OTHER CHARGES	5,260,961	3,131,270	5,146,882	5,039,171	5,039,171		2.1-
* GROSS BUDGET	25,638,937	16,170,614	23,996,315	24,267,396	24,267,396		1.1
* NET BUDGET	25,638,937	16,170,614	23,996,315	24,267,396	24,267,396		1.1
APPROPRIATION FOR CONTINGENCY	0	0	303,132	360,000	360,000		18.8
INCREASE IN DESIGNATIONS	0	0	0	544,930	544,930		***
INCREASES IN RESERVES	0	0	0	0	0		.0
* TOTAL BUDGET	25,638,937	16,170,614	24,299,447	25,172,326	25,172,326		3.6
<b>OTHER REVENUES</b>							
USER PAY REVENUES	7,957,004	4,273,402	8,029,114	8,794,250	8,794,250		9.5
GOVERNMENTAL REVENUES	15,466,139	9,210,765	15,520,132	14,956,276	14,956,276		3.6-
GENERAL REVENUES	148,804	23,796	80,000	30,000	30,000		62.5-
OTHER FINANCING SOURCES	182	572	0	0	0		.0
CANCELLATION OF PRIOR YEAR RESERVES	0	0	0	544,930	544,930		***
UNDESIGNATED FUND BALANCE 7/1	2,737,011	670,201	670,201	846,870	846,870		26.4
TOTAL AVAILABLE FINANCING	26,309,140	14,178,736	24,299,447	25,172,326	25,172,326		3.6
* UNREIMBURSED COSTS	670,203-	1,991,878		0	0	0	.0
ALLOCATED POSITIONS	138.44	126.91	118.36	125.41	125.41		6.0

## Purpose

Bi-County Mental Health, also referred to as Sutter-Yuba Mental Health Services (SYMHS) is a division of the Sutter County Human Services Department. Under a Joint Powers Agreement entered into between the counties of the Sutter and Yuba in 1969 SYMHS provides mental health services to residents of both counties. Subsequently, in the mid-1970s, by resolution of both boards of supervisors, it was determined that bi-county drug and alcohol services would be provided under the auspices of SYMHS. SYMHS oversees the full range of clinical operations for specialty mental health

services to eligible Sutter and Yuba County Medi-Cal clients; overseas crisis and specialty mental health services to all Sutter and Yuba County residents regardless of payor status; administers managed-care contracts for mental health services with private for profit and nonprofit agencies; and provides a comprehensive system of care for the mentally ill, to the extent resources are available.

## Major Budget Changes

### Salaries & Benefits

- (\$198,192) Decrease due to the deletion of 2.0 FTEs: a vacant Nurse

Practitioner (1.0 FTE) and a vacant Resource Specialist (1.0 FTE).

- (\$12,000) Decrease due to the transfer 0.1 FTE Program Manager, 0.5 FTE Intervention Counselor from the MHSAs Budget and the transfer of 1.0 FTE Office Assistant III position to the MHSAs budget, during FY 2008-09, to appropriately align positions with funding.
- \$445,618 Increase for Psychiatrist and Psychologist contract employees that previously were paid for from the Professional/Specialized Services Account as independent contractors.
- \$374,670 General salary and benefit increases.

### Services & Supplies

- (\$466,275) Decrease reflects the removal of most psychiatrists' compensation from this portion of the budget.
- \$223,925 Increase in Professional/Specialized Services account is for contract providers for supported employment, job coaching, and advertising for drug and alcohol prevention.
- \$22,000 Increase in household expense is based on current expenditure trends.
- \$30,000 Increase in Transportation & Travel is based on current expenditure trends.

- \$20,000 Increase in Utilities is based on current expenditure trends.

### Other Charges

- \$146,000 Increase in County Contribution to State Hospital to pay for the cost of one placement at the State Hospital.
- \$50,000 Increase in the State Offset Managed Care Inpatient is based on current expenditure trends.
- (\$150,000) Decrease in Contribution to Child Individualized Education Program (IEP) Services is based on current expenditure trends.
- (\$175,000) Decrease in Contribution to Institutes for Mental Disease (IMD) Facilities is based on current expenditure trends.

- \$74,159 General increase in Interfund Information Technology charges
- \$36,443 General increase in Interfund Overhead (A-87) charges

### Revenues

- \$841,500 Increase in Miscellaneous Revenues from 4-104 pay for that budget's share of Administrative costs.
- (\$500,000) Decrease in Early and Periodic Screening, Diagnosis, and Treatment (EPSDT) funding.
- \$279,841 Increase in Federal Financial Participation in Medi-Cal funding reflects the temporary

increase included in the Federal Stimulus Bill.

### Program Discussion & Summary Budget Request

SYMHS serves on average over 5,000 unique mental health clients each year. Over the years there has been a significant increase in demand for mental health services due in part to the expanded children's services supported by Early and Periodic Screening, Diagnosis, and Treatment (EPSDT) funds which became available in 1995. This together with the Medi-Cal consolidation that became effective in 1998 and the growth in local population has resulted in more than a doubling of clients being served.

Under the Medi-Cal consolidation SYMHS has been the Mental Health Plan for the 36,500 Medi-Cal beneficiaries in Sutter and Yuba Counties. Mental health treatment is an entitlement under Medi-Cal. SYMHS is responsible for assessing and treating, or referring for treatment, all Medi-Cal eligible individuals who meet medical necessity criteria and seek Specialty Mental Health Services on either an inpatient or outpatient basis. In addition to providing direct service, SYMHS has established contracts with licensed therapists in the local community and statewide to serve the area children who have been placed out-of-home.

SYMHS' rates are required by law to be based on its actual costs, up to maximum allowable rates set by the California Department of Mental Health. Medi-Cal is billed at rates based on estimates and these rates are then reconciled to actual costs at the end of each fiscal year through a cost report process. For FY 2009-10, SYMHS will charge \$726.39 per day on the Inpatient Unit. Other services are charged by the

minute: \$6.49 per minute for Medication Support, \$2.72 per minute for Case Management/Brokerage, \$3.51 per minute for Mental Health Services, and \$5.22 per minute for Crisis Intervention.

SYMHS has a long term contract relationship with Victor Community Support Services, Inc., DBA Sutter-Yuba Family Intervention and Community Support (FICS). FICS provides assessment and treatment services to youth on school campuses. Over the years their contract has grown significantly in response to identified community need. These services are funded primarily through a combination of Medi-Cal and EPSDT. In addition FICS provides services to children with individualized educational plans (IEPs) which authorize mental-health services under Chapter 26.5 of the California Government code. Funding for 26.5 services is provided through a combination of Medi-Cal, EPSDT, federal Individuals with Disabilities Education Act (IDEA) funds and state funds.

SYMHS provides drug and alcohol services to local residents under the Net Negotiated Amount (NNA) contracts with the State Department of Drug and Alcohol Programs which include significant funding from the federal Substance Abuse Prevention and Treatment (SAPT) block grants, under the California Work Opportunity and Responsibility to Kids (CalWORKs) programs for both Yuba and Sutter Counties, SACPA (the Substance Abuse and Crime Prevention Act of 2000), and drug court funding. SYMHS provides a number of judicially-linked programs. These include the PC 1000 Drug Diversion services authorized under section 1000 of the California Penal Code (commonly referred to as PC 1000); individuals referred by the courts in both counties for mental health treatment and substance abuse counseling; psychiatric services to youth in

juvenile hall and youth in the guidance center; inmates in both jails; individuals involved in drug courts in both counties and individuals in Sutter County who qualify under SACPA.

SYMHS also provides an intensive day treatment program to pregnant women or women with small children under its First Steps program. First Steps is widely recognized to be very effective treatment program.

SYMHS, under a funding agreement with Sutter and Yuba Counties Social Services departments, provides additional treatment services to Child Protective Services involved families.

From a financial perspective, two major factors are affecting the FY 2009-10 Mental Health budget. (1) Since FY 2003-04, both locally and statewide, Mental Health realignment allocations have remained flat or declined. In FY 2009-10 it is anticipated that SYMHS Realignment funding will decrease by just under \$400,000. This decrease will happen even though the cost of doing business has continued to increase. Even in more robust economic times, statewide growth in realignment funding has gone to pay for increasing caseloads in Child Welfare Services foster care and/or In Home Supportive Services, programs which, by statute, have first draw on Realignment dollars. The Mental Health Division uses realignment funding as match to draw down the federal contributions to Medi-Cal. (2) Drug and Alcohol funding has also remained flat or declined slightly for the past four fiscal years. Thus, as costs of doing business have increased, staff costs in Drug and Alcohol have been reduced slightly by leaving vacancies unfilled.

Due to these fiscal challenges, for FY 2009-10 the Division proposes to continue a

“soft” hiring freeze, at the department level, with only few exceptions. Minor adjustments have been made during FY 2008-09 between our Mental Health Budget (4-102) and the Mental Health Services Act budget (4-104). Our objective in doing this is to keep the Mental Health Budget and the Mental Health Services Act budget in balance and to fully utilize all available funding in a fashion most advantageous to our counties.

For FY 2009-10, no Mental Health staff layoffs are being recommended at this time. However, if the statewide structural funding problems are not addressed it is anticipated that program reductions could occur in both the Mental Health and Mental Health Services Act budgets. The Governor and legislators have proposed numerous ideas for major reductions in State General Fund spending, but at this time none of these proposals have been adopted. Once the state’s budget firms up, additional adjustments to the Mental Health budget may well be required.

SYMHS will be deleting two vacant and funded positions in FY 2009-10: one Nurse Practitioner II position (1.0 FTE) and one Resource Specialist position (1.0 FTE).

In April of FY 2008-09, SYMHS transferred 0.6 FTE positions from the MHSA budget to the Mental Health budget. This included a portion of a Program Manager - CSOC position (0.1 FTE) and a portion of an Intervention Counselor I/II position (0.5 FTE). Additionally, one Office Assistant III (1.0 FTE) was transferred to the MHSA budget (4-104).

In FY 2009-10, Psychiatrist and Psychologist contract employee costs that previously were paid from the Professional/Specialized Services Account as independent contractors will be reflected in the Salaries and Benefits account group.

In addition to the position allocation changes indicated above, SYMHS will be converting two limited-term positions to regular positions. A Mental Health Therapist III position and a Prevention Services Coordinator position that are currently allocated as limited-term positions will be changed to regular positions because their funding sources are not limited in duration.

The State's practice of deferring payments to counties as a means of addressing its fiscal shortcomings continues to cause cash flow problems for SYMHS. The Board of Supervisors has assisted SYMHS in meeting this difficult challenge by authorizing borrowing from the County General Fund. SYMHS pays interest on these cash flow loans, but the State does not pay interest on the payments it defers, so an added cost is imposed on SYMHS as a result.

An additional area of concern is the effect of prior year audits. The State Department of Mental Health Audit division is becoming much more aggressive in their audit reviews. Generally these audits occur five years after the year the services were provided, which means that any error that is discovered may have continued to be made in the subsequent years. In effect, a relatively minor error made in one year could have a significant impact over time if that error continued to be made in subsequent years.

## **Use of Reserves/Designations**

The Mental Health fund contains a Reserve for Imprest Cash (Petty Cash), a Reserve for Sutter County Use, and a Reserve General.

It is recommended that \$544,930, currently held in the Reserve General account, be cancelled in FY 2009-10 and placed in a Designation for Future Appropriations. This action has no effect on the appropriations within the department's requested budget.

## **CAO Recommendation**

This budget is recommended as requested.

The Human Services Director concurs with the recommended budget.

# Human Services - Mental Health *Joan Hoss, Director of Human Services*

## Mental Health Service Act (4-104)

EXECUTIVE SUMMARY						
DEPT HEAD: JOAN HOSS	UNIT: MENTAL HEALTH SERVICES ACT	FUND: MENTAL HEALTH SERVICES ACT		0008 4-104		
		ACTUAL EXPENDITURE	ACTUAL EXPENDITURE	ADOPTED BUDGET	DEPARTMENT REQUEST	CAO RECOMMEND
		2007-08	4-30-09	2008-09	2009-10	2009-10
EXPENDITURES						
SALARIES AND EMPLOYEE BENEFITS	2,386,529	3,012,110	4,523,035	4,720,676	4,720,676	4.4
SERVICES AND SUPPLIES	666,786	608,279	643,600	774,500	774,500	20.3
OTHER CHARGES	526,606	111,612	1,073,464	1,749,031	1,749,031	62.9
FIXED ASSETS	28,475	0	0	0	0	.0
* GROSS BUDGET	3,608,396	3,732,001	6,240,099	7,244,207	7,244,207	16.1
* NET BUDGET	3,608,396	3,732,001	6,240,099	7,244,207	7,244,207	16.1
APPROPRIATION FOR CONTINGENCY	0	0	0	360,000	360,000	***
INCREASES IN RESERVES	0	0	0	0	0	.0
* TOTAL BUDGET	3,608,396	3,732,001	6,240,099	7,604,207	7,604,207	21.9
OTHER REVENUES						
USER PAY REVENUES	12,864	17,372	5,000	29,960	29,960	499.2
GOVERNMENTAL REVENUES	2,100,878	2,939,951	5,368,851	6,916,985	6,916,985	28.8
GENERAL REVENUES	76,772	4,355	74,115	75,000	75,000	1.2
UNDESIGNATED FUND BALANCE 7/1	2,210,013	792,133	792,133	582,262	582,262	26.5-
TOTAL AVAILABLE FINANCING	4,400,527	3,753,811	6,240,099	7,604,207	7,604,207	21.9
* UNREIMBURSED COSTS	792,131-	21,810-	0	0	0	.0
ALLOCATED POSITIONS	38.81	53.64	53.14	53.64	53.64	.9

## Purpose

The passage of Proposition 63, known as the Mental Health Services Act (MHSA), in November 2004, provides the first opportunity in many years for the County to provide increased funding, personnel and other resources to support county mental health programs and monitor progress toward statewide goals for children, transition age youth, adults, older adults and families. MHSA addresses a broad continuum of prevention, early intervention and service needs and the necessary infrastructure, technology and training elements that will effectively support this system. The MHSA budget unit (4-104) was created in FY 2005-

06. The Mental Health Services Act requires that MHSA funding be contained in a unique budget unit and operating fund, and forbids the use of MHSA funds to supplant funding that was previously provided by other resources.

## Major Budget Changes

### Salaries & Benefits

- \$145,312 General salary and benefit adjustments.
- \$52,329 Increase due to the transfer of an Office Assistant III from the Mental Health budget (4-102) to MHSA in FY 2008-09.

# Human Services - Mental Health *Joan Hoss, Director of Human Services*

## Mental Health Service Act (4-104)

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### Services & Supplies

- \$55,000 Increase in Professional and Specialized Services due to greater utilization of peer and consumer staff and anticipated need for consultant services related to development of a MHSA Information Technology Needs Plan.
- \$22,000 Increase in Rents & Leases costs due to rate increases for rented office space.

### Other Charges

- \$841,500 Increase in Interfund Miscellaneous Transfer to the core Mental Health budget (4-102) to pay the MHSA share of administrative costs.

### Contingency

- \$360,000 Increase in appropriation for contingencies.

### Revenues

- \$174,562 Increase in State MHSA revenue due to increase in State planning estimates.
- \$56,587 Increase in State EPSDT (Early and Periodic Screening, Diagnosis, and Treatment) Mental Health revenue due to anticipated increase in services to EPSDT eligible clients.
- \$120,000 Increase in Federal Mental Health Medi-Cal revenue due to increased federal participation in Medi-Cal.

### Program Discussion & Summary Budget Request

The Requested Budget is \$1,364,108.

The Mental Health Services Act (MHSA), also known as Proposition 63, was passed by the voters in November 2004. MHSA funds for counties are used to expand and transform mental health services. Although this is a valuable and badly needed new funding source for county mental health programs, it is also a volatile and economically sensitive funding source. As a result of the current economic downturn, estimated funding for future years will be limited. To live within these future estimates, Sutter-Yuba Mental Health Services (SYMHS) has maintained an internal "soft" hiring freeze at the department level since August 2008. It is anticipated that hiring to fill vacant positions will be very limited and will continue through FY 2011-12. The department has held off on filling vacant positions in order to maintain current programs and to avoid layoffs to the greatest extent possible. Even though the State's "planning estimates" for MHSA funding in FY 2009-10 show a significant increase in funding available, the following two years (FY 2010-11 and FY 2011-12) estimate a 20% to 30% decrease in funding.

In April of FY 2008-09, SYMHS transferred 0.6 FTE positions from the MHSA budget to the Mental Health budget. This included a portion of a Program Manager - CSOC position (0.1 FTE) and a portion of an Intervention Counselor I/II position (0.5 FTE). Additionally, one Office Assistant III (1.0 FTE) was transferred to the MHSA budget (4-104).

## **Human Services - Mental Health** *Joan Hoss, Director of Human Services* **Mental Health Service Act (4-104)**

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To avoid additional cuts in the State budget, the Legislature placed Proposition 1E on the May 19<sup>th</sup> ballot, which would have authorized a fund shift of approximately \$230 million annually in MHSA funding to the EPSDT program. This proposition was rejected by the voters, greatly reducing the likelihood of direct reductions to MHSA funding. Other revenue streams in this budget unit, e.g., Medi-Cal, remain vulnerable to state budget cutting efforts.

For FY 2009-10, no Mental Health staff layoffs are being recommended at this time. However, if the state's financial problems are passed on to counties (including Mental Health), it is anticipated that program reductions could occur in both the Mental Health and Mental Health Services Act budgets. Depending on the amount, and where the reductions are applied, some or all of the County's MHSA programs may be affected.

SYMHS has four major work plans under the Act. These work plans are listed below. It should be recognized that the capacity to accept clients into these programs is directly related to available staffing.

### **Urgent Services Program**

The Urgent Services Program has been developed to serve all ages with distinct, age appropriate services for youth and for adults who have acute mental health issues and are at greatest risk of harming themselves or others, are at risk of hospitalization or are at risk of incarceration in jails or juvenile justice institutions. SYMHS also works with school-based counselors and other school personnel to identify children at greatest risk.

### **Older Adult Services Program**

The Older Adult Services Program has been developed to serve older adults aged 60 and over who are physically or geographically isolated and who have psychiatric disabilities. Further priority is given to those whose cultural identity places them in underserved populations within our community. The program enables participants to obtain and maintain positive social connections; experience respect from their providers of mental health services; feel empowered and listened to in the process of planning and obtaining their services; and have continuity in their providers. The program incorporates peer-delivered services; uses a family-friendly approach to service planning and delivery; and provides housing services and treatment, leading to recovery, to promote the program's goals of reducing disparities of services and decreasing homelessness.

### **Ethnic Outreach Program**

The Ethnic Outreach Program targets our major underserved populations: Latino, Hmong, and Punjabi speaking Asian Indians. Each program is intergenerational, serving children, youth, transition-aged youth, adults and older adults within each cultural group. Within these broader categories, females are specifically targeted as they are more likely to be underserved in our system, and specifically within these cultures. The program enables participants to obtain and maintain positive social connections; live in safety and in a setting which is of their choosing; and have access to integrated mental health and drug and alcohol treatment for those with co-occurring disorders. Participants can also obtain assistance to engage in meaningful activity such as employment or

## **Human Services - Mental Health** *Joan Hoss, Director of Human Services* **Mental Health Service Act (4-104)**

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education/training; receive services which recognize their developmental process as "normal" and do not marginalize issues of wellness; and experience respect from their providers of mental health services. As a result, clients feel empowered and listened to in the process of planning and obtaining their services; have continuity in their providers; and have individualized service plans which recognize the uniqueness of each person within the context of their ethnic/racial/cultural identity.

### **Integrated Full Service Partnership Program**

This program serves individuals from all age groups with serious mental illnesses or serious emotional disturbances. This population is significantly more at risk for victimization, addiction disorders, overuse of emergency rooms, psychiatric hospitalizations, and incarceration in jails/juvenile justice institutions. Transition age youth are especially at risk to enter into the cycle of homelessness, unemployment, and substance abuse.

- Within the Integrated Full Service Partnership, specific services are available to serve children ages 0-5 and youth aged 6-15 who have severe emotional disturbances or severe mental illnesses that result in significant social, emotional, or educational impairments and/or who are at risk of homelessness or going into care. Children ages 0-5 are the most underserved population and have the most potential to need extensive resources over the longest time should they go untreated. We work with the Ethnic Outreach programs to find children whose cultural identity places them in underserved populations within

our community (Hispanic, Asian Indian or Hmong).

- Services are available for Transition Age Youth (TAY) aged 16-25 who have severe emotional disturbances or mental illnesses that result in significant social, emotional, educational and/or occupational impairments who are at risk of homelessness. TAY within our community who are un-served, underserved, or inappropriately served include young women with self-harming, high-risk behaviors; youth aging out of foster care, and youth transitioning from children's mental health/probation systems to adult systems. Priority for services is given to those with co-occurring substance abuse and mental health disorders, those at significant risk of gang involvement, the uninsured, and those whose cultural identity places them in underserved populations within our community.
- Services are available for adults and older adults who have co-occurring mental health and substance abuse disorders and who are homeless, or at risk of homelessness. Priority will be given to those whose cultural identity places them in underserved populations within our community (Latino, Asian Indian or Hmong).
- The Wellness Recovery Centers serve adults and older adults with serious and persistent mental illness who meet the target population criteria established by Sutter-Yuba Mental Health Services.

The FY 2009-10 includes an increase of \$841,500 in Interfund Miscellaneous Transfer to the core Mental Health budget (4-102) to pay MHSA's share of administrative costs.

## **Human Services - Mental Health** *Joan Hoss, Director of Human Services* **Mental Health Service Act (4-104)**

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This results from the transfer of allocated positions between the two budgets in the prior years and the allocation of administrative costs by FTE as approved in the MHSA Community Services and Supports Plan. Mental Health (4-102) provides support for both budget units including medical records, business office activities, vehicles, etc.

The budget also includes a \$55,000 increase in Professional and Specialized Services due to greater utilization of peer and consumer staff and the anticipated need for consultant services related to development of the MHSA Information Technology Needs Plan. Submission of this plan is a requirement for drawing down MHSA funds allocated to Sutter and Yuba Counties for modernizing Mental Health IT systems, up to and including implementation of electronic health records.

### **Use of Reserves/Designations**

This MHSA fund contains a Reserve for MHSA/Housing Authority. No increases or decreases to the designation are proposed for FY 2009-10.

### **CAO Recommendation**

This budget is recommended as requested.

The Human Services Director concurs with the recommended budget.

# Social Services



E X E C U T I V E S U M M A R Y						
DEPT HEAD: JOAN HOSS	UNIT: PUBLIC GUARDIAN & CONSERVATOR	FUND: GENERAL	0001 2-709			
	ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>						
SALARIES AND EMPLOYEE BENEFITS	152,472	132,563	176,906	187,090	187,090	5.8
SERVICES AND SUPPLIES	7,364	5,079	10,258	10,850	10,850	5.8
OTHER CHARGES	5,661	3,089	7,902	8,847	8,847	12.0
* GROSS BUDGET	165,497	140,731	195,066	206,787	206,787	6.0
INTRAFUND TRANSFERS	960	694	1,080	929	929	14.0-
* NET BUDGET	166,457	141,425	196,146	207,716	207,716	5.9
<b>OTHER REVENUES</b>						
USER PAY REVENUES	100,810	74,555	99,894	99,894	99,894	.0
GOVERNMENTAL REVENUES	0	0	0	0	0	.0
TOTAL OTHER REVENUES	100,810	74,555	99,894	99,894	99,894	.0
* UNREIMBURSED COSTS	65,647	66,870	96,252	107,822	107,822	12.0
<u>ALLOCATED POSITIONS</u>		2.00	2.00	2.00	2.00	.0

## Purpose

The Public Guardian-Conservator is appointed by the Sutter County Superior Court as the personal representative (Conservator) for physically and/or mentally disabled individuals who cannot provide for their own food, clothing and shelter. The Conservator may be appointed to manage both the person and the estate of the conservatee, may give informed consent for medical and psychiatric treatment for those who may be deemed to be incompetent, and will be responsible to protect the rights and estates from those who may take advantage of/or project undue influence on the conservatees.

## Major Budget Changes

### Salaries & Benefits

- \$10,184 General salary and benefits adjustments.

## Program Discussion & Summary Budget Request

The Requested Budget is \$207,716.

The Public Guardian-Conservator provides two types of conservatorships: Mental Health Conservatorships and Probate Conservatorships.

Lanterman-Petris-Short (LPS) Act (Cal. Welfare & Institutions Code, sec. 5000 et seq.), Mental Health Conservatorships are

## **Human Services Public Guardian (2-709)**

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*Joan Hoss, Director of Human Services*

reserved for persons requiring mental health treatment that often requires placement in locked psychiatric facilities.

Probate Conservatorships are for individuals that have a prominent medical condition that renders the person unable to make daily decisions about his/her care and/or finances.

Individual persons are referred to the Public Guardian-Conservator through a multitude of local service providers based on a specific disorder or medical condition.

Since a conservatorship is an action of the “last resort,” the Public Guardian program is administered with the highest ethical regard for the conservatee’s best interests.

The Public Guardian’s office has two full-time staff, one Public Guardian and one Deputy Public Guardian, and two extra hire positions, an Account Clerk II and an Office Assistant II.

Currently, the Public Guardian’s office has seventy-one (71) conservatees, twenty-nine (29) of which are probate cases and forty-two (42) of which are LPS (mental health).

### **Use of Reserves/ Designations**

This budget unit does not include any reserves or designations.

### **CAO Recommendation**

This budget is recommended as requested.

The Human Services Director concurs with the recommended budget.

# Human Services - Welfare Welfare Administration (5-101)

Joan Hoss, Human Services Director

EXECUTIVE SUMMARY							
DEPT HEAD: JOAN HOSS	UNIT: WELFARE ADMINISTRATION	FUND: WELFARE/SOCIAL SERVICES			0013 5-101		
		ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>							
SALARIES AND EMPLOYEE BENEFITS	9,934,270	7,989,611	11,410,440	11,859,938	11,859,938		3.9
SERVICES AND SUPPLIES	1,323,475	998,369	1,649,070	2,623,513	2,623,513		59.1
OTHER CHARGES	3,569,653	2,246,164	4,590,061	4,558,346	4,558,346		.7-
FIXED ASSETS	75,033	61,627	72,000	24,500	24,500		66.0-
* GROSS BUDGET	14,902,431	11,295,771	17,721,571	19,066,297	19,066,297		7.6
INTRAFUND TRANSFERS	0	0	0	0	0		.0
* NET BUDGET	14,902,431	11,295,771	17,721,571	19,066,297	19,066,297		7.6
<b>OTHER REVENUES</b>							
USER PAY REVENUES	748,443	209,774	830,545	740,855	740,855		10.8-
GOVERNMENTAL REVENUES	14,054,287	6,912,671	15,288,359	16,907,620	16,907,620		10.6
OTHER FINANCING SOURCES	735	570	0	0	0		.0
TOTAL OTHER REVENUES	14,803,465	7,123,015	16,118,904	17,648,475	17,648,475		9.5
* UNREIMBURSED COSTS	98,966	4,172,756	1,602,667	1,417,822	1,417,822		11.5-
ALLOCATED POSITIONS	153.00	153.00	153.00	153.00	153.00		.0

## Purpose

The Welfare and Social Services Division of the Human Services Department is responsible for the administration and management of multiple programs. This budget unit finances all personnel and operational costs for the Division.

## Major Budget Changes

### Salaries & Benefits

- \$393,876 General salary and benefits adjustments.
- \$55,622 Increase in overtime to reflect funds provided by the C-IV consortium related to the conversion from the Income

Maintenance ISAWS computer system to the C-IV system.

### Services & Supplies

- \$1,036,000 Increase in Professional/Specialized Services to reflect funds provided by the California Department of Health Services (DHS) in order to meet MEDS Security requirements. These funds are 100% reimbursed by DHS.

### Fixed Assets

- \$24,500 Replacement sedan for Social Services Branch.

## Revenues

- \$1,519,580 Increase in federal welfare administration funding. The County is receiving approximately \$1,050,000 to meet MEDS Security requirements.

## Program Discussion & Summary Budget Request

The responsibilities of the Welfare & Social Services Division include eligibility determinations for assistance programs, TANF/CalWORKs Employment Services, Child and Adult Protective Services, and other related activities as mandated by Federal and State law.

The Welfare Administration budget unit does not include direct costs of aid payments (for example, TANF, Adoptions Assistance Program, etc.) to recipients. These costs are reflected in other budget units within Welfare & Social Services.

A continuing endeavor of the Employment Services Branch is facilitating the employment and self-sufficiency of all TANF/CalWORKs recipients. As in the past, Employment Services will sponsor and conduct a community Job Fair. Employment Services will also continue to work with these hard to serve clients in collaboration with private employers and private non-profit agencies.

The Child and Adult Protective Services branch continues to work collaboratively with Mental Health, Health, Probation, the Courts and other public service agencies to approach the problems of families and adults using a multidisciplinary team approach. In addition, the Branch is continuing to assess

operations and outcomes thorough the ongoing System-Improvement Plan, which is a federal and state requirement to evaluate and enhance the local service delivery

Changes in the Income Maintenance Branch during the upcoming year will include the conversion of the statewide Electronic Benefits Transfer system from JP Morgan to a new vendor called ACS State and Local Solutions, Inc. This will include a change to some of the software and hardware used to determine, authorize and administer cash and food stamp benefits. The cost of this change is primarily being paid by Food and Nutrition Services, which is a federal agency.

Sutter County is one of thirty-five counties that have shared use of the Interim Statewide Automated Welfare System (ISAWS) for eligibility determination and benefit calculation for public assistance programs. All thirty-five of the ISAWS counties will be "migrating" to the C-IV computer system. The migration development and implementation phase began in July of 2007. Migration to the C-IV system by all 35 of the ISAWS counties including Sutter County is expected to be completed by November 2010. The total cost for this implementation in FY 2009-10 is \$92,556. The County will have an approximate 15% share of cost for this implementation, which is included in the proposed budget.

The federal government is requiring that all agencies that administer Medi-Cal take steps to assure the complete security of personal information which is obtained in the administration of the Medi-Cal and/or In-Home Supportive Services (IHSS) programs. This includes all information used in determining Medi-Cal eligibility or

## **Human Services - Welfare Welfare Administration (5-101)**

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*Joan Hoss, Human Services Director*

conducting IHSS operations that can be used alone or in conjunction with any other information to identify a specific person such as name, social security number, date of birth, driver's license number or identification number. In order to accomplish these changes, the County is receiving approximately \$1,050,000 to pay for the revisions which must be made to meet these federal regulations.

The Governor's May Revise contains numerous cuts to social services programs. This budget has been prepared based on the allocations and expenditures as they exist in the current fiscal year. If, as a result of state actions the Division receives reductions below anticipated levels, Human Services will reassess its resources and may return to the Board with recommended amendments.

### **Use of Reserves/ Designations**

This budget unit does not include any reserves or designations.

### **CAO Recommendation**

This budget is recommended as requested.

The Human Services Director concurs with the recommended budget.

E X E C U T I V E S U M M A R Y						
DEPT HEAD: JOAN HOSS	UNIT: IN-HOME SUPPORTIVE SRVS (IHSS)	FUND: WELFARE/SOCIAL SERVICES	0013 5-201			
	ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>						
OTHER CHARGES	1,575,161	1,407,864	2,103,077	2,274,483	2,274,483	8.2
* GROSS BUDGET	1,575,161	1,407,864	2,103,077	2,274,483	2,274,483	8.2
INTRAFUND TRANSFERS	0	0	0	0	0	.0
* NET BUDGET	1,575,161	1,407,864	2,103,077	2,274,483	2,274,483	8.2
<b>OTHER REVENUES</b>						
USER PAY REVENUES	904,751	797,475	1,108,500	1,108,500	1,229,906	11.0
GOVERNMENTAL REVENUES	239,080	107,328	150,000	200,000	200,000	33.3
TOTAL OTHER REVENUES	1,143,831	904,803	1,258,500	1,308,500	1,429,906	13.6
* UNREIMBURSED COSTS	431,330	503,061	844,577	965,983	844,577	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.00	.0

## Purpose

In-Home Supportive Services (IHSS) is a statewide program under the direction of the California Department of Social Services (CDSS).

The Sutter County IHSS Public Authority (PA) Governing Board was established in 2002 in response to Assembly Bill 1682 (Chapter 90, Statutes of 1999), to act as the employer of record for Sutter County IHSS providers for the purposes of negotiating salary, benefits and work related issues.

The IHSS program pays providers to care for qualified aged, blind or disabled individuals who require personal care and/or homemaking assistance in order to continue living in their homes. CDSS makes the payments to the providers, and then invoices the County for its share of the costs. This budget unit funds the County share of both

the provider payments and the IHSS Public Authority.

## Major Budget Changes

### Other Charges

- \$132,132 Increase in IHSS County Share due to negotiated provider wage increases and caseload growth.
- \$39,274 Increase in Contribution to Other Agencies for the County share of cost for Public Authority administration, due primarily to negotiated provider benefit increases.

### Revenues

- \$50,000 Increase in State IHSS Waiver Program revenues.

- \$121,406 Increase in the Interfund Transfer In Sales Tax (Realignment funding).

## **Program Discussion & Summary Budget Request**

The Requested Budget is \$2,274,483.

Appropriations in this budget provide for payment of the County's share of provider wages (which are paid to the State), as well as for the transfer of operating funds to the IHSS Public Authority. Funding for this budget unit is from a combination of State Social Services Realignment (sales tax) revenue, State IHSS Waiver Program reimbursement revenue, and County general funds. Realignment funds are transferred in to this budget unit from the Welfare/Social Services Realignment Trust (special revenue fund #0248).

An agreement was reached in 2008 with the providers' union regarding certain salary and benefit provisions for IHSS providers, including an hourly wage increase, changes in the health/dental/vision insurance and other work related items. The resultant Memorandum of Agreement will take effect on June 1, 2009 and will end on December 31, 2010. Approximately \$161,761 of the \$171,406 increase in total program expenditures is due to these negotiated increases.

## **Use of Reserves/Designations**

This budget unit does not include any reserves or designations.

## **CAO Recommendation**

The CAO is recommending an increase of \$121,406 in the Transfer-In of Sales Tax – Social Services Realignment funding – from the Welfare/Social Services Realignment Fund to offset the increase in the net unreimbursed cost in this budget unit. Therefore, the unreimbursed cost in this budget unit will remain the same as it was in the FY 2008-09 Adopted Budget.

The Human Services Director concurs with the recommended budget.

# Human Services - Welfare

Joan Hoss, Human Services Director

## Temporary Aid for Needy Families (5-204)

Executive Summary							
Dept Head: JOAN HOSS	Unit: TANF-FAMILY GROUP	Fund: WELFARE/SOCIAL SERVICES			0013 5-204		
		Actual Expenditure 2007-08	Actual Expenditure 4-30-09	Adopted Budget 2008-09	Department Request 2009-10	CAO Recommend 2009-10	% Change Over 2008-09
<b>EXPENDITURES</b>							
OTHER CHARGES		8,693,723	9,147,108	12,526,623	13,732,130	13,732,130	9.6
* GROSS BUDGET		8,693,723	9,147,108	12,526,623	13,732,130	13,732,130	9.6
INTRAFUND TRANSFERS		0	0	0	0	0	.0
* NET BUDGET		8,693,723	9,147,108	12,526,623	13,732,130	13,732,130	9.6
<b>OTHER REVENUES</b>							
USER PAY REVENUES		56,741	32,914	50,000	50,000	50,000	.0
GOVERNMENTAL REVENUES		8,388,041	5,345,170	12,213,457	13,388,827	13,388,827	9.6
TOTAL OTHER REVENUES		8,444,782	5,378,084	12,263,457	13,438,827	13,438,827	9.6
* UNREIMBURSED COSTS		248,941	3,769,024	263,166	293,303	293,303	11.5
ALLOCATED POSITIONS		.00	.00	.00	.00	.00	.0

## Purpose

This budget unit finances the Temporary Assistance to Needy Families (TANF) cash assistance program. The TANF program assists eligible families and/or children who meet specific income, property and other regulatory requirements. This budget unit is primarily financed with Federal/State funding.

## Major Budget Changes

### Other Charges

- \$1,205,507 Increase in Support & Care of Persons (TANF assistance) based on a projected increase in caseload.

### Revenue

- \$1,175,370 Increase in anticipated revenue for Federal & State share of cost relative to increased caseload.

## Program Discussion & Summary Budget Request

The Requested Budget is \$13,732,130 to support the Temporary Assistance to Needy Families (TANF) cash assistance program.

TANF is a public assistance program which provides for children who are deprived of the care and support of one or both of their parents. In most cases it also provides for the child's caretaker(s).

A child is considered to be deprived of care and support if one of the following situations exist:

## Human Services - Welfare Temporary Aid for Needy Families (5-204)

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*Joan Hoss, Human Services Director*

1. Either parent is physically or mentally incapacitated;
2. Either parent is deceased;
3. The parent who is the primary wage earner is unemployed;
4. Either parent is continually absent from the home in which the child resides.

If any of the above circumstances exists, and the child plus his/her caretaker meets the property and income tests, a TANF case including the child, his/her caretaker and other related children living in the home, if eligible, may be established. Most of these persons also received a Medi-Cal card and public assistance food stamps.

All able-bodied adults receiving TANF are required to participate in the CalWORKs Employment Services program. The program requires recipients to participate in a work, training or job search activity for a minimum number of hours each week in order to remain eligible for assistance. In addition to participation requirements, there is a time limit for adults on cash assistance.

### Use of Reserves/ Designations

This budget unit does not include any reserves or designations.

### CAO Recommendation

This budget is recommended as requested.

The Human Services Director concurs with the recommended budget.

# Human Services - Welfare Foster Care (5-206)

Joan Hoss, Human Services Director

DEPT HEAD: JOAN HOSS		UNIT: TANF-FOSTER CARE		FUND: WELFARE/SOCIAL SERVICES		0013 5-206	
		ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>							
OTHER CHARGES		3,266,541	2,599,565	4,631,607	5,398,884	5,398,884	16.6
* GROSS BUDGET		3,266,541	2,599,565	4,631,607	5,398,884	5,398,884	16.6
INTRAFUND TRANSFERS		0	0	0	0	0	.0
* NET BUDGET		3,266,541	2,599,565	4,631,607	5,398,884	5,398,884	16.6
<b>OTHER REVENUES</b>							
USER PAY REVENUES		136,433	81,698	175,000	175,000	175,000	.0
GOVERNMENTAL REVENUES		1,763,974	1,069,232	2,879,579	3,311,781	3,311,781	15.0
TOTAL OTHER REVENUES		1,900,407	1,150,930	3,054,579	3,486,781	3,486,781	14.1
* UNREIMBURSED COSTS		1,366,134	1,448,635	1,577,028	1,912,103	1,912,103	21.2
ALLOCATED POSITIONS		.00	.00	.00	.00	.00	.0

## Purpose

The Foster Care budget unit contains seven programs which provide financial aid on behalf of children who are living in out-of-home placements or are at risk of being removed from their home. These funds are provided on behalf of children whose families are unable or unwilling to care for them and who are in need of temporary or long-term substitute parenting or assisted parenting.

## Major Budget Changes

### Other Charges

- \$767,277 Increase in overall Foster Care assistance program expenditures related to caseload increases and respective funding.

### Revenues

- \$432,202 Increase in Total Revenue related to caseload increases and respective funding.

## Program Discussion & Summary Budget Request

The requested Budget is \$5,398,884 to support the Temporary Assistance to Needy Families (TANF) – Foster Care budget and related assistance programs.

This budget unit provides Foster Care financing for seven programs:

1. Welfare Department Institutional Placements funds payments for the placement costs of Sutter County Dependents who are placed in a group home.

## Human Services - Welfare Foster Care (5-206)

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*Joan Hoss, Human Services Director*

2. Welfare Department Foster Home Placements funds payments for the placement costs of children who require out of home care due to removal from their parents' care.
3. Probation Department Institutional Placements funds payments for the placement costs of Juvenile Court Wards who are placed in a group home.
4. The Seriously Emotionally Disturbed Children Institutional Placements program funds payments for the placement costs of children who are in out-of-home placement care due to emotional disabilities.
5. The Kinship Guardianship Assistance Payment Program funds the costs of children that are living with relatives other than their parents.
6. Transitional Housing Program-PLUS is a comprehensive housing and support program for youth ages 18-24 that have emancipated from foster care.
7. Wrap-Around is a family-centered, strength-based process that is designed to promote re-establishment of youth and families into community support systems.

Caseloads within each of the seven programs fluctuate from year to year; however, the department has seen a general increase in caseload numbers over time.

A major project for this budget unit in the upcoming year includes the continued implementation of the Wrap-Around program, which was begun in May of 2009. This is a joint services and placement venture between child protective services,

Mental Health and Children's Systems of Care, which will bring children in high level placements back to the community to live with their parents or a foster family while receiving extensive support from supportive agencies. It also includes the ongoing multi-disciplinary case management of cases as well as Court Mediation and Linkages case management. In general, these programs are being used to provide better services with the goal of achieving more positive outcomes.

### Use of Reserves/Designations

This budget unit does not include any reserves or designations.

### CAO Recommendation

This budget is recommended as requested.

The Human Services Director concurs with the recommended budget.

# Human Services - Welfare Refugee Cash Assistance (5-207)

Joan Hoss, Human Services Director

Executive Summary						
DEPT HEAD: JOAN HOSS	UNIT: REFUGEE CASH ASSISTANCE	FUND: WELFARE/SOCIAL SERVICES		0013 5-207		
	ACTUAL EXPENDITURE 2007-08	ADOPTED BUDGET 2008-09	ADJUSTED BUDGET 3-31-09	CURRENT PROJECTED 6-30-09	DEPARTMENT REQUEST 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>						
OTHER CHARGES	0	14,800	14,800	0	14,800	.0
* GROSS BUDGET	0	14,800	14,800	0	14,800	.0
INTRAFUND TRANSFERS	0	0	0	0	0	.0
* NET BUDGET	0	14,800	14,800	0	14,800	.0
<b>OTHER REVENUES</b>						
USER PAY REVENUES	0	0	0	0	0	.0
GOVERNMENTAL REVENUES	0	14,800	14,800	0	14,800	.0
TOTAL OTHER REVENUES	0	14,800	14,800	0	14,800	.0
* UNREIMBURSED COSTS	0	0	0	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.00	.0

## Purpose

The Refugee Cash Assistance Program (RCA) is a federally mandated and funded program established to assist refugees with resettlement. This program is administered by the Welfare/Social Services division.

## Major Budget Changes

There are no major budget changes for FY 2009-10.

## Program Discussion & Summary Budget Request

The Budget is requested at \$14,800 to support the Refugee Cash Assistance program.

The Refugee Cash Assistance Program (RCA) assists refugees with resettlement and services towards self-support by

providing cash assistance, medical assistance and social services. RCA is provided to refugees who have been determined to be ineligible for CalWORKs or SSI/SSP. RCA eligibility is for an eight month period, beginning with month of entry in the United States.

## Use of Reserves/ Designations

This budget unit does not include any reserves or designations.

## CAO Recommendation

This budget is recommended as requested.

The Human Services Director concurs with the recommended budget.

# Human Services - Welfare Aid for Adoption (5-209)

Joan Hoss, Human Services Director

EXECUTIVE SUMMARY							
DEPT HEAD: JOAN HOSS	UNIT: AID FOR ADOPTION	FUND: WELFARE/SOCIAL SERVICES			0013 5-209		
		ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
EXPENDITURES							
OTHER CHARGES		2,944,481	1,511,777	4,262,811	4,262,000	4,262,000	.0
* GROSS BUDGET		2,944,481	1,511,777	4,262,811	4,262,000	4,262,000	.0
INTRAFUND TRANSFERS		0	0	0	0	0	.0
* NET BUDGET		2,944,481	1,511,777	4,262,811	4,262,000	4,262,000	.0
OTHER REVENUES							
USER PAY REVENUES		0	0	0	0	0	.0
GOVERNMENTAL REVENUES		2,558,099	1,533,298	3,660,209	3,626,485	3,626,485	.9-
TOTAL OTHER REVENUES		2,558,099	1,533,298	3,660,209	3,626,485	3,626,485	.9-
* UNREIMBURSED COSTS		386,382	21,521-	602,602	635,515	635,515	5.5
ALLOCATED POSITIONS		.00	.00	.00	.00	.00	.0

## Purpose

The Adoptions Assistance program provides cash payments to parents who have adopted children out of the Child Welfare System, in order to provide for the special needs of the child they are adopting.

## Major Budget Changes

### Revenues

- \$33,724 Decrease in revenue, due primarily to a decrease in cases eligible for Federal Funding.

## Program Discussion & Summary Budget Request

The Requested Budget is \$4,262,000 to support the Adoptions Assistance program.

The Adoptions Assistance program provides financial assistance to adoptive parents in cases where children have been relinquished for adoption or parental rights have been terminated. Children eligible for this program are special needs children who were previously dependent children of the court. These children often have other barriers such as mental, physical, emotional or medical disabilities.

The federal eligibility of a child is determined at the time of initial removal from the home of their parents or guardians. If at that time the family is determined to be ineligible for federal funding, that finding remains with the child through Foster Care, and later, Adoption Assistance. The decrease in federal funds indicates that children currently entering Adoption placements were removed from homes in which the parents were not absent, disabled or unemployed.

## **Human Services - Welfare Aid for Adoption (5-209)**

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*Lori Harrah, Director*

Eligibility and determination of grant amounts are established and administered by the California Department of Social Services, which then provides payment instructions to the County for payment to the adoptive parents.

### **Use of Reserves/ Designations**

This budget unit does not include any reserves or designations.

### **CAO Recommendation**

This budget is recommended as requested.

The Human Services Director concurs with the recommended budget.

# Human Services - Welfare General Relief (5-301)

Joan Hoss, Human Services Director

Executive Summary							
DEPT HEAD: JOAN HOSS	UNIT: GENERAL RELIEF	FUND: WELFARE/SOCIAL SERVICES			0013 5-301		
		ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>							
SERVICES AND SUPPLIES		16,759	13,840	23,350	19,718	19,718	15.6-
OTHER CHARGES		29,182	21,170	77,000	80,632	80,632	4.7
* GROSS BUDGET		45,941	35,010	100,350	100,350	100,350	.0
INTRAFUND TRANSFERS		0	0	0	0	0	.0
* NET BUDGET		45,941	35,010	100,350	100,350	100,350	.0
<b>OTHER REVENUES</b>							
USER PAY REVENUES		15,647	4,899	16,350	16,350	16,350	.0
GOVERNMENTAL REVENUES		0	0	0	0	0	.0
TOTAL OTHER REVENUES		15,647	4,899	16,350	16,350	16,350	.0
* UNREIMBURSED COSTS		30,294	30,111	84,000	84,000	84,000	.0
ALLOCATED POSITIONS		.00	.00	.00	.00	.00	.0

## Purpose

This budget provides funding for the General Relief Cash Assistance, Interim Assistance and Indigent Burial programs. The General Relief Cash Assistance program is for indigent persons who do not qualify for any other cash assistance program and who are temporarily unable to finance their own needs. The Interim Assistance program is a loan program for indigent persons while they are pending SSI/SSP. The Indigent Burial program is for the burial of individuals who had no burial coverage and whose families, if known, are financially unable to provide for the burial.

## Major Budget Changes

There are no major budget changes for FY 2009-10.

## Program Discussion & Summary Budget Request

The Requested Budget is \$100,350.

The Welfare and Institutions Code requires that each county provide relief and support for all incompetent, poor, indigent persons, and those incapacitated by age, disease, or accident, which are lawfully residents in the county, when they are not supported by their friends, relatives, or by their own means. In order to comply with this mandate Sutter County administers the General Relief, Interim Assistance, and Indigent Burial programs. These programs are financed by County funds except for funds received from County burial permit fees and Interim Assistance reimbursement payments. All able-bodied persons receiving General

# Human Services - Welfare

## General Relief (5-301)

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*Lori Harrah, Director*

Relief must participate in a job search and work project.

Under the Interim Assistance program the County provides for advances of Supplemental Security Income/State Supplemental Program (SSI/SSP) payments to individuals, pending a determination on newly filed SSI/SSP applications. Public Law 93-368 provides for reimbursement to the state (or a political subdivision thereof) for interim assistance payments which are made to SSI/SSP applicants whose applications are subsequently approved for cash benefits. Persons who apply and are eligible for General Relief, and have a pending SSI/SSP application, sign papers agreeing to allow the Social Security Administration agency to forward their retro-active payment to the County. This, in effect, reimburses the County for General Relief funds that were paid to applicant while the SSI/SSP application was pending.

As stated in the Sutter County Indigent Burial Policy approved by the Sutter County Board of Supervisors on August 16, 2005, the amount of money that is authorized to be paid for each individual service or product identified in the Policy shall be adjusted beginning July 1, 2006, and then on July 1 of each year thereafter. The amount will be adjusted to reflect the percentage change in the California Consumer Price Index (CPI), All Urban Consumers, San Francisco-Oakland-San Jose subset published by the California Department of Industrial Relations, for the period beginning July 1 and ending June 30 of the year in which the calculation is to be made. Based on the 2007-08 CPI, the rate of increase for FY 2009-10 is 4.2%.

Funding to help offset the cost of indigent burials is transferred in from the Indigent

Burials Trust (Special Revenue Fund #0295). These funds are generated from burial permit fees.

## Use of Reserves/Designations

This budget unit does not include any reserves or designations.

## CAO Recommendation

This budget is recommended as requested.

The Human Services Director concurs with the recommended budget.



# Law & Justice

*Section E*

From left: Sutter County Sheriff J. Paul Parker, Probation Chief Chris Odom, District Attorney Carl Adams, and (now retired) Yuba City Police Chief Richard Doscher at a press conference announcing the new Sutter County Gang Task Force



# Child Support



## EXECUTIVE SUMMARY

DEPT HEAD: JAMIE MURRAY

UNIT: CHILD SUPP SERV REIMB/ADJUSTME FUND: CHILD SUPP SERV REIMB/ADJUSTME 0112 0-112

	ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>						
SALARIES AND EMPLOYEE BENEFITS	0	0	0	2,651,412	2,651,412	***
SERVICES AND SUPPLIES	0	0	0	317,214	317,214	***
OTHER CHARGES	2,896,496	2,369,260	2,967,333	75,977	75,977	97.4-
* GROSS BUDGET	2,896,496	2,369,260	2,967,333	3,044,603	3,044,603	2.6
* NET BUDGET	2,896,496	2,369,260	2,967,333	3,044,603	3,044,603	2.6
APPROPRIATION FOR CONTINGENCY	0	0	0	0	0	.0
INCREASE IN DESIGNATIONS	0	0	0	199,543	199,543	***
INCREASES IN RESERVES	0	0	0	0	0	.0
* TOTAL BUDGET	2,896,496	2,369,260	2,967,333	3,244,146	3,244,146	9.3
<b>OTHER REVENUES</b>						
USER PAY REVENUES	0	0	0	0	0	.0
GOVERNMENTAL REVENUES	2,923,552	2,369,260	2,767,790	3,039,603	3,039,603	9.8
GENERAL REVENUES	0	0	0	5,000	5,000	***
UNDESIGNATED FUND BALANCE 7/1	172,487	199,543	199,543	199,543	199,543	.0
TOTAL AVAILABLE FINANCING	3,096,039	2,568,803	2,967,333	3,244,146	3,244,146	9.3
* UNREIMBURSED COSTS	199,543-	199,543-	0	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	32.00	32.00	***

## Purpose

The mission of the Sutter County Department of Child Support Services is to enhance the quality of life for children and families by providing child support establishment and enforcement services to ensure that both parents share the obligation to support their children. The department is responsible for establishing paternity and child support orders, enforcing the obligation of parents to provide child support and medical support to their minor children, and recouping from non-custodial parents a portion of the TANF grants paid to their families who are dependent on CAL-WORKS. Department mandates involve locating and determining the income and assets of non-custodial parents, enforcing support obligations, and collections and disbursement of child support to families.

The department establishes paternity through court actions that follow DNA genetic testing of parents and children. The department has the authority to attach income; place liens on real and personal property; intercept federal and state tax refunds; report delinquencies to credit bureaus; and suspend or withhold business, professional and driver's licenses.

## Major Budget Changes

### Salaries & Benefits

- \$28,974 Increase in salaries and benefits due to general salary and benefits adjustments for the fiscal year.
- \$73,199 Increase for the addition of one Child Support Specialist I/II.

- (\$70,777) Decrease for the deletion of one Legal Office Supervisor.

## Services & Supplies

- 22,527 Increase in Office Expense for the purchase of supplies for the State's new Intervention Program and for renovations to the office.
- \$5,000 Increase in Rent with the anticipation of a new lease.
- \$4,500 Increase in Employment Training as part of the State's new Intervention Program.

## Fixed Assets

There are no Fixed Assets costs in the requested budgets.

## Revenues

- \$66,070 Increase due to additional funding from the State for an Early Intervention Program.

## Program Discussion & Summary Budget Request

Beginning in fiscal year 2009-10 this budget is maintained as an operating budget in Special Revenue Fund. (0-112). Since there are no General Funds appropriated to this department, this budget unit was moved to a Special Revenue Fund from the General Fund, budget unit #2-108. Prior year appropriations and revenues are detailed in budget unit #2-108 in Volume II of the Proposed Budget.

Local program costs are 100% reimbursed by Federal (66% share) and State (34% share) funding. After six years with flat allocations, new ongoing funding has been provided by the state for an Early Intervention Program. The funding consists of three allocations, the Administrative funding (\$2,890,188), the EDP

funding (\$72,093) and for the first time Early Intervention Funding (\$77,321). The EDP funding was reduced by 15% for fiscal year 2009-10. It is a yearly request and cannot be relied upon for approval each fiscal year.

The new funding allocation is named Revenue Stabilization Allocation (RSA) and the State Department of Child support Services (DCSS) is requiring local Child Support departments to target Early Intervention programs and monitor the progress of this program. To comply with Sutter County's program submitted to the State May 1, 2009, we are requesting the addition of one Child Support Specialist I/II. The funding of this position would be paid by the new funding and the elimination of the vacant Legal Office Supervisor. Additionally, as an integral component of the new program we are requesting bilingual pay for two existing staff. Currently we are budgeted for one bilingual position; two additional bilingual staff will provide this office with three bilingual staff, two Spanish and one Punjabi.

We are proposing to maintain the Chief Child Support Attorney position as an unfunded position. Currently the Child Support Department is in the process of selecting a new Director. Once the new director is selected the will be made as to fill the position or eliminate the position.

## Use of Reserves/Designations

- \$199,543 Increase in Designations for Future Appropriations. This budget is a self balancing budget and may utilize reserves and designations for budgeting.

## CAO Recommendation

This budget is recommended as requested.

The Child Support Services Director concurs with the recommended budget.

# **District Attorney**



# District Attorney Criminal Division (2-125)

Carl Adams, District Attorney

E X E C U T I V E S U M M A R Y							
DEPT HEAD: CARL V ADAMS	UNIT: DISTRICT ATTORNEY	FUND: PUBLIC SAFETY			0015 2-125		
		ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>							
SALARIES AND EMPLOYEE BENEFITS	2,857,170	2,469,650	3,269,455	3,657,954	3,657,954		11.9
SERVICES AND SUPPLIES	159,681	140,353	170,285	188,035	188,035		10.4
OTHER CHARGES	187,693	104,549	221,064	233,624	233,624		5.7
FIXED ASSETS	7,714	62,153	31,050	34,000	34,000		9.5
* GROSS BUDGET	3,212,258	2,776,705	3,691,854	4,113,613	4,113,613		11.4
INTRAFUND TRANSFERS	0	0	0	0	0		0
* NET BUDGET	3,212,258	2,776,705	3,691,854	4,113,613	4,113,613		11.4
<b>OTHER REVENUES</b>							
USER PAY REVENUES	275,408	175,777	236,000	257,000	257,000		8.9
GOVERNMENTAL REVENUES	432,038	227,156	444,150	406,668	406,668		8.4-
OTHER FINANCING SOURCES	296	0	0	0	0		0
TOTAL OTHER REVENUES	707,742	402,933	680,150	663,668	663,668		2.4-
* UNREIMBURSED COSTS	2,504,516	2,373,772	3,011,704	3,449,945	3,449,945		14.6
ALLOCATED POSITIONS	30.00	33.00	31.00	32.50	32.50		4.8

## Purpose

This budget unit funds the entire District Attorney's operation, with the exception of one grant-funded attorney in the Anti-Drug Abuse Program (see budget unit #2-302, Anti-Drug Abuse enforcement). The District Attorney is responsible for both adult and juvenile criminal prosecution. The District Attorney's Office provides a number of collateral activities involving assistance to law enforcement, investigative assistance to the Grand Jury, and on rare occasions, the County Administrative Office. This budget also funds administration of the District Attorney's Office.

## Major Budget Changes

### Salaries and Benefits

- \$191,287 General salary and benefits adjustments.
- \$266,000 Full-year cost of two Senior Criminal Investigators and one Criminal Intelligence Technician added mid-year FY 2008-09 for new Gang Task Force.
- \$29,604 Addition of grant-funded half-time Victim Advocate.

# **District Attorney Criminal Division (2-125)**

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*Carl Adams, District Attorney*

## **Service and Supplies**

- \$19,750 Increase due to Gang Task Force software support and costs of training additional personnel.

## **Fixed Assets**

- \$34,000 Two replacement law enforcement vehicles.

## **Revenues**

- (\$16,482) The Department of Justice grants were eliminated for a loss of \$101,261. One of the CalEMA grants has increased but the rest have decreased. We have applied for an additional CalEMA grant which has reduced the loss of revenue significantly.

## **Program Discussion & Summary Budget Request**

This budget funds the entire District Attorney's operation, with the exception of one grant-funded attorney in the Anti-Drug Abuse Program. The District Attorney is responsible for both adult and juvenile criminal prosecution as well as the Victim Witness Program. This budget also funds administration of the District Attorney's Office.

Approximately 7 of the 31 FTE of the District Attorney's Office are reimbursed by State programs. This includes statutory rape prosecution, vertical prosecution of violence against women, Welfare Fraud Investigation and the Victim-Witness Assistance program. Mandated activities involving child abduction are also reimbursed by the State.

The Violence Against Women Vertical Prosecution grant program allows the District Attorney to vertically prosecute individuals who commit violent acts and/or sexual assaults against women. This effort reduces the likelihood that serious offenders will inflict serious bodily harm against the women and children of Sutter County.

The Victim/Witness Program provides support services to victims and witnesses of crimes. The program provides victims with information and referrals to other service agencies; provides victims and witnesses with court support services – including courtroom escorts, information on case status and disposition, and general orientation to the criminal justice system; and assists victims with claims for assistance from the California Restitution Fund.

District Attorneys are mandated to provide Child Abduction Program services under the provisions of California Family Code §3130. The program is responsible for ensuring the enforcement of local court orders for child custody throughout the nation, as well as some foreign countries. The Uniform Child Custody Jurisdiction and Enforcement Act requires staff to locate and return children who are unlawfully detained in this County to courts of other jurisdictions.

The Welfare Fraud Prosecution Program investigates and prosecutes criminal welfare fraud, including cases from the Temporary Assistance to Needy Families and Food Stamp programs, as well as vendor fraud cases. The program is funded with federal and state welfare administration funds received by the Human Services Department for administering federal and state welfare programs at the local level.

## **District Attorney Criminal Division (2-125)**

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*Carl Adams, District Attorney*

The Statutory Rape prosecution program provides funding assistance to enhance the District Attorney's efforts to prosecute criminal cases against adults who have sexual contact of all types (voluntary or not) with minors.

### **Sutter County Gang Task Force**

There has been a significant increase in gang activity in the last few years. Gang-related cases have increased from almost none in 2001 to an explosion of such cases during the last two years. Gang cases are always difficult and time-consuming to prosecute because victims and witnesses are often themselves gang members and they refuse or are reluctant to cooperate with law enforcement.

The Sutter County Gang Task Force was formed late last year and because of the cooperative and focused approach we have had better investigation, stronger prosecution and enhanced sentencing of gang members.

Due to the State's fiscal crisis, all state grants and state-funded programs such as the Child Abduction Unit are potentially at risk of being cut or eliminated. At the time of this writing, it is not known if any of the District Attorney's programs will be cut. However, with seven of 31 staff members directly funded by State funds, any significant cuts could have a devastating impact on the functions of the District Attorney's Office. The District Attorney is holding a vacant Senior Criminal Investigator position open until the State's analysis of the fiscal crisis is determined.

### **Use of Reserves/Designations**

This budget does not include any Reserves or Designations.

### **CAO Recommendation**

This budget is recommended as requested.

The District Attorney concurs with the recommended budget.

# District Attorney Anti-Drug Abuse (2-302)

Carl Adams, District Attorney

DEPT HEAD: CARL V ADAMS		UNIT: ANTI-DRUG ABUSE ENFORCEMENT		FUND: PUBLIC SAFETY		0015 2-302	
		ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>							
SALARIES AND EMPLOYEE BENEFITS		323,547	222,749	334,444	352,950	352,950	5.5
SERVICES AND SUPPLIES		967	43	900	900	900	.0
OTHER CHARGES		2,460	1,642	2,410	2,517	2,517	4.4
* GROSS BUDGET		326,974	224,434	337,754	356,367	356,367	5.5
INTRAFUND TRANSFERS		0	0	0	0	0	.0
* NET BUDGET		326,974	224,434	337,754	356,367	356,367	5.5
<b>OTHER REVENUES</b>							
USER PAY REVENUES		0	0	0	0	0	.0
GOVERNMENTAL REVENUES		142,791	98,778	123,451	123,451	123,451	.0
TOTAL OTHER REVENUES		142,791	98,778	123,451	123,451	123,451	.0
* UNREIMBURSED COSTS		184,183	125,656	214,303	232,916	232,916	8.7
ALLOCATED POSITIONS		3.00	3.00	3.00	3.00	3.00	.0

## Purpose

Since January 1988, the Board of Supervisors has accepted grant funds from the State of California to be used to impact and curtail the use, manufacture and sale of illegal drugs and narcotics in Sutter County.

## Major Budget Changes

### Salaries and Benefits

- \$18,506 General salary and benefit adjustments.

## Program Discussion & Summary Budget Request

The Anti-Drug Abuse budget consists of one staff member from each of the three

Departments involved: a Deputy District Attorney, a Deputy Sheriff, and a Deputy Probation Officer. The additional staff provided by the grant augments Sutter County's efforts to arrest and aggressively prosecute individuals who participate in the manufacture, use, or sale of illegal drugs.

Although funding through the initial OCJP program has now terminated, the California Emergency Management Agency, as the new grant administrative agency, continues to make available grant funds to each County to continue local anti-drug efforts.

Grant awards have fluctuated as follows:

- The FY 2000-01 grant was \$183,515
- The FY 2001-02 grant was \$190,489
- The FY 2002-03 grant was \$185,896
- The FY 2003-04 grant was \$213,378

## District Attorney Anti-Drug Abuse (2-302)

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*Carl Adams, District Attorney*

- The FY 2004-05 grant was \$216,786
- The FY 2005-06 grant was \$198,946
- The FY 2006-07 grant was \$123,451
- The FY 2007-08 grant was \$123,451

The FY 2009-10 grant amount is projected at \$123,451, which is the same amount that was budgeted last year. The amount varies from year to year based on the total funds available from the Federal government and the relative crime statistics of the individual counties. The District Attorney's Office administers the grant.

The Sheriff, Probation, and the District Attorney all concur with the current distribution of funds.

Due to the State's fiscal crisis, all state grant funds are potentially in peril. At this time, it is not known if the Anti-Drug Abuse grant will be affected but there is room for optimism since the funding is largely from Federal funds.

### Use of Reserves/Designations

This budget does not include any Reserves or Designations.

### CAO Recommendation

This budget is recommended as requested.

The District Attorney concurs with the recommended budget.



# Grand Jury



## Grand Jury (2-104)

E X E C U T I V E S U M M A R Y						0001 2-104	
UNIT: GRAND JURY	FUND: GENERAL						
	ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10		
<b>EXPENDITURES</b>							
SERVICES AND SUPPLIES	26,321	18,640	24,050	25,900	25,900	7.7	
OTHER CHARGES	4,077	519	3,189	3,358	3,358	5.3	
* GROSS BUDGET	30,398	19,159	27,239	29,258	29,258	7.4	
INTRAFUND TRANSFERS	8,977	492	329	211	211	35.9-	
* NET BUDGET	39,375	19,651	27,568	29,469	29,469	6.9	
<b>OTHER REVENUES</b>							
USER PAY REVENUES	0	0	0	0	0	.0	
GOVERNMENTAL REVENUES	0	0	0	0	0	.0	
TOTAL OTHER REVENUES	0	0	0	0	0	.0	
* UNREIMBURSED COSTS	39,375	19,651	27,568	29,469	29,469	6.9	
ALLOCATED POSITIONS	.00	.00	.00	.00	.00	.0	

## Purpose

The Grand Jury is impaneled once each year and has three basic functions: weigh criminal charges and determine whether indictments should be returned; weigh allegations of misconduct against public officials and determine whether to present formal accusations requesting their removal from office; and act as the public's "watchdog" by investigating and reporting upon the affairs of local government. The Grand Jury serves as an ombudsperson for citizens of the County. It may receive and investigate complaints by individuals concerning the actions and performances of public officials.

The Grand Jury's 19 members are appointed by the Superior Court. Grand jurors serve for one year. Some jurors may serve for a second year to provide an element of continuity from one jury to the next.

Continuity of information is also provided by documents collected and retained in the Grand Jury library. The Superior Court provides staff services to the Grand Jury.

Members of the Grand Jury are sworn to secrecy and most of the jury's work is conducted in closed session. All testimony and deliberation are confidential.

## Major Budget Changes

### Services & Supplies

- \$1,000 Increase in mileage expenses to reflect increased Internal Revenue Service reimbursement rate.

### **Program Discussion & Summary Budget Request**

Money appropriated in this budget is used for office supplies, clerical support, Grand Juror training, travel expenses and other costs incurred by the Grand Jury members.

The FY 2009-10 budget is recommended to increase by 6.9% due to an increase in Mileage costs and Subscription-Publication costs based on historical costs in FY 2008-09.

### **Use of Reserves/Designations**

This budget unit does not include any reserves or designations.

### **CAO Recommendation**

This budget is recommended as requested.

# **Juvenile Hall**



# Probation Juvenile Hall Unit (2-309)

*Christine D. Odom, Chief Probation Officer*

E X E C U T I V E S U M M A R Y						
DEPT HEAD: CHRISTINE D ODOM	UNIT: BI-COUNTY JUVENILE HALL	FUND: PUBLIC SAFETY		0015 2-309		
		ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10
<b>EXPENDITURES</b>						
OTHER CHARGES	1,419,623	1,068,375	1,821,074	1,897,341	1,897,341	4.2
* GROSS BUDGET	1,419,623	1,068,375	1,821,074	1,897,341	1,897,341	4.2
INTRAFUND TRANSFERS	0	0	0	0	0	.0
* NET BUDGET	1,419,623	1,068,375	1,821,074	1,897,341	1,897,341	4.2
<b>OTHER REVENUES</b>						
USER PAY REVENUES	15,540	13,826	10,000	11,000	11,000	10.0
GOVERNMENTAL REVENUES	0	0	0	0	0	.0
TOTAL OTHER REVENUES	15,540	13,826	10,000	11,000	11,000	10.0
* UNREIMBURSED COSTS	1,404,083	1,054,549	1,811,074	1,886,341	1,886,341	4.2
ALLOCATED POSITIONS		.00	.00	.00	.00	.0

## Purpose

The Juvenile Hall and Maxine Singer Youth Guidance Center are Bi-County institutions owned equally by Yuba and Sutter Counties. Pursuant to a Joint Powers Agreement (JPA), the facilities are administered by Yuba County. All Juvenile Hall and Camp staff is employed by Yuba County. Juvenile Hall's main purpose is the detention of youth pending Court proceedings, although some commitments are made to the facility. The Camp provides a multi-faceted long term commitment program.

## Major Budget Changes

- \$76,267 Increase related to Yuba County operating costs.

## Program Discussion & Summary Budget Request

The line-item figures in the budget unit reflect Sutter County's share of the total operational costs of this bi-county facility. Cost sharing by the counties is calculated by a formula based on 50% of certain agreed-upon "base costs," plus a pro-rata share of certain variable costs which are determined monthly by the proportional number of minors detained from each respective county. The formula provides that "no County shall pay less than 25% of these variable costs." There is continued discussion about modifying the JPA to more inclusively reflect A-87 overhead costs. This action could result in increased costs to Sutter County that are not currently reflected in the proposed budget.

Yuba County has also reflected a FY 09/10 base budget reduction by \$265,000. While these projections include that reduction, a

## Probation Juvenile Hall Unit (2-309)

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*Christine D. Odom, Chief Probation Officer*

proposed 7% increase in the County share for PERS offsets those reductions. It is unknown at this time if the 7% increase will occur hence there is a chance the overall costs for this budget will be reduced.

The capacity for the Bi-County facilities consists of 60 beds within the Camp, 45 beds for temporary detention in the Juvenile Hall building and a 15-bed Security Housing Unit. The total of 120 beds allows the two counties to provide comprehensive programs for minors locally. This department's extensive use of "Camp Singer" as a local commitment program affords families the opportunity to work on their issues together as opposed to sending minors out of the area to group homes.

Placer County and Calaveras County contract to utilize the Maxine Singer Youth Guidance Center. Revenue of approximately \$3,000 per month/per minor is generated by their use of the Camp. While bed-space rental revenue is useful in reducing county costs, Yuba and Sutter Counties are very cautious about opening up beds to populations whose presence may be disruptive of our program and potentially detrimental to Yuba-Sutter youth.

The average daily population ratio for the period of July 2008 – February 2009 places Sutter County's average share at 56%, compared to the 59% estimated for FY 07/08. The projection at 56% for Sutter County is a best estimate based upon recent experience, but is very difficult to predict in reality. For example during the early part of the FY, the population for Sutter County was significantly higher for an extended period of time, especially in view of a rise in Adult Court filings on juveniles. These youth have remained in Juvenile Hall for extended periods of time pending Adult Court proceedings or serving commitments.

### Use of Reserves/Designations

This budget unit does not include any reserves or designations.

### CAO Recommendation

This budget unit is recommended as requested.

The Chief Probation Officer concurs with the recommended budget.

# Probation



# Probation

*Christine D. Odom, Chief Probation Officer*

## Delinquency Prevention Commission (2-303)

E X E C U T I V E S U M M A R Y						
DEPT HEAD: CHRISTINE D ODOM	UNIT: DELINQUENCY PREVENT COMMISSION FUND: PUBLIC SAFETY	0015 2-303				
	ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>						
SERVICES AND SUPPLIES	195	701	958	1,000	1,000	4.4
OTHER CHARGES	19	2	42	0	0	100.0
* GROSS BUDGET	214	703	1,000	1,000	1,000	.0
INTRAFUND TRANSFERS	0	0	0	0	0	.0
* NET BUDGET	214	703	1,000	1,000	1,000	.0
<b>OTHER REVENUES</b>						
USER PAY REVENUES	1,000	1,000	1,000	1,000	1,000	.0
GOVERNMENTAL REVENUES	0	0	0	0	0	.0
TOTAL OTHER REVENUES	1,000	1,000	1,000	1,000	1,000	.0
* UNREIMBURSED COSTS	786-	297-	0	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.00	.0

## Purpose

The Juvenile Justice and Delinquency Prevention Commission (JJC) provides oversight of juvenile justice programs and delinquency prevention activities as determined by the Commission. Such activities include inspection of the Bi-County Juvenile Hall and Maxine Singer Youth Guidance Center, and sponsorship of the annual community-wide Gang Awareness Night. Along with the Yuba City Rotary, JJC members sponsor the Rodger Kunde Youth Service Award, an ongoing recognition program for individuals in Sutter County who have made contributions benefiting youth in our community.

## Program Discussion & Summary Budget Request

The Commission membership is composed of no fewer than seven and no more than 15 adults and students representing high schools

in Sutter County. The Presiding Juvenile Court Judge appoints members of the Commission.

This budget remains at a constant level each year. Funds are used to support the annual Gang Awareness Night and to compensate student commissioners for travel costs. Refreshments are acquired for the Gang Awareness Night and to thank commissioners for their voluntary participation in commission activities.

## Use of Reserves/Designations

This budget unit does not include any reserves or designations.

## CAO Recommendation

This budget is recommended as requested.

The Chief Probation Officer concurs with the recommended budget.

## Probation Department (2-304) *Christine D. Odom, Chief Probation Officer*

DEPT HEAD: CHRISTINE D ODOM		UNIT: PROBATION		FUND: TRIAL COURT		0014 2-304	
		ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>							
SALARIES AND EMPLOYEE BENEFITS		3,270,212	2,884,201	3,827,715	4,260,890	4,260,890	11.3
SERVICES AND SUPPLIES		116,779	103,685	154,797	187,811	187,811	21.3
OTHER CHARGES		209,129	105,916	225,125	243,515	243,515	8.2
FIXED ASSETS		0	21,468	0	0	0	.0
* GROSS BUDGET		3,596,120	3,115,270	4,207,637	4,692,216	4,692,216	11.5
INTRAFUND TRANSFERS		0	0	0	0	0	.0
* NET BUDGET		3,596,120	3,115,270	4,207,637	4,692,216	4,692,216	11.5
<b>OTHER REVENUES</b>							
USER PAY REVENUES		734,015	465,494	705,517	968,956	968,956	37.3
GOVERNMENTAL REVENUES		579,979	283,254	582,518	573,670	573,670	1.5-
OTHER FINANCING SOURCES		1,092	0	0	0	0	.0
TOTAL OTHER REVENUES		1,315,086	748,748	1,288,035	1,542,626	1,542,626	19.8
* UNREIMBURSED COSTS		2,281,034	2,366,522	2,919,602	3,149,590	3,149,590	7.9
ALLOCATED POSITIONS		40.00	43.00	40.00	43.00	43.00	7.5

## Purpose

“Within an environment of integrity and professionalism, the Sutter County Probation Department provides for the welfare and safety of the community through prevention, intervention, and enforcement efforts; thereby emphasizing accountability and self-sufficiency.”

The Probation Department serves both juveniles and adults. The department serves as an arm of the Court preparing court investigations, including contact with victims; handling juvenile delinquency matters and supervising juvenile and adult offenders. The department also operates a wide variety of prevention and early intervention services for juveniles.

The Chief Probation Officer of Sutter County is appointed by the Presiding Judge of the

Superior Court, with the approval of all Sutter County Judges and with the consensus of the Board of Supervisors and Juvenile Justice Commission. Welfare & Institutions Code §270, et seq. and Penal Code §1203, et seq. delineate the responsibilities of the department related to juveniles and adults falling under their purview.

## Major Budget Changes

### Salaries & Benefits

- \$220,125 General salary and benefit adjustments.
- \$195,550 Full-year cost of two Deputy Probation Officers (DPO III and DPO I/II/III) added mid-year FY 2008-09 for new Gang Task Force.

## Probation Department (2-304)

*Christine D. Odom, Chief Probation Officer*

- \$17,500 Increased overtime related to task force activities and out of town placement visits.
- \$16,516 Increase in reimbursement by Yuba City Unified School District for truancy services
- \$6,553 Increase in reimbursement by Yuba City Unified School District for school resource officer for Andros Karperos Middle School.
- \$5,580 Increase in Security Equipment for thirteen ballistic vests, and inert canisters.
- (\$1,400) Decrease in collection of Court Costs for Deferred Entry of Judgment (Drug Diversion) due to a slight decrease in eligible offenders.
- \$6,040 Increased costs for ammunition and range equipment.
- \$2,700 Increase in Computer Hardware and Software expenses.
- \$4,883 Increase in reimbursement for Proposition 36 Substance Abuse & Crime Prevention Act services.
- \$1,350 Increase in communications equipment costs.
- \$10,683 Increase in Professional & Specialized Services due to addition of electronics monitoring for sex offenders, increased sex offender evaluations for juveniles, increased interpreter services other than Spanish and Punjabi, and proposed YOBG expenses for peer mentor anti-gang services.
- (\$42,973) Decrease in anticipated Juvenile Justice Crime Prevention Act revenue due to anticipated State budget actions.
- (\$1,588) Decrease in anticipated Juvenile Probation and Camp Funds allocation due to a 10% cut from the original statewide allocation.
- \$5,400 Increase in Group Home Visit allocation.
- \$1,340 Increase in Standards and Training for Corrections training allocation due to increased staffing related to gang suppression and prevention activities.
- (\$2,180) Anticipated reduction in Department of Juvenile Justice costs due to continued diminishing use.
- \$16,000 Increase reflected for State and Federal portions of Child

### Services & Supplies

- \$5,880 Increase in Education and Training expenses.
- \$5,880 Increase in Education and Training expenses.
- \$10,683 Increase in Professional & Specialized Services due to addition of electronics monitoring for sex offenders, increased sex offender evaluations for juveniles, increased interpreter services other than Spanish and Punjabi, and proposed YOBG expenses for peer mentor anti-gang services.
- (\$2,180) Anticipated reduction in Department of Juvenile Justice costs due to continued diminishing use.

### Revenues

- \$10,000 Increase in adult supervision collections.
- \$16,000 Increase reflected for State and Federal portions of Child

Welfare System Outcome Improvement Plan revenue.

- \$92,688 Increase in anticipated revenue from the implementation of the Welfare Wraparound program that will be administered through Human Services-Welfare.
- (\$30,000) Decrease in anticipated Federal Title IV-E reimbursement for administrative activities related to services provided to youth at risk of foster care.
- \$176,352 Increase in Youthful Offender Block Grant revenue as a result of increased population and felony juvenile filings. This allocation was not reflected in the adopted budget for FY 2008-09, but will be allocated near the end of FY 2008-09.
- \$1,000 Increase in Other Revenue to reflect anticipated reimbursement from the Yuba-Sutter Fairgrounds for security provided by probation staff during the Yuba-Sutter Fair.

### Program Discussion & Summary Budget Request

Probation has two primary divisions: the Adult Unit and the Juvenile Unit.

#### Adult Unit

The Adult Unit carries out the following activities: Criminal Court investigations, basic supervision and enforcement of Court Orders for probationers; and intensive supervision of drug offenders through specialized funding for Drug Court and Proposition 36 (the Substance

Abuse and Crime Prevention Act of 2000) staff. An Anti-Drug Abuse Officer, assigned part-time to NET-5, is allocated within a budget overseen by the District Attorney. Officers are actively involved with the Yuba-Sutter Anti-Gang Enforcement Team (YSAGE); and more recently, the Sutter County Gang Task Force. In addition to 1,280 court investigations performed in 2008, the department supervises, on average, 934 largely felony probationers.

In regards to adult funding, State funds pay for only Proposition 36 and Drug Court programs. No cuts are currently slated for those programs. Although the State has resisted funding adult probation services, Probation is mentioned regularly as a solution to prison overcrowding, especially in regards to providing an alternative to a troubled State prison system. Probation Departments statewide have proven their ability to make dramatic changes to the juvenile justice system with state funding to support evidenced based, intensive services. It is believed that Probation Departments can do the same with non-violent adult offenders, especially if given adequate resources to do so. Department of Juvenile Justice reform has been accomplished and adult prison/parole reform will likely follow. It should be noted that without an influx of State funds, resources for the adult population will remain minimal. Should new State funding opportunities for specialized adult services not be realized in the future, local caseload standards should be considered to better address the needs of adult offenders locally.

The department is currently meeting with the Sheriff's jail staff and other local entities to determine methods to increase or intensify supportive inmate services, such as educational, vocational and drug treatment to better prepare them for release. It is unclear at this time if additional resources will be needed to carry out these efforts, although other

counties have been able to reduce the need for additional jail beds with similar programs.

The Department, in coordination with 14 other counties in a Northern California Probation Consortium, has successfully implemented a new on-line risk and needs assessment tool for juvenile offenders and desired to do the same with adult offenders in FY 2008-09. While the county funded this effort, other consortium counties were unable to support implementation of the adult tool in FY 2008-09. The department is withholding a request for \$18,550 to implement a new assessment tool pending the outcome of Senate Bill 678, which could provide funding for implementation of evidenced-based practices for adult probation.

The Department has completed the assessment of 31 adult sex offenders with the State adopted Static-99 sex offender assessment tool as required by Penal Code §290.04. To date, no offenders have been rated at a moderate or high level requiring electronics monitoring or intensive supervision. The Department will budget \$4,400 to provide electronic monitoring in the event that a higher risk sex offender is placed on probation. The department is not currently requesting additional staffing to carry out required "intensive" supervision of high-level sex offenders, but will do so should the need arise.

### Juvenile Unit

The responsibilities of the Juvenile Unit include Juvenile Intake/Court investigations, truancy intervention of largely non-probationers for Yuba City Unified School District, basic supervision, enforcement of court and informal probation orders for juvenile probationers, and the provision of prevention and intervention services. Specialized caseloads within the Juvenile Unit include Out-of-Home Placement, Aftercare

Supervision for Camp Singer Wards, and a caseload carrying School Resource Officers for Feather River Academy and Yuba City/River Valley High School. The department provided intake services for 797 juvenile referrals, including violations of probation, and supervised an average of 149 minors.

Prevention and early intervention services are provided through school resource officers and support services are provided by probation officers with Functional Family Therapy (FFT), Aggression Replacement Training (ART), Seeking Safety, and more recently Cognitive Behavioral Therapy for Adolescents with Substance Abuse Disorders (CBT).

The department has spent the past ten years implementing a series of improvements to local juvenile services and has realized much success through the implementation of evidenced-based specialized programs, with an emphasis on intervention/prevention services, in cooperation with Human Services, the Courts, Law Enforcement and the schools. These comprehensive services have been established and supported via a complex combination of State, Federal and local funding.

In FY 2007-08, a Youthful Offender Block Grant (YOBG) State allocation was provided to counties, as a component of Department of Juvenile Justice Reform, as a clear message of the State's confidence that county probation departments are quite capable of reducing the number of minors who are entering the justice system, and in minimizing the stay of those who do. With a ten year history, Sutter County can clearly show evidence of reduced out of home placements, reduced Juvenile Hall use, and lower numbers of minors on probation, all as a result of coordinated local efforts. Counties who did not take these actions over the years found it difficult to conform to new

State restrictions for use of State youth facilities. Sutter County was well positioned to use YOBG funds to enhance and support juvenile services when other counties were suffering from State cuts.

Significantly impacting the entire community during the past year was a rise in gang violence, including an unheralded number of juveniles being tried as adults for gang related offenses. In response, the County funded a Sutter County Gang Task Force, adding designated staff for Probation, the Sheriff's Department, and the District Attorney. Additionally, the department was allocated an officer to address gang prevention and early intervention in an effort to provide supportive services to elementary school students for the first time. It is believed that intensified services addressing risk and protective factors in the lower grades can help dissuade youth from high risk behaviors in the future. The department was fortunate to be awarded a substantial Juvenile Accountability Block Grant (JABG) for gang intervention services for the final six months of FY 2008-09. The department, in collaboration with other agencies and community members, will continue to strategically plan for ways to address this significant community issue, while seeking outside funding to address all aspects of the problem.

State Budget issues decreased juvenile funding for Juvenile Justice Crime Prevention Act (JJCPA) programs and the Juvenile Probation and Camp Funds (JPCF) that allow the department to intensify probation services by 19-23%. Fortunately, the aforementioned YOBG allocation was increased commensurate with local population and felony filings, and funding is anticipated to increase in FY 2009-10, assuming that population and felony filings remain at the same level. The department plans to utilize YOBG to fully fund all current juvenile

programs. Additionally, particular attention will have to be paid to the needs of an increasing number of youthful sex offenders, many of whom are requiring out of home placement.

A significant change resulting from the 18-month State Budget adopted in February 2009 is the movement of JJCPA and JPCF allocations out of the State General Fund and to direct funding via Vehicle License Fees. These allocations are proposed to revert back to their original funding levels for FY 2009-10. It is uncertain what the impact of the State's budget crisis on Probation funding will ultimately be.

Yuba City Unified School District funds a probation officer to provide truancy services in their Positive Attendance Program and a School Resource Officer at Andros Karperos Middle School. The County, with support from State funding, provides officers for Gray Avenue Middle School, Feather River Academy, and River Valley/Yuba City High School. The County General Fund supports an officer recently sited at Bridge Street Elementary School to provide supportive prevention services. Bridge Street has a high incidence of English learners, draws students from high crime areas and is one of two of YCUSD schools with the highest poverty levels. These risk factors place these students at great risk of at-risk and sometimes gang behavior. This latest effort grows upon a long standing tradition of collaboration with schools and is believed to be the key to improving outcomes for youth in this community. Unfortunately, these programs are frequently placed in jeopardy due to the instability of the State Budget.

### **General Departmental Needs**

Sutter County has a reputation for being progressive and proactive in responding to the needs of our clients with dramatic and

significant improvements resulting in our systems. The downside to these efforts is that, after ten years, this Department continues to struggle with efforts to maintain stability in a rapidly changing, ever-expanding, increasingly complex system. The Department has experienced tremendous growth, assumed complex revenue streams, with accompanying regulations and frequent and on-going implementation of new programs. While the department has received significant funding increases over the years, there remains an urgent need to establish a more stable and long-term administrative foundation, especially in view of the need to establish a realistic transition plan. To move forward, it is important that the Deputy Chiefs be given the opportunity to focus upon their individual units in order to assure that policies and procedures are properly in place, and that new programs and accompanying regulations are in compliance. While the department has believed that the Deputy Chiefs should act as backup to the Administrative Services Officer (ASO), in addition to providing greater assistance to the Chief Probation Officer; this has proven impossible, given the day-to-day needs of the Department. The Department has been forced to increasingly rely upon the ASO to carry all fiscal responsibilities for the department, and to carry higher level administrative duties. Equal distribution of these duties has been difficult, when considering the higher level classification of the Deputy Chiefs in comparison to the ASO. Further, a recent classification study recommended that the ASO receive some technical support. As a result, the department hired a part-time, extra help Accounting Technician II that is requested to become a permanent full-time position. Given the Department's desire to continue to seek grant funding, this will provide staff other than the Chief Probation Officer to work on these time consuming, yet rewarding efforts. Based on the classification study conducted by the

consultant hired by the Personnel Department, we recommend the Accounting Technician II position in the Probation Department.

Stabilization and establishment of a solid administrative foundation is the major goal for the coming year. Eventually, this will include a request to add a Senior Probation Officer class to assist supervisors with training. Currently, the Chief Probation Officer is holding a vacant Deputy Probation Officer III position open until the State's analysis of the fiscal crisis is determined.

Additional goals in the upcoming year will be continued efforts to implement evidenced based practices within the Adult Unit, continued efforts to address the needs of Hispanic youth, and the expansion of prevention and intervention services, including the pursuit of new revenue streams to further enhance these services, and to expand services to schools. It is also important that the Department continue to work with the County to determine a base level of staffing for the department regardless of the level of outside funding available.

Finally, the department will be reaching its 100 year anniversary, and the department would like to plan a Centennial Celebration.

### **Use of Reserves/Designations**

This budget unit does not include any reserves or designations.

### **CAO Recommendation**

This budget is recommended as requested.

The Chief Probation Officer concurs with the recommended budget.



# Public Defender



E X E C U T I V E S U M M A R Y							
DEPT HEAD: MARK VAN DEN HEUVEL	UNIT: PUBLIC DEFENDER	FUND: TRIAL COURT			0014 2-106		
		ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>							
SALARIES AND EMPLOYEE BENEFITS		118,261	95,277	121,112	127,401	127,401	5.2
SERVICES AND SUPPLIES		428,892	456,688	542,200	567,400	567,400	4.6
OTHER CHARGES		6,016	5,378	8,486	9,829	9,829	15.8
* GROSS BUDGET		553,169	557,343	671,798	704,630	704,630	4.9
INTRAFUND TRANSFERS		0	0	0	0	0	.0
* NET BUDGET		553,169	557,343	671,798	704,630	704,630	4.9
<b>OTHER REVENUES</b>							
USER PAY REVENUES		3,769	8,677	9,740	11,400	11,400	17.0
GOVERNMENTAL REVENUES		0	0	0	0	0	.0
TOTAL OTHER REVENUES		3,769	8,677	9,740	11,400	11,400	17.0
* UNREIMBURSED COSTS		549,400	548,666	662,058	693,230	693,230	4.7
ALLOCATED POSITIONS		1.00	1.00	1.00	1.00	1.00	.0

## Purpose

The Public Defender's Office, when appointed by the Court, represents defendants charged with crimes committed in Sutter County who cannot afford their own attorney, which includes felonies, misdemeanors, and juvenile crimes. In addition, the Public Defender's Office is appointed to represent parents in Juvenile Dependency actions involving the Welfare Department, individuals being requested for appointment of conservatorships through the County Counsel's Office, along with Writ of Habeas Corpus filings and Reise filings for those individuals detained at the Sutter-Yuba Mental Health facility or our local private facilities. On civil matters, the Public Defender's Office is appointed on Contempt matters involving the Family Support Division and when private attorneys file complaints for contempt against an indigent person.

## Major Budget Changes

### Salaries & Benefits

- \$6,289 General salary and benefits adjustments.

### Services & Supplies

- \$25,200 Increase in Professional & Specialized Services expenses for additional investigative services necessary on appointed felony, misdemeanor, and juvenile cases.

### Other Charges

- \$1,228 Increase in Information Technology charges.

### Program Discussion & Summary Budget Request

This budget funds the Sutter County Public Defender's Office that staffs the Sutter County Public Defender, three felony attorneys who handle criminal felony appointment cases and Violation of Probation cases, two misdemeanor attorneys who handle the misdemeanor appointment cases, two juvenile attorneys who handle both the delinquency appointment cases and dependency appointment cases, and one attorney that handles the Conservatorship hearings, Writ of Habeas Corpus proceedings, and Reise hearings. In addition, the Public Defender's Office represents individuals charged in homicide cases, Petition for Involuntary Treatment under Penal Code § 2970, sexually violent predator cases, termination of parental rights, family law and child support contempt actions, and individuals seeking relief from firearms prohibition under Welfare and Institutions Code § 8103.

In addition, the Public Defender's Office has contracted with one investigator who handles the investigative work for all cases assigned to the office for the felony, misdemeanor, and juvenile attorneys. As a result of the increase in violent and serious felonies and pending homicide cases that will take the department into the next fiscal year, an increase in investigation funds has been budgeted.

During FY 2006-07, 242 cases were referred to ISE Investigative Services for investigation purposes. In FY 2007-08, the number of cases referred to ISE Investigative Services was reduced by ten to a total of 232 cases. However, from July 1, 2008 through December 31, 2008, 150 new cases were referred and the office is now projecting that by the end of FY 2008-

09, ISE Investigative Services will handle approximately 300 court appointed cases.

The increase in the number of cases being referred to ISE Investigative Services are a direct result of the increase in violent and serious felonies being charged, gang related crimes that are being alleged, and an increased number of homicide cases. ISE Investigative Services has not increased its hourly rate for the services it provides the Public Defender's Office for the past two years and will not be doing so for FY 2009-10. In order to keep pace with the rising caseload, complexity of the cases, and to keep the consistency of the investigation for each defendant assigned to our office, it is necessary to increase the budgeted amount for investigative services by \$24,800 for FY 2009-10.

In FY 2008-09, \$3,500 was budgeted as revenues that would be collected by the Court as reimbursement for the services of the Public Defender's Office from individual defendants. Even though the Superior Court is ordering reimbursement in some cases, as a condition of probation, to pay a nominal fee for the services of the Public Defender's Office, it is difficult to predict how much revenue is expected to be received for FY 2009-10.

However, the Public Defender's Office has been able to collect for services rendered from July 1, 2008 through February 28, 2009, the sum of \$7,117 for representation of clients who seek certain relief while being involuntarily held at Sequoia Psychiatric Center and North Valley Behavioral Health. Based upon the first eight months of FY 2008-09, it is anticipated that the department should receive reimbursement revenues of \$10,500 in FY 2009-10.

## **Use of Reserves/Designations**

This budget unit does not include any reserves or designations.

## **CAO Recommendation**

This budget is recommended as requested.

The Public Defender concurs with the recommended budget.



# **Sheriff**



E X E C U T I V E S U M M A R Y						
DEPT HEAD:	UNIT: SHERIFF INMATE WELFARE		FUND: SHERIFF INMATE WELFARE			0184 0-184
	ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>						
SALARIES AND EMPLOYEE BENEFITS	195,235	48,389	189,377	84,425	84,425	55.4-
SERVICES AND SUPPLIES	198,925	161,102	360,728	185,260	185,260	48.6-
OTHER CHARGES	2,010	1,459	2,281	1,946	1,946	14.7-
* GROSS BUDGET	396,170	210,950	552,386	271,631	271,631	50.8-
* NET BUDGET	396,170	210,950	552,386	271,631	271,631	50.8-
APPROPRIATION FOR CONTINGENCY	0	0	0	0	0	.0
INCREASE IN DESIGNATIONS	0	0	0	21,615	21,615	***
INCREASES IN RESERVES	0	0	0	0	0	.0
* TOTAL BUDGET	396,170	210,950	552,386	293,246	293,246	46.9-
<b>OTHER REVENUES</b>						
USER PAY REVENUES	252,040	184,152	495,000	280,600	280,600	43.3-
GOVERNMENTAL REVENUES	0	0	0	0	0	.0
GENERAL REVENUES	7,954	2,796	9,000	4,100	4,100	54.4-
UNDESIGNATED FUND BALANCE 7/1	184,562	48,386	48,386	8,546	8,546	82.3-
TOTAL AVAILABLE FINANCING	444,556	235,334	552,386	293,246	293,246	46.9-
* UNREIMBURSED COSTS	48,386-	24,384-	0	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	1.00	1.00	***

## Purpose

The operation of the Sheriff Inmate Welfare (SIWF) fund is mandated by California Penal Code §4025(e) and Title 15 of the California Code of Regulations. The law provides:

"The money and property deposited in the inmate welfare fund shall be expended by the sheriff primarily for the benefit, education, and welfare of the inmates confined within the jail. Any funds that are not needed for the welfare of the inmates may be expended for the maintenance of county jail facilities. Maintenance of county

jail facilities may include the salary and benefits of personnel used in the programs to benefit the inmates, including, but not limited to, education, drug and alcohol treatment, welfare, library, accounting, and other programs deemed appropriate by the Sheriff."

This fund is financed through the revenue generated from inmate use of public telephones and profits from inmate purchases from the jail commissary.

## Major Budget Changes

### Salaries & Benefits

- (\$112,800) Decrease due to transfer of 1.0 FTE Correctional Officer, 0.5 FTE Secretary, and 0.15 FTE Correctional Supervisor to Jail budget #2301.
- \$7,825 Increase in salaries and benefits due to general salary and benefits adjustments for the fiscal year.

### Services & Supplies

- (\$103,000) Decrease in food costs due to budget duplication in prior year.
- (\$50,000) Decrease in Communication.

### Revenues

- (\$239,400) Decrease in projected Commissary Sales revenue.
- \$25,000 Increase in projected telephone call revenue.

## Program Discussion and Summary Budget Request

For the last fourteen years the fund has been absorbing the salary and benefit costs of a correctional officer who runs the commissary, another correctional officer for inmate recreation, one-half of a secretary, and 15 percent of a correctional supervisor. By FY 2007-08, salary and benefit increases had outpaced revenues to the extent that the fund could no longer cover those

employees' salaries. Although in FY 2008-09, positions were not allocated to this budget unit, Salaries and Benefits were budgeted for the cost of 2.65 staff, and only one correctional officer performed SIWF duties (operating the commissary). Beginning in FY 2009-10 the cost of one correctional officer will be budgeted in the SIWF Fund. Also, in FY 2008-09 food costs were inadvertently budgeted in two separate line items, artificially increasing SIWF costs. This duplication has been removed for FY 2009-10.

Other steps that have been taken to bring expenditures in line with anticipated revenues are:

- We are in the process of changing telephone providers to increase the collect call revenue, to receive the revenue more timely, and to better serve the inmates' needs.
- Require inmates to bear the cost of haircuts for annual savings of \$17,000. Title 15 of the California Code of Regulations §1267 requires us to make haircut services available to inmates, but does not require either the County or the Inmate Welfare Fund to pay for them.
- Cancel the lease of a photocopier that was used only sparingly for SIWF for a savings of \$2,200.
- Cut the number of Appeal-Democrat subscriptions in half for a savings of \$2,600.
- Cut the Comcast cable subscription cost by 25 percent, or \$1,300.
- Change vendors of inmate law library materials for an \$8,800 annual savings.

In FY 2008-09, revenues were over budgeted based on the budgeted expenditures. In FY 2009-10, this has been adjusted which caused a decrease in the budget for Commissary Sales Revenue. Telephone revenue is anticipated to increase by \$25,000 based on the new contract with a new vendor.

## **Use of Reserves/Designations**

As a Special Revenue Fund, this budget unit is a self contained fund and therefore uses Reserves/Designations to balance the fund.

This budget unit includes an increase in Designation for Future Appropriations of \$21,615.

## **CAO Recommendation**

This budget is recommended as requested.

The Sheriff-Coroner concurs with the recommended budget.

E X E C U T I V E S U M M A R Y							
DEPT HEAD: J. PAUL PARKER	UNIT: SHERIFF-COMMUNICATIONS	FUND: PUBLIC SAFETY			0015 1-600		
		ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>							
SALARIES AND EMPLOYEE BENEFITS	1,825,496	1,399,464	2,048,679	2,110,831	2,110,831		3.0
SERVICES AND SUPPLIES	172,965	148,249	185,252	181,904	181,904		1.8-
OTHER CHARGES	715,821	392,656	782,645	896,785	896,785		14.6
FIXED ASSETS	5,228	186,024	186,438	0	0		100.0-
* GROSS BUDGET	2,719,510	2,126,393	3,203,014	3,189,520	3,189,520		.4-
INTRAFUND TRANSFERS	0	0	0	0	0		.0
* NET BUDGET	2,719,510	2,126,393	3,203,014	3,189,520	3,189,520		.4-
<b>OTHER REVENUES</b>							
USER PAY REVENUES	144,799	56,794	170,184	149,425	149,425		12.2-
GOVERNMENTAL REVENUES	19,488	207	1,200	7,200	7,200		500.0
OTHER FINANCING SOURCES	0	2,540	0	0	0		.0
TOTAL OTHER REVENUES	164,287	59,541	171,384	156,625	156,625		8.6-
* UNREIMBURSED COSTS	2,555,223	2,066,852	3,031,630	3,032,895	3,032,895		.0
ALLOCATED POSITIONS	25.00	25.00	25.00	25.00	25.00		.0

## Purpose

This budget unit finances the 911 emergency dispatch center for the County, internal communications systems, the computer system and programs, records, and civil process service for the Sheriff's Department.

## Major Budget Changes

### Salaries & Benefits

- \$66,152 General salary and benefits adjustments.
- (\$4,000) Reduction in overtime expenses.

### Services & Supplies

- \$13,200 Increase in communications costs.
- (\$6,515) Decrease in security and maintenance equipment expenses.
- (\$10,041) Decrease in hardware and computer software expenses.

### Other Charges

- \$114,059 Increase in Information Technology charges.

## Revenues

- \$15,000 Increase in Civil process service and other fees.
- \$2,900 Increase in anticipated Sheriffs Fees & Permits based on historical revenues received in FY 2008-09.
- \$6,000 Increase in the State Sheriff 911 Reimbursement. The State of California 911 Office reimburses up to \$6,000 per year for training and meetings.
- \$1,823 Increase in Interfund Fingerprints revenue.
- (\$12,500) Decrease in Live Scan fingerprint revenue due to greater competition for the business.
- (\$28,292) Decrease in Interfund Transfer from Special Revenue Fund #0-218 Sheriff Civil Fees.

## Program Discussion and Summary Budget Request

During FY 2008-09, the Sheriff's Communications Division upgraded and moved the dispatch center to a bigger room. The changes included:

- Adding a work station for two purposes: to train new dispatchers, and to meet the need for additional dispatchers during natural disasters, such as floods, and other critical incidents.

- Upgrading the radio operating system from NT Windows to XP.

- Installing new radio computer hardware to meet new federal radio communication standards.

We have been using Federal and State grants to upgrade mobile and portable radios from analog to digital technology, and will continue to do so in the near term to minimize the fiscal impact on the County General Fund.

## Use of Reserves/Designations

This budget unit does not include any reserves or designations.

## CAO Recommendation

This budget is recommended as requested.

The Sheriff-Coroner concurs with the recommended budget.

E X E C U T I V E S U M M A R Y						
DEPT HEAD: J. PAUL PARKER	UNIT: SHERIFF'S COURT BAILIFFS	FUND: TRIAL COURT		0014 2-103		
		ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10
<b>EXPENDITURES</b>						
SALARIES AND EMPLOYEE BENEFITS	477,459	410,746	529,306	556,021	556,021	5.0
SERVICES AND SUPPLIES	7,217	5,768	20,010	15,300	15,300	23.5-
OTHER CHARGES	1,852	1,314	2,991	759	759	74.6-
* GROSS BUDGET	486,528	417,828	552,307	572,080	572,080	3.6
INTRAFUND TRANSFERS	0	0	0	0	0	.0
* NET BUDGET	486,528	417,828	552,307	572,080	572,080	3.6
<b>OTHER REVENUES</b>						
USER PAY REVENUES	472,216	410,027	552,307	572,080	572,080	3.6
GOVERNMENTAL REVENUES	0	0	0	0	0	.0
OTHER FINANCING SOURCES	1,456	0	0	0	0	.0
TOTAL OTHER REVENUES	473,672	410,027	552,307	572,080	572,080	3.6
* UNREIMBURSED COSTS	12,856	7,801	0	0	0	.0
ALLOCATED POSITIONS	6.00	6.00	6.00	6.00	6.00	.0

## Purpose

The Sheriff's Court Bailiffs budget provides bailiffs for the Sutter County Superior Court under a contract. The bailiffs are responsible for the courts' security and decorum, and for the care and custody of inmates present in the court. Bailiffs also provide for the care and security of the jury.

## Major Budget Changes

### Salaries & Benefits

- \$26,715 General salary and benefits and adjustments.

### Services & Supplies

- (\$6,310) Decrease due to a reduction of security equipment purchases.
- \$1,600 Increase in employment and training costs.

### Revenues

- \$19,773 Increase in reimbursement revenue from Superior Court.

## **Program Discussion and Summary Budget Request**

The Sheriff's Court Bailiffs unit provides security services for courtrooms in the Sutter County Superior Court. Costs for FY 2009-10 are essentially stable.

However, the State's fiscal crisis has resulted in a proposal to shut down the courts several days per month, and on several former State holidays. If this proposal is enacted by the Legislature, Superior Court's need for bailiff hours will decrease. The Sheriff will need to absorb these Correctional Officer hours in the Jail operation, which will hopefully have a positive effect by reducing the need to use overtime.

## **Use of Reserves/Designations**

This budget unit does not include any reserves or designations.

## **CAO Recommendation**

This budget is recommended as requested.

The Sheriff-Coroner concurs with the recommended budget.

E X E C U T I V E S U M M A R Y						
DEPT HEAD: J. PAUL PARKER	UNIT: SHERIFF-CORONER	FUND: PUBLIC SAFETY			0015 2-201	
	ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>						
SALARIES AND EMPLOYEE BENEFITS	4,476,650	3,724,169	4,935,835	5,307,883	5,307,883	7.5
SERVICES AND SUPPLIES	610,497	458,963	520,385	546,771	546,771	5.1
OTHER CHARGES	549,970	404,722	638,675	603,148	603,148	5.6-
FIXED ASSETS	353,440	241,482	282,000	11,026	11,026	96.1-
* GROSS BUDGET	5,990,557	4,829,336	6,376,895	6,468,828	6,468,828	1.4
INTRAFUND TRANSFERS	72,838-	31,844-	0	219,121-	219,121-	***
* NET BUDGET	5,917,719	4,797,492	6,376,895	6,249,707	6,249,707	2.0-
<b>OTHER REVENUES</b>						
USER PAY REVENUES	724,523	581,046	768,402	712,519	712,519	7.3-
GOVERNMENTAL REVENUES	57,514	44,473	44,850	48,200	48,200	7.5
GENERAL REVENUES	0	420	0	0	0	.0
OTHER FINANCING SOURCES	19,113	0	0	0	0	.0
TOTAL OTHER REVENUES	801,150	625,939	813,252	760,719	760,719	6.5-
* UNREIMBURSED COSTS	5,116,569	4,171,553	5,563,643	5,488,988	5,488,988	1.3-
ALLOCATED POSITIONS	48.50	50.50	49.50	50.50	50.50	2.0

## Purpose

This budget unit finances the administration, patrol division, detective division, evidence and property control, coroner's and public administrator's functions of the Sheriff's Department.

## Major Budget Changes

### Salaries & Benefits

- \$259,848 General salary and benefits adjustments.
- \$162,712 Salary and benefits of two Gang Task Force Deputy Sheriffs.

- \$30,844 Increase in overtime to reflect actual experience.

### Services & Supplies

- \$30,000 Increase in Professional and Specialized Services for autopsy and mortuary services.
- \$12,200 Increase in Employment Training costs due to higher ammunition and Net 5/Gang Task Force training costs.
- (\$39,614) Decrease in Security Equipment.

## Fixed Assets

- \$11,026 Two new in-car digital video cameras. Our goal is to, over time; equip all patrol cars with video cameras.

## Other Charges

- (\$34,728) Decrease in liability insurance charges.

## Revenues

- (\$82,993) Decrease in Interfund Transfer In from the COPS Grant. Supplemental Law Enforcement Services Funding (COPS) revenue is budgeted during the fiscal year once confirmation is received of the amount of funding, and is therefore not included in projected revenue for FY 2009-10.
- (\$2,689) Decrease in Security Services based on historical revenue received from this service.
- \$17,100 Increase in anticipated revenue from Law Enforcement Services.
- \$13,613 Increase in Interfund Transfer In from the Justice Assistance Grant

## Program Discussion and Summary Budget Request

The Sheriff's Office utilizes 40 Deputy Sheriffs to patrol approximately 604 square miles of unincorporated Sutter County and a portion of Yuba City's incorporated area.

The Sheriff's Office is also the County Coroner and is responsible for determining the circumstances, manner, and cause of all deaths reportable to the Coroner. Field death investigations, postmortem examinations, and related forensic tests are used to establish a medical cause of death. Autopsies are provided to the Coroner through a contract with Forensic Medical Group out of Fairfield, and morgue services are provided via contract by the three local mortuaries.

In September 2008, the Board of Supervisors authorized and funded the creation of the Sutter County Gang Task Force to help fight increasing problems with gang-related crimes. Two new Deputy Sheriffs were added to the Sheriff's Office at that time (along with additional personnel added to Probation and the District Attorney) for the new Gang Task Force (GTF). In the months that preceded the start of the GTF, there had been a marked increase gang related violence, weapons possession and drug activity, including 3 gang related homicides and numerous shootings in the three months preceding the start of the GTF. In the first 5 months of operation, the GTF has had the following activity:

- Investigations Opened = 48
- Investigations Closed = 47
- Total arrests = 52
- Felony arrest = 51
- Misdemeanor arrest = 1
- Gang members arrested = 30
- Gang associates arrested = 11
- Weapons seized = 11
- Search warrants = 14
- Parole searches = 5
- Probation searches = 81
- Marijuana seized = 1,117.31 grams
- Cocaine seized = 225.39 grams

- Methamphetamine seized = 89.51 grams
- Children taken into protective custody = 5
- Money seized pursuant to asset forfeiture = \$20,891.

There have been no gang related homicides in the 10 months since the creation of the GTF.

During FY 2008-09 we upgraded both our communications center and our squad room (see budget unit 1600). We moved our squad room to a new room better suited for our needs. We also relocated our detective division from the main office at 1077 Civic Center Blvd, over to 1130 Civic Center Blvd to free up office space at the main office. This change was greatly needed as we have had no new office space in over 30 years. We upgraded our rifles with electronic sighting systems and purchased ballistic tactical vests for our SWAT team.

The detective division acquired new investigative tools:

- GPS tracking devices that are placed on large objects, such as vehicles, and let the Sheriff's Office track where the stolen vehicle has been moved; we made two arrests using this technology.
- An upgraded certified voice stress analyzer used in investigations to detect deception.

In FY 2009-10 anticipated revenues are budgeted at a decrease due to the uncertainty of the reimbursements and timeliness from the State. The Sheriff's Office relies on a number of State grants to augment County General Fund monies. These include \$75,000 in Citizens' Option for Public Safety (COPS) funds, \$40,000 in sexual offender enforcement (SAFE) and \$500,000 for the Rural Law

Enforcement Grant. All of these funding sources have been reduced or proposed for elimination in past legislative sessions. Due to the State budget crisis, both funding sources are in jeopardy. The Sheriff-Coroner is holding a vacant Deputy Sheriff position open until the State's analysis of the fiscal crisis is determined.

## **Use of Reserves/Designations**

This budget unit does not include any reserves or designations.

## **CAO Recommendation**

This budget is recommended as requested.

The Sheriff-Coroner concurs with the recommended budget.

DEPT HEAD: J. PAUL PARKER		UNIT: NET 5 SHERIFF		FUND: PUBLIC SAFETY		0015 2-202	
		ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>							
OTHER CHARGES		26,979	29,321	34,179	35,650	35,650	4.3
* GROSS BUDGET		26,979	29,321	34,179	35,650	35,650	4.3
INTRAFUND TRANSFERS		0	0	0	0	0	.0
* NET BUDGET		26,979	29,321	34,179	35,650	35,650	4.3
<b>OTHER REVENUES</b>							
USER PAY REVENUES		0	0	0	0	0	.0
GOVERNMENTAL REVENUES		0	0	0	0	0	.0
TOTAL OTHER REVENUES		0	0	0	0	0	.0
* UNREIMBURSED COSTS		26,979	29,321	34,179	35,650	35,650	4.3
ALLOCATED POSITIONS		.00	.00	.00	.00	.00	.0

## Purpose

Narcotic Enforcement Team (NET 5) is a task force composed of the Yuba City Police Department, the Sheriff Departments of Yuba and Sutter Counties, and the California Department of Justice. The State pays for rent, telephones, cleaning service, alarm system, and undercover funds. Each of the three local agencies pays 33% of other costs. This budget unit finances Sutter County's share of NET-5 costs. These costs comprise two items: the salary and benefits of a clerk provided by the City of Marysville and the operation budget of the NET-5 unit.

## Major Budget Changes

There are no major budget changes.

## Program Discussion and Summary Budget Request

The name Net 5 hails back to the days when the Marysville Police Department participated in this task force. Two years ago it dropped out to save costs. Their 25 percent local share was split among the remaining three partners. Last year, two detective positions slated for gang enforcement were put under the direction of the Net 5 commander.

## Use of Reserves/Designations

This budget unit does not include any reserves or designations.

## CAO Recommendation

This budget is recommended as requested.

The Sheriff-Coroner concurs with the recommended budget.

E X E C U T I V E S U M M A R Y						
DEPT HEAD: J. PAUL PARKER	UNIT: SHERIFF BOAT PATROL	FUND: PUBLIC SAFETY			0015 2-205	
	ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>						
SALARIES AND EMPLOYEE BENEFITS	213,484	122,673	254,924	260,658	260,658	2.2
SERVICES AND SUPPLIES	23,909	30,519	48,027	23,278	23,278	51.5-
OTHER CHARGES	43,820	20,708	52,726	46,407	46,407	12.0-
FIXED ASSETS	0	54,643	71,051	0	0	100.0-
* GROSS BUDGET	281,213	228,543	426,728	330,343	330,343	22.6-
INTRAFUND TRANSFERS	0	0	0	0	0	.0
* NET BUDGET	281,213	228,543	426,728	330,343	330,343	22.6-
<b>OTHER REVENUES</b>						
USER PAY REVENUES	0	0	0	0	0	.0
GOVERNMENTAL REVENUES	207,101	176,368	253,800	214,800	214,800	15.4-
GENERAL REVENUES	27,368	27,188	28,611	29,530	29,530	3.2
TOTAL OTHER REVENUES	234,469	203,556	282,411	244,330	244,330	13.5-
* UNREIMBURSED COSTS	46,744	24,987	144,317	86,013	86,013	40.4-
ALLOCATED POSITIONS	2.50	2.50	2.50	2.50	2.50	.0

## Purpose

The Sheriff's Department Boat Patrol - Search and Rescue Unit is responsible for patrolling approximately 187 miles of waterways in or bordering Sutter County. Expenditures are largely reimbursed by the State Department of Boating and Waterways. These reimbursements are derived from boat registration fees. The County contributes collected boat taxes, and pays for expenditures not subject to State reimbursement.

## Major Budget Changes

### Salaries & Benefits

- \$5,734 General salary and benefits adjustments.

### Services & Supplies

- (\$19,000) Decrease in Security Equipment purchases.
- (\$7,000) Decrease in boat repair bills.

### Other Charges

- (\$7,670) Decrease in Interfund Fuel & Oil expenses.

**Revenues**

- (\$39,000) Decrease in grant revenue due to one-time equipment purchases in prior year.

**Program Discussion and Summary Budget Request**

The State allocation to Sutter County might remain frozen at \$214,800. Thus, expenditure increases beyond the Department of Boating & Waterways allocation plus collected boat taxes would become a County burden.

During the last three years, we have shifted manpower to match seasonal highs and lows: During the winter months, when river traffic is sparse, one Boat Patrol officer is reassigned to the road. Conversely, in the summer, when the rivers are teeming with boaters and students are on vacation, one school resources deputy takes on Boat Patrol duties. The number of boaters is trending flat, there is neither a significant increase nor decrease as measured by our annual boat counts.

**Use of Reserves/Designations**

This budget unit does not include any reserves or designations.

**CAO Recommendation**

This budget is recommended as requested.

The Sheriff-Coroner concurs with the recommended budget.

E X E C U T I V E S U M M A R Y						
DEPT HEAD: J. PAUL PARKER	UNIT: SHERIFF LIVE OAK CONTRACT	FUND: PUBLIC SAFETY	0015 2-208			
	ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>						
SALARIES AND EMPLOYEE BENEFITS	848,612	712,159	963,681	1,000,782	1,000,782	3.8
SERVICES AND SUPPLIES	15,580	16,395	20,404	21,700	21,700	6.4
OTHER CHARGES	118,701	57,062	125,741	127,741	127,741	1.6
* GROSS BUDGET	982,893	785,616	1,109,826	1,150,223	1,150,223	3.6
INTRAFUND TRANSFERS	0	0	0	0	0	.0
* NET BUDGET	982,893	785,616	1,109,826	1,150,223	1,150,223	3.6
<b>OTHER REVENUES</b>						
USER PAY REVENUES	0	32	0	0	0	.0
GOVERNMENTAL REVENUES	832,932	698,486	913,740	958,950	958,950	4.9
TOTAL OTHER REVENUES	832,932	698,518	913,740	958,950	958,950	4.9
* UNREIMBURSED COSTS	149,961	87,098	196,086	191,273	191,273	2.5-
ALLOCATED POSITIONS	9.00	9.00	9.00	9.00	9.00	.0

## Purpose

This budget finances the law enforcement services the Sheriff's Department provides under contract to the City of Live Oak and to an unincorporated fringe area of Live Oak.

## Major Budget Changes

### Salaries & Benefits

- \$42,101 General salary and benefits adjustments.
- (\$5,000) Reduction in overtime expenses.

### Revenues

- \$45,210 Increase in revenue from the City of Live Oak..

## Program Discussion and Summary Budget Request

Most costs for patrolling the area in and around the City of Live Oak are shared 80% by the City and 20% by the County. The salary and benefits of a lieutenant position, all dog handling-related items, and new patrol cars are costs covered in full by the City. The Sheriff provides some law-enforcement services to the City of Live Oak at no charge for which the City would have to pay if it were to have its own police department, or if it had a typical city-county contract for sheriff services. Among these

services are: dispatch, detectives (for major felonies), records, narcotics, and special enforcement detail (SWAT).

## **Use of Reserves/Designations**

This budget unit does not include any reserves or designations.

## **CAO Recommendation**

This budget is recommended as requested.

The Sheriff-Coroner concurs with the recommended budget.

E X E C U T I V E S U M M A R Y							
DEPT HEAD: J. PAUL PARKER	UNIT: COUNTY JAIL	FUND: PUBLIC SAFETY			0015 2-301		
		ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>							
SALARIES AND EMPLOYEE BENEFITS	4,029,366	3,455,976	4,416,660	4,680,448	4,680,448		6.0
SERVICES AND SUPPLIES	998,513	760,726	1,064,652	1,057,626	1,057,626		.7-
OTHER CHARGES	1,750,679	79,002	2,038,591	2,065,963	2,065,963		1.3
FIXED ASSETS	0	32,349	32,761	0	0		100.0-
* GROSS BUDGET	6,778,558	4,328,053	7,552,664	7,804,037	7,804,037		3.3
INTRAFUND TRANSFERS	0	0	0	0	0		.0
* NET BUDGET	6,778,558	4,328,053	7,552,664	7,804,037	7,804,037		3.3
<b>OTHER REVENUES</b>							
USER PAY REVENUES	254,149	131,528	209,400	211,860	211,860		1.2
GOVERNMENTAL REVENUES	38,930	55,637	52,830	34,370	34,370		34.9-
GENERAL REVENUES	0	30	0	0	0		.0
OTHER FINANCING SOURCES	733	0	0	0	0		.0
TOTAL OTHER REVENUES	293,812	187,195	262,230	246,230	246,230		6.1-
* UNREIMBURSED COSTS	6,484,746	4,140,858	7,290,434	7,557,807	7,557,807		3.7
ALLOCATED POSITIONS	54.00	54.00	54.00	53.00	53.00		1.9-

## Purpose

The Sheriff's Jail Division operates the Main Jail and the adjacent Minimum Security Facility. The Division is divided into two programs: (1) jail security and support; and (2) transportation. The Jail Division provides a secure, sanitary, and habitable setting for those in custody who are either accused or sentenced. The jail staff also transports prisoners to courts and other facilities.

## Major Budget Changes

### Salaries & Benefits

- \$112,800 Increase due to transfer of a Correctional Officer, 0.5 FTE Secretary, and 0.15 FTE Correctional Supervisor from the Sheriff Inmate Welfare Fund budget to Jail Budget.
- \$150,988 General salary and benefits adjustments.

**Services & Supplies**

- \$47,700 Increase in food costs due to an increase in the jail population and inflationary food costs.
- \$3,000 Increase in expenses for Correctional Officer training due to the increase in ammunition costs.
- \$3,864 Increase in Communications costs based on increase in cellular cost per month and the global position system for jail vans.
- (\$44,500) Decrease in utilities based on recent historical experience.
- (\$18,373) Decrease in Software License & Maintenance.

**Other Charges**

- (\$40,773) Decrease in liability insurance costs.
- \$15,141 Increase in Information Technology charges.
- \$15,060 Increase in Jail medical costs.
- \$44,411 Increase in A-87 Building Maintenance charges.

**Revenues**

- \$17,000 An increase in work release program fees.

- (\$17,200) Decrease in Social Security Administration incentive payments for reporting the incarceration status of beneficiaries that renders them ineligible for aid, based on recent historical experience.
- (\$16,000) Decreases in work furlough, firing range rent, and booking fees.

**Program Discussion and Summary Budget Request**

The main jail building was built in 1977. During the 1990s, State funding was available for jail construction. With it we built a separate minimum security facility, a maximum security single-cell wing, and a kitchen renovation. Altogether, the Sutter County Jail consists of 158 minimum-security, 142 medium-security, and 52 maximum-security beds. A recent needs assessment study pointed out a number of shortcomings in the current facilities, and projected the need for the construction of 118 new beds to meet future needs.

We no longer allow minor misdemeanor inmates to serve time on weekends. Instead, they usually choose to do work release to complete their sentences. This generates modest revenue of \$13 per day and saves the cost of meals and household expenses associated with housing inmates.

For the last fourteen years, the Sheriff Inmate Welfare Fund (SIWF), which earns its revenue through commissary sales and commissions on collect calls made by inmates, has been absorbing the salary and

benefit costs of a correctional officer who runs the commissary, another correctional officer for inmate recreation, one-half of a secretary, and 15 percent of a correctional supervisor. By FY 2007-08, salary and benefit increases had outpaced SIWF revenues to the extent that the fund could no longer cover those employees' salaries. Starting in FY 2009-10, only one correctional officer will perform SIWF duties, (operating the commissary); the other 1.65 FTEs will be charged back to the jail at an estimated cost of \$112,800.

Although the Jail frequently has more inmates than design capacity in the medium- and maximum-security areas, the minimum-security section typically is under populated. A project planned for FY 2009-10 is to enclose the minimum-security facility with a more secure fence. By doing so, many of the medium-security inmates could be safely relocated to the minimum-security facility, thus freeing up valuable space for more inmates in the medium-security section. The Jail's control room was remodeled and upgraded in FY 2008-09.

In FY 2009-10 anticipated revenues are budgeted at a decrease due to the uncertainty of the reimbursements and timeliness from the State. Booking fees are anticipated to decrease since they are not dependent on the number of inmates booked but on a historical sampling by the State. Supplemental Law Enforcement Services Funding (COPS) revenue is budgeted during the fiscal year once confirmation is received of the amount of funding, and is therefore not included in projected revenue for FY 2009-10.

The Sheriff is holding a vacant Correctional Officer position open until the State's analysis of the fiscal crisis is determined.

## **Use of Reserves/Designations**

This budget unit does not include any reserves or designations.

## **CAO Recommendation**

This budget is recommended as requested.

The Sheriff-Coroner concurs with the recommended budget.

# Trial Courts



E X E C U T I V E S U M M A R Y						
DEPT HEAD: LARRY T COMBS	UNIT: TRIAL COURT FUNDING	FUND: TRIAL COURT			0014 2-109	
	ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
EXPENDITURES						
OTHER CHARGES	1,005,359	683,144	922,087	762,063	762,063	17.4-
* GROSS BUDGET	1,005,359	683,144	922,087	762,063	762,063	17.4-
INTRAFUND TRANSFERS	0	0	0	0	0	.0
* NET BUDGET	1,005,359	683,144	922,087	762,063	762,063	17.4-
OTHER REVENUES						
USER PAY REVENUES	167,697	106,677	0	142,000	142,000	***
GOVERNMENTAL REVENUES	1,059,649	701,286	1,200,000	935,000	935,000	22.1-
TOTAL OTHER REVENUES	1,227,346	807,963	1,200,000	1,077,000	1,077,000	10.3-
* UNREIMBURSED COSTS	221,987-	124,819-	277,913-	314,937-	314,937-	13.3
ALLOCATED POSITIONS	.00	.00	.00	.00	.00	.0

## Purpose

The Trial Court Funding budget unit accounts for mandated Maintenance of Effort and Court Facilities Payments to the State, and the receipt of court-generated revenues to partially offset these costs.

## Major Budget Changes

### Other Charges

- (\$277,911) Reduction in required Trial Court maintenance of effort payment to State.
- \$117,887 New Court Facilities Payment to State.

### Revenues

- (\$123,000) Decrease in projected court revenues, based on historical experience.

## Program Discussion & Summary Budget Request

Twelve years ago, the State Legislature passed landmark legislation, the Lockyer-Isenberg Trial Court Funding Act of 1997, which shifted primary funding responsibility for the local Trial Courts from the counties to the State. Prior to that time, the Superior and Municipal Courts were considered County departments, Court employees were County employees, and the Counties constructed and maintained all court facilities.

The transition that began in 1997 is now complete. The former Municipal Courts have been consolidated into one Superior Court in each county, and county employees are now considered independent local court employees. The final step in the process was to resolve the lingering issue concerning which entity should have responsibility for the provision of court facilities. This issue

was addressed with the passage of the Court Facilities Act of 2002, which provided for a transition of responsibility for trial court facilities from the counties to the State. Sutter County negotiated with the State to transfer responsibility for funding the two courthouses. The agreement was approved by the Board of Supervisors in December 2008. The County is now obligated to make an annual maintenance-of-effort payment to the State (called the "Court Facilities Payment") equivalent to its recent historical expenditures for maintenance of the courthouses. The Court Facilities Payment has been fixed at \$117,887 annually. In return, the County has been permanently relieved of its responsibility to maintain, renovate, and replace the two transferred court facilities.

### **New Courthouse**

The State has long recognized the need to update and expand Sutter County's court facilities to meet modern security and operational standards, and current court caseloads. Sutter County is currently 12<sup>th</sup> on a statewide priority list for construction of new court facilities, and the State has begun planning efforts to acquire land for the new Sutter County Courthouse.

It is anticipated that the new Courthouse will be located on Civic Center Boulevard in Yuba City, just north of the current County Jail facility. The Board of Supervisors acquired the land in the 1970s specifically for the future construction of a new courthouse. When the County Jail was constructed in the late 1970s, a tunnel was built halfway to the location of the future courthouse site, in anticipation of the need to easily transport inmates from the County Jail to the Courthouse. Both the County and the City of Yuba City have supported the use of the Civic Center Boulevard site for the

future courthouse location. It is anticipated that the State will negotiate with the County during FY 2009-10 to acquire the land. In exchange, the County will be requesting the return of the two courthouse facilities on Second Street in Yuba City for County uses once the new courthouse is constructed and Superior Court vacates its old facilities.

### **Use of Reserves/Designations**

This budget unit does not include any reserves or designations.

### **CAO Recommendation**

The budget is recommended as requested.

E X E C U T I V E S U M M A R Y							
DEPT HEAD: LARRY T COMBS	UNIT: SUPERIOR COURT	FUND: TRIAL COURT			0014 2-112		
		ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>							
SERVICES AND SUPPLIES		574,233	270,798	337,500	360,400	360,400	6.8
OTHER CHARGES		2,878	0	0	0	0	.0
* GROSS BUDGET		577,111	270,798	337,500	360,400	360,400	6.8
INTRAFUND TRANSFERS		0	0	0	0	0	.0
* NET BUDGET		577,111	270,798	337,500	360,400	360,400	6.8
<b>OTHER REVENUES</b>							
USER PAY REVENUES		159,816	100,144	126,000	133,400	133,400	5.9
GOVERNMENTAL REVENUES		7,402	6,055	10,000	8,000	8,000	20.0
TOTAL OTHER REVENUES		167,218	106,199	136,000	141,400	141,400	4.0
* UNREIMBURSED COSTS		409,893	164,599	201,500	219,000	219,000	8.7
ALLOCATED POSITIONS		.00	.00	.00	.00	.00	.0

## Purpose

This budget unit contains certain court-related operational costs, such as jury witness fees and expenses related to indigent defense, that are not statutorily considered the responsibility of the State of California. The budget is prepared by the County Administrative Office.

## Major Budget Changes

### Services & Supplies

- \$80,000 Increase in Investigative expenses based on recent historical experience.
- (\$35,000) Decrease in Professional & Specialized Services (primarily interpreter fees) based on recent historical experience.

### Revenue

- \$7,400 Projected increase in court-related fees.

## Program Discussion & Summary Budget Request/CAO Budget Recommendation

The recommended budget is \$360,400, which is \$22,900 (6.8%) higher than the FY 2008-09 Adopted Budget. Revenue is projected to increase slightly, from \$126,000 to \$133,400.





# Public Works

## *Section F*

Equipment Operator III Mike Dickinson scoops up sand placed on the roadway after an oil spill on Garmire Road.



# Administration



# Public Works

*Douglas Gault, Public Works Director*

## County Consolidated Street Lighting District (0-340)

E X E C U T I V E S U M M A R Y						
DEPT HEAD: DOUGLAS R. GAULT	UNIT: CO CONSOLIDATED ST LIGHT DIST	FUND: CO CONSOLIDATED ST LIGHT DIST	0340 0-340			
	ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>						
SERVICES AND SUPPLIES	35,553	30,764	40,000	40,000	40,000	.0
OTHER CHARGES	43	35	35	798,510	798,510	281,357.1
* GROSS BUDGET	35,596	30,799	40,035	838,510	838,510	1,994.4
* NET BUDGET	35,596	30,799	40,035	838,510	838,510	1,994.4
APPROPRIATION FOR CONTINGENCY	0	0	0	0	0	.0
INCREASE IN DESIGNATIONS	0	0	1,949,168	0	0	100.0-
INCREASES IN RESERVES	0	0	0	0	0	.0
* TOTAL BUDGET	35,596	30,799	1,989,203	838,510	838,510	57.8-
<b>OTHER REVENUES</b>						
USER PAY REVENUES	0	0	0	0	0	.0
GOVERNMENTAL REVENUES	928	431	1,065	850	850	20.2-
GENERAL REVENUES	133,983	76,391	140,200	103,600	103,600	26.1-
CANCELLATION P/Y DESIGNATIONS	0	0	0	760,245	760,245	***
CANCELLATION OF PRIOR YEAR RESERVES	0	0	1,836,860	0	0	100.0-
UNDESIGNATED FUND BALANCE 7/1	88,237-	101,230-	11,078	26,185-	26,185-	336.4-
TOTAL AVAILABLE FINANCING	46,674	24,408-	1,989,203	838,510	838,510	57.8-
* UNREIMBURSED COSTS	11,078-	55,207	0	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.00	.0

## Purpose

The County Consolidated Street Lighting District is responsible for the maintenance and operations of street lights within the District. This Public Works Department is responsible for the management of this District.

## Major Budget Changes

### Other Charges

- \$798,041 Increase in Contribution to Other Agency – Yuba City, to reflect the statutory transfer of

unencumbered funds to the City based on annexations.

### General Revenues

- (\$34,000) Decrease in Interest earnings due to reduced balance in fund (due to transfer of funds to the City of Yuba City).

## Program Discussion & Summary Budget Request

The County Consolidated Street Lighting District consolidates over 40 smaller districts

and finances the maintenance and operation of street lights within the unincorporated area of Sutter County. The District is obligated to provide service for which taxes are collected. The County Consolidated Street Lighting District is supported by ad valorem property taxes (as opposed to benefit assessments) on properties within the district.

Over the past few years, the City of Yuba City annexed approximately 50% of the District and has assumed ownership of and responsibility for the operation and maintenance of those streetlights that now fall within the City limits. Current revenues are now being collected by the City for these facilities.

Due to these recent annexations and the transfer of portions of the street lighting district properties to the City of Yuba City, a portion of the funds ("unencumbered fund balance") remaining in this budget unit were to be transferred to the City of Yuba City. Additional research was necessary prior to any transfer being made. This budget now contains a recommendation to transfer identified funds to the City in the amount of \$798,041. The City concurs with this recommendation. It should be noted that these funds are being transferred pursuant to Section 5853 of the California Streets and Highways Code, which, in essence, states that all unencumbered funds upon the date of annexation shall be transferred in proportion to the value of the withdrawn properties to the district as a whole.

## **Use of Reserves/Designations**

It is recommended that \$798,041 be cancelled from the Designation for Future Appropriations in order to transfer these funds to the City of Yuba City, pursuant to Section 5853 of the Streets and Highways Code.

## **CAO Recommendation**

This budget is recommended as requested.

The Public Works Director concurs with the recommended budget.

E X E C U T I V E S U M M A R Y							
DEPT HEAD: DOUGLAS R. GAULT	UNIT: BOYD RANCH/STONE IMPROVMT RES FUND: BOYD RANCH/STONE IMPROVMT RES 0388 0-388	ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>							
* GROSS BUDGET	0	0	0	0	0	0	.0
* NET BUDGET	0	0	0	0	0	0	.0
APPROPRIATION FOR CONTINGENCY	0	0	0	0	0	0	.0
INCREASE IN DESIGNATIONS	0	0	79,236	4,600	4,600	4,600	94.2-
INCREASES IN RESERVES	0	0	0	0	0	0	.0
* TOTAL BUDGET	0	0	79,236	4,600	4,600	4,600	94.2-
<b>OTHER REVENUES</b>							
USER PAY REVENUES	0	0	0	0	0	0	.0
GOVERNMENTAL REVENUES	0	0	0	0	0	0	.0
GENERAL REVENUES	8,217	4,412	7,000	5,800	5,800	5,800	17.1-
CANCELLATION OF PRIOR YEAR RESERVES	0	0	69,019	0	0	0	100.0-
UNDESIGNATED FUND BALANCE 7/1	5,000-	7,001-	3,217	1,200-	1,200-	1,200-	137.3-
TOTAL AVAILABLE FINANCING	3,217	2,589-	79,236	4,600	4,600	4,600	94.2-
* UNREIMBURSED COSTS	3,217-	2,589	0	0	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.00	.00	.0

## Purpose

The primary purpose of this budget unit is to appropriate the interest revenue for the bond reserve fund for the Boyd Ranch Estates Improvement Project and Stonegate Sewer Improvement District 1997 Refunding Reassessment District bonds issued in the amount of \$814,000. This bond issuance matures on September 2, 2012.

## Major Budget Changes

### General Revenues

- (\$1,200) General decrease in interest revenue due to current interest rates.

## Program Discussion & Summary Budget Request

The Requested Budget is \$4,600.

The Boyd Ranch/Stonegate Improvement area is located north of Highway 20, bounded to the north by Jefferson Avenue and to the south by Monroe Road, and includes parcels on Stonegate Drive and Granite Drive serving as the eastern and western boundaries.

## Use of Reserves/Designations

The Boyd Ranch/Stonegate Improvement Reserve fund contains a Designation for Future Appropriations as well as a Reserve for Bond Redemption. Increases in Designations are

recommended at \$4,600 for FY 2009-10, to be placed in the Designation for Future Appropriations.

## **CAO Recommendation**

This budget is recommended as requested.

The Public Works Director concurs with the recommended budget.

E X E C U T I V E   S U M M A R Y							
DEPT HEAD: DOUGLAS R. GAULT	UNIT: ROYO RANCHERO CNSTRCT-LO CANAL FUND: ROYO RANCHERO CNSTRCT-LO CANAL 0389 0-389	ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>							
* GROSS BUDGET		0	0	0	0	0	.0
* NET BUDGET		0	0	0	0	0	.0
APPROPRIATION FOR CONTINGENCY		0	0	0	0	0	.0
INCREASE IN DESIGNATIONS		0	0	38,827	200	200	99.5-
INCREASES IN RESERVES		0	0	0	0	0	.0
* TOTAL BUDGET		0	0	38,827	200	200	99.5-
<b>OTHER REVENUES</b>							
USER PAY REVENUES		0	0	0	0	0	.0
GOVERNMENTAL REVENUES		0	0	0	0	0	.0
GENERAL REVENUES		1,432	801	1,800	1,000	1,000	44.4-
CANCELLATION OF PRIOR YEAR RESERVES		0	0	36,695	0	0	100.0-
UNDESIGNATED FUND BALANCE 7/1		1,100-	1,800-	332	800-	800-	341.0-
TOTAL AVAILABLE FINANCING		332	999-	38,827	200	200	99.5-
* UNREIMBURSED COSTS		332-	999	0	0	0	.0
ALLOCATED POSITIONS		.00	.00	.00	.00	.00	.0

## Purpose

The primary purpose of this budget unit is to appropriate the interest revenue for the remaining balance in a construction fund related to Live Oak Canal improvements as provided in a 1986 bond issuance.

## Major Budget Changes

- (\$800) General decrease in interest earning due to current interest rates.

## Program Discussion & Summary Budget Request

The Requested Budget is \$200.

The Royo Ranchero - Live Oak Canal improvement project provided for the

construction and acquisition of necessary right-of-way and construction of Royo Ranchero Drive northerly from Colusa Hwy frontage road to Butte House Road.

## Use of Reserves/Designations

The Royo Ranchero Construction-Live Oak Canal fund contains a Designation for Future Appropriations. Increases in Designations are recommended at \$200 for FY 2009-10.

## CAO Recommendation

This budget is recommended as requested.

The Public Works Director concurs with the recommended budget.

# Public Works

*Douglas Gault, Public Works Director*

## Highland Estates Improvement Reserve (0-391)

Executive Summary							
DEPT HEAD: DOUGLAS R. GAULT	UNIT: HIGHLAND ESTATE IMPRMNT RSRVE FUND: HIGHLAND ESTATE IMPRMNT RSRVE 0391 0-391	ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>							
* GROSS BUDGET	0	0	0	0	0	0	.0
* NET BUDGET	0	0	0	0	0	0	.0
APPROPRIATION FOR CONTINGENCY	0	0	0	0	0	0	.0
INCREASE IN DESIGNATIONS	0	0	81,675	2,100	2,100	2,100	97.4-
INCREASES IN RESERVES	0	0	0	0	0	0	.0
* TOTAL BUDGET	0	0	81,675	2,100	2,100	2,100	97.4-
<b>OTHER REVENUES</b>							
USER PAY REVENUES	0	0	0	0	0	0	.0
GOVERNMENTAL REVENUES	0	0	0	0	0	0	.0
GENERAL REVENUES	4,302	2,137	3,500	2,800	2,800	2,800	20.0-
CANCELLATION OF PRIOR YEAR RESERVES	0	0	76,073	0	0	0	100.0-
UNDESIGNATED FUND BALANCE 7/1	2,200-	3,500-	2,102	700-	700-	700-	133.3-
TOTAL AVAILABLE FINANCING	2,102	1,363-	81,675	2,100	2,100	2,100	97.4-
* UNREIMBURSED COSTS	2,102-	1,363	0	0	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.00	.00	.0

## Purpose

The primary purpose of this budget unit is to appropriate the interest revenue for the reserve fund related to the Limited Obligation Improvement Bonds, Highland Estates Improvement Project bond issue of \$375,380, which matures on September 2, 2013.

## Major Budget Changes

### General Revenues

- (\$700) General decrease in interest revenue due to current interest rates.

## Program Discussion & Summary Budget Request

The Requested Budget is \$2,100.

Highland Estates is a 30-lot subdivision within the City of Yuba City, located east of Highway 99 and south of Richland Avenue along Hillcrest Avenue.

## Use of Reserves/Designations

The Highland Estates Improvement Reserve fund contains a Designation for Future Appropriations. Increases in Designations are recommended at \$2,100 for FY 2009-10.

## CAO Recommendation

This budget is recommended as requested.

The Public Works Director concurs with the recommended budget.

# Public Works

*Douglas Gault, Public Works Director*

## Stonegate Sewer Improvement Construction (0-394)

Executive Summary						
DEPT HEAD: DOUGLAS R. GAULT	UNIT: STONEGATE SEWER IMPRMNT CNSTR FUND: STONEGATE SEWER IMPRMNT CNSTR 0394 0-394					
	ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>						
* GROSS BUDGET	0	0	0	0	0	.0
* NET BUDGET	0	0	0	0	0	.0
APPROPRIATION FOR CONTINGENCY	0	0	0	0	0	.0
INCREASE IN DESIGNATIONS	0	0	23,915	325	325	98.6-
INCREASES IN RESERVES	0	0	0	0	0	.0
* TOTAL BUDGET	0	0	23,915	325	325	98.6-
<b>OTHER REVENUES</b>						
USER PAY REVENUES	0	0	0	0	0	.0
GOVERNMENTAL REVENUES	0	0	0	0	0	.0
GENERAL REVENUES	891	499	875	600	600	31.4-
CANCELLATION OF PRIOR YEAR RESERVES	0	0	22,999	0	0	100.0-
UNDESIGNATED FUND BALANCE 7/1	850-	875-	41	275-	275-	770.7-
TOTAL AVAILABLE FINANCING	41	376-	23,915	325	325	98.6-
* UNREIMBURSED COSTS	41-	376	0	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.00	.0

## Purpose

This budget was established to appropriate funds for improvements at the Stonegate Sewer Plant.

The Public Works Department prepares and manages this budget unit.

## Major Budget Changes

### General Revenues

- (\$275) General decrease in interest revenue due to current interest rates.

## Program Discussion & Summary Budget Request

The Requested Budget is \$325.

Stonegate is a subdivision within the City of Yuba City, located south of Jefferson Avenue, north of Monroe Avenue, east of Royo Ranchero Drive and west of Madison Avenue.

## Use of Reserves/Designations

The Stonegate Sewer Improvement Construction fund contains a Designation for Future Appropriations. Increases in Designations are recommended at \$325 for FY 2009-10.

## **CAO Recommendation**

This budget is recommended as requested.

The Public Works Director concurs with the recommended budget.

# Public Works Royo Ranchero Construction (0-397)

*Douglas Gault, Public Works Director*

EXECUTIVE SUMMARY						
DEPT HEAD: DOUGLAS R. GAULT	UNIT: ROYO RANCHERO CONSTRUCTION	FUND: ROYO RANCHERO CONSTRUCTION	0397 0-397			
	ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>						
* GROSS BUDGET	0	0	0	0	0	.0
* NET BUDGET	0	0	0	0	0	.0
APPROPRIATION FOR CONTINGENCY	0	0	0	0	0	.0
INCREASE IN DESIGNATIONS	0	0	22,696	300	300	98.7-
INCREASES IN RESERVES	0	0	0	0	0	.0
* TOTAL BUDGET	0	0	22,696	300	300	98.7-
<b>OTHER REVENUES</b>						
USER PAY REVENUES	0	0	0	0	0	.0
GOVERNMENTAL REVENUES	0	0	0	0	0	.0
GENERAL REVENUES	843	472	900	600	600	33.3-
CANCELLATION OF PRIOR YEAR RESERVES	0	0	21,653	0	0	100.0-
UNDESIGNATED FUND BALANCE 7/1	700-	900-	143	300-	300-	309.8-
TOTAL AVAILABLE FINANCING	143	428-	22,696	300	300	98.7-
* UNREIMBURSED COSTS	143-	428	0	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.00	.0

## Purpose

This budget was established to appropriate funds for improvements at Royo Ranchero Drive. Remaining funds are to be expensed for future improvements to Royo Ranchero Drive.

The Public Works Department prepares and manages this budget unit.

## Major Budget Changes

### General Revenues

- (\$300) General decrease in interest revenue due to current interest rates.

## Program Discussion & Summary Budget Request

The Requested Budget is \$300.

Royo Ranchero Drive is located within the City of Yuba City, bounded by Jefferson Avenue to the north and Highway 20 to the south.

## Use of Reserves/Designations

The Royo Ranchero Construction fund contains a Designation for Future Appropriations. Increases in Designations are recommended at \$300 for FY 2009-10.

## CAO Recommendation

This budget is recommended as requested.

The Public Works Director concurs with the recommended budget.

# Public Works

## Building Maintenance (1-700)

*Douglas Gault, Public Works Director*

DEPT HEAD: DOUGLAS R. GAULT		UNIT: BUILDING MAINTENANCE		FUND: GENERAL		0001 1-700	
		ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>							
SALARIES AND EMPLOYEE BENEFITS		2,060,272	1,573,072	2,259,003	2,305,224	2,305,224	2.0
SERVICES AND SUPPLIES		906,307	696,904	1,152,050	1,188,605	1,188,605	3.2
OTHER CHARGES		190,184	132,711	190,775	192,245	192,245	.8
FIXED ASSETS		23,562	48,738	47,000	38,600	38,600	17.9-
* GROSS BUDGET		3,180,325	2,451,425	3,648,828	3,724,674	3,724,674	2.1
INTRAFUND TRANSFERS		49,224-	205,627	14,865	74,693	74,693	402.5
* NET BUDGET		3,131,101	2,657,052	3,663,693	3,799,367	3,799,367	3.7
<b>OTHER REVENUES</b>							
USER PAY REVENUES		372,497	7,563	425,367	438,075	438,075	3.0
GOVERNMENTAL REVENUES		0	0	0	0	0	.0
OTHER FINANCING SOURCES		9,994	0	0	0	0	.0
TOTAL OTHER REVENUES		382,491	7,563	425,367	438,075	438,075	3.0
* UNREIMBURSED COSTS		2,748,610	2,649,489	3,238,326	3,361,292	3,361,292	3.8
ALLOCATED POSITIONS		34.50	34.00	34.00	33.00	33.00	2.9-

## Purpose

The purpose of the Building Maintenance Division is to maintain the buildings and grounds that are owned, rented, or leased by Sutter County. Building Maintenance, which is a division of Public Works Department, is responsible for the building and grounds maintenance and janitorial services for 25 County properties that support approximately 800 County employees with an annual budget of approximately \$3.5 million dollars.

The Building Maintenance staff is responsible for repair and renovation of County-owned facilities and includes the repair and replacement of electrical, plumbing, HVAC, and structural systems.

Maintenance projects budgeted at less than \$25,000 are included in the Building Maintenance budget. Projects with a cost of \$25,000 or above are budgeted in the Plant Acquisition budget unit (1-801).

## Major Budget Changes

### Salaries and Benefits

- \$135,221 General salary and benefits adjustments.
- (\$47,576) Decrease due to elimination of one vacant Limited-Term Custodian position.

# Public Works Building Maintenance (1-700)

*Douglas Gault, Public Works Director*

- \$6,000 Increase in use of Extra Help due to reduced reliance on use of temporary work-release help.

## Services and Supplies

- \$15,555 General increase due to expenses being partially or in-total transferred to Building Maintenance from the Parks and Recreation, Veteran's Hall, and Airport budget units (costs will be recouped through the A-87 Cost Plan).

## Fixed Assets

- \$8,600 60" Mower to replace two smaller, aging mowers to improve efficiency.
- \$30,000 Tractor with attachments to be used for larger grounds maintenance projects.

## Intrafund Transfers

- \$34,000 Increase in Intrafund Administration charges from the Public Works Department for administrative assistance provided to the Building Maintenance Division.
- \$24,342 Decrease in Intrafund Building Maintenance (A-87 Cost Plan) revenue (reflected as a negative expenditure).

## Revenues

- \$56,708 Increase in Interfund Building Maintenance (A-87 Cost Plan) revenue.

## Program Discussion & Summary Budget Request

The Requested Budget is \$3,799,367.

The Building Maintenance division contains three distinct programs that provide three distinct services: Facilities Maintenance, Janitorial service, and Grounds Maintenance.

The Professional and Specialized Services and General Supplies accounts have increased while the Maintenance of Structures and Improvements and Household Expense accounts have decreased in an effort to align costs with the appropriate account. There is also a net increase in the total of the Services and Supplies accounts because these expenses have been partially or in-total transferred to Building Maintenance from the Parks and Recreation, Veteran's Hall, and Airport budget units. This adjustment has been done in order to accurately reflect the expense in the appropriate user department. These expenses are used in the performance of Building Maintenance duties. Any services performed for Parks and Recreation, Veteran's Hall, and Airport budget units will be billed back to these departments through the A-87 Cost Plan.

The 60" Mower (\$8,600) will replace two smaller, aging mowers to improve efficiency in the Grounds Maintenance program.

## **Public Works Building Maintenance (1-700)**

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*Douglas Gault, Public Works Director*

The new tractor with attachments will be used for larger grounds maintenance projects, including renovation of large turf areas, clearing debris from boat ramps and parking lots, mowing of county-owned lots/fields, and minor grading projects.

The division is eliminating one vacant Limited-Term Custodian position. The position has been vacant for several years.

Building Maintenance projects planned for FY 2009-10 include, but are not limited to: repairing the roof and gutter at the Old Hall of Records (466 2<sup>nd</sup> Street), remodeling of the staff work area at the Information Technology Department offices, replacing an aging boiler with a hot water heater at the Mental Health facility, installing a new handrail and sidewalk at the Agriculture Commissioner Department, and replacing the roof at the Barber Branch Library in Live Oak with an upgraded 40-year roof (includes new gutters and downspouts), and renovating emergency generator installation at the Emergency Operations Center in Sutter in order to reduce noise.

### **Use of Reserves/Designations**

This budget unit does not include any reserves or designations.

### **CAO Recommendation**

This budget is recommended as requested.

The Public Works Director concurs with the recommended budget.

# Public Works Plant Acquisition (1-801)

*Douglas Gault, Public Works Director*

DEPT HEAD: DOUGLAS R. GAULT		UNIT: PLANT ACQUISITION		FUND: GENERAL		0001 1-801	
		ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>							
SERVICES AND SUPPLIES		739,140	287,602	1,513,610	838,150	838,150	44.6-
OTHER CHARGES		64,998	144,705	0	0	0	.0
FIXED ASSETS		679,897	1,706,581	3,478,860	3,010,000	3,010,000	13.5-
* GROSS BUDGET		1,484,035	2,138,888	4,992,470	3,848,150	3,848,150	22.9-
INTRAFUND TRANSFERS		33,141	89,699	300,000-	160,600-	160,600-	46.5-
* NET BUDGET		1,517,176	2,228,587	4,692,470	3,687,550	3,687,550	21.4-
<b>OTHER REVENUES</b>							
USER PAY REVENUES		1,109,112	248,859	2,789,885	2,239,550	2,239,550	19.7-
GOVERNMENTAL REVENUES		49,554	1,532,168	1,565,275	1,158,000	1,158,000	26.0-
TOTAL OTHER REVENUES		1,158,666	1,781,027	4,355,160	3,397,550	3,397,550	22.0-
* UNREIMBURSED COSTS		358,510	447,560	337,310	290,000	290,000	14.0-
ALLOCATED POSITIONS		.00	.00	.00	.00	.00	.0

## Purpose

This budget unit, which is managed by the Public Works Department, reflects all major County capital improvement and maintenance projects.

This budget unit is prepared jointly by the County Administrative Office and the Public Works Department.

## Program Discussion & Summary Budget Request

The Requested Budget for Plant Acquisition projects is \$3,525,550.

Plant Acquisition projects are funded by a variety of funding sources, including State grants, Special Revenue funds, and the County General Fund. The Unreimbursed Cost shown in this budget unit represents the

total General Fund cost. Each project that is financed by sources other than General Fund reserves is shown with a matching revenue account. If a project is being undertaken with a split financing arrangement, that split is also indicated on the revenue line. The project ledgers will show the corresponding revenues and clearly demonstrate when a project has been fully reimbursed.

Plant Acquisition projects are primarily budgeted between two expenditure accounts. Projects budgeted in account #52130, Maintenance/Structures and Improvements in the Services and Supplies account group, include the larger maintenance and remodel projects that should not be capitalized as they do not appreciably add to the life of the facility. Projects budgeted in Fixed Assets in account #54200, Structures and Improvements, are capital projects that are new acquisitions or major improvements or remodels which appreciably extend the life

# Public Works Plant Acquisition (1-801)

*Douglas Gault, Public Works Director*

of the facility. Projects proposed in the Facilities Master Plan will usually be budgeted in this budget unit when approved for construction by the Board of Supervisors. In some cases, budget account #52180, Professional and Specialized Services, is used when the project is a study, a plan or an assessment.

It should be noted that projects budgeted at a cost of \$25,000 and over are included in the Plant Acquisition budget unit. Maintenance projects budgeted at less than \$25,000 are included in the Building Maintenance budget unit (#1700).

The Public Works Director and the County Administrative Officer are recommending Board of Supervisors authorization to continue working on prior-year projects that are being re-budgeted, without waiting for the adoption of the final budget resolution. It should be noted that because building materials costs have increased over the past year, the construction cost estimates of several re-budgeted projects have also increased. These continuing projects total \$2,221,150 and include the following:

<b>Funding Source</b>	<b>Project No.</b>	<b>Description</b>	<b>Amount</b>
State Boating & Waterways Grant	0323	Tisdale Boat Ramp	\$40,000
General Fund	9726	Jail Fuel Tank Removal/Replace	\$10,000
Road Fund (Budget Unit 3100)	9920	Road Tank Remediation on Samuel Drive	\$25,000
General Fund and Cities of Yuba City and Live Oak	0505	Animal Control Facility Design & Programming	\$160,600
State Boating & Waterways Grant	0912	Live Oak Riverfront Boat Launch Facility (previously authorized under Parks & Recreation Budget Unit)	\$1,118,000
Welfare Fund (Budget Unit 5101)	0707	Survey, Design, Repair/Replace HVAC Ducting at Welfare/Social Services @ 190 Garden Highway	\$82,550
Criminal Justice Construction Fund (Fund 0262)	0712	Sheriff Dept. Design and Improvements at Firing Range (Includes \$150,000 for design re-budgeted from 2007-08, plus \$230,000 for Construction phase.)	\$380,000
Fleet ISF (Fund 4580)	0802	Upgrade Ventilation, Fleet Facility @ 275 Samuels Drive	\$50,000
Criminal Justice Construction Fund (Fund 0262)	0810	Sheriff's Upgrade of Minimum Security Jail Facility Shower/Restroom refurbish	\$150,000
General Fund	0817	Replace three (3) HVAC units at Health Department	\$30,000
Criminal Justice Construction Fund (Fund 0262)	0821	Replace Chiller unit at Jail with HVAC system – Design Phase	\$90,000
Community Services Area - C (Fund 0309)	0823	Rio Oso Fire Station Building Replacement	\$85,000

# Public Works Plant Acquisition (1-801)

*Douglas Gault, Public Works Director*

The following chart summarizes the newly requested projects recommended for approval, and indicates the funding sources for those projects. The total of the newly requested projects for FY 2009-10 is

\$1,465,000. Projects with an asterisk (\*) are recommended for immediate Board of Supervisor's authorization so that repairs or construction can take place prior to adoption of the final budget, if necessary.

Funding Source	Project No.	Description	Estimate
General Fund	0903	Update Facilities Master Plan	\$250,000
Airport Fund (Budget Unit 3200)	0904	Replace Runway, Taxiway, and Approach Lighting	\$510,000
Airport Fund (Budget Unit 3200)	0906	Airport Layout Plan Update (FAA Grant Requirement)	\$80,000
Criminal Justice Construction Fund (Fund 0262)	0908	Jail Minimum Security Facility Upgrade	\$350,000
Fleet ISF (Fund 4580) and Road Fund (Budget Unit 3100)	0910	Install Wash Rack and Oil/Water Separator	\$250,000
Criminal Justice Construction Fund (Fund 0262)	0913	Replace/Re-Route Waterline to Whiteaker Hall	\$25,000

## Use of Reserves/Designations

It is recommended that the \$290,000 Unreimbursed Cost of this budget be funded by the General Fund Designation for Capital Projects. This one-time revenue is included in the Cancellation of Prior Year Designations account in the General Revenues Budget (#1-209).

## CAO Recommendation

This budget is recommended as requested.

It is recommended that immediate authorization be given to the Public Works Director to continue work on prior year projects and to start work on certain time sensitive new projects, as indicated above.

The Public Works Director concurs with the recommended budget.

E X E C U T I V E S U M M A R Y							
DEPT HEAD: DOUGLAS R. GAULT	UNIT: PUBLIC WORKS	FUND: GENERAL		0001 1-920			
		ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>							
SALARIES AND EMPLOYEE BENEFITS	668,848	753,965	934,559	1,356,767	1,356,767		45.2
SERVICES AND SUPPLIES	61,487	16,464	42,200	37,800	37,800		10.4-
OTHER CHARGES	317,212	313,602	373,023	192,333	192,333		48.4-
FIXED ASSETS	25,858	0	0	0	0		.0
* GROSS BUDGET	1,073,405	1,084,031	1,349,782	1,586,900	1,586,900		17.6
INTRAFUND TRANSFERS	558,724-	662,517-	743,204-	859,705-	859,705-		15.7
* NET BUDGET	514,681	421,514	606,578	727,195	727,195		19.9
<b>OTHER REVENUES</b>							
USER PAY REVENUES	404,669	312,159	514,820	559,720	559,720		8.7
GOVERNMENTAL REVENUES	0	0	0	0	0		.0
TOTAL OTHER REVENUES	404,669	312,159	514,820	559,720	559,720		8.7
* UNREIMBURSED COSTS	110,012	109,355	91,758	167,475	167,475		82.5
ALLOCATED POSITIONS	8.50	9.50	9.50	12.00	12.00		26.3

## Purpose

The Public Works Departmental fund is responsible for the management and operations of a large number of budget units, some of which cover all or most of their expenses, but do not have administrative staff. Administrative services are provided to the County Airport, Facilities Management, Central Services, Fleet Management, Fish & Game, Parks and Recreation, Road Department, Water Agency, Water Resources, Purchasing, Veterans Hall, Water and Sewer Districts, Street Lighting and Landscape Districts and other Special Districts. General engineering services are provided to the public mainly in support of new development.

## Major Budget Changes

### Salaries and Benefits

- \$70,797 General salary and benefit adjustments.
- \$280,911 Transfer of 2.5 FTEs and Extra Help costs from the Road budget unit (3-100) to the Public Works Administration budget unit (1-920).
- \$17,500 Increase in Other Pay due to payment for unused annual Administrative Leave, previously paid but not budgeted.

- \$ 53,000 Increase in Extra Help due to funding the County Surveyor in the Public Works Department instead of the Road Department (the County Surveyor was funded from salary savings of the vacant positions in FY 08-09).

## Services and Supplies

- \$3,900 Increase in Computer Hardware and Maintenance Contracts.

## Interfund Transfers

- (\$260,000) Decrease in Interfund Admin-Misc Departments due to the reduction of the expense for the services provided by the Road Departments staff that are proposed to be transferred to the Public Works Department.

## Revenues

- \$44,500 Increase in Public Works Services Fees and a decrease in specific surveyor fees.

## Program Discussion & Summary Budget Request

The Requested Budget is \$737,495.

The Public Works Department is requesting that two and one-half positions, which are currently assigned to the Road division, be transferred to the Public Works department for functionality. This is primarily due to the transfer of two and one-half (2 1/2) fulltime positions and the Extra Help costs to the

Public Works budget unit (1-920). Specifically, this action will move  $\frac{1}{2}$  of a flexibly staffed Associate Civil Engineer/Public Works Engineer I/ Public Works Engineer II position (0.5 FTE), one Highway Engineer Technician II allocation (1.0 FTE), and one flexibly staffed Public Works Engineer II/Public Works Engineer I position (1.0 FTE). It is requested that these positions be reassigned to provide technical support in the areas of lot line adjustments, parcel, subdivision, and tentative map review, encroachment permitting, record searches, and other Public Works related tasks. The incumbents are currently performing these tasks while their positions are allocated to the Road division. The Public Works Administration budget unit (a general fund budget) then pays an hourly rate plus a 10% premium to the Road division, based on state Road Fund regulations, for the work performed by these Road employees. Since these are historically Public Works functions, transfer of these positions to the Public Works department will result in a savings to the General Fund relative to the amount of work and premium paid. Additionally, the actual costs for services that these positions provide to the public will be recouped through the updated Public Works Fees.

In FY 2008-09, the Public Works Department updated its fees for services the department provides to the public. This budget reflects an increase in User Pay Revenues based on those updated fees. These fees fall into four types: A fixed fee based on the approximate work effort and hourly rates; a fee based on the approximate work effort and a percentage of the construction cost; the reimbursement of actual time and materials expended; and a fixed fee for document copying.

## **Use of Reserves/Designations**

This budget unit does not include any reserves or designations.

## **CAO Recommendation**

This budget is recommended as requested.

The Public Works Director concurs with the recommended budget.

**E X E C U T I V E   S U M M A R Y**

DEPT HEAD: DOUGLAS R. GAULT

UNIT: URBAN AREA RESIDENT ST LIGHTING FUND: URBAN AREA RESIDENT ST LIGHTING 3000 3-000

	ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>						
SERVICES AND SUPPLIES	16,211	10,396	18,000	18,000	18,000	.0
OTHER CHARGES	16	16	16	301	301	1,781.3
* GROSS BUDGET	16,227	10,412	18,016	18,301	18,301	1.6
* NET BUDGET	16,227	10,412	18,016	18,301	18,301	1.6
APPROPRIATION FOR CONTINGENCY	0	0	0	2,000	2,000	***
INCREASE IN DESIGNATIONS	0	0	296,642	5,699	5,699	98.1-
INCREASES IN RESERVES	0	0	0	0	0	.0
* TOTAL BUDGET	16,227	10,412	314,658	26,000	26,000	91.7-
<b>OTHER REVENUES</b>						
USER PAY REVENUES	0	0	0	0	0	.0
GOVERNMENTAL REVENUES	0	0	0	0	0	.0
GENERAL REVENUES	28,762	16,072	32,000	26,000	26,000	18.8-
CANCELLATION OF PRIOR YEAR RESERVES	0	0	273,332	0	0	100.0-
UNDESIGNATED FUND BALANCE 7/1	3,209-	13,984-	9,326	0	0	100.0-
TOTAL AVAILABLE FINANCING	25,553	2,088	314,658	26,000	26,000	91.7-
* UNREIMBURSED COSTS	9,326-	8,324	0	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.00	.0

## Purpose

The Urban Area Residential Street Lighting District is responsible for the maintenance and operations of street lights within the District. This Public Works Department is responsible for the management of this District's budget.

## Major Budget Changes

There are no major budget changes.

## Program Discussion & Summary Budget Request

The Requested Budget is \$26,000.

The Urban Area Residential Street Lighting District was established as a zone of benefit to finance the maintenance and operation of street lighting in the District. The District is obligated to provide service for which assessments are collected. The budget includes a total of eight subdivisions: three in the community of Sutter, two west of George Washington, one in the north Yuba City area, one in Century Park, and one near Bogue

Road and Highway 99. The Urban Area Residential Street Lighting District is supported by benefit assessments that are applied to properties within the district. Assessment rates are reviewed annually and may be adjusted if necessary to meet costs.

## **Use of Reserves/Designations**

The Urban Area Residential Street Lighting District fund contains a Designation for Future Appropriations. No increases or decreases to the designation are proposed for FY 2009-10.

## **CAO Recommendation**

This budget is recommended as requested.

The Public Works Director concurs with the recommended budget.

## E X E C U T I V E S U M M A R Y

DEPT HEAD: DOUGLAS R. GAULT

UNIT: SUTTER CO ST INDSCP WILDWOOD W FUND: SUTTER CO ST INDSCP WILDWOOD W 4011 4-011

	ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>						
SERVICES AND SUPPLIES	2,280	1,710	3,200	3,200	3,200	.0
OTHER CHARGES	0	0	1,716	0	0	100.0-
* GROSS BUDGET	2,280	1,710	4,916	3,200	3,200	34.9-
* NET BUDGET	2,280	1,710	4,916	3,200	3,200	34.9-
APPROPRIATION FOR CONTINGENCY	0	0	0	125	125	***
INCREASE IN DESIGNATIONS	0	0	4,351	0	0	100.0-
INCREASES IN RESERVES	0	0	0	0	0	.0
* TOTAL BUDGET	2,280	1,710	9,267	3,325	3,325	64.1-
<b>OTHER REVENUES</b>						
USER PAY REVENUES	0	0	0	0	0	.0
GOVERNMENTAL REVENUES	0	0	0	0	0	.0
GENERAL REVENUES	3,153	1,783	3,375	3,255	3,255	3.6-
CANCELLATION OF PRIOR YEAR RESERVES	0	0	4,786	0	0	100.0-
UNDESIGNATED FUND BALANCE 7/1	233	1,541	1,106	70	70	93.7-
TOTAL AVAILABLE FINANCING	3,386	3,324	9,267	3,325	3,325	64.1-
* UNREIMBURSED COSTS	1,106-	1,614-	0	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.00	.0

## Purpose

The Wildewood West Street Landscape Maintenance District was established as a zone of benefit to finance the maintenance and operation of street landscape strips in the Wildewood West subdivision.

## Major Budget Changes

- (\$1,716) Decrease in Interfund A-87 Building Maintenance expense.

## Program Discussion & Summary Budget Request

The Wildewood West Street Landscape Maintenance District is located just west of the City of Yuba City limits. Revenues are derived from assessments levied on the properties within the Wildewood West subdivision. The District budget provides for professional landscaping services, at \$2,280 annually, and other required maintenance and repairs.

The amount requested this year for Interfund A-87 Building Maintenance expense reflects a

normal level of costs. In a prior year, County force labor, which is billed through the A-87 Building Maintenance account, were used to repair the irrigation system for the Landscape District, which resulted in a higher cost in FY 2008-09.

## **Use of Reserves/Designations**

The Wildewood West Street Landscaping Maintenance District fund contains a Designation for Future Appropriations. No increases or decreases to the designation are proposed for FY 2009-10.

## **CAO Recommendation**

This budget is recommended as requested.

The Public Works Director concurs with the recommended budget.

# Public Works

*Douglas Gault, Public Works Director*

## Capital Projects (Human Services Building) (4-100)

Executive Summary						
Dept Head: LARRY T COMBS	Unit: CAPITAL PROJECTS	Fund: CAPITAL PROJECTS			4100 4-100	
	Actual Expenditure 2007-08	Actual Expenditure 4-30-09	Adopted Budget 2008-09	Department Request 2009-10	CAO Recommend 2009-10	% Change Over 2008-09
<b>EXPENDITURES</b>						
SERVICES AND SUPPLIES	0	0	300,000	300,000	300,000	.0
* GROSS BUDGET	0	0	300,000	300,000	300,000	.0
* NET BUDGET	0	0	300,000	300,000	300,000	.0
APPROPRIATION FOR CONTINGENCY	0	0	12,522	15,522	15,522	24.0
INCREASE IN DESIGNATIONS	0	0	157,860	0	0	100.0-
INCREASES IN RESERVES	0	0	0	0	0	.0
* TOTAL BUDGET	0	0	470,382	315,522	315,522	32.9-
<b>OTHER REVENUES</b>						
USER PAY REVENUES	0	0	300,000	300,000	300,000	.0
GOVERNMENTAL REVENUES	0	0	0	0	0	.0
GENERAL REVENUES	6,436	3,601	4,000	3,000	3,000	25.0-
CANCELLATION OF PRIOR YEAR RESERVES	0	0	157,623	0	0	100.0-
UNDESIGNATED FUND BALANCE 7/1	2,322	8,522	8,759	12,522	12,522	43.0
TOTAL AVAILABLE FINANCING	8,758	12,123	470,382	315,522	315,522	32.9-
* UNREIMBURSED COSTS	8,758-	12,123-	0	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.00	.0

## Purpose

This fund was created to account for costs incurred for the proposed new Human Services building, as this is a major construction project for the County. This budget unit is jointly administered by the Public Works Director and the County Administrative Officer.

## Program Discussion & Summary Budget Request

The Requested Budget is \$315,522.

The need to provide adequate facilities for the various Human Services divisions was formally identified close to ten years ago. For several years, this need has been planned to be addressed by the construction of a new Human Services Building adjacent to the Mental Health Facility at 1965 Live Oak Boulevard, Yuba City. The building has been fully designed by an architectural firm retained by the County. The construction cost of the building was last calculated at \$16 million. However, construction of the building has repeatedly been held up by the unavailability of State funding. The County has been exploring alternative means of providing for the facility needs of the Human Services divisions. We recommend that the annual

budget of \$300,000 be continued as it has not yet been determined with certainty that it is not feasible to construct a Human Services facility now or in the future.

## **Use of Reserves/Designations**

The Capital Projects fund contains a Designation for Future Appropriations. No increases or decreases to the designation are proposed for FY 2009-10.

## **CAO Recommendation**

This budget is recommended as requested.

The CAO and the Public Works Director concur with the recommended budget.

# Fleet



# Public Works Fleet Management (4-580)

*Douglas Gault, Public Works Director*

E X E C U T I V E S U M M A R Y							
DEPT HEAD: DOUGLAS R. GAULT	UNIT: FLEET MANAGEMENT ISF	FUND: FLEET MANAGEMENT ISF			4580 4-580		
		ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>							
SALARIES AND EMPLOYEE BENEFITS	550,055	407,389	519,009	543,710	543,710		4.8
SERVICES AND SUPPLIES	796,069	556,099	1,045,427	940,582	940,582		10.0-
OTHER CHARGES	89,717	579,523	226,510	332,355	332,355		46.7
FIXED ASSETS	7,049	44,476	18,500	25,500	25,500		37.8
* GROSS BUDGET	1,442,890	1,587,487	1,809,446	1,842,147	1,842,147		1.8
* NET BUDGET	1,442,890	1,587,487	1,809,446	1,842,147	1,842,147		1.8
APPROPRIATION FOR CONTINGENCY	0	0	24,447	0	0		100.0-
INCREASE IN DESIGNATIONS	0	0	235,373	0	0		100.0-
INCREASES IN RESERVES	0	0	0	0	0		.0
* TOTAL BUDGET	1,442,890	1,587,487	2,069,266	1,842,147	1,842,147		11.0-
<b>OTHER REVENUES</b>							
USER PAY REVENUES	1,469,956	705,883	1,673,536	1,674,602	1,674,602		.1
GOVERNMENTAL REVENUES	0	0	0	0	0		.0
GENERAL REVENUES	39,968	20,879	12,000	24,000	24,000		100.0
OTHER FINANCING SOURCES	728	0	0	0	0		.0
CANCELLATION OF PRIOR YEAR RESERVES	0	0	155,390	80,369	80,369		48.3-
UNDESIGNATED FUND BALANCE 7/1	160,576	660,290	228,340	63,176	63,176		72.3-
TOTAL AVAILABLE FINANCING	1,671,228	1,387,052	2,069,266	1,842,147	1,842,147		11.0-
* UNREIMBURSED COSTS	228,338-	200,435	0	0	0		.0
ALLOCATED POSITIONS	8.15	8.00	7.00	7.00	7.00		.0

## Purpose

The Fleet Management Internal Service Fund (ISF) provides preventative maintenance, repairs and management services for all County vehicles and equipment. The fund is operated by the General Services Division of the Public Works Department. Management of the vehicles includes inventory of units within an assigned location, approved disposal and replacement of these units, and tracking of associated costs. Fleet Management also ensures adherence to government mandates such as State smog inspections and State

Highway Patrol Biennial Inspections of Terminals (BIT). Services are also provided to other local agencies or municipalities upon request.

## Major Budget Changes

### Salaries & Benefits

- \$24,701 General salary and benefits adjustments.

# Public Works Fleet Management (4-580)

*Douglas Gault, Public Works Director*

## Services & Supplies

- \$7,900 Increase in Fleet Stock Parts based on increased cost of tire inventory.
- (\$109,297) Decrease in Other Department Fuel & Oil based on anticipated fuel costs.

## Other Charges

- \$175,000 Increase in Interfund Plant Acquisition costs to fund one-time projects: (1) Wash Rack & Oil/Water Separator Installation and (2) Heating and Ventilation Upgrade.

## Fixed Assets

- \$7,000 Replacement Shop Compressor.
- \$6,000 Diagnostic Scan Tool.

## Revenue

- \$12,000 Increase in Interest revenue based on historic data.
- (\$18,527) Decrease in Fuel & Oil revenue; will no longer be providing fuel cardlock services to outside agencies.
- (\$36,010) Decrease in Interfund Fuel & Oil revenue corresponding to a decrease in anticipated fuel costs.
- \$69,147 Increase in Interfund Vehicle Maintenance revenue due to increased maintenance costs.

## Program Discussion & Summary Budget Request

The Requested Budget is \$1,842,147.

Fleet Management operates as an Internal Service Fund (ISF) and, as such, must generate its own revenue to cover expenditures. Fleet Management has been working with the County Administrator's and Auditor-Controller's offices to revise the methodology used to distribute these costs. The final resolution of these changes could have an impact on the distribution of Fleet's charges, reserves, and working capital.

The volatility in the price of fuel continues to be a major budget item that is difficult to accurately estimate. The recommended budget for FY 2009-10 includes \$547,614 for the purchase of fuel for the majority of County departments as compared to the FY 2008-09 cost of \$656,911. Unforeseen changes in domestic and foreign production can substantially change these figures.

Major budget changes include consolidating Tires and Outside Tire Repair accounts into Other Parts and Outside Repairs, respectfully. These accounts were previously separated out for billing purposes and are no longer needed.

Fixed asset purchases include: (1) a request to replace the Snap-On diagnostic scan tool. The current scan tool is obsolete and is no longer supported by the manufacturer; therefore, updates are no longer available. This is a mandatory item for smog machine testing requirements. This tool is used to troubleshoot and diagnose problems on vehicles and light trucks. The current scan tool has been in service since 1995. Fleet Management is requesting authorization to

## **Public Works Fleet Management (4-580)**

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*Douglas Gault, Public Works Director*

purchase as of July 1, 2009. (2) Fleet Management has two compressors that supply compressed air to the shop—a primary and an alternate. Compressed air is critical to operations in the shop. The primary compressor has been in service since 1992, and the alternate since 1971. Fleet is requesting replacement of the alternate compressor with a new compressor, and making that the primary. The alternate compressor has an oil leak that is not cost effective to repair. The primary compressor is starting to show signs of wear, and should be used as the alternate.

\$125,000 is requested in the Interfund Plant Acquisition account to fund Fleet Management's share for the Wash Rack & Oil/Water Installation project. This project is budgeted in the Plant Acquisition budget unit (1-801).

During this current economy, Fleet recognizes the need to further extend the life of our equipment and vehicle assets. Fleet Management will continue looking at methods and procedures to further improve our maintenance program, customer service and communications with departments.

Fleet is requesting to delete one vacant and currently unfunded Equipment Mechanic I/II position.

### **Use of Reserves/Designations**

\$80,369 is requested to be cancelled from the Designation for Future Appropriations primarily to cover expenses for the installation of the Oil/Water Separator project.

### **CAO Recommendation**

This budget is recommended as requested.

The Public Works Director concurs with the recommended budget.



# General Services



# Public Works Purchasing (1-205)

*Douglas Gault, Public Works Director*

		E X E C U T I V E   S U M M A R Y					
DEPT HEAD: DOUGLAS R. GAULT	UNIT: PURCHASING	FUND: GENERAL		0001 1-205			
		ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>							
SALARIES AND EMPLOYEE BENEFITS	122,265	178,000	233,457	249,011	249,011		6.7
SERVICES AND SUPPLIES	4,862	5,026	7,805	11,450	11,450		46.7
OTHER CHARGES	7,738	6,653	14,097	37,162	37,162		163.6
FIXED ASSETS	0	21,210	79,370	0	0		100.0-
* GROSS BUDGET	134,865	210,889	334,729	297,623	297,623		11.1-
INTRAFUND TRANSFERS	2,041	52,780	67,625	65,295	65,295		3.4-
RESIDUAL EQUITY TRANS-CUT	119,008	0	0	0	0		.0
* NET BUDGET	255,914	263,669	402,354	362,918	362,918		9.8-
<b>OTHER REVENUES</b>							
USER PAY REVENUES	326	8,547	0	26,219	26,219		***
GOVERNMENTAL REVENUES	0	0	0	0	0		.0
CANCELLATION P/Y DESIGNATIONS	0	0	0	142,825	142,825		***
CANCELLATION OF PRIOR YEAR RESERVES	0	0	331,870	0	0		100.0-
TOTAL OTHER REVENUES	326	8,547	331,870	169,044	169,044		49.1-
* UNREIMBURSED COSTS	255,588	255,122	70,484	193,874	193,874		175.1
ALLOCATED POSITIONS	2.28	4.00	4.00	4.00	4.00		.0

## Purpose

The primary function of Purchasing is to purchase the supplies, materials, fixed assets, and services required by the County staff in a timeframe that meets their needs and to ensure that maximum value is obtained for each dollar spent.

Purchasing is responsible for administering purchasing policies, as approved by the Board of Supervisors; dealing fairly with all potential sources of supply; obtaining goods and services in an efficient and businesslike manner; consolidating purchases of like or common items; obtaining fair prices for materials, equipment, supplies, and services; and generally defining how to affect cost

savings and coordinated purchasing and contracting procedures for Sutter County.

## Major Budget Changes

### Salaries and Benefits

- \$15,554 General salary and benefits adjustments.

### Services and Supplies

- \$1,100 Increase in communications due to combining Central Services staffing with Purchasing.

# Public Works Purchasing (1-205)

*Douglas Gault, Public Works Director*

- \$1,000 Increase in Travel & Transportation for one staff to attend the California Association of Public Purchasing Officers conference.

## Other Charges

- \$21,855 Increase in Interfund Misc. Transfer for Sungard IFAS implementation costs for Purchasing module portion of the new Personnel/Payroll system.
- \$2,123 General increase in Interfund Information Technology charges.

## Intrafund Transfers

- (\$2,000) Decrease in Intrafund Public Works Administrative Services charges.

## Revenues

- \$26,219 Increase in Court Reimbursement for mail services, which is now reflected in the Purchasing budget unit (moved from the Central Services budget unit).

## Program Discussion & Summary Budget Request

The Requested Budget is \$362,918.

Projects and policy issues for this budget unit in the upcoming year include reinforcing Purchasing as the centralized division for purchasing and

telecommunications. Because of their technical nature, receipt of telecommunication equipment, office equipment, and fixed assets are coordinated with Purchasing. Purchasing focuses on volume buying, product standardization, creating vendor competition, evaluating vendor performance, and overall procurement coordination.

On March 31, 2009, the Board of Supervisors approved a contract with Sungard Public Sector, Inc., to implement a new software system for Personnel, Payroll, Purchasing, and Budgeting. The Personnel, Payroll, and Purchasing modules are scheduled to be implemented by early 2010. The Purchasing budget includes \$21,855 for this department's share of cost related to the Purchasing module.

The Purchasing module can join multiple purchase requests into a single request to maximize quantity discounts, record each receiving transaction for audit, and encumber funds automatically, if desired. The system establishes levels of approvals at the department level before transmitting to Purchasing. The Purchasing module will be a security measure as well; only those who have been authorized by their Department Head will have access to the software.

The request for Services and Supplies increases are primarily due to increases in Communications and Travel & Transportation. The increase in Communications is primarily due to combining Central Services expenses with Purchasing. The increase in Travel & Transportation is for the Buyer to attend the California Association of Public Purchasing Officers, Inc., conference.

The decreases in Other Charges, Fixed Assets, and Intrafund Transfers are primarily due to projected budgeted decreases from Interfund Information Technology, Fixed Assets, and Intrafund Public Works Administration Services.

The increase in Revenues is primarily due to the transfer of Court Reimbursement revenues for mail services from the Central Services budget unit (1-700) to Purchasing. The Purchasing budget unit provides the mail service for distribution of all U.S. Postal mail and interoffice mail to and from County departments.

## Use of Reserves/Designations

Purchasing is a General Fund department and thus does not have its own Reserve or Designation accounts. However, the cancellation of General Fund designations for General Fund vehicle and major equipment purchases is reflected in the Purchasing budget unit. This budget includes the Cancellation of Designations for the following purchases:

- \$38,600 is recommended to be cancelled from the Designation for Capital Projects (account number 37312) for the purchase of the following equipment items: One 60" Mower to replace two smaller, aging mowers to improve efficiency (\$8,600); and one tractor with attachments to be used for larger grounds maintenance projects (\$30,000). Both of these items are budgeted in the Building Maintenance budget unit (1-700).
- \$104,225 is recommended to be cancelled from the Designation for Future Vehicle Purchases (account number 37337) for the purchase of five replacement vehicles for General Fund departments, as follows: one

(1) utility vehicle (Agriculture Commissioner budget unit 2-601); two (2) investigator vehicles (District Attorney budget unit 2-125); one (1) pick-up truck (Emergency Services budget unit 2-401); and one (1) diesel pick-up truck (Fire Services Administration budget unit 2-402). These vehicles are also discussed within the individual departmental budgets.

## CAO Recommendation

This budget is recommended as requested.

The Public Works Director concurs with the recommended budget.

DEPT HEAD: DOUGLAS R. GAULT		UNIT: CENTRAL SERVICES		FUND: GENERAL		0001 1-924	
		ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>							
SALARIES AND EMPLOYEE BENEFITS		117,804	0	0	0	0	.0
SERVICES AND SUPPLIES		593,532	514,444	713,557	604,732	604,732	15.3-
OTHER CHARGES		10,864	445	971	0	0	100.0-
* GROSS BUDGET		722,200	514,889	714,528	604,732	604,732	15.4-
INTRAFUND TRANSFERS		212,693-	179,873-	248,637-	183,455-	183,455-	26.2-
* NET BUDGET		509,507	335,016	465,891	421,277	421,277	9.6-
<b>OTHER REVENUES</b>							
USER PAY REVENUES		420,584	328,530	440,608	409,077	409,077	7.2-
GOVERNMENTAL REVENUES		0	0	0	0	0	.0
OTHER FINANCING SOURCES		105	683	0	0	0	.0
TOTAL OTHER REVENUES		420,689	329,213	440,608	409,077	409,077	7.2-
* UNREIMBURSED COSTS		88,818	5,803	25,283	12,200	12,200	51.7-
ALLOCATED POSITIONS		2.07	.00	.00	.00	.00	.0

## Purpose

The Central Services budget unit provides the mechanism to expense for postage, printing, and copier leases to County departments.

reductions in Postage (\$26,425), Printing (\$1,322), and Copying (\$18,072) for costs paid to outside vendors for related services.

## Major Budget Changes

### Services & Supplies

- (\$51,806) Decrease in the Copier Paper account, as Central Services will no longer purchase an inventory of paper for County departments; copier paper will be reflected as an office expense in departmental budgets.
- (\$45,819) Decrease in Professional & Specialized Services includes

### Revenues

- (\$65,182) Decrease in Intrafund revenue reflecting reductions in charges for Copy Service (\$5,881), Postage (\$38,645), Printing (\$12,859), Copier Lease (9,001), Paper and Supplies (\$17,746) and Administrative charges of \$18,950.
- (\$31,531) Decrease in User Pay Revenues includes reductions in Postage (\$21,830), Printing (\$4,589), Copying (\$4,861), and Copier Leases (\$251).

## **Program Discussion & Summary Budget Request**

The Requested Budget is \$421,277 for the provision of postage, printing, and copier leases services to County departments.

Printing and printing delivery services are billed to user departments based on the actual cost of printing. Copier leases are billed to user departments based on a composite rate, which includes both copier machine rental and copier supply costs. Postage is also billed to the user department based on the number of pieces processed. This year the Central Services department will no longer process paper and supplies through an Intra/Interfund transaction. Each department will continue to order paper and supplies through the purchasing unit, but will be direct billed from the departments' budget unit rather than through the Copy Paper Intra/Interfund account.

## **Use of Reserves/Designations**

This budget unit does not include any reserves or designations.

## **CAO Recommendation**

This budget is recommended as requested.

The Public Works Director concurs with the recommended budget.

**Public Works**  
**Fish & Game Propagation (2-703)**

*Douglas Gault, Public Works Director*

E X E C U T I V E S U M M A R Y							
DEPT HEAD: DOUGLAS R. GAULT	UNIT: FISH & GAME PROPAGATION	FUND: FISH AND GAME			0006 2-703		
		ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>							
SERVICES AND SUPPLIES		13,851	5,642	16,000	16,000	16,000	.0
OTHER CHARGES		253	733	3,356	3,590	3,590	7.0
* GROSS BUDGET		14,104	6,375	19,356	19,590	19,590	1.2
* NET BUDGET		14,104	6,375	19,356	19,590	19,590	1.2
APPROPRIATION FOR CONTINGENCY		0	0	0	0	0	.0
INCREASE IN DESIGNATIONS		0	0	44,851	0	0	100.0-
INCREASES IN RESERVES		0	0	0	0	0	.0
* TOTAL BUDGET		14,104	6,375	64,207	19,590	19,590	69.5-
<b>OTHER REVENUES</b>							
USER PAY REVENUES		0	2,250	0	0	0	.0
GOVERNMENTAL REVENUES		0	0	0	0	0	.0
GENERAL REVENUES		9,324	8,769	14,400	10,700	10,700	25.7-
CANCELLATION P/Y DESIGNATIONS		0	0	0	8,890	8,890	***
CANCELLATION OF PRIOR YEAR RESERVES		0	0	46,150	0	0	100.0-
UNDESIGNATED FUND BALANCE 7/1		8,437	4,956	3,657	0	0	100.0-
TOTAL AVAILABLE FINANCING		17,761	15,975	64,207	19,590	19,590	69.5-
* UNREIMBURSED COSTS		3,657-	9,600-	0	0	0	.0
ALLOCATED POSITIONS		.00	.00	.00	.00	.00	.0

## Purpose

The purpose of this budget unit is to support Fish and Game Commission programs.

This budget is financed by fines from violations of the Fish and Game Code. The revenue from these fines is restricted to use for fish and game purposes.

## Major Budget Changes

### General Revenues

- (\$3,700) Projected decrease in court fines and interest.

## Program Discussion & Summary Budget Request

The Requested Budget is \$19,590.

Under the direction of the Board of Supervisors, the Fish and Game Advisory

## **Public Works Fish & Game Propagation (2-703)**

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*Douglas Gault, Public Works Director*

Commission uses this budget to aid programs targeting the propagation and conservation of fish and game. The Commission also supports programs that aid in the education of children and young adults on wildlife activities in Sutter County. This includes the demonstration, training, and participation in the Duck Egg Salvage Program, Junior Pheasant Hunt, Salmon aquariums for the local grade schools, field trips to fish hatcheries and wildlife preserves, junior fishing derbies, hunter safety, and habitation restoration.

In FY 2009-10, the Fish and Game Commission will continue their efforts to support the propagation and conservation of fish and game within the County and educating youth relating to fish and game programs.

### **Use of Reserves/Designations**

The Fish and Game Propagation fund contains a Designation for Future Appropriations. \$8,890 will be cancelled from the Designation in order to fund the Junior Pheasant Hunt, Duck Egg Salvage programs and Salmon aquariums for the local grade schools.

### **CAO Recommendation**

This budget is recommended as requested.

The Public Works Director concurs with the recommended budget.

**Public Works  
County Airport (3-200)**

*Douglas Gault, Public Works Director*

E X E C U T I V E S U M M A R Y							
DEPT HEAD: DOUGLAS R. GAULT	UNIT: COUNTY AIRPORT	FUND: COUNTY AIRPORT			0005 3-200		
		ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>							
SALARIES AND EMPLOYEE BENEFITS		3,456	3,038	3,237	3,560	3,560	10.0
SERVICES AND SUPPLIES		109,670	86,102	160,935	122,110	122,110	24.1-
OTHER CHARGES		113,844	346,469	537,902	750,211	750,211	39.5
* GROSS BUDGET		226,970	435,609	702,074	875,881	875,881	24.8
* NET BUDGET		226,970	435,609	702,074	875,881	875,881	24.8
APPROPRIATION FOR CONTINGENCY		0	0	18,017	0	0	100.0-
INCREASES IN RESERVES		0	0	0	0	0	.0
* TOTAL BUDGET		226,970	435,609	720,091	875,881	875,881	21.6
<b>OTHER REVENUES</b>							
USER PAY REVENUES		140,017	130,240	256,300	204,820	204,820	20.1-
GOVERNMENTAL REVENUES		40,000	268,137	423,085	585,250	585,250	38.3
GENERAL REVENUES		16,364	16,813	19,500	18,000	18,000	7.7-
OTHER FINANCING SOURCES		0	0	0	67,811	67,811	***
UNDESIGNATED FUND BALANCE 7/1		51,796	26,206	21,206	0	0	100.0-
TOTAL AVAILABLE FINANCING		248,177	441,396	720,091	875,881	875,881	21.6
* UNREIMBURSED COSTS		21,207-	5,787-	0	0	0	.0
ALLOCATED POSITIONS		.00	.00	.00	.00	.00	.0

## Purpose

The County Airport budget consists of expenditures and revenues necessary to operate and maintain the Sutter County Airport to ensure aeronautical safety, and compliance with Federal, State, and local aviation rules and regulations and aviation advisories.

The Public Works Department manages the County Airport and is responsible for the preparation and administration of this budget unit.

## Major Budget Changes

### Services & Supplies

- (\$25,000) Decrease in Fuel & Oil related to reduced Airport fuel purchases.
- (\$9,500) Decrease in Maintenance Structures/Improvements due to maintenance costs being reflected in the Building Maintenance budget (costs will be billed to the Airport through the A-87 Cost Plan).

# Public Works County Airport (3-200)

*Douglas Gault, Public Works Director*

## Other Charges

- \$166,415 Increase in Interfund Plant Acquisition costs related to approved Airport Capital Improvement Plan projects.
- \$42,593 Increase in Interfund A-87 Cost Plan charges due to an increase in maintenance costs and carry-forward costs from prior years.
- (\$10,000) Decrease in Interfund Maintenance and Improvement charges; FY 2008-09 costs were related to a one-time repair project.

## User Pay Revenues

- (\$18,000) Decrease in Rent Land and Buildings revenue reflecting the difference between the anticipated rent increase, adopted in the FY 2008-09 budget, and the actual rent increase.
- (\$35,000) Decrease in Airport Fuel revenue due a decrease in fuel sales at the Airport.

## Governmental Revenues

- \$162,165 Increase in State and Federal grant revenue related to costs of approved Airport Capital Improvement Plan projects.

## Other Financing Sources

- \$67,811 Increase in Long Term Debt Proceeds reflecting a General Fund Loan.

## Program Discussion & Summary Budget Request

This budget provides for the Sutter County Airport. The State of California Department of Transportation Division of Aeronautics (Caltrans) and the Federal Aviation Administration (FAA) certify the Sutter County Airport as a General Aviation airport.

Public Works has outlined an extensive Airport Capital Improvement Plan (ACIP) for the next five years with planned improvements ranging from an updated airport layout plan, runway/taxiway lighting, obstruction removal, apron overlay, and fuel farm replacement. These improvements are dependent on the availability of grant funding from the FAA and Caltrans.

The Airport operates as a separate enterprise and, as such, must generate its own revenues to sufficiently cover the costs to operate and maintain the Airport facilities. For the last several years, the Airport has been using existing fund balance to meet on-going expenses. In FY 2008-09, the Airport expenses depleted the last of the available fund balance.

During FY 2008-09 the Board authorized graduated increases in rates and fees. These increases will take place over the next few years with temporary deficits being covered by a loan from the pooled treasury/General Fund to balance this budget. The anticipated General Fund loan amount required for FY 2009-10 is \$67,811. Additional revenues are still required to balance the budget on an annual basis, and commercial rates shall be reviewed again in FY 2009-10.

In FY 2008-09, a fencing project was completed at the Airport. This project was

## Public Works County Airport (3-200)

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*Douglas Gault, Public Works Director*

financed with \$248,000 of grant funding from the FAA.

This year's expenditures include \$590,000 in charges for updating the Airport layout plan and the design and construction of the runway and taxiway lighting upgrade. Approximately \$575,250 of these costs will be covered by grants from the FAA and Caltrans.

In order to comply with the applicable standards of the FAA Airport Improvement Program the Airport Layout Plan must be updated every three years. As part of this update a survey must be performed to validate the Airport property map and all adjoining parcels.

The runway and taxiway lighting upgrade will update the runway lighting and signage to meet current FAA standards for aircraft operations. Additionally the project will include the replacement of the Precision Approach Path Indicators (PAPI).

Several general maintenance expenses formally budgeted in this budget will now be included in the Facilities Maintenance budget and will be charged to the Airport through the A-87 Cost Plan.

### Use of Reserves/Designations

This budget unit does not include any reserves or designations.

### CAO Recommendation

This budget is recommended as requested.

The Public Works Director concurs with the recommended budget.

# Public Works Parks and Recreation (7-101)

*Douglas Gault, Public Works Director*

DEPT HEAD: DOUGLAS R. GAULT		UNIT: PARKS & RECREATION		FUND: GENERAL		0001 7-101	
		ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>							
SERVICES AND SUPPLIES		136,940	51,020	1,065,060	41,900	41,900	96.1-
OTHER CHARGES		16,455	21,876	125,238	42,577	42,577	66.0-
* GROSS BUDGET		153,395	72,896	1,190,298	84,477	84,477	92.9-
INTRAFUND TRANSFERS		229,104	61,082	264,056	261,804	261,804	.9-
* NET BUDGET		382,499	133,978	1,454,354	346,281	346,281	76.2-
<b>OTHER REVENUES</b>							
USER PAY REVENUES		17,049	10,037	14,700	14,700	14,700	.0
GOVERNMENTAL REVENUES		47,479	48,845	1,118,000	0	0	100.0-
TOTAL OTHER REVENUES		64,528	58,882	1,132,700	14,700	14,700	98.7-
* UNREIMBURSED COSTS		317,971	75,096	321,654	331,581	331,581	3.1
ALLOCATED POSITIONS		.00	.00	.00	.00	.00	.0

## Purpose

The Parks and Recreation budget unit provides for the operation, routine maintenance services, management, planning, and improvements for the County park system, which includes parks, boat ramps, monuments, and recreational areas. The mission of Parks and Recreation is to provide and adequately maintain recreation opportunities which are highly accessible and offer a high-quality outdoor experience in a safe environment; to protect park resources from incompatible uses; and to plan park development in such a manner as to minimize environmental impacts.

## Major Budget Changes

### Services & Supplies

- (\$1,009,500) Decrease in Professional & Specialized Services. Expenses and related grant revenues for the Live Oak Park Boat Ramp project have been moved to the Plant Acquisition budget unit (1-801).
- (\$13,660) Decrease in general services and supplies expenses due primarily to a transfer of maintenance costs to the Facilities Maintenance budget (1-700).

# Public Works Parks and Recreation (7-101)

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*Douglas Gault, Public Works Director*

## Other Charges

- (\$77,400) Decrease in Interfund Administration – Miscellaneous Departments expense due to a reduction in house engineering costs related to the completed design phase of the Live Oak Boat Ramp Expansion Project funded by a Boating and Waterways Grant.

## Governmental Revenues

- (\$1,118,000) Decrease in State Grant. Grant revenues and related expenses for the Live Oak Park Boat Ramp project have been moved to the Plant Acquisition budget unit (1-801).

## Program Discussion & Summary Budget Request

The Requested Budget is \$346,281.

The County parks system provides opportunities for a wide variety of recreational activities including camping, picnicking, swimming, fishing, and boating.

This budget unit covers the ongoing operation and maintenance of the County parks and recreation system. Maintenance duties include grounds keeping, repairing facilities (buildings, parking areas, fences, boat ramps, utilities, picnic tables, and signs), and stocking supplies. Staff interacts regularly with the public by providing information on park facilities and regulations. Staff also monitors and collects fees for the use of facilities.

This budget unit funds the maintenance and improvements for three County parks, four boat ramps, several monuments, and associated structures and grounds. These activities are budgeted and administered by the Facilities Maintenance Division of the Public Works Department.

These facilities include Live Oak Park and boat ramp, Harter Park, Donahue Park, and the Boyd's (Pump), Yuba City, and Tisdale boat ramps.

In FY 2008-09 the Public Works Department completed the construction of the Tisdale boat ramp, located on the Sacramento River.

This year the Public Works Department will be updating the boat ramp at Live Oak Park with a grant from the California Department of Boating and Waterways. The revenues and expenses for project are now reflected in the Plant Acquisition budget unit (1-801).

## Use of Reserves/ Designations

This budget unit does not include any reserves or designations.

## CAO Recommendation

This budget is recommended as requested.

The Public Works Director concurs with the recommended budgets.

EXECUTIVE SUMMARY						
DEPT HEAD: DOUGLAS R. GAULT	UNIT: VETS MEMORIAL COMMUNITY BLDG	FUND: GENERAL	0001 7-203			
	ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>						
SERVICES AND SUPPLIES	40,541	33,839	72,300	39,000	39,000	46.1-
OTHER CHARGES	2,119	2,240	2,240	1,626	1,626	27.4-
* GROSS BUDGET	42,660	36,079	74,540	40,626	40,626	45.5-
INTRAFUND TRANSFERS	127,082	26,650	130,390	85,961	85,961	34.1-
* NET BUDGET	169,742	62,729	204,930	126,587	126,587	38.2-
<b>OTHER REVENUES</b>						
USER PAY REVENUES	42,450	25,775	55,000	35,000	35,000	36.4-
GOVERNMENTAL REVENUES	0	0	0	0	0	.0
TOTAL OTHER REVENUES	42,450	25,775	55,000	35,000	35,000	36.4-
* UNREIMBURSED COSTS	127,292	36,954	149,930	91,587	91,587	38.9-
ALLOCATED POSITIONS	.00	.00	.00	.00	.00	.0

## Purpose

The Veterans' Memorial Community Building budget unit covers the expenses of operating and maintaining the building. The Veterans' Building is leased to local veterans' associations for member meetings, dinners, and public access fundraising projects at no associated cost. This facility is also available to individuals, groups, and other organizations for rent.

The Public Works Department is responsible for the ongoing operation and maintenance of the Veterans' Building.

## Major Budget Changes

### Services & Supplies

- (\$20,000) Decrease in Special Department Expense (rental

deposits) due to a change in the way rental deposits are recorded.

- (\$13,300) Decrease in general services and supplies expenses due to a transfer of maintenance costs to the Facilities Maintenance budget.

### Intrafund Transfers

- (\$22,484) Decrease in A87 charges.
- (\$21,500) Decrease in Public Works administrative charges based on historic administrative charges to this budget unit.

# Public Works

## Veterans Hall Community Building (7-203)

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*Douglas Gault, Public Works Director*

### User Pay Revenues

- (\$20,000) Decrease in Forfeiture of Deposits (rental deposits) due to a change in the way rental deposits are recorded.

### Program Discussion & Summary Budget Request

The Requested Budget is \$126,587.

The Veterans' Memorial Community Building is operated by the County as a service to the community. The building is available to the community for rent on a first come, first served basis. Those renting the building are granted use of the main auditorium and the kitchen. Qualified veterans organizations have been given first priority for use of the building. The rental fees collected are used to help offset the costs of maintenance and improvements. The County General Fund covers the remainder of expenses.

An online reservation system is now available to check the availability of the building and to tentatively reserve dates for use.

The Public Works Department is responsible for the ongoing operation and maintenance of the Veterans' building. Maintenance duties include grounds keeping and repairing facilities. Staff interacts regularly with the public by providing information on regulations, collecting fees, responding to community questions, and coordinating the rentals with other agencies.

The budget reflects a decrease in Special Department Expense (rental deposits) and related Forfeiture of Deposits revenue due to

a change in the way rental deposits are recorded. In previous years deposits were received and returned to renters using the Special Department Expense account. Deposits are now recorded in a liability account (which is not seen in the budget). Deposits that are due back to renters will be returned to renters from the same liability account. Forfeited deposits will be recorded as revenue at the time that the deposit is forfeited.

### Use of Reserves/Designations

This budget unit does not include any reserves or designations.

### CAO Recommendation

This budget is recommended as requested.

The Public Works Director concurs with the recommended budget.

# Road



**Public Works  
Road Department (3-100)**

*Douglas Gault, Public Works Director*

DEPT HEAD: DOUGLAS R. GAULT		UNIT: ROAD		FUND: ROAD		0003 3-100	
		ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>							
SALARIES AND EMPLOYEE BENEFITS		2,288,648	1,730,522	2,693,447	2,166,669	2,166,669	19.6-
SERVICES AND SUPPLIES		4,561,545	8,209,461	18,881,389	12,375,218	12,285,218	34.9-
OTHER CHARGES		1,084,972	599,420	1,180,537	1,211,921	1,211,921	2.7
FIXED ASSETS		115,628	338,628	503,600	178,000	178,000	64.7-
* GROSS BUDGET		8,050,793	10,878,031	23,258,973	15,931,808	15,841,808	31.9-
* NET BUDGET		8,050,793	10,878,031	23,258,973	15,931,808	15,841,808	31.9-
APPROPRIATION FOR CONTINGENCY		0	0	0	125,000	125,000	***
INCREASES IN RESERVES		0	0	5,000	5,000	5,000	.0
* TOTAL BUDGET		8,050,793	10,878,031	23,263,973	16,061,808	15,971,808	31.3-
<b>OTHER REVENUES</b>							
USER PAY REVENUES		546,010	656,858	510,500	242,100	242,100	52.6-
GOVERNMENTAL REVENUES		8,672,756	7,412,925	15,527,000	8,793,698	8,793,698	43.4-
GENERAL REVENUES		1,378,455	910,708	1,607,000	1,277,000	1,187,000	26.1-
OTHER FINANCING SOURCES		21,433	17,794	0	0	0	.0
UNDESIGNATED FUND BALANCE 7/1		3,051,614	11,228,946	5,619,473	5,749,010	5,749,010	2.3
TOTAL AVAILABLE FINANCING		13,670,268	20,227,231	23,263,973	16,061,808	15,971,808	31.3-
* UNREIMBURSED COSTS		5,619,475-	9,349,200-	0	0	0	.0
ALLOCATED POSITIONS		32.50	32.50	32.50	30.00	30.00	7.7-

## Purpose

The Road Department is responsible for the inspection and maintenance of approximately 790 miles of County roads and 98 bridges. Additionally, the department designs and constructs new roads and bridges, and road improvements. The Road Department also performs selected maintenance related activities for other budget units administered by the Public Works Department, as well as for other departments.

## Major Budget Changes

### Salaries & Benefits

- (\$280,911) Decrease in Salaries and Benefits to transfer 2.5 FTEs and Extra Help costs to the Public Works Administration budget unit (1-920).
- (\$377,100) Decrease in Salaries and Benefits for six positions to be held vacant and unfunded.

# Public Works Road Department (3-100)

*Douglas Gault, Public Works Director*

- \$131,233 General salary and benefits adjustments.

## Services & Supplies

- (\$6,393,546) Decrease in Professional and Specialized Services due to the near completion of the Garmire and Cranmore Bridges project.
- (\$100,000) Decrease in Paving Materials Expense due to a reduction of in-house paving operations.

## Fixed Assets

- \$130,000 Road Widener/Shoulder Machine to increase efficiencies and miles maintained per year.
- \$48,000 Underground Vacuum Excavation Machine to excavate soils prior to underground work.

## Revenues

- (\$343,400) Decrease in Interfund Administration revenue from departments due to the decrease in reimbursable work with the transfer of 2.5 FTE and extra help to the Public Works Administration budget unit (1-920).
- \$1,170,000 Increase in Proposition 1B transportation revenue.

- (\$470,000) Decrease in State Highway Users gas tax revenues (accounts 45120, 45121, and 45129) based on current economic conditions and trends.

- (\$1,700,000) Decrease in State Other Revenue due to the discontinued cost share of the Garmire Bridge project, due to its completion in FY 08-09.
- (\$277,000) Decrease in Regional Surface Transportation Program (RSTP) revenues due to the sunset of this federal appropriation bill.

- (\$6,276,766) Decrease in Federal Bridge Replacement Program revenue due to the completion of 90% of the Garmire and Cranmore bridges project.

- \$873,522 Increase in Federal Aid revenue for estimated Federal Stimulus revenue.

- (\$350,000) Decrease in State Transportation Development Act revenues (Transportation Tax account 41410) due to decreases in SACOG projections.

- (\$90,000) Decrease in recommended Franchise Fee revenue to bring this account to the required County match amount.

# Public Works Road Department (3-100)

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*Douglas Gault, Public Works Director*

## Program Discussion & Summary Budget Request

The Requested Budget is \$16,061,808.

The Road department has been divided into three distinct budget programs; Road Maintenance, Road Engineering, and Road Capital Improvements. Road Maintenance has responsibility for the maintenance of all County Roads and Bridges and has a staff of 20. Road Engineering is responsible for the design and contract management of road overlays, bridge construction contracts, and encroachment permitting, and has a staff of four. The Road Capital Improvements program budget reflects all of the major road and bridge contracts monitored by the Road Engineering program.

Funded and unfunded positions have changed relative to last year's budget. This is primarily due to the transfer of 2.5 fulltime positions and the Extra Help costs to the Public Works budget unit (1-920) and restructuring the Road Maintenance and Road Engineering Divisions.

The department is requesting that certain positions be reallocated to the Public Works Administration budget unit, from the Road Division, to more accurately reflect the tasks performed. These tasks are typically Public Works tasks, not Road tasks, and include mapping and survey services, public works application review, encroachment permitting, improvement plan permits, and transportations permitting. Specifically, the department will be reallocating one-half (0.5 FTE) of a flexibly staffed Public Works Engineer I / Public Works Engineer II/ Associate Civil Engineer position, one (1.0 FTE) Highway Engineer Technician II position, and one (1.0 FTE) flexibly staffed Public Works Engineer

I/Public Works Engineer II. The appropriation to fund an extra help Senior Civil Engineer will also be transferred to Public Works Administration.

The department will be holding 6.0 FTE positions vacant and unfunded for FY 2009-10: one (1.0 FTE) Public Works Maintenance Supervisor II, one (1.0 FTE) Public Works Maintenance Supervisor I, two (2.0 FTEs) Public Works Equipment Operator positions, and two (2.0 FTEs) flexibly staffed Public Works Maintenance Worker Trainee/Public Works Maintenance Worker I/Public Works Maintenance Worker II positions. Due to generally increasing costs with no increases in consistent State program revenues, the Road Division has reviewed its operations and will be adjusting its core functions and staffing to match the funding that is consistently available. The department plans to utilize special program revenues, or one-time revenues, which are seen as less consistent, by making more extensive use of construction contracts. The revised functions of in-house Road Maintenance staff are still being developed and will focus more on recurring maintenance tasks and service response requests.

The Cranmore and Garmire bridge replacement projects, at the Tisdale Weir, were essentially completed in April 2009 at the cost of \$9.1 Million, almost entirely funded by federal and state grants. The completion of this project accounts for the decrease in Federal Bridge Replacement revenues. This is also the basis for the decrease in State Other Revenue, due to the discontinued cost share of the Garmire Bridge project, because of completion in FY 08-09. The Department of Water Resources funded the County's cost share for this Federal Bridge Replacement Program project.

## Public Works Road Department (3-100)

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*Douglas Gault, Public Works Director*

The FY 2009-10 budget includes the following major projects for the coming year: the design and construction of the Pleasant Grove Creek (\$1,300,000) and Curry Creek Bridges (\$1,454,000), and the design of the Pennington Road Bridge (\$102,600). The budget also reflects costs for the continuation of the Bridge Preventative Maintenance Project (\$652,100), which is funded in part by the State. An aggressive road overlay program is slated for the coming year and will include the paving of major roadways and residential areas (\$2,258,000).

Fixed Assets are requested at \$178,000 for a Road Widener/Shoulder Machine, used to widen and maintain approximately 1,400 miles of road shoulder, and an Underground Vacuum Excavation Machine, used to excavate soils prior to underground work (such as locating underground utilities; cleaning out manholes, cleaning out culverts and piping, and excavating small or sensitive areas).

State funded programs including the Highway User Tax, State Development Transportation Act, Transportation Congestion Improvement Act (Prop 42), and Highway Safety Bond Act of 2006 (Prop 1B) may have delays or reductions in funding due to the state's financial situation. State government decisions to date have been incorporated into this budget. A conservative expense plan and healthy fund balance are again maintained during this period to smooth the impacts of any changes by the state.

Revenue for the coming year includes \$1,170,000 in Proposition 1B funding. Proposition 1B, the Highway Safety, Traffic Reduction, Air Quality, and Port Security Bond Act of 2006, authorized the state to sell \$19.9 billion in general obligation bonds to

fund state and local transportation improvement projects to relieve congestion, improve movement of goods, improve air quality, and enhance safety and security of the transportation system. Proposition 1B funding was initially suspended for FY 2008-09 as part of the State's remedy to the State budget deficit. However, the County did receive an allocation of \$776,450. Proposition 1B payments are currently expected to be fully reinstated; approximate FY 2009-10 revenue of \$1,170,000.

State Highway Users Tax Apportionment (gas tax) revenues are expected to decrease slightly based on current market conditions. This budget request does not include Regional Surface Transportation Program (RSTP) revenues for FY 2009-10. RSTP is a Federal funding program primarily for road construction, to include new construction, rehabilitation or replacement. It is a program funded under the current Transportation Equity Act which is the five year federal legislation for all transportation related funding. This Act expires in the current federal fiscal year (FFY 2009) and therefore the RSTP program will also end. It is expected that when new federal Transportation legislation is passed and begins in October 2009, that legislation will include a program similar to RSTP.

The department anticipates receiving \$873,522 in Federal stimulus package funding which will be used for various road overlays.

## Use of Reserves/Designations

The Road fund contains the following Reserves and/or Designations: Reserve for Inventory, Reserve for Imprest Cash (Petty Cash), Reserve for 5<sup>th</sup> Street Bridge Maintenance, Reserve for Road Equipment

## Public Works Road Department (3-100)

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*Douglas Gault, Public Works Director*

Replacement, Reserve for FEMA/OES, and a Reserve for Land.

Increases in Reserves are recommended at \$5,000, to be placed in the Reserve for 5<sup>th</sup> Street Bridge Maintenance. This reserve is maintained pursuant to an existing agreement with the City of Yuba City, the City of Marysville and Yuba County. Annually, \$5,000 is placed into the reserve account to pay for projects affecting the 5<sup>th</sup> Street Bridge.

There are no increases or decreases to the other designation/reserve accounts for FY 2009-10.

### CAO Recommendation

This budget is recommended at \$15,971,808, which is \$90,000 less than requested.

Franchise Fee revenue (a General Fund revenue) is recommended at \$340,000, which is \$90,000 less than requested. Franchise Fee revenue provides the required “County match” for Proposition 42 (Transportation Congestion Improvement Act of 2002) funding to counties. \$340,000 represents the County’s base match amount. \$430,000 was allocated in FY 2008-09 to provide a “catch-up” allocation for prior years. It should be noted that allocations of Franchise Fee monies to the Road division have fluctuated over the years with the State’s decisions on whether or not to fund Proposition 42.

The Public Works Director concurs with the recommended budget.

**Public Works  
Transportation Development (3-300)**

*Douglas Gault, Public Works Director*

E X E C U T I V E S U M M A R Y						
DEPT HEAD: DOUGLAS R. GAULT	UNIT: TRANSPORTATION DEVELOPMENT	FUND: GENERAL	0001 3-300			
	ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>						
OTHER CHARGES	140,176	63,286	180,000	160,000	160,000	11.1-
* GROSS BUDGET	140,176	63,286	180,000	160,000	160,000	11.1-
INTRAFUND TRANSFERS	0	0	0	0	0	.0
* NET BUDGET	140,176	63,286	180,000	160,000	160,000	11.1-
<b>OTHER REVENUES</b>						
USER PAY REVENUES	0	0	0	0	0	.0
GOVERNMENTAL REVENUES	140,176	63,286	180,000	160,000	160,000	11.1-
TOTAL OTHER REVENUES	140,176	63,286	180,000	160,000	160,000	11.1-
* UNREIMBURSED COSTS	0	0	0	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.00	.0

## Purpose

This budget unit finances the County's portion of the Yuba-Sutter Transit Authority (YSTA) for the residents of the unincorporated area of Sutter County. Funding of this program comes from the County's share of State Transportation Development Act Funds. The State Transit Assistance component is allocated and provided directly to the YSTA. The Local Transportation Fund (LTF) component is allocated to the County for the unincorporated area. By agreement, a portion of the LTF annual allocation is used to finance subsidized YSTA transit services. The remainder, after insuring there are no unmet transit needs, may be used by the County to fund general road maintenance work. The remainder portion of the LTF is credited as revenue directly to the Sutter County Road Fund (3-100).

## Major Budget Changes

### Expenses

- (\$20,000) Decrease in the Contribution to Other Agencies based on Yuba-Sutter Transit Authority projections.

### Revenues

- (\$20,000) Decrease in the Transportation Tax to be applied to Yuba-Sutter Transit, based on Yuba-Sutter Transit projections.

## Program Discussion & Summary Budget Request

The Requested Budget is \$160,000, to fund Sutter County's contribution to the Yuba-Sutter Transit Authority.

## **Public Works Transportation Development (3-300)**

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*Douglas Gault, Public Works Director*

Funding of this program comes from the County's share of the Local Transportation Fund (LTF) and is used to fund unmet transit needs as required by State law.

### **Use of Reserves/Designations**

This budget unit does not include any reserves or designations.

### **CAO Recommendation**

This budget is recommended as requested.

The Public Works Director concurs with the recommended budget.



# Water Resources



**Public Works  
Sutter County Water Agency (0-320)**

*Douglas Gault, Public Works Director*

EXECUTIVE SUMMARY						
DEPT HEAD: DOUGLAS R. GAULT	UNIT: SUTTER COUNTY WATER AGENCY	FUND: SUTTER COUNTY WATER AGENCY	0320 0-320			
	ACTUAL EXPENDITURE 2007-08	ADOPTED BUDGET 2008-09	ADJUSTED BUDGET 4-30-09	CURRENT PROJECTED 6-30-09	DEPARTMENT REQUEST 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>						
OTHER CHARGES	176,491	171,799	171,799	238,126	247,782	44.2
* GROSS BUDGET	176,491	171,799	171,799	238,126	247,782	44.2
* NET BUDGET	176,491	171,799	171,799	238,126	247,782	44.2
APPROPRIATION FOR CONTINGENCY	0	0	0	0	0	.0
INCREASE IN DESIGNATIONS	0	78,004	78,004	78,004	0	100.0-
INCREASES IN RESERVES	0	0	0	0	0	.0
* TOTAL BUDGET	176,491	249,803	249,803	316,130	247,782	.8-
<b>OTHER REVENUES</b>						
USER PAY REVENUES	40,322	41,645	41,645	109,372	113,710	173.0
GOVERNMENTAL REVENUES	2,144	2,000	2,000	1,800	1,800	10.0-
GENERAL REVENUES	145,676	133,400	133,400	133,100	131,372	1.5-
CANCELLATION OF PRIOR YEAR RESERVES	0	28,410	28,410	28,410	0	100.0-
UNDESIGNATED FUND BALANCE 7/1	32,698	44,348	44,348	44,348	900	98.0-
TOTAL AVAILABLE FINANCING	220,840	249,803	249,803	317,030	247,782	.8-
* UNREIMBURSED COSTS	44,349-	0	0	900-	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.00	.0

## Purpose

The Sutter County Water Agency provides, operates, and maintains County drainage systems within the boundaries of the County of Sutter.

## Major Budget Changes:

### Other Charges

- \$82,373 Increase in Interfund Water Resources assessment charges.

### Revenues

- \$84,455 Increase in User Pay revenues due to assessment increases.

## Program Discussion & Summary Budget Request:

This fund operates as a revenue consolidation mechanism to fund drainage operations and maintenance for the water zones. Personnel, supplies, and equipment costs for the drainage maintenance crew and the engineering staff are funded within the Water Resources budget unit (1-922). Capital projects are funded within each water agency zone budget unit.

A portion of the revenue for this budget is restricted for the purposes of improvement, operation, and maintenance of the Live Oak Canal. This revenue is derived from assessments in Water Agency Zones 4, 5, 6, 7, 8, and 9 and the El Cerrito Drainage Zone. This fund also receives minor revenues from

Property Taxes. All operational expenditures are reflected in the Water Resources budget unit 1-922. The Interfund Water Resources account reflects the transfer out of all available resources from the Water Agency to the Water Resources division, to cover as much of the drainage maintenance and operations expenses and associated projects as possible.

## **Use of Reserves/Designations**

The Water Agency fund contains a Designation for Future Appropriations. No increases or decreases to the designation are proposed for FY 2009-10.

## **CAO Recommendation**

This budget is recommended at requested.

The Public Works Director concurs with the recommended budget.

# Public Works

## Water Zone 2 (0-324)

*Douglas Gault, Public Works Director*

DEPT HEAD: DOUGLAS R. GAULT		UNIT: COUNTY WATER ZONE #2		FUND: COUNTY WATER ZONE #2		0324 0-324	
		ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>							
OTHER CHARGES		8,000	0	0	0	0	.0
* GROSS BUDGET		8,000	0	0	0	0	.0
* NET BUDGET		8,000	0	0	0	0	.0
APPROPRIATION FOR CONTINGENCY		0	0	0	0	0	.0
INCREASE IN DESIGNATIONS		0	0	25,696	0	0	100.0-
INCREASES IN RESERVES		0	0	0	0	0	.0
* TOTAL BUDGET		8,000	0	25,696	0	0	100.0-
<b>OTHER REVENUES</b>							
USER PAY REVENUES		692	0	0	0	0	.0
GOVERNMENTAL REVENUES		0	0	0	0	0	.0
GENERAL REVENUES		1,178	535	1,000	500	500	50.0-
UNDESIGNATED FUND BALANCE 7/1		30,825	1,000-	24,696	500-	500-	102.0-
TOTAL AVAILABLE FINANCING		32,695	465-	25,696	0	0	100.0-
* UNREIMBURSED COSTS		24,695-	465	0	0	0	.0
ALLOCATED POSITIONS		.00	.00	.00	.00	.00	.0

## Purpose

The purpose of the Sutter County Water Agency Zone 2 is to provide the mechanism needed to collect funds from properties within the Zone to reimburse the County for funds advanced for new development and capital projects.

## Program Discussion & Summary Budget Request

In 1980, the Sutter County Water Agency contracted to construct a storm drainage line in and along the County-owned right-of-way of Franklin Road connecting into Walton Avenue, benefiting the future properties. The budget is self-supporting and financed by drainage connection fees that are collected as

development occurs and used for Capital Improvements within the zone. No annual maintenance assessment fees are levied within Zone 2. Interest revenue is expected at \$500 in the upcoming year.

## Use of Reserves/Designations

The Water Zone 2 fund contains a Designation for Future Appropriations. No increases or decreases to the designation are proposed for FY 2009-10.

## CAO Recommendation

This budget is recommended as requested.

The Public Works Director concurs with the recommended budget.

## Purpose

The primary purpose of Water Zones 4 through 9, 11 through 13 and the El Cerrito Drainage Zone is to collect assessments and provide revenues for new development, capital projects, and operations and maintenance of drainage facilities for properties within the Zones.

The Water Zone and El Cerrito Drainage Zone budgets are managed by the Water Resources Division of the Public Works Department.

## Major Budget Changes:

### Services & Supplies

- \$31,200 Increase in consultant services (Zone 4).
- \$37,700 Increase in consultant services (Zone 5).
- \$6,700 Increase in consultant services (Zone 6).
- \$42,200 Increase in consultant services (Zone 7).
- \$102,200 Increase in consultant services (Zone 8).

### Other Charges

- \$23,596 Increase in in-house engineering and Water Agency charges (Zone 4).

- \$4,096 Increase in in-house engineering and Water Agency charges (Zone 5).
- \$351,427 Increase in Developer reimbursement, in-house engineering and Water Agency charges (Zone 6).
- \$30,799 Increase in in-house engineering and Water Agency charges (Zone 7).
- (\$42,037) Decrease in in-house engineering and Water Agency charges, and decrease in Developer reimbursement (Zone 8).

### Revenues

- \$84,455 Increase in total General Revenues due to assessment increases.
- \$5,000 Increase in new construction drainage fees (Zone 11).

## Program Discussion & Summary Budget Request

Revenues for each zone of benefit are collected from two primary sources: property assessments on the lots within each zone of benefit and one-time fees for drainage connections as new homes are built. One-time revenues are placed in a Designation for

# Public Works

## Sutter County Water Agency Zone 4-9, 11-13 (0-326 - 0-334) and El Cerrito Drainage Zone (0-390)

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*Douglas Gault, Public Works Director*

Future Appropriations and are reserved for major upgrades and improvements to the system. The annual on-going maintenance revenue is transferred to the Water Agency budget (0-320) and then to the Water Resources division (1-922) to offset costs to perform the required operations and maintenance.

In FY 2009-10, the Water Resources division, which manages the Zones, is requesting to fund a consultant contract for the performance of drainage studies and to design improvements to the Live Oak Canal made necessary by development in the specific Zones of Benefit. The cost of these efforts is estimated at \$220,000, and will be funded by Zone 4 (\$31,200), Zone 5 (\$37,700), Zone 6 (\$46,700), Zone 7 (\$42,400), and Zone 8 (\$20,000). The projects will be funded by a combination of funds from the Designation for Future Appropriations and Interest revenue.

It is anticipated that Zone 6 will need to fund a developer reimbursement of \$350,000, pursuant to the Harter Packing reimbursement agreement. This anticipated payment is reflected in the Zone 6 budget (0-328). It is also anticipated that Zone 11 will need to fund \$4,000 in developer reimbursements based on the collection of drainage fees. This has been reflected in the Zone 11 budget (0-332).

The Interfund Admin – Miscellaneous Departments account is used to reflect charges to the individual zones for in-house engineering services performed by the Water Resources division. It is anticipated that charges will be incurred in FY 2009-10 related to work performed for the Live Oak Canal improvements.

Assessments within the zones of benefit were increased in FY 2008-09 in an effort to bring the assessments current with the established ordinance. Many of the zones will now see an increase in revenues, which will be used to help offset the cost of maintenance and on-going operations.

## Use of Reserves/Designations

Each of the Water Zones and the El Cerrito Drainage Zone contain a Designation for Future Appropriations. The following is a summary of increases or decreases to the Designations for FY 2009-10.

- Zone 4 (0-326) will cancel \$25,408 from the Designation for Future Appropriations to help fund the study and design of Live Oak Canal improvements.
- Zone 5 (0-327) will increase the Designation for Future Appropriations by \$7,581 reflecting additional interest earned in the prior year.
- Zone 6 (0-328) will cancel \$335,448 from the Designation for Future Appropriations to help fund the anticipated \$350,000 Developer Reimbursement.
- Zone 7 (0-329) will cancel \$41,286 from the Designation for Future Appropriations to help fund the study and design of Live Oak Canal improvements.
- Zone 8 (0-330) will cancel \$13,544 from the Designation for Future

Appropriations to help fund the study and design of Live Oak Canal improvements.

- Zone 9 (0-331) will increase the Designation for Future Appropriations by \$398, generally reflecting additional revenues.
- Zone 11 (0-332) will increase the Designation for Future Appropriations by \$15,368, primarily reflecting one-time Drainage/Hook-up Charges and New Construction Drainage Fees collected in the prior year.
- Zone 13 (0-334) will increase the Designation for Future Appropriations by \$400, generally reflecting excess revenues available.
- There are no increases or decreases to the Designation for Future Appropriations in Zone 12 (0-333) and in the El Cerrito Drainage Zone (0-390).

## **CAO Recommendation**

The budgets are recommended as requested.

The Public Works Director concurs with the recommended budgets.

**Public Works***Douglas Gault, Public Works Director***Sutter County Water Agency Zone 4-9, 11-13 (0-326 - 0-334)  
and El Cerrito Drainage Zone (0-390)**

E X E C U T I V E   S U M M A R Y							
DEPT HEAD: DOUGLAS R. GAULT	UNIT: COUNTY WATER ZONE #4	FUND: COUNTY WATER ZONE #4			0326 0-326		
		ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>							
SERVICES AND SUPPLIES		0	0	0	31,200	31,200	***
OTHER CHARGES		12,704	12	13,012	32,608	32,608	150.6
* GROSS BUDGET		12,704	12	13,012	63,808	63,808	390.4
* NET BUDGET		12,704	12	13,012	63,808	63,808	390.4
APPROPRIATION FOR CONTINGENCY		0	0	0	0	0	.0
INCREASE IN DESIGNATIONS		0	0	304,288	0	0	100.0-
INCREASES IN RESERVES		0	0	0	0	0	.0
* TOTAL BUDGET		12,704	12	317,300	63,808	63,808	79.9-
<b>OTHER REVENUES</b>							
USER PAY REVENUES		0	0	0	0	0	.0
GOVERNMENTAL REVENUES		0	0	0	0	0	.0
GENERAL REVENUES		24,332	22,893	23,000	38,400	38,400	67.0
CANCELLATION P/Y DESIGNATIONS		0	0	0	25,408	25,408	***
CANCELLATION OF PRIOR YEAR RESERVES		0	0	292,660	0	0	100.0-
UNDESIGNATED FUND BALANCE 7/1		9,987-	9,988-	1,640	0	0	100.0-
TOTAL AVAILABLE FINANCING		14,345	12,905	317,300	63,808	63,808	79.9-
* UNREIMBURSED COSTS		1,641-	12,893-	0	0	0	.0
ALLOCATED POSITIONS		.00	.00	.00	.00	.00	.0

**Public Works***Douglas Gault, Public Works Director***Sutter County Water Agency Zone 4-9, 11-13 (0-326 - 0-334)  
and El Cerrito Drainage Zone (0-390)**

E X E C U T I V E S U M M A R Y							
DEPT HEAD: DOUGLAS R. GAULT	UNIT: COUNTY WATER ZONE #5	FUND: COUNTY WATER ZONE #5			0327 0-327		
		ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>							
SERVICES AND SUPPLIES		0	0	0	37,700	37,700	***
OTHER CHARGES		7,574	9	10,009	17,105	17,105	70.9
* GROSS BUDGET		7,574	9	10,009	54,805	54,805	447.6
* NET BUDGET		7,574	9	10,009	54,805	54,805	447.6
APPROPRIATION FOR CONTINGENCY		0	0	0	0	0	.0
INCREASE IN DESIGNATIONS		0	0	623,005	7,581	7,581	98.8-
INCREASES IN RESERVES		0	0	0	0	0	.0
* TOTAL BUDGET		7,574	9	633,014	62,386	62,386	90.1-
<b>OTHER REVENUES</b>							
USER PAY REVENUES		34,299	32,836	0	0	0	.0
GOVERNMENTAL REVENUES		0	0	0	0	0	.0
GENERAL REVENUES		30,528	21,295	30,050	31,300	31,300	4.2
CANCELLATION OF PRIOR YEAR RESERVES		0	0	560,750	0	0	100.0-
UNDESIGNATED FUND BALANCE 7/1		15,040-	20,041-	42,214	31,086	31,086	26.4-
TOTAL AVAILABLE FINANCING		49,787	34,090	633,014	62,386	62,386	90.1-
* UNREIMBURSED COSTS		42,213-	34,081-	0	0	0	.0
ALLOCATED POSITIONS		.00	.00	.00	.00	.00	.0

**Public Works***Douglas Gault, Public Works Director***Sutter County Water Agency Zone 4-9, 11-13 (0-326 - 0-334)  
and El Cerrito Drainage Zone (0-390)**

E X E C U T I V E   S U M M A R Y							
DEPT HEAD: DOUGLAS R. GAULT	UNIT: COUNTY WATER ZONE #6	FUND: COUNTY WATER ZONE #6			0328 0-328		
		ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>							
SERVICES AND SUPPLIES		0	0	0	6,700	6,700	***
OTHER CHARGES		3,633	3	22,583	372,010	372,010	1,547.3
* GROSS BUDGET		3,633	3	22,583	378,710	378,710	1,577.0
* NET BUDGET		3,633	3	22,583	378,710	378,710	1,577.0
APPROPRIATION FOR CONTINGENCY		0	0	0	0	0	.0
INCREASE IN DESIGNATIONS		0	0	452,587	0	0	100.0-
INCREASES IN RESERVES		0	0	0	0	0	.0
* TOTAL BUDGET		3,633	3	475,170	378,710	378,710	20.3-
<b>OTHER REVENUES</b>							
USER PAY REVENUES		34,969	12,662	0	0	0	.0
GOVERNMENTAL REVENUES		0	0	0	0	0	.0
GENERAL REVENUES		20,444	22,691	22,450	35,300	35,300	57.2
CANCELLATION P/Y DESIGNATIONS		0	0	0	335,448	335,448	***
CANCELLATION OF PRIOR YEAR RESERVES		0	0	414,936	0	0	100.0-
UNDESIGNATED FUND BALANCE 7/1		13,996-	133	37,784	7,962	7,962	78.9-
TOTAL AVAILABLE FINANCING		41,417	35,486	475,170	378,710	378,710	20.3-
* UNREIMBURSED COSTS		37,784-	35,483-	0	0	0	.0
ALLOCATED POSITIONS		.00	.00	.00	.00	.00	.0

**Public Works***Douglas Gault, Public Works Director***Sutter County Water Agency Zone 4-9, 11-13 (0-326 - 0-334)  
and El Cerrito Drainage Zone (0-390)**

E X E C U T I V E   S U M M A R Y							
DEPT HEAD: DOUGLAS R. GAULT	UNIT: COUNTY WATER ZONE #7	FUND: COUNTY WATER ZONE #7			0329 0-329		
		ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>							
SERVICES AND SUPPLIES		0	0	0	42,200	42,200	***
OTHER CHARGES		3,975	3	3,553	31,352	31,352	782.4
* GROSS BUDGET		3,975	3	3,553	73,552	73,552	1,970.1
* NET BUDGET		3,975	3	3,553	73,552	73,552	1,970.1
APPROPRIATION FOR CONTINGENCY		0	0	0	0	0	.0
INCREASE IN DESIGNATIONS		0	0	228,781	0	0	100.0-
INCREASES IN RESERVES		0	0	0	0	0	.0
* TOTAL BUDGET		3,975	3	232,334	73,552	73,552	68.3-
<b>OTHER REVENUES</b>							
USER PAY REVENUES		1,214	1,166	0	0	0	.0
GOVERNMENTAL REVENUES		0	0	0	0	0	.0
GENERAL REVENUES		12,488	20,398	13,550	34,050	34,050	151.3
CANCELLATION P/Y DESIGNATIONS		0	0	0	41,286	41,286	***
CANCELLATION OF PRIOR YEAR RESERVES		0	0	216,053	0	0	100.0-
UNDESIGNATED FUND BALANCE 7/1		6,996-	9,997-	2,731	1,784-	1,784-	165.3-
TOTAL AVAILABLE FINANCING		6,706	11,567	232,334	73,552	73,552	68.3-
* UNREIMBURSED COSTS		2,731-	11,564-	0	0	0	.0
ALLOCATED POSITIONS		.00	.00	.00	.00	.00	.0

**Public Works**

*Douglas Gault, Public Works Director*

**Sutter County Water Agency Zone 4-9, 11-13 (0-326 - 0-334)  
and El Cerrito Drainage Zone (0-390)**

E X E C U T I V E S U M M A R Y							
DEPT HEAD: DOUGLAS R. GAULT	UNIT: COUNTY WATER ZONE #8	FUND: COUNTY WATER ZONE #8			0330 0-330		
		ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>							
SERVICES AND SUPPLIES		0	0	0	20,000	20,000	***
OTHER CHARGES		4,281	64,471	68,616	16,379	16,379	76.1-
* GROSS BUDGET		4,281	64,471	68,616	36,379	36,379	47.0-
* NET BUDGET		4,281	64,471	68,616	36,379	36,379	47.0-
APPROPRIATION FOR CONTINGENCY		0	0	4,497	0	0	100.0-
INCREASE IN DESIGNATIONS		0	0	39,011	0	0	100.0-
INCREASES IN RESERVES		0	0	0	0	0	.0
* TOTAL BUDGET		4,281	64,471	112,124	36,379	36,379	67.6-
<b>OTHER REVENUES</b>							
USER PAY REVENUES		34,714	1,620	0	0	0	.0
GOVERNMENTAL REVENUES		0	0	0	0	0	.0
GENERAL REVENUES		7,113	11,986	7,645	17,500	17,500	128.9
CANCELLATION P/Y DESIGNATIONS		0	0	0	13,544	13,544	***
CANCELLATION OF PRIOR YEAR RESERVES		0	0	68,928	0	0	100.0-
UNDESIGNATED FUND BALANCE 7/1		1,995-	65,468	35,551	5,335	5,335	85.0-
TOTAL AVAILABLE FINANCING		39,832	79,074	112,124	36,379	36,379	67.6-
* UNREIMBURSED COSTS		35,551-	14,603-	0	0	0	.0
ALLOCATED POSITIONS		.00	.00	.00	.00	.00	.0

**Public Works***Douglas Gault, Public Works Director***Sutter County Water Agency Zone 4-9, 11-13 (0-326 - 0-334)  
and El Cerrito Drainage Zone (0-390)**

DEPT HEAD: DOUGLAS R. GAULT      UNIT: COUNTY WATER ZONE #9      FUND: COUNTY WATER ZONE #9      0331 0-331

	ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>						
OTHER CHARGES	3,980	4	4,504	5,502	5,502	22.2
* GROSS BUDGET	3,980	4	4,504	5,502	5,502	22.2
* NET BUDGET	3,980	4	4,504	5,502	5,502	22.2
APPROPRIATION FOR CONTINGENCY	0	0	0	0	0	.0
INCREASE IN DESIGNATIONS	0	0	35,540	398	398	98.9-
INCREASES IN RESERVES	0	0	0	0	0	.0
* TOTAL BUDGET	3,980	4	40,044	5,900	5,900	85.3-
<b>OTHER REVENUES</b>						
USER PAY REVENUES	0	0	0	0	0	.0
GOVERNMENTAL REVENUES	0	0	0	0	0	.0
GENERAL REVENUES	5,372	3,684	6,100	6,500	6,500	6.6
CANCELLATION OF PRIOR YEAR RESERVES	0	0	33,849	0	0	100.0-
UNDESIGNATED FUND BALANCE 7/1	1,297-	1,596-	95	600-	600-	731.6-
TOTAL AVAILABLE FINANCING	4,075	2,088	40,044	5,900	5,900	85.3-
* UNREIMBURSED COSTS	95-	2,084-	0	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.00	.0

**Public Works***Douglas Gault, Public Works Director***Sutter County Water Agency Zone 4-9, 11-13 (0-326 - 0-334)  
and El Cerrito Drainage Zone (0-390)**

E X E C U T I V E S U M M A R Y							
DEPT HEAD: DOUGLAS R. GAULT	UNIT: COUNTY WATER ZONE #11	FUND: COUNTY WATER ZONE #11			0332 0-332		
		ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>							
OTHER CHARGES		0	0	0	4,000	4,000	***
* GROSS BUDGET		0	0	0	4,000	4,000	***
* NET BUDGET		0	0	0	4,000	4,000	***
APPROPRIATION FOR CONTINGENCY		0	0	0	0	0	.0
INCREASE IN DESIGNATIONS		0	0	94,873	15,368	15,368	83.8-
INCREASES IN RESERVES		0	0	0	0	0	.0
* TOTAL BUDGET		0	0	94,873	19,368	19,368	79.6-
<b>OTHER REVENUES</b>							
USER PAY REVENUES		0	13,168	0	5,000	5,000	***
GOVERNMENTAL REVENUES		0	0	0	0	0	.0
GENERAL REVENUES		3,500	2,055	4,400	2,800	2,800	36.4-
CANCELLATION OF PRIOR YEAR RESERVES		0	0	89,973	0	0	100.0-
UNDESIGNATED FUND BALANCE 7/1		3,000-	4,400-	500	11,568	11,568	2,213.6
TOTAL AVAILABLE FINANCING		500	10,823	94,873	19,368	19,368	79.6-
* UNREIMBURSED COSTS		500-	10,823-	0	0	0	.0
ALLOCATED POSITIONS		.00	.00	.00	.00	.00	.0

**Public Works***Douglas Gault, Public Works Director***Sutter County Water Agency Zone 4-9, 11-13 (0-326 - 0-334)  
and El Cerrito Drainage Zone (0-390)**

E X E C U T I V E S U M M A R Y							
DEPT HEAD: DOUGLAS R. GAULT	UNIT: COUNTY WATER ZONE #12	FUND: COUNTY WATER ZONE #12			0333 0-333		
		ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>							
* GROSS BUDGET		0	0	0	0	0	.0
* NET BUDGET		0	0	0	0	0	.0
APPROPRIATION FOR CONTINGENCY		0	0	0	0	0	.0
INCREASE IN DESIGNATIONS		0	0	2,259	0	0	100.0-
INCREASES IN RESERVES		0	0	0	0	0	.0
* TOTAL BUDGET		0	0	2,259	0	0	100.0-
<b>OTHER REVENUES</b>							
USER PAY REVENUES		0	0	0	0	0	.0
GOVERNMENTAL REVENUES		0	0	0	0	0	.0
GENERAL REVENUES		82	46	130	70	70	46.2-
CANCELLATION OF PRIOR YEAR RESERVES		0	0	2,136	0	0	100.0-
UNDESIGNATED FUND BALANCE 7/1		90-	131-	7-	70-	70-	900.0
TOTAL AVAILABLE FINANCING		8-	85-	2,259	0	0	100.0-
* UNREIMBURSED COSTS		8	85	0	0	0	.0
ALLOCATED POSITIONS		.00	.00	.00	.00	.00	.0

**Public Works***Douglas Gault, Public Works Director***Sutter County Water Agency Zone 4-9, 11-13 (0-326 - 0-334)  
and El Cerrito Drainage Zone (0-390)**

E X E C U T I V E   S U M M A R Y							
DEPT HEAD: DOUGLAS R. GAULT	UNIT: COUNTY WATER ZONE #13	FUND: COUNTY WATER ZONE #13			0334 0-334		
		ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>							
* GROSS BUDGET		0	0	0	0	0	.0
* NET BUDGET		0	0	0	0	0	.0
APPROPRIATION FOR CONTINGENCY		0	0	0	0	0	.0
INCREASE IN DESIGNATIONS		0	0	70,288	400	400	99.4-
INCREASES IN RESERVES		0	0	0	0	0	.0
* TOTAL BUDGET		0	0	70,288	400	400	99.4-
<b>OTHER REVENUES</b>							
USER PAY REVENUES		0	0	0	0	0	.0
GOVERNMENTAL REVENUES		0	0	0	0	0	.0
GENERAL REVENUES		2,587	1,448	3,400	1,800	1,800	47.1-
CANCELLATION OF PRIOR YEAR RESERVES		0	0	66,300	0	0	100.0-
UNDESIGNATED FUND BALANCE 7/1		2,000-	3,400-	588	1,400-	1,400-	338.1-
TOTAL AVAILABLE FINANCING		587	1,952-	70,288	400	400	99.4-
* UNREIMBURSED COSTS		587-	1,952	0	0	0	.0
ALLOCATED POSITIONS		.00	.00	.00	.00	.00	.0

**Public Works***Douglas Gault, Public Works Director***Sutter County Water Agency Zone 4-9, 11-13 (0-326 - 0-334)  
and El Cerrito Drainage Zone (0-390)**

E X E C U T I V E S U M M A R Y						
DEPT HEAD: DOUGLAS R. GAULT	UNIT: EL CERRITO DRAINAGE DISTRICT	FUND: EL CERRITO DRAINAGE DISTRICT	0390 0-390			
	ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>						
OTHER CHARGES	820	1	601	611	611	1.7
* GROSS BUDGET	820	1	601	611	611	1.7
* NET BUDGET	820	1	601	611	611	1.7
APPROPRIATION FOR CONTINGENCY	0	0	0	0	0	.0
INCREASE IN DESIGNATIONS	0	0	637	0	0	100.0-
INCREASES IN RESERVES	0	0	0	0	0	.0
* TOTAL BUDGET	820	1	1,238	611	611	50.6-
<b>OTHER REVENUES</b>						
USER PAY REVENUES	0	0	0	0	0	.0
GOVERNMENTAL REVENUES	12	6	12	12	12	.0
GENERAL REVENUES	880	508	630	599	599	4.9-
CANCELLATION OF PRIOR YEAR RESERVES	0	0	493	0	0	100.0-
UNDESIGNATED FUND BALANCE 7/1	30	41-	103	0	0	100.0-
TOTAL AVAILABLE FINANCING	922	473	1,238	611	611	50.6-
* UNREIMBURSED COSTS	102-	472-	0	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.00	.0

## E X E C U T I V E S U M M A R Y

DEPT HEAD: DOUGLAS R. GAULT

UNIT: RIO RAMAZA COMMUNITY SRVC DIST FUND: RIO RAMAZA COMMUNITY SRVC DIST 0395 0-395

	ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>						
SERVICES AND SUPPLIES	4,414	4,808	5,150	5,900	5,900	14.6
OTHER CHARGES	12,577	11,463	11,610	13,605	13,605	17.2
* GROSS BUDGET	16,991	16,271	16,760	19,505	19,505	16.4
* NET BUDGET	16,991	16,271	16,760	19,505	19,505	16.4
APPROPRIATION FOR CONTINGENCY	0	0	0	0	0	.0
INCREASE IN DESIGNATIONS	0	0	89,628	0	0	100.0-
INCREASES IN RESERVES	0	0	0	0	0	.0
* TOTAL BUDGET	16,991	16,271	106,388	19,505	19,505	81.7-
<b>OTHER REVENUES</b>						
USER PAY REVENUES	1,596	1,134	3,000	1,680	1,680	44.0-
GOVERNMENTAL REVENUES	31	14	30	14	14	53.3-
GENERAL REVENUES	5,981	3,142	6,900	4,180	4,180	39.4-
CANCELLATION P/Y DESIGNATIONS	0	0	0	18,392	18,392	***
CANCELLATION OF PRIOR YEAR RESERVES	0	0	100,961	0	0	100.0-
UNDESIGNATED FUND BALANCE 7/1	4,880	6,830	4,503-	4,761-	4,761-	5.7
TOTAL AVAILABLE FINANCING	12,488	11,120	106,388	19,505	19,505	81.7-
* UNREIMBURSED COSTS	4,503	5,151	0	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.00	.0

**Purpose**

The Rio Ramaza Community Service District (CSD) was established to provide sewer and water service to the Rio Ramaza Mobile Home Park.

This budget is prepared and administered by the Water Resources division of the Public Works Department.

**Major Budget Changes****Other Charges**

- \$2,000 Increase in Interfund Administration charges from the Water Resources division, due to additional services being provided to the CSD.

**Revenues**

- (\$1,320) Decrease in Other Charges for Current Services to reflect

historic revenue receipts for this line item.

- (\$2,600) Decrease in Interest earnings due to gradually decreasing funds within the budget, on which interest is earned.

## **Program Discussion & Summary Budget Request**

The Requested Budget is \$19,505.

The Rio Ramaza Mobile Home Park is located on the southern edge of Sutter County, just north of the Sacramento International Airport. Due to the district's location along the flight path of the airport, the Sacramento County Board of Supervisors has allocated, and continues to allocate, funds to the Sacramento Metro Airport Authority for the acquisition of properties in the Rio Ramaza Mobile Home Park. Properties are to be acquired when they become available. Nine active accounts remain in the district.

The increase of \$2,000 is due to the increase in support of the Water/Wastewater operator. This position is budgeted in the Water Resources division of the Public Works Department, and costs are charged to Rio Ramaza CSD via the Interfund Admin/Miscellaneous Departments account.

## **Use of Reserves/Designations**

It is recommended that \$18,392 be cancelled from the Designation for Future Appropriations in FY 2009-10 to cover necessary expenses of the district in light of anticipated decreases in revenues.

## **CAO Recommendation**

This budget is recommended as requested.

The Public Works Director concurs with the recommended budget.

# Public Works Water Resources (1-922)

*Douglas Gault, Public Works Director*

DEPT HEAD: DOUGLAS R. GAULT		UNIT: WATER RESOURCES		FUND: GENERAL		0001 1-922	
		ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>							
SALARIES AND EMPLOYEE BENEFITS		509,044	463,789	606,465	614,024	614,024	1.2
SERVICES AND SUPPLIES		419,480	215,261	441,495	291,272	291,272	34.0-
OTHER CHARGES		384,240	52,192	64,635	61,978	61,978	4.1-
FIXED ASSETS		0	0	120,500	0	0	100.0-
* GROSS BUDGET		1,312,764	731,242	1,233,095	967,274	967,274	21.6-
INTRAFUND TRANSFERS		87,320	119,780	96,515	201,232	201,232	108.5
* NET BUDGET		1,400,084	851,022	1,329,610	1,168,506	1,168,506	12.1-
<b>OTHER REVENUES</b>							
USER PAY REVENUES		438,335	106,349	382,645	452,910	452,910	18.4
GOVERNMENTAL REVENUES		0	0	230,000	71,000	71,000	69.1-
OTHER FINANCING SOURCES		2,029	0	0	0	0	.0
TOTAL OTHER REVENUES		440,364	106,349	612,645	523,910	523,910	14.5-
* UNREIMBURSED COSTS		959,720	744,673	716,965	644,596	644,596	10.1-
ALLOCATED POSITIONS		6.00	6.00	6.00	6.00	6.00	.0

## Purpose

The Water Resources Department operates the Sutter County Water Agency and implements water resources programs such as ground water management, regional water/wastewater treatment, integrated regional water management planning, drainage and grading ordinances, floodplain management, and Clean Water Act requirements.

## Major Budget Changes

### Salaries & Benefits

- \$2,659 General salary and benefits adjustments.

- \$4,900 Increase in Other Pay due to payment for Administrative Leave cash-out, previously paid but not budgeted.

### Services & Supplies

- (\$5,900) Decrease in Software License and Computer Hardware based on actual needs of the department.
- (\$150,000) Decrease in Professional and Specialized Services due to overall decrease in cost of contract consultants.
- \$3,000 Increase in Special Department Expense related

to regulatory permits and licenses.

- (\$1,500) Decrease in Other Equipment based on actual needs of the department.

## Intrafund Transfers

- \$112,000 Increase in Intrafund Administration charges from the Public Works Department for administrative assistance provided to the Water Resources Division.

## Revenues

- \$76,065 Increase in Interfund Water Agencies revenue to reflect increased Water Agency Zone of Benefit assessments.
- (\$159,000) Decrease in State Grant revenue related to a two year Ground Water Management Program grant totaling \$230,000; \$159,000 was realized in FY 2008-09.

## Program Discussion & Summary Budget Request

The Requested Budget is \$1,168,506.

This budget unit in the coming year includes a continued need for spending in the Professional and Specialized Services account. This account provides for consultant services for engineering and legal services on flood plain management and drainage for the County. The division will use consulting services in FY 2009-10 for a countywide

drainage study and a regional Wastewater feasibility study. Consultants will also assist with developing the County's Ground Water Management Plan and other watershed special projects. These consultant services expenses are estimated at \$240,000 with an estimated \$71,000 from State grant funding. Consultant contracts are budgeted in the Professional/Specialized Services line item. The \$150,000 decrease in this line item is related to the different contracts that will be used for FY 2009-10 projects vs. FY 2008-09 projects.

It is anticipated that new Flood Insurance Rate Maps will be issued this year for nearly two-thirds of Sutter County. The Division will be participating in and managing activities such as public outreach workshops and coordinating with FEMA and the State Floodplain Coordinator.

## Use of Reserves /Designations

This budget unit does not include any reserves or designations.

## CAO Recommendation

This budget is recommended as requested.

The Public Works Director concurs with the recommended budget.

**Public Works  
Flood Control (1-923)**

*Douglas Gault, Public Works Director*

E X E C U T I V E S U M M A R Y							
DEPT HEAD: DOUGLAS R. GAULT	UNIT: FLOOD CONTROL	FUND: GENERAL			0001 1-923		
		ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>							
SALARIES AND EMPLOYEE BENEFITS		0	0	0	27,990	27,990	***
SERVICES AND SUPPLIES		0	104,372	280,100	1,536,300	1,536,300	448.5
* GROSS BUDGET		0	104,372	280,100	1,564,290	1,564,290	458.5
INTRAFUND TRANSFERS		0	94	0	235	235	***
* NET BUDGET		0	104,466	280,100	1,564,525	1,564,525	458.6
APPROPRIATION FOR CONTINGENCY		0	0	0	0	0	.0
INCREASE IN DESIGNATIONS		0	0	0	300,000	300,000	***
INCREASES IN RESERVES		0	0	300,000	0	0	100.0-
* TOTAL BUDGET		0	104,466	580,100	1,864,525	1,864,525	221.4
<b>OTHER REVENUES</b>							
USER PAY REVENUES		0	0	0	31,500	31,500	***
GOVERNMENTAL REVENUES		0	0	0	1,400,000	1,400,000	***
TOTAL OTHER REVENUES		0	0	0	1,431,500	1,431,500	***
* UNREIMBURSED COSTS		0	104,466	580,100	433,025	433,025	25.4-
ALLOCATED POSITIONS		.00	.00	.00	.00	.00	.0

## Purpose

The primary function of this budget unit is to appropriate the funding to support flood control efforts in Sutter County. The majority of expenditures in this unit are payments to support activities for state and federal advocacy efforts to obtain funding for levee and flood control improvements.

## Major Budget Changes

### Salaries and Benefits

- \$27,990 Increase in Extra Help for the Staff Analyst assigned to Sutter Butte Flood Control Agency.

### Services and Supplies

- \$1,400,000 Increase in Special Departmental Expenses (Flood) due to the designation of \$1,400,000 of Proposition 13 funding for the United States Army Corps of Engineers Feasibility Study.

### Revenues

- \$1,400,000 Increase in State Grant revenue due to the anticipated receipt of \$1,400,000 of Proposition 13 funding for the United States Army Corps of Engineers Feasibility Study.

## **Program Discussion & Summary Budget Request**

The Requested Budget is \$1,864,525.

The Sutter Buttes Flood Control Agency (SBFCA) was formed by the Sutter –Butte Joint Exercise of Powers Agreement (JPA) for the purpose of jointly exercising the powers of its members to provide flood control and protection. In December of 2007, Sutter County, Sutter County Water Agency, Butte County, Yuba City, City of Live Oak, City of Biggs, City of Gridley, Levee District 1, and Levee District 9 signed a JPA establishing the SBFCA. The members agreed to have the power and authorization to acquire, construct, improve, operate, and maintain works for the purpose of controlling and conserving waters for the protection of life and property that would or could be damaged by inundation caused by still or flowing water. This unit supports SBFCA by funding part time support staff and allocating State proposition monies to SBFCA.

Additionally, this unit provides funding for costs incurred by federal and state representatives which are actively advocating for funding for levee improvements and flood control related projects in Sutter County.

The United States Army Corps of Engineers Sutter Basin Feasibility Study was initiated in 2000. The Project Management Plan, which has recently been completed, identifies \$5.6 million in work that is required to complete the study over the next three years. The local share of this project is currently estimated to be \$2.8 million, of which \$2.05 million will be met using a Proposition 13 grant. Proposition 13 in this context is the “Safe Drinking Water, Clean Water, Watershed Protection and Flood

Protection Act of 2000. The remaining \$0.75 million is currently proposed to be met with local revenues. The FY 2009-10 Proposition 13 funding contribution will be \$1,400,000.

## **Use of Reserves/Designations**

This budget unit does not include any reserves or designations.

## **CAO Recommendation**

This budget is recommended as requested.

The Public Works Director concurs with the recommended budget.

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## Children's Program at Museum

June 09, 2009

The Community Memorial Museum of Sutter County will offer a free children's program on Thursday, June 18 at 10:30 a.m. Aondreaa the Storytailor will present "The Life and Times of a Very Spoiled Princess", a four-part tale woven from four famous stories. Join Aondreaa as she portrays the spoiled princess Ingrata and her attendants with drama, humor and pathos, with poetry and audience participation. The young princess lives up to her name (Ungrateful), from her imperious insistence on a preferred potty, to her demand to possess the moon, to her forced choice over the fate of her suitor, and at last to recognition of the consequences of her selfishness.



Refreshments will be served after the program. No reservations are needed. The Community Memorial Museum is located at 1333 Butte House Road in Yuba City. Reopen hours are 9:00 a.m. to 5:00 p.m. Tuesday through Friday and noon to 4:00 p.m. on Saturday Sunday. For more information, call the Museum at 822-7141.

# Support Services

## *Section G*

Sutter County's award-winning *suttercounty.org* website was visited 432,265 times by 203,809 unique users who viewed more than 3.4 million pages between May 16, 2008 and June 15, 2009



# General Insurance & Bonds



E X E C U T I V E S U M M A R Y						
DEPT HEAD: MARY LYNN CARLTON	UNIT: GENERAL INSURANCE & BONDS	FUND: GENERAL	0001 1-911			
	ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>						
SERVICES AND SUPPLIES	70,173	78,069	79,000	79,000	79,000	.0
* GROSS BUDGET	70,173	78,069	79,000	79,000	79,000	.0
INTRAFUND TRANSFERS	13,506-	15,325-	15,417-	16,122-	16,122-	4.6
* NET BUDGET	56,667	62,744	63,583	62,878	62,878	1.1-
<b>OTHER REVENUES</b>						
USER PAY REVENUES	52,035	57,933	58,016	58,581	58,581	1.0
GOVERNMENTAL REVENUES	0	0	0	0	0	.0
TOTAL OTHER REVENUES	52,035	57,933	58,016	58,581	58,581	1.0
* UNREIMBURSED COSTS	4,632	4,811	5,567	4,297	4,297	22.8-
ALLOCATED POSITIONS	.00	.00	.00	.00	.00	.0

## Purpose

This budget unit finances miscellaneous insurance costs for the following areas: Airport liability; property insurance; employee blanket bond and crime insurance; automobile physical damage; construction equipment physical damage; watercraft physical damage and liability; and boiler and machinery.

## Program Discussion & Summary Budget Request

The Requested Budget is \$62,878.

As mentioned above, the primary factor that drives this budget is the cost of maintaining the various insurance programs together with the associated costs to administer these programs in a cost effective and efficient manner.

Sutter County operates as a pooled primary self-insured program. As a standing participant in a public entity insurance pool, the County's risk is spread amongst its pool members, enabling Sutter County to take advantage of best-in-class coverage programs in exchange for competing premium rates.

Nonetheless, on a year-over-year basis, insurance premiums are subject to a number of economic stimuli, such as global market conditions, available insurance capacity by the underwriting community, claims loss history, and the overall state of the economy. As such, it is not unusual to experience an annual swing in premium rates dependent on any or all of the variables mentioned above. However, due to Sutter County's pool sharing abilities, that swing is generally very limited and manageable. In the case of the FY 2009-10 General Insurance and Bonds budget, the change in

annual premium is negligible, and for all intents and purposes is the same as the FY 2008-09 Adopted Budget.

### **Use of Reserves/Designations**

This budget unit does not include any reserves or designations.

### **CAO Recommendation**

This budget is recommended as requested.

The Personnel Director concurs with the recommended budgets.

# Information Technology



Executive Summary						
DEPT HEAD: JOHN D FORBERG	UNIT: INFORMATION TECHNOLOGY ISF	FUND: INFORMATION TECHNOLOGY ISF	4581 8-145			
	ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>						
SALARIES AND EMPLOYEE BENEFITS	2,070,648	1,676,370	2,206,321	2,330,484	2,330,484	5.6
SERVICES AND SUPPLIES	729,437	645,148	1,073,568	1,909,207	1,909,207	77.8
OTHER CHARGES	494,039	247,933	468,492	380,301	380,301	18.8-
FIXED ASSETS	114,906	0	350,450	315,804	315,804	9.9-
* GROSS BUDGET	3,409,030	2,569,451	4,098,831	4,935,796	4,935,796	20.4
INTRAFUND TRANSFERS	0	0	0	1	1	***
* NET BUDGET	3,409,030	2,569,451	4,098,831	4,935,797	4,935,797	20.4
APPROPRIATION FOR CONTINGENCY	0	0	587,809	158,280	158,280	73.1-
INCREASE IN DESIGNATIONS	0	0	151,774	540	540	99.6-
INCREASES IN RESERVES	0	0	205,865	0	0	100.0-
* TOTAL BUDGET	3,409,030	2,569,451	5,044,279	5,094,617	5,094,617	1.0
<b>OTHER REVENUES</b>						
USER PAY REVENUES	3,391,017	1,507,485	3,940,543	4,371,672	4,371,672	10.9
GOVERNMENTAL REVENUES	0	0	0	0	0	.0
GENERAL REVENUES	26,140	10,402	20,000	20,000	20,000	.0
RESIDUAL EQUITY TRANS-IN	0	0	0	141,464	141,464	***
CANCELLATION P/Y DESIGNATIONS	0	0	0	42,065	42,065	***
CANCELLATION OF PRIOR YEAR RESERVES	0	0	292,608	0	0	100.0-
UNDESIGNATED FUND BALANCE 7/1	782,996	791,128	791,128	519,416	519,416	34.3-
TOTAL AVAILABLE FINANCING	4,200,153	2,309,015	5,044,279	5,094,617	5,094,617	1.0
* UNREIMBURSED COSTS	791,123-	260,436	0	0	0	.0
ALLOCATED POSITIONS	20.00	20.00	20.00	20.00	20.00	.0

## Purpose

The Department of Information Technology (IT) provides services to the other County departments. As a centralized service, the IT department is able to efficiently and cost-effectively handle the large volumes of systems and data that must be managed as part of the on-going and varied activities of the County. These services include such tasks as: responsibility for the management of computer hardware and software resources; feasibility and evaluation studies necessary for acquisition of potential new

applications; system development activities; computer room operations activities; coordination and application of web technologies to serve the County internally and externally; and other desktop/laptop computer related activities. The Director of Information Technology serves as an Assistant County Purchasing Agent and coordinates all hardware and software purchases.

## Major Budget Changes

### Salaries & Benefits

- \$124,163 General salary and benefits adjustments.

### Services & Supplies

- \$5,735 Increase in Communications due to cell phone increases and addition of T1 line for the Gang Task Force.
- \$300,822 Increase in Software License & Maintenance due to additions and anticipated increase in new Enterprise Agreement (EA) contract.
- \$66,970 Increase in Computer Hardware to purchase UPS Power Conditioners and servers for Network Support.
- \$4,549 Increase in Office Expenses for increased cost of supplies and transfer of paper purchases from Interfund Charges to Services and Supplies.
- \$398,673 Increase in Professional & Specialized Services for purchase and implementation of the new Sungard Personnel-Payroll system.
- \$10,400 Increase in Office Equipment to replace desks and chairs that are at the end of their useful lives and purchase new reception desk as part of the IT lobby remodel project.
- \$13,500 Increase in Special Departmental Expense for anticipated increase in the Air Photo license and transfer of

network back-up tapes expense from Equipment Maintenance.

- \$4,250 Increase in Employment Training to allow for additional training on advancing technology.
- \$26,300 Increase in Transportation & Travel to allow for lodging and travel expenses related to the additional training.

### Other Charges

- (\$156,205) Decrease in Interprogram Labor Charges due to increase in direct-bill projects to the departments, resulting in fewer programming hours charged to Web.
- \$64,865 Increase in Interfund Overhead (A-87) Cost.

### Fixed Assets

- \$45,000 Two 5TB iSCSI Storage Arrays.
- \$20,000 Email Archival System.
- \$35,000 VMWare Server System.
- \$35,000 Cisco ASA Security Appliances.
- (\$20,646) Decrease in Depreciation Expense, which is included as a cost in Fixed Assets.

### Revenues

- \$431,129 Increase in User Pay Revenues due to increase in allowable expenses to be recovered through rates.

## Program Discussion & Summary Budget Request

The Information Technology Department provides a variety of services and functions addressing automation needs throughout the County. The department is divided into five functional divisions: Administration, Operations, Network Support, PC/Desktop Support, and Programming.

The **Administration Division** is responsible for overall management, budgeting, fiscal, payroll, purchasing, contracting, planning, inventory, facility management, and other required functions for the support of the department and the county.

The **Operations Division** is responsible for the day-to-day functioning of the data center, system backup and recovery, routine and special job production, secure file transmissions, as well as building security systems, shipping and receiving, equipment preparation and surplus, and forms and consumable inventory control.

The **Network Support Division** is responsible for the County's network. This includes the fiber optic system, file and application servers, routers, switches, hubs, firewalls, security appliances, directory and email services, web access and security, connections with state and federal agencies, remote access, virus protection, and software distribution and updates.

The **PC/Desktop Support Division** provides direct desktop support for all the PCs, laptops, and Blackberry PDAs that are in place throughout the County. They are responsible for the troubleshooting, repair, replacement, and support of the end user devices. Additionally, they support a variety of specialized applications in the various departments and provide extensive support

to the devices, applications, and services in the Sheriff's office.

The **Programming Division** is responsible for all the development and support of the County's legacy applications as well as the development, support, and routine maintenance of the County's web presence. This group supports such applications as Financial, Human Resources/Payroll, Mental Health, Health, Criminal Justice, Property, and Budgeting systems, in addition to a wide variety of web applications for both internal and external users.

There are several major initiatives underway that are expected to be continued and/or completed in FY 2009-10. The department continues to enhance and expand its off-site disaster recovery capability with the continued migration to virtual servers and mirrored storage at the Emergency Operations Center. A portable backup power generator project should be completed for the main data center as well.

On March 31, 2009, the Board of Supervisors approved a contract with Sungard Public Sector, Inc., to implement a new software system for Personnel, Payroll, Purchasing, and Budgeting. The Personnel, Payroll, and Purchasing modules are scheduled to be implemented by early 2010; the Budget module and some peripheral components will be implemented in late 2010. The total cost of the project is anticipated to be \$498,848. Completion of this project represents a major change in the role that IT serves in the support of those systems. The end user departments will have much more control and flexibility in how the systems are operated and supported, and be provided enhanced capability for generating their own reports without IT involvement. Having greater end user

knowledge and control of the systems, as well as having vendor support and greater user group access will significantly reduce the limitations our existing users face due to very constrained IT resources.

There are a significant number of web applications planned for development during FY 2009-10. Projects planned for this year are: an Assessor Document Viewer; improvements to the Food Inspection application; new applications for Victim Witness and the Gang Task Force; enhancements to the Public Guardian application; enhancements to the Sheriff's Crime Tip application; and a system for reserving the Sheriff's Training Center.

The development of a Request for Proposals for a new Mental Health system is expected during FY 2009-10. The current system is very cumbersome to maintain, and it is difficult to keep current with ever changing state and federal requirements. Due to this, it has become prohibitively expensive to support and maintain. Mental Health is expected to acquire a project manager to guide and assist this process as a collaborative effort between the two departments. As with the Sungard Personnel-Payroll system, the end users will have much more control and flexibility in the direct administration of this system, access to much greater support from the vendor, and depending on the solution may have significant access to other counties operating such systems.

Software licensing and maintenance costs are projected to increase significantly to support the new applications and services (such as Personnel-Payroll), new systems in various departments, as well as licensing for management of our virtualized environment.

A significant challenge for FY 2009-10 will be the continued efforts to address the recommendations of the management audit completed in April 2008. Several of the recommendations have already been implemented and others are underway. We have instituted an Information Technology Advisory Committee, which meets on a monthly basis, to address the multitude of countywide issues we face. There has been considerable time spent in developing a common understanding of countywide needs as well as understanding the structure, capabilities, and functions of the IT department. Several draft policies have been under focus by this group, primarily in the Information Security area, and will be formalized shortly.

A strategic planning process has begun and should be completed during FY 2009-10. Approximately half of the County departments have participated in initial interviews, with routine meetings to begin on a regular basis to provide better communication between IT and the departments.

Many of the recommendations in the management audit require a diversion of current resources. Two major areas, Information Security and Project Management, will require significant additional resources to implement without severely affecting current services. We have requested the addition of one Network Administrator and one Systems Analyst to specifically address the resource requirements needed to address the recommendations related to those two areas. (Funding for these positions was not formally included in the department's budget request). Without these additional staffing resources, progress in those areas will be difficult to achieve in a timely manner.

## Use of Reserves/Designations

The Information Technology budget includes a number of different programs, and several designations. For FY 2009-10, the recommended budget includes an increase of \$158,280 in the Appropriation for Contingencies for the Operations program #81 and Programming Analyst program #84.

The recommended budget includes an increase of \$540 in the Designation for the Program Network Administration program #82.

Finally, the budget cancels \$42,065 of prior-year designations for the P/C Support program #83 and Web Site Development program #85.

## CAO Recommendation

The Recommended Budget differs from the requested budget in that funding for the requested Network Administrator and Systems Analyst Accounting Systems Manager positions has not been included. Due to the fiscal uncertainties related to the State's budget crisis, no new positions are being recommended at this time.

The Director of Information Technology concurs with the recommended budget.



# Liability Insurance ISF



# Personnel Liability Insurance (4-590)

*Mary Lynn Carlton, Personnel Director*

E X E C U T I V E S U M M A R Y							
DEPT HEAD: MARY LYNN CARLTON	UNIT: LIABILITY INSURANCE ISF	FUND: LIABILITY INSURANCE ISF			4590 4-590		
		ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>							
SERVICES AND SUPPLIES	511,797	469,878	625,750	487,250	487,250		22.1-
OTHER CHARGES	81,441	192	371,795	388,801	388,801		4.6
* GROSS BUDGET	593,238	470,070	997,545	876,051	876,051		12.2-
* NET BUDGET	593,238	470,070	997,545	876,051	876,051		12.2-
APPROPRIATION FOR CONTINGENCY	0	0	63,260	0	0		100.0-
INCREASE IN DESIGNATIONS	0	0	281,330	0	0		100.0-
INCREASES IN RESERVES	0	0	0	0	0		.0
* TOTAL BUDGET	593,238	470,070	1,342,135	876,051	876,051		34.7-
<b>OTHER REVENUES</b>							
USER PAY REVENUES	795,027	847,466	847,466	630,148	630,148		25.6-
GOVERNMENTAL REVENUES	0	0	0	0	0		.0
GENERAL REVENUES	52,417	25,124	35,000	40,000	40,000		14.3
CANCELLATION OF PRIOR YEAR RESERVES	0	0	125,003	0	0		100.0-
UNDESIGNATED FUND BALANCE 7/1	80,459	178,339	334,666	205,903	205,903		38.5-
TOTAL AVAILABLE FINANCING	927,903	1,050,929	1,342,135	876,051	876,051		34.7-
* UNREIMBURSED COSTS	334,665-	580,859-	0	0	0		.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.00		.0

## Purpose

The self-insured liability program is managed by the Personnel Department. This budget identifies the annual expenditures for the operation of the self-insured liability program, which is established as an Internal Service Fund. The costs for operation of this budget are allocated to the other operating budgets of the County. This budget provides funds for the administration, adjustment and defense of liability claims against the County and the purchase of excess insurance, should the County sustain a catastrophic loss.

## Major Budget Changes

### Services & Supplies

- (\$138,500) Decrease in Insurance due to a decrease in estimated excess insurance premium.

### Other Charges

- \$13,854 Increase in Interfund A-87 Cost Plan charges.

### User Pay Revenues

- (\$217,318) Decrease in Interfund Insurance ISF Premium revenue due primarily to a related decrease in excess insurance premium costs.

### Program Discussion & Summary Budget Request

The Requested Budget is \$876,051.

The primary factor that drives this budget is the cost of maintaining the self-insured liability program and associated costs such as administration and defense costs.

In FY 1998-99, Sutter County converted from an individual self-insured program to a pooled primary self-insured program. As a standing participant in a public entity insurance pool, the County's risk is spread amongst its pool members, enabling Sutter County to take advantage of best-in-class coverage programs in exchange for competing premium rates.

Nonetheless, on a year-over-year basis, insurance premiums are subject to a number of economic stimuli, such as global market conditions, available insurance capacity by the underwriting community, claims loss history, and the overall state of the economy. As such, we can expect to experience an annual swing in premium rates dependent on any or all of the variables mentioned above. However, due to Sutter County's pool sharing abilities, that swing is generally limited and manageable.

During FY 2009-10, one of the Personnel Department's goals is the strengthening of its countywide Safety/Risk Management program to support continuing efforts to minimize liability claim costs, particularly

arising out of automobile accidents involving the use of County owned vehicles.

### Use of Reserves/Designations

The Liability Insurance ISF fund contains a Designation for Future Appropriations and a Designation for Catastrophic Loss. No increases or decreases to the designations are proposed for FY 2009-10.

### CAO Recommendation

This budget is recommended as requested.

The Personnel Director concurs with the recommended budgets.

# Personnel



DEPT HEAD: MARY LYNN CARLTON		UNIT: PERSONNEL		FUND: GENERAL		0001 1-401	
		ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>							
SALARIES AND EMPLOYEE BENEFITS		459,629	480,094	618,276	740,559	740,559	19.8
SERVICES AND SUPPLIES		157,379	103,354	290,600	295,095	295,095	1.5
OTHER CHARGES		59,301	45,924	91,347	345,342	345,342	278.1
* GROSS BUDGET		676,309	629,372	1,000,223	1,380,996	1,380,996	38.1
INTRAFUND TRANSFERS		8,187	5,893	9,858	5,921	5,921	39.9
* NET BUDGET		684,496	635,265	1,010,081	1,386,917	1,386,917	37.3
<b>OTHER REVENUES</b>							
USER PAY REVENUES		15,919	12,418	13,596	15,375	15,375	13.1
GOVERNMENTAL REVENUES		0	0	0	0	0	.0
TOTAL OTHER REVENUES		15,919	12,418	13,596	15,375	15,375	13.1
* UNREIMBURSED COSTS		668,577	622,847	996,485	1,371,542	1,371,542	37.6
ALLOCATED POSITIONS		6.80	7.80	6.80	7.80	7.80	14.7

## Purpose

The Personnel Department is a centralized merit systems agency providing personnel and human resources management services to County departments.

## Major Budget Changes

### Salaries & Benefits

- \$33,532 General salary and benefits adjustments.
- \$88,751 Increase for a Limited Term Personnel Analyst II position added in FY 2008-09 to assist with the implementation of the new Sungard IFAS Personnel/Payroll System.

### Services & Supplies

- \$1,000 Increase in Printing Supplies for recruitment brochures due to an anticipated increase in specialized, hard-to-fill recruitments.
- \$2,000 Increase in Transportation & Travel due to increased transportation expenses professional conference attendance.

### Other Charges

- \$13,433 Increase in Information Technology Interfund charges.
- \$240,915 Increase in Interfund Misc. Transfer for Sungard IFAS

implementation costs for Personnel/ Payroll system.

## Intrafund Transfers

- (\$3,937) General decreases in copy services, postage, paper & supplies and copier lease interfund charges.

## Revenues

- \$1,779 General increases in Interfund Fingerprint and Drug Testing and in Special District Health Insurance reimbursement revenues.

## Program Discussion & Summary Budget Request

The Requested Budget is \$1,386,917.

The request reflects costs to provide the following centralized services to all County departments: labor relations; recruitment and certification for selection; review of and compliance with non-discrimination laws; health insurance and benefit administration; classification and salary analysis; administration of personnel rules and regulations; County-wide training; deferred compensation administration; unemployment insurance administration; risk management; safety management; and a variety of other compliance programs relating to personnel which are mandated by law.

On March 31, 2009, the Board of Supervisors approved a contract with Sungard Public Sector, Inc., to implement a new software system for Personnel, Payroll, Purchasing, and Budgeting. The Personnel, Payroll, and Purchasing modules are

scheduled to be implemented by early 2010. The Personnel budget includes \$240,915 for this department's share of cost related to the Personnel/Payroll system.

The Board of Supervisors also approved staffing related costs for the implementation of the system, including the allocation of one Limited Term Personnel Analyst II position. This budget request includes costs related to this position for a full year (through June 30, 2010). The term of the position will coincide with the implementation period of the new Personnel/Payroll System, which is anticipated to be approximately one year in duration. The term of the positions will end no later than one month following the "go live" implementation of the new system, or when the position is no longer needed by the department, whichever is sooner.

Costs related to specialized recruitments, labor negotiation services, and classification and compensation studies are contained in the Professional/Specialized Services account.

## Use of Reserves/Designations

This budget unit does not include any reserves or designations.

## CAO Recommendation

This budget is recommended as requested.

The Personnel Director concurs with the recommended budget.

# Workers' Compensation Insurance ISF



# Personnel

## Workers' Compensation (4-591)

*Mary Lynn Carlton, Director*

Executive Summary						
DEPT HEAD: MARY LYNN CARLTON	UNIT: WORKERS' COMP INSURANCE ISF	FUND: WORKERS' COMP INSURANCE ISF	4591 4-591			
	ACTUAL EXPENDITURE 2007-08	ADOPTED BUDGET 2008-09	ADJUSTED BUDGET 4-30-09	CURRENT PROJECTED 6-30-09	DEPARTMENT REQUEST 2009-10	% CHANGE OVER 2008-09
<b>EXPENDITURES</b>						
SALARIES AND EMPLOYEE BENEFITS	221,811	321,661	321,661	284,153	342,291	6.4
SERVICES AND SUPPLIES	1,434,571	1,721,600	1,721,600	1,442,526	1,625,387	5.6
OTHER CHARGES	24,547	13,958	13,958	14,090	19,091	36.8
* GROSS BUDGET	1,680,929	2,057,219	2,057,219	1,740,769	1,986,769	3.4
* NET BUDGET	1,680,929	2,057,219	2,057,219	1,740,769	1,986,769	3.4
APPROPRIATION FOR CONTINGENCY	0	75,720	75,720	0	0	100.0
INCREASES IN RESERVES	0	0	0	0	0	.0
* TOTAL BUDGET	1,680,929	2,132,939	2,132,939	1,740,769	1,986,769	6.9
<b>OTHER REVENUES</b>						
USER PAY REVENUES	2,135,445	1,170,223	1,170,223	1,170,223	1,565,161	33.7
GOVERNMENTAL REVENUES	0	0	0	0	0	.0
GENERAL REVENUES	35,399	30,000	30,000	29,438	30,000	.0
UNDESIGNATED FUND BALANCE 7/1	442,802	932,716	932,716	932,716	391,608	58.0
TOTAL AVAILABLE FINANCING	2,613,646	2,132,939	2,132,939	2,132,377	1,986,769	6.9
* UNREIMBURSED COSTS	932,717	0	0	391,608	0	.0
ALLOCATED POSITIONS		3.20	3.20	3.20	3.20	.0

## Purpose

The Personnel Department is responsible for the administration and management of the Workers' Compensation program. Elements of the program include claims management, coordination of third party claims administration, monitoring departmental safety and accident prevention programs, tracking job-related accidents and injuries, and the maintenance of appropriate reports, records, and statistics.

## Major Budget Changes

### Salaries & Benefits

- \$20,630 General salary and benefits adjustments.

### Services & Supplies

- (\$100,413) Decrease in estimated Insurance premium costs.

### Revenues

- \$394,938 Increase in Interfund Workers' Compensation premium charges (revenues from departments).

## Program Discussion & Summary Budget Request

The Requested Budget is \$1,986,769.

The two primary factors that drive the cost of this budget are salaries and workers' compensation insurance premium, both

## **Personnel Workers' Compensation (4-591)**

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*Mary Lynn Carlton, Director*

primary and excess workers' compensation; together with associated costs to implement and maintain these programs.

In FY 1998-99, Sutter County converted from an individual self-insured program to a pooled primary self-insured program. As a standing participant in a public entity insurance pool, the County's risk is spread amongst its pool members enabling Sutter County to take advantage of best in class coverage programs in exchange for competing premium rates.

Nonetheless, on a year-over-year basis, insurance premiums are subject to a number of economic stimuli, such as global market conditions, available insurance capacity by the underwriting community, claims loss history, and the overall state of the economy. As such, we can expect to experience an annual swing in premium rates dependent on any or all of the variables mentioned above. However, due to Sutter County's pool sharing abilities, that swing is generally limited and manageable.

In FY 2009-10, the insurance premium cost is estimated to decrease by \$100,413. Even though this year's premium cost is decreasing, the Interfund Workers' Compensation Premium charges (revenues from County departments to pay for their allocated share of premium costs) are increasing by \$394,938 compared to the prior year due to a decrease in the estimated fund balance available in FY 2009-10. The excess fund balance available in FY 2008-09 was effectively used in that year to reduce the charges to departments.

During FY 2009-10, one of the Personnel Department's goals is the strengthening of its County-wide Safety/Risk Management program to support continuing efforts to minimize workers' compensation claim costs.

### **Use of Reserves/Designations**

The Workers' Compensation ISF fund does not include any reserves or designations.

### **CAO Recommendation**

This budget is recommended as requested.

The Personnel Director concurs with the recommended budget.

# Special Revenue Funds

## SECTION H



STATE CONTROLLER COUNTY BUDGET ACT (1985) SCHEDULE 9	CO U N T Y O F S U T T E R STATE OF CALIFORNIA	BUDGET UNIT FINANCING USES DETAIL FOR FISCAL YEAR 2009-10	UNIT TITLE: DEVELOP IMPACT FEE-ROADS FUNCTION: PUBLIC WAYS AND FACILITIES ACTIVITY: OTHER GENERAL	DEPT 0-100 FUND 0100			
	FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2007-08	ACTUAL EXPEND. 4-30-09	ADOPTED BUDGET 2008-09	ADJUSTED BUDGET 4-30-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10
TOTAL GROSS BUDGET	**						*
TOTAL NET BUDGET	**						*
TOTAL APPROPRIATION FOR CONTINGENCY	*						*
TOTAL INCREASE IN DESIGNATIONS	*			599,452	599,452	8,026	8,026 *
TOTAL INCREASES IN RESERVES	*						*
TOTAL BUDGET	**			599,452	599,452	8,026	8,026 *
USER PAY REVENUES							
42311 Development Impact Fees		5,329	3,026	3,000	3,000		
TOTAL USER PAY REVENUES	*	5,329	3,026	3,000	3,000		*
TOTAL GOVERNMENTAL REVENUES	*						*
GENERAL REVENUES							
44100 Interest Apportioned		23,221	13,067	25,000	25,000	16,000	16,000
TOTAL GENERAL REVENUES	*	23,221	13,067	25,000	25,000	16,000	16,000 *
TOTAL CANCELLATION OF PRIOR YR RESERVES	*			552,902	552,902		*
TOTAL UNDESIGNATED FUND BALANCE 7/1	*	10,000-	28,001-	18,550	18,550	7,974-	7,974-*
TOTAL AVAILABLE FINANCING	**	18,550	11,908-	599,452	599,452	8,026	8,026 *
UNREIMBURSED COSTS	**	18,550-	11,908				*

STATE CONTROLLER COUNTY BUDGET ACT (1985) SCHEDULE 9	CO U N T Y O F S U T T E R STATE OF CALIFORNIA	UNIT TITLE: DEVELOP IMPACT FEE CO GEN GOVT	DEPT 0-101			
	BUDGET UNIT FINANCING USES DETAIL FOR FISCAL YEAR 2009-10	FUNCTION: GENERAL ACTIVITY: OTHER GENERAL	FUND 0101			
FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2007-08	ACTUAL EXPEND. 4-30-09	ADOPTED BUDGET 2008-09	ADJUSTED BUDGET 4-30-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10
OTHER CHARGES						
53569 Interfund Trans Out-Spec Rev			925,000	925,000		
TOTAL OTHER CHARGES	*		925,000	925,000		*
TOTAL GROSS BUDGET	**		925,000	925,000		*
TOTAL NET BUDGET	**		925,000	925,000		*
TOTAL APPROPRIATION FOR CONTINGENCY	*		35,942	35,942		*
TOTAL INCREASES IN RESERVES	*				968,942	968,942 *
TOTAL BUDGET	**		960,942	960,942	968,942	968,942 *
USER PAY REVENUES						
42311 Development Impact Fees	77,795	17,481	45,000	45,000	20,000	20,000
TOTAL USER PAY REVENUES	*	77,795	17,481	45,000	45,000	20,000 *
TOTAL GOVERNMENTAL REVENUES	*					*
GENERAL REVENUES						
44100 Interest Apportioned	32,977	19,534	20,000	20,000	25,000	25,000
TOTAL GENERAL REVENUES	*	32,977	19,534	20,000	20,000	25,000 *
TOTAL UNDESIGNATED FUND BALANCE 7/1	*	785,170	895,942	895,942	895,942	923,942
TOTAL AVAILABLE FINANCING	**	895,942	932,957	960,942	960,942	968,942
UNREIMBURSED COSTS	**	895,942-	932,957-			*

STATE CONTROLLER      C O U N T Y   O F   S U T T E R      UNIT TITLE: DEVELOP IMPACT CRT/CRIMNL JUSTC DEPT 0-102  
 COUNTY BUDGET ACT      STATE OF CALIFORNIA  
 (1985)      BUDGET UNIT FINANCING USES DETAIL      FUNCTION: PUBLIC PROJECTION  
 SCHEDULE 9      FOR FISCAL YEAR 2009-10      ACTIVITY: OTHER GENERAL      FUND 0102

FINANCING USES CLASSIFICATION	ACTUAL EXPEND.	ACTUAL EXPEND.	ADOPTED BUDGET	ADJUSTED BUDGET	DEPARTMENT REQUEST	CAO RECOMMEND
	2007-08	4-30-09	2008-09	4-30-09	2009-10	2009-10
TOTAL GROSS BUDGET	**					*
TOTAL NET BUDGET	**					*
TOTAL APPROPRIATION FOR CONTINGENCY	*					*
TOTAL INCREASE IN DESIGNATIONS	*		1,342,878	1,342,878		*
TOTAL INCREASES IN RESERVES	*					*
TOTAL BUDGET	**		1,342,878	1,342,878		*
USER PAY REVENUES						
42311 Development Impact Fees	221,995	16,502	130,000	130,000		
TOTAL USER PAY REVENUES	* 221,995	16,502	130,000	130,000		*
TOTAL GOVERNMENTAL REVENUES	*					*
GENERAL REVENUES						
44100 Interest Apportioned	67,448	40,595	75,000	75,000	50,000	50,000
TOTAL GENERAL REVENUES	* 67,448	40,595	75,000	75,000	50,000	50,000 *
TOTAL CANCELLATION P/Y DESIGNATIONS	*				84,498	84,498 *
TOTAL CANCELLATION OF PRIOR YR RESERVES	*		873,436	873,436		*
TOTAL UNDESIGNATED FUND BALANCE 7/1	* 25,000-	205,001-	264,442	264,442	134,498-	134,498-*
TOTAL AVAILABLE FINANCING	** 264,443	147,904-	1,342,878	1,342,878		*
UNREIMBURSED COSTS	** 264,443-	147,904				*

STATE CONTROLLER      C O U N T Y   O F   S U T T E R      UNIT TITLE: DEVELOP IMPACT HLTH/SOCIAL SRVS   DEPT 0-103  
 COUNTY BUDGET ACT      STATE OF CALIFORNIA  
 (1985)      BUDGET UNIT FINANCING USES DETAIL      FUNCTION:      HEALTH AND SANITATION  
 SCHEDULE 9      FOR FISCAL YEAR 2009-10      ACTIVITY:      OTHER GENERAL      FUND 0103

FINANCING USES CLASSIFICATION	ACTUAL EXPEND.	ACTUAL EXPEND.	ADOPTED BUDGET	ADJUSTED BUDGET	DEPARTMENT	CAO RECOMMEND
	2007-08	4-30-09	2008-09	4-30-09	2009-10	2009-10
TOTAL GROSS BUDGET	**					*
TOTAL NET BUDGET	**					*
TOTAL APPROPRIATION FOR CONTINGENCY	*					*
TOTAL INCREASE IN DESIGNATIONS	*			1,808,999	1,808,999	*
TOTAL INCREASES IN RESERVES	*					*
TOTAL BUDGET	**			1,808,999	1,808,999	*
USER PAY REVENUES						
42311 Development Impact Fees	124,518	6,470	75,000	75,000		
TOTAL USER PAY REVENUES	* 124,518	6,470	75,000	75,000		*
TOTAL GOVERNMENTAL REVENUES	*					*
GENERAL REVENUES						
44100 Interest Apportioned	75,766	43,959	85,000	85,000	50,000	50,000
TOTAL GENERAL REVENUES	* 75,766	43,959	85,000	85,000	50,000	50,000 *
TOTAL CANCELLATION P/Y DESIGNATIONS	*				43,530	43,530 *
TOTAL CANCELLATION OF PRIOR YR RESERVES	* 1,478,716	1,478,716				*
TOTAL UNDESIGNATED FUND BALANCE 7/1	* 30,000-	160,001-	170,283	170,283	93,530-	93,530-
TOTAL AVAILABLE FINANCING	** 170,284	109,572-	1,808,999	1,808,999		*
UNREIMBURSED COSTS	** 170,284-	109,572				*

STATE CONTROLLER      C O U N T Y   O F   S U T T E R      UNIT TITLE: DEVELOP IMPACT FEE SHERIFF      DEPT 0-104  
 COUNTY BUDGET ACT      STATE OF CALIFORNIA  
 (1985)      BUDGET UNIT FINANCING USES DETAIL      FUNCTION: PUBLIC PROJECTION  
 SCHEDULE 9      FOR FISCAL YEAR 2009-10      ACTIVITY: OTHER GENERAL      FUND 0104

FINANCING USES CLASSIFICATION	ACTUAL EXPEND.	ACTUAL EXPEND.	ADOPTED BUDGET	ADJUSTED BUDGET	DEPARTMENT	CAO RECOMMEND
	2007-08	4-30-09	2008-09	4-30-09	2009-10	2009-10
TOTAL GROSS BUDGET	**					*
TOTAL NET BUDGET	**					*
TOTAL APPROPRIATION FOR CONTINGENCY	*					*
TOTAL INCREASE IN DESIGNATIONS	*		147,853	147,853	1,181	1,181 *
TOTAL INCREASES IN RESERVES	*					*
TOTAL BUDGET	**		147,853	147,853	1,181	1,181 *
USER PAY REVENUES						
42311 Development Impact Fees	5,958	4,431	3,750	3,750		
TOTAL USER PAY REVENUES	*	5,958	4,431	3,750	3,750	*
TOTAL GOVERNMENTAL REVENUES	*					*
GENERAL REVENUES						
44100 Interest Apportioned	5,826	3,363	6,500	6,500	3,000	3,000
TOTAL GENERAL REVENUES	*	5,826	3,363	6,500	6,500	3,000
TOTAL CANCELLATION OF PRIOR YR RESERVES	*		128,319	128,319		*
TOTAL UNDESIGNATED FUND BALANCE 7/1	*	2,501-	10,251-	9,284	9,284	1,819-
TOTAL AVAILABLE FINANCING	**	9,283	2,457-	147,853	147,853	1,181
UNREIMBURSED COSTS	**	9,283-	2,457			*

STATE CONTROLLER COUNTY BUDGET ACT (1985) SCHEDULE 9	CO U N T Y O F S U T T E R STATE OF CALIFORNIA	UNIT TITLE: DEVELOP IMPACT FEE FIRE CSA F	DEPT 0-105				
	BUDGET UNIT FINANCING USES DETAIL FOR FISCAL YEAR 2009-10	FUNCTION: PUBLIC PROJECTION ACTIVITY: OTHER GENERAL	FUND 0105				
	FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2007-08	ACTUAL EXPEND. 4-30-09	ADOPTED BUDGET 2008-09	ADJUSTED BUDGET 4-30-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10
TOTAL GROSS BUDGET	**						*
TOTAL NET BUDGET	**						*
TOTAL APPROPRIATION FOR CONTINGENCY	*						*
TOTAL INCREASE IN DESIGNATIONS	*			196,542	196,542		*
TOTAL INCREASES IN RESERVES	*						*
TOTAL BUDGET	**			196,542	196,542		*
USER PAY REVENUES							
42311 Development Impact Fees		10,897	4,364	7,500	7,500		
TOTAL USER PAY REVENUES	*	10,897	4,364	7,500	7,500		*
TOTAL GOVERNMENTAL REVENUES	*						*
GENERAL REVENUES							
44100 Interest Apportioned		7,854	4,570	8,750	8,750	5,000	5,000
TOTAL GENERAL REVENUES	*	7,854	4,570	8,750	8,750	5,000	5,000 *
TOTAL CANCELLATION OF PRIOR YR RESERVES	*			165,041	165,041	1,386	1,386 *
TOTAL UNDESIGNATED FUND BALANCE 7/1	*	3,500-	16,250-	15,251	15,251	6,386-	6,386-*
TOTAL AVAILABLE FINANCING	**	15,251	7,316-	196,542	196,542		*
UNREIMBURSED COSTS	**	15,251-	7,316				*

STATE CONTROLLER COUNTY BUDGET ACT (1985) SCHEDULE 9	CO U N T Y O F S U T T E R STATE OF CALIFORNIA	UNIT TITLE: DEVELOP IMPACT FEE LIBRARY	DEPT 0-106				
	BUDGET UNIT FINANCING USES DETAIL FOR FISCAL YEAR 2009-10	FUNCTION: EDUCATION ACTIVITY: OTHER GENERAL	FUND 0106				
	FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2007-08	ACTUAL EXPEND. 4-30-09	ADOPTED BUDGET 2008-09	ADJUSTED BUDGET 4-30-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10
TOTAL GROSS BUDGET	**						*
TOTAL NET BUDGET	**						*
TOTAL APPROPRIATION FOR CONTINGENCY	*						*
TOTAL INCREASE IN DESIGNATIONS	*			214,075	214,075	992	992 *
TOTAL INCREASES IN RESERVES	*						*
TOTAL BUDGET	**			214,075	214,075	992	992 *
USER PAY REVENUES							
42311 Development Impact Fees		11,370	5,317	7,125	7,125		
TOTAL USER PAY REVENUES	*	11,370	5,317	7,125	7,125		*
TOTAL GOVERNMENTAL REVENUES	*						*
GENERAL REVENUES							
44100 Interest Apportioned		8,333	4,853	9,500	9,500	6,100	6,100
TOTAL GENERAL REVENUES	*	8,333	4,853	9,500	9,500	6,100	6,100 *
TOTAL CANCELLATION OF PRIOR YR RESERVES	*			181,247	181,247		*
TOTAL UNDESIGNATED FUND BALANCE 7/1	*	3,500-	16,625-	16,203	16,203	5,108-	5,108-*
TOTAL AVAILABLE FINANCING	**	16,203	6,455-	214,075	214,075	992	992 *
UNREIMBURSED COSTS	**	16,203-	6,455				*

STATE CONTROLLER COUNTY BUDGET ACT (1985) SCHEDULE 9	CO U N T Y O F S U T T E R STATE OF CALIFORNIA	UNIT TITLE: DEVELOP IMPACT FEE UA PARK&REC	DEPT 0-107				
	BUDGET UNIT FINANCING USES DETAIL FOR FISCAL YEAR 2009-10	FUNCTION: PUBLIC PROJECTION ACTIVITY: OTHER GENERAL	FUND 0107				
	FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2007-08	ACTUAL EXPEND. 4-30-09	ADOPTED BUDGET 2008-09	ADJUSTED BUDGET 4-30-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10
TOTAL GROSS BUDGET	**						*
TOTAL NET BUDGET	**						*
TOTAL APPROPRIATION FOR CONTINGENCY	*						*
TOTAL INCREASE IN DESIGNATIONS	*			324,315	324,315	2,525	2,525 *
TOTAL INCREASES IN RESERVES	*						*
TOTAL BUDGET	**			324,315	324,315	2,525	2,525 *
USER PAY REVENUES							
42311 Development Impact Fees		4,363		1,875	1,875		
TOTAL USER PAY REVENUES	*	4,363		1,875	1,875		*
TOTAL GOVERNMENTAL REVENUES	*						*
GENERAL REVENUES							
44100 Interest Apportioned		12,504	7,063	14,000	14,000	9,200	9,200
TOTAL GENERAL REVENUES	*	12,504	7,063	14,000	14,000	9,200	9,200 *
TOTAL CANCELLATION OF PRIOR YR RESERVES	*			297,573	297,573		*
TOTAL UNDESIGNATED FUND BALANCE 7/1	*	6,000-	15,875-	10,867	10,867	6,675-	6,675-*
TOTAL AVAILABLE FINANCING	**	10,867	8,812-	324,315	324,315	2,525	2,525 *
UNREIMBURSED COSTS	**	10,867-	8,812				*

STATE CONTROLLER COUNTY BUDGET ACT (1985) SCHEDULE 9	CO U N T Y O F S U T T E R STATE OF CALIFORNIA	UNIT TITLE: DEVELOP IMPACT FEE FIRE CSA C	DEPT 0-108				
	BUDGET UNIT FINANCING USES DETAIL FOR FISCAL YEAR 2009-10	FUNCTION: PUBLIC PROJECTION ACTIVITY: OTHER GENERAL	FUND 0108				
	FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2007-08	ACTUAL EXPEND. 4-30-09	ADOPTED BUDGET 2008-09	ADJUSTED BUDGET 4-30-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10
TOTAL GROSS BUDGET	**						*
TOTAL NET BUDGET	**						*
TOTAL APPROPRIATION FOR CONTINGENCY	*						*
TOTAL INCREASE IN DESIGNATIONS	*			15,015	15,015		*
TOTAL INCREASES IN RESERVES	*						*
TOTAL BUDGET	**			15,015	15,015		*
USER PAY REVENUES							
42311 Development Impact Fees		3,206	996	1,950	1,950		
TOTAL USER PAY REVENUES	*	3,206	996	1,950	1,950		*
TOTAL GOVERNMENTAL REVENUES	*						*
GENERAL REVENUES							
44100 Interest Apportioned		582	373	600	600	450	450
TOTAL GENERAL REVENUES	*	582	373	600	600	450	450 *
TOTAL CANCELLATION P/Y DESIGNATIONS	*					654	654 *
TOTAL CANCELLATION OF PRIOR YR RESERVES	*			8,877	8,877		*
TOTAL UNDESIGNATED FUND BALANCE 7/1	*	200-	2,550-	3,588	3,588	1,104-	1,104-*
TOTAL AVAILABLE FINANCING	**	3,588	1,181-	15,015	15,015		*
UNREIMBURSED COSTS	**	3,588-	1,181				*

STATE CONTROLLER      C O U N T Y   O F   S U T T E R      UNIT TITLE: DEVELOP IMPACT FEE FIRE CSA D      DEPT 0-109  
 COUNTY BUDGET ACT      STATE OF CALIFORNIA  
 (1985)      BUDGET UNIT FINANCING USES DETAIL      FUNCTION: PUBLIC PROJECTION  
 SCHEDULE 9      FOR FISCAL YEAR 2009-10      ACTIVITY: OTHER GENERAL      FUND 0109

FINANCING USES CLASSIFICATION	ACTUAL EXPEND.	ACTUAL EXPEND.	ADOPTED BUDGET	ADJUSTED BUDGET	DEPARTMENT	CAO RECOMMEND
	2007-08	4-30-09	2008-09	4-30-09	2009-10	2009-10
TOTAL GROSS BUDGET	**					*
TOTAL NET BUDGET	**					*
TOTAL APPROPRIATION FOR CONTINGENCY	*					*
TOTAL INCREASE IN DESIGNATIONS	*		13,179	13,179	818	818 *
TOTAL INCREASES IN RESERVES	*					*
TOTAL BUDGET	**		13,179	13,179	818	818 *
USER PAY REVENUES						
42311 Development Impact Fees		1,410	1,318	750	750	
TOTAL USER PAY REVENUES	*	1,410	1,318	750	750	*
TOTAL GOVERNMENTAL REVENUES	*					*
GENERAL REVENUES						
44100 Interest Apportioned		491	316	550	550	400
TOTAL GENERAL REVENUES	*	491	316	550	550	400
TOTAL CANCELLATION OF PRIOR YR RESERVES	*		10,179	10,179		*
TOTAL UNDESIGNATED FUND BALANCE 7/1	*	200-	1,300-	1,700	1,700	418
TOTAL AVAILABLE FINANCING	**	1,701	334	13,179	13,179	818
UNREIMBURSED COSTS	**	1,701-	334-			*

STATE CONTROLLER COUNTY BUDGET ACT (1985) SCHEDULE 9	CO U N T Y O F S U T T E R STATE OF CALIFORNIA BUDGET UNIT FINANCING USES DETAIL FOR FISCAL YEAR 2009-10	UNIT TITLE: EDBG 636-04 GRANT FUNCTION: GENERAL ACTIVITY: OTHER GENERAL	DEPT 0-111 FUND 0111				
	FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2007-08	ACTUAL EXPEND. 4-30-09	ADOPTED BUDGET 2008-09	ADJUSTED BUDGET 4-30-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10
	SERVICES AND SUPPLIES						
52113 Gen Admin-Maint, Repair, Supp		195					
52114 Act Del-Maint, Repair, Supp		5,460					
52257 General Administration		8,910					
52258 Activity Delivery		2,062					
TOTAL SERVICES AND SUPPLIES	*	16,627					*
OTHER CHARGES							
53626 Interfund Transfer Out - EDBG		22,443	59,731	52,682	52,682	57,000	57,000
TOTAL OTHER CHARGES	*	22,443	59,731	52,682	52,682	57,000	57,000 *
TOTAL GROSS BUDGET	**	39,070	59,731	52,682	52,682	57,000	57,000 *
TOTAL NET BUDGET	**	39,070	59,731	52,682	52,682	57,000	57,000 *
TOTAL APPROPRIATION FOR CONTINGENCY	*						*
TOTAL INCREASES IN RESERVES	*						*
TOTAL BUDGET	**	39,070	59,731	52,682	52,682	57,000	57,000 *
TOTAL USER PAY REVENUES	*						*
GOVERNMENTAL REVENUES							
45111 St Grant		16,627					
TOTAL GOVERNMENTAL REVENUES	*	16,627					*
GENERAL REVENUES							
44100 Interest Apportioned		1,715	469	1,500	1,500	1,500	1,500
44109 Program Income-Principal						44,618	44,618
44110 Program Income-Interest		8,160	4,650	10,000	10,000	10,000	10,000
TOTAL GENERAL REVENUES	*	9,875	5,119	11,500	11,500	56,118	56,118 *
TOTAL UNDESIGNATED FUND BALANCE 7/1	*	53,750	54,612	41,182	41,182	882	882 *
TOTAL AVAILABLE FINANCING	**	80,252	59,731	52,682	52,682	57,000	57,000 *
UNREIMBURSED COSTS	**	41,182-					*

STATE CONTROLLER COUNTY BUDGET ACT (1985) SCHEDULE 9	CO U N T Y O F S U T T E R STATE OF CALIFORNIA BUDGET UNIT FINANCING USES DETAIL FOR FISCAL YEAR 2009-10	UNIT TITLE: EDBG 828-03 FUNCTION: GENERAL ACTIVITY: OTHER GENERAL	DEPT 0-119 FUND 0119				
FINANCING USES CLASSIFICATION		ACTUAL EXPEND. 2007-08	ACTUAL EXPEND. 4-30-09	ADOPTED BUDGET 2008-09	ADJUSTED BUDGET 4-30-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10
<b>OTHER CHARGES</b>							
53626 Interfund Transfer Out - EDBG		54,296	25,246	50,000	50,000	30,000	30,000
<b>TOTAL OTHER CHARGES</b>	*	<b>54,296</b>	<b>25,246</b>	<b>50,000</b>	<b>50,000</b>	<b>30,000</b>	<b>30,000 *</b>
<b>TOTAL GROSS BUDGET</b>	**	<b>54,296</b>	<b>25,246</b>	<b>50,000</b>	<b>50,000</b>	<b>30,000</b>	<b>30,000 *</b>
<b>TOTAL NET BUDGET</b>	**	<b>54,296</b>	<b>25,246</b>	<b>50,000</b>	<b>50,000</b>	<b>30,000</b>	<b>30,000 *</b>
<b>TOTAL APPROPRIATION FOR CONTINGENCY</b>	*						*
<b>TOTAL INCREASES IN RESERVES</b>	*						*
<b>TOTAL BUDGET</b>	**	<b>54,296</b>	<b>25,246</b>	<b>50,000</b>	<b>50,000</b>	<b>30,000</b>	<b>30,000 *</b>
<b>USER PAY REVENUES</b>							
46524 Interfund Transfer In - EDBG		141					
<b>TOTAL USER PAY REVENUES</b>	*	<b>141</b>					*
<b>TOTAL GOVERNMENTAL REVENUES</b>	*						*
<b>GENERAL REVENUES</b>							
44100 Interest Apportioned		68	12				
44109 Program Income-Principal				25,703	25,703	15,000	15,000
44110 Program Income-Interest		6,897	4,828	24,297	24,297	15,000	15,000
<b>TOTAL GENERAL REVENUES</b>	*	<b>6,965</b>	<b>4,840</b>	<b>50,000</b>	<b>50,000</b>	<b>30,000</b>	<b>30,000 *</b>
<b>TOTAL UNDESIGNATED FUND BALANCE 7/1</b>	*	<b>47,190</b>	<b>20,406</b>				*
<b>TOTAL AVAILABLE FINANCING</b>	**	<b>54,296</b>	<b>25,246</b>	<b>50,000</b>	<b>50,000</b>	<b>30,000</b>	<b>30,000 *</b>
<b>UNREIMBURSED COSTS</b>	**						*

STATE CONTROLLER COUNTY BUDGET ACT (1985) SCHEDULE 9	CO U N T Y O F S U T T E R STATE OF CALIFORNIA BUDGET UNIT FINANCING USES DETAIL FOR FISCAL YEAR 2009-10	UNIT TITLE: BIOTERRORISM TRUST FUNCTION: HEALTH AND SANITATION ACTIVITY: HEALTH	DEPT 0-124 FUND 0124
	FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2007-08	ACTUAL EXPEND. 3-31-09
		ADOPTED BUDGET 2008-09	ADJUSTED BUDGET 3-31-09
		DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10
OTHER CHARGES			
53569 Interfund Trans Out-Spec Rev	82,494	95,916	164,989 167,277 156,740 156,740
TOTAL OTHER CHARGES	*	82,494	95,916 164,989 167,277 156,740 156,740 *
TOTAL GROSS BUDGET	**	82,494	95,916 164,989 167,277 156,740 156,740 *
TOTAL NET BUDGET	**	82,494	95,916 164,989 167,277 156,740 156,740 *
TOTAL APPROPRIATION FOR CONTINGENCY	*		9,700 9,700 *
TOTAL INCREASE IN DESIGNATIONS	*		386,186 386,186 22,583 22,583 *
TOTAL INCREASES IN RESERVES	*		*
TOTAL BUDGET	**	82,494	95,916 560,875 563,163 179,323 179,323 *
TOTAL USER PAY REVENUES	*		*
GOVERNMENTAL REVENUES			
45306 Fed Grant	82,494	167,860	164,689 166,977 156,740 156,740
TOTAL GOVERNMENTAL REVENUES	*	82,494	167,860 164,689 166,977 156,740 156,740 *
GENERAL REVENUES			
44100 Interest Apportioned	16,754	6,713	10,000 10,000 10,000 10,000
TOTAL GENERAL REVENUES	*	16,754	6,713 10,000 10,000 10,000 10,000 *
TOTAL CANCELLATION OF PRIOR YR RESERVES	*		358,873 358,873 *
TOTAL UNDESIGNATED FUND BALANCE 7/1	*	10,560	27,313 27,313 12,583 12,583 *
TOTAL AVAILABLE FINANCING	**	109,808	174,573 560,875 563,163 179,323 179,323 *
UNREIMBURSED COSTS	**	27,314-	78,657- *

STATE CONTROLLER COUNTY BUDGET ACT (1985) SCHEDULE 9	CO U N T Y O F S U T T E R STATE OF CALIFORNIA BUDGET UNIT FINANCING USES DETAIL FOR FISCAL YEAR 2009-10	UNIT TITLE: EDBG 767-02 GRANTS FUNCTION: GENERAL ACTIVITY: OTHER GENERAL	DEPT 0-125 FUND 0125				
	FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2007-08	ACTUAL EXPEND. 4-30-09	ADOPTED BUDGET 2008-09	ADJUSTED BUDGET 4-30-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10
	OTHER CHARGES						
53626 Interfund Transfer Out - EDBG		73,674	9,076	50,000	50,000	30,000	30,000
TOTAL OTHER CHARGES	*	73,674	9,076	50,000	50,000	30,000	30,000 *
TOTAL GROSS BUDGET	**	73,674	9,076	50,000	50,000	30,000	30,000 *
TOTAL NET BUDGET	**	73,674	9,076	50,000	50,000	30,000	30,000 *
TOTAL APPROPRIATION FOR CONTINGENCY	*			44	44		*
TOTAL INCREASES IN RESERVES	*						*
TOTAL BUDGET	**	73,674	9,076	50,044	50,044	30,000	30,000 *
TOTAL USER PAY REVENUES	*						*
TOTAL GOVERNMENTAL REVENUES	*						*
GENERAL REVENUES							
44100 Interest Apportioned		118	6				
44109 Program Income-Principal				40,000	40,000	20,000	20,000
44110 Program Income-Interest		8,276	2,101	9,614	9,614	10,000	10,000
TOTAL GENERAL REVENUES	*	8,394	2,107	49,614	49,614	30,000	30,000 *
TOTAL UNDESIGNATED FUND BALANCE 7/1	*	65,710	6,969	430	430		*
TOTAL AVAILABLE FINANCING	**	74,104	9,076	50,044	50,044	30,000	30,000 *
UNREIMBURSED COSTS	**	430-					*

STATE CONTROLLER COUNTY BUDGET ACT (1985) SCHEDULE 9	CO U N T Y O F S U T T E R STATE OF CALIFORNIA	UNIT TITLE: DEVELOP IMPACT FEE-LIVE OAK	DEPT 0-126				
	BUDGET UNIT FINANCING USES DETAIL	FUNCTION: FOR FISCAL YEAR 2009-10	ACTIVITY: FUND 0126				
	FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2007-08	ACTUAL EXPEND. 4-30-09	ADOPTED BUDGET 2008-09	ADJUSTED BUDGET 4-30-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10
TOTAL GROSS BUDGET	**						*
TOTAL NET BUDGET	**						*
TOTAL APPROPRIATION FOR CONTINGENCY	*						*
TOTAL INCREASE IN DESIGNATIONS	*			2,535	2,535	18,902	18,902 *
TOTAL INCREASES IN RESERVES	*			28,650	28,650		*
TOTAL BUDGET	**			31,185	31,185	18,902	18,902 *
USER PAY REVENUES							
42311 Development Impact Fees		17,587	902	11,250	11,250		
TOTAL USER PAY REVENUES	*	17,587	902	11,250	11,250		*
TOTAL GOVERNMENTAL REVENUES	*						*
GENERAL REVENUES							
44100 Interest Apportioned		1,148	800	1,200	1,200	900	900
TOTAL GENERAL REVENUES	*	1,148	800	1,200	1,200	900	900 *
TOTAL CANCELLATION OF PRIOR YR RESERVES	*					28,650	28,650 *
TOTAL UNDESIGNATED FUND BALANCE 7/1	*		12,450-	18,735	18,735	10,648-	10,648-*
TOTAL AVAILABLE FINANCING	**	18,735	10,748-	31,185	31,185	18,902	18,902 *
UNREIMBURSED COSTS	**	18,735-	10,748				*

STATE CONTROLLER COUNTY BUDGET ACT (1985) SCHEDULE 9	CO U N T Y O F S U T T E R STATE OF CALIFORNIA BUDGET UNIT FINANCING USES DETAIL FOR FISCAL YEAR 2009-10	UNIT TITLE: SURVEY MONUMENT PRESERVATION FUNCTION: PUBLIC WAYS AND FACILITIES ACTIVITY: PUBLIC WAYS	DEPT 0-128 FUND 0128
	FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2007-08	ACTUAL EXPEND. 4-30-09
		ADOPTED BUDGET 2008-09	ADJUSTED BUDGET 4-30-09
		DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10
SERVICES AND SUPPLIES			
52130 Maintenance Structure/Imprmnt			1,100 1,100
TOTAL SERVICES AND SUPPLIES	*		1,100 1,100 *
OTHER CHARGES			
53628 Interfund Admin - Misc Depts		15,000	15,000
TOTAL OTHER CHARGES	*	15,000	15,000
TOTAL GROSS BUDGET	**	15,000	15,000 1,100 1,100 *
TOTAL NET BUDGET	**	15,000	15,000 1,100 1,100 *
TOTAL APPROPRIATION FOR CONTINGENCY	*		*
TOTAL INCREASE IN DESIGNATIONS	*	9,777	9,777
TOTAL INCREASES IN RESERVES	*		*
TOTAL BUDGET	**	24,777	24,777 1,100 1,100 *
USER PAY REVENUES			
42405 Monument Survey Fee	1,290	1,010	1,060 1,060 1,000 1,000
TOTAL USER PAY REVENUES	*	1,290	1,010 1,060 1,060 1,000 1,000 *
TOTAL GOVERNMENTAL REVENUES	*		*
GENERAL REVENUES			
44100 Interest Apportioned	966	565	1,000 1,000 100 100
TOTAL GENERAL REVENUES	*	966	565 1,000 1,000 100 100 *
TOTAL CANCELLATION OF PRIOR YR RESERVES	*		20,861 20,861
TOTAL UNDESIGNATED FUND BALANCE 7/1	*	400-	12,940 1,856 1,856
TOTAL AVAILABLE FINANCING	**	1,856	14,515 24,777 24,777 1,100 1,100 *
UNREIMBURSED COSTS	**	1,856-	14,515-

STATE CONTROLLER      C O U N T Y   O F   S U T T E R      UNIT TITLE: JUSTICE ASSIST GRANT PROGRAM      DEPT 0-129  
 COUNTY BUDGET ACT      STATE OF CALIFORNIA  
 (1985)      BUDGET UNIT FINANCING USES DETAIL      FUNCTION: PUBLIC PROTECTION  
 SCHEDULE 9      FOR FISCAL YEAR 2009-10      ACTIVITY: JUDICIAL      FUND 0129

FINANCING USES CLASSIFICATION	ACTUAL EXPEND.	ACTUAL EXPEND.	ADOPTED BUDGET	ADJUSTED BUDGET	DEPARTMENT REQUEST	CAO RECOMMEND
	2007-08	4-30-09	2008-09	4-30-09	2009-10	2009-10
OTHER CHARGES						
53569 Interfund Trans Out-Spec Rev					13,613	13,613
53680 Interfund Transfer Out		19				
TOTAL OTHER CHARGES	*	19			13,613	13,613 *
TOTAL GROSS BUDGET	**	19			13,613	13,613 *
TOTAL NET BUDGET	**	19			13,613	13,613 *
TOTAL APPROPRIATION FOR CONTINGENCY	*					*
TOTAL INCREASES IN RESERVES	*					*
TOTAL BUDGET	**	19			13,613	13,613 *
TOTAL USER PAY REVENUES	*					*
GOVERNMENTAL REVENUES						
45306 Fed Grant					13,613	13,613
TOTAL GOVERNMENTAL REVENUES	*				13,613	13,613 *
GENERAL REVENUES						
44100 Interest Apportioned		1	61			
TOTAL GENERAL REVENUES	*	1	61			*
TOTAL UNDESIGNATED FUND BALANCE 7/1	*	18				*
TOTAL AVAILABLE FINANCING	**	19	61		13,613	13,613 *
UNREIMBURSED COSTS	**		61-			*

STATE CONTROLLER COUNTY BUDGET ACT (1985) SCHEDULE 9	CO U N T Y O F S U T T E R STATE OF CALIFORNIA BUDGET UNIT FINANCING USES DETAIL FOR FISCAL YEAR 2009-10	UNIT TITLE: WELFARE INCENTIVE FUND FUNCTION: PUBLIC ASSISTANCE ACTIVITY: AID PROGRAMS	DEPT 0-131 FUND 0131
	FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2007-08	ACTUAL EXPEND. 3-31-09
		ADOPTED BUDGET 2008-09	ADJUSTED BUDGET 3-31-09
		DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10
OTHER CHARGES			
53569 Interfund Trans Out-Spec Rev			6,973 6,973 7,185 7,185
53680 Interfund Transfer Out	58,989		
TOTAL OTHER CHARGES	*	58,989	6,973 6,973 7,185 7,185 *
TOTAL GROSS BUDGET	**	58,989	6,973 6,973 7,185 7,185 *
TOTAL NET BUDGET	**	58,989	6,973 6,973 7,185 7,185 *
TOTAL APPROPRIATION FOR CONTINGENCY	*		*
TOTAL INCREASES IN RESERVES	*		*
TOTAL BUDGET	**	58,989	6,973 6,973 7,185 7,185 *
TOTAL USER PAY REVENUES	*		*
GOVERNMENTAL REVENUES			
45138 St Calworks Incentive Funds	58,989		
TOTAL GOVERNMENTAL REVENUES	*	58,989	*
GENERAL REVENUES			
44100 Interest Apportioned	270	106	106 106
TOTAL GENERAL REVENUES	*	270	106 106 *
TOTAL UNDESIGNATED FUND BALANCE 7/1	*	6,703	6,973 6,973 7,079 7,079 *
TOTAL AVAILABLE FINANCING	**	65,962	7,079 6,973 6,973 7,185 7,185 *
UNREIMBURSED COSTS	**	6,973-	7,079- *

STATE CONTROLLER COUNTY BUDGET ACT (1985) SCHEDULE 9	CO U N T Y O F S U T T E R STATE OF CALIFORNIA	UNIT TITLE: CALPINE LEVEE & FLOOD CONTROL	DEPT 0-136				
	BUDGET UNIT FINANCING USES DETAIL FOR FISCAL YEAR 2009-10	FUNCTION: PUBLIC WAYS AND FACILITIES ACTIVITY: PUBLIC WAYS	FUND 0136				
	FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2007-08	ACTUAL EXPEND. 4-30-09	ADOPTED BUDGET 2008-09	ADJUSTED BUDGET 4-30-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10
<b>OTHER CHARGES</b>							
53200 Contribution to Other Agencies	1,300,000						*
<b>TOTAL OTHER CHARGES</b>	<b>* 1,300,000</b>						*
<b>TOTAL GROSS BUDGET</b>	<b>** 1,300,000</b>						*
<b>TOTAL NET BUDGET</b>	<b>** 1,300,000</b>						*
<b>TOTAL APPROPRIATION FOR CONTINGENCY</b>	<b>*</b>						*
<b>TOTAL INCREASE IN DESIGNATIONS</b>	<b>*</b>						*
<b>TOTAL INCREASES IN RESERVES</b>	<b>*</b>						*
<b>TOTAL BUDGET</b>	<b>** 1,300,000</b>						*
<b>USER PAY REVENUES</b>							
47510 Donations	500,000	250,000	250,000	250,000	250,000	250,000	250,000
<b>TOTAL USER PAY REVENUES</b>	<b>* 500,000</b>	<b>250,000</b>	<b>250,000</b>	<b>250,000</b>	<b>250,000</b>	<b>250,000</b>	<b>250,000</b>
<b>TOTAL GOVERNMENTAL REVENUES</b>	<b>*</b>						*
<b>GENERAL REVENUES</b>							
44100 Interest Apportioned	60,516	18,102					
<b>TOTAL GENERAL REVENUES</b>	<b>* 60,516</b>	<b>18,102</b>					*
<b>TOTAL CANCELLATION OF PRIOR YR RESERVES</b>	<b>*</b>		49,033	49,033			*
<b>TOTAL UNDESIGNATED FUND BALANCE 7/1</b>	<b>* 1,300,000</b>	<b>250,001-</b>	<b>560,516</b>	<b>560,516</b>	<b>20,000</b>	<b>20,000</b>	*
<b>TOTAL AVAILABLE FINANCING</b>	<b>** 1,860,516</b>	<b>18,101</b>	<b>859,549</b>	<b>859,549</b>	<b>270,000</b>	<b>270,000</b>	*
<b>UNREIMBURSED COSTS</b>	<b>** 560,516-</b>	<b>18,101-</b>					*

STATE CONTROLLER      C O U N T Y   O F   S U T T E R      UNIT TITLE: PANDEMIC INFLUENZA PREPAREDNESS      DEPT 0-139  
 COUNTY BUDGET ACT      STATE OF CALIFORNIA  
 (1985)      BUDGET UNIT FINANCING USES DETAIL      FUNCTION:      HEALTH AND SANITATION  
 SCHEDULE 9      FOR FISCAL YEAR 2009-10      ACTIVITY:      HEALTH      FUND 0139

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2007-08	ACTUAL EXPEND. 4-30-09	ADOPTED BUDGET 2008-09	ADJUSTED BUDGET 4-30-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	
<b>OTHER CHARGES</b>							
53569 Interfund Trans Out-Spec Rev	15,972	21,906	31,994				
<b>TOTAL OTHER CHARGES</b>	<b>*</b>	<b>15,972</b>	<b>21,906</b>	<b>31,994</b>		<b>*</b>	
<b>TOTAL GROSS BUDGET</b>	<b>**</b>	<b>15,972</b>	<b>21,906</b>	<b>31,994</b>		<b>*</b>	
<b>TOTAL NET BUDGET</b>	<b>**</b>	<b>15,972</b>	<b>21,906</b>	<b>31,994</b>		<b>*</b>	
<b>TOTAL APPROPRIATION FOR CONTINGENCY</b>	<b>*</b>					<b>*</b>	
<b>TOTAL INCREASE IN DESIGNATIONS</b>	<b>*</b>		2,374	2,374	2,225	2,225 *	
<b>TOTAL INCREASES IN RESERVES</b>	<b>*</b>					<b>*</b>	
<b>TOTAL BUDGET</b>	<b>**</b>	<b>15,972</b>	<b>21,906</b>	<b>34,368</b>	<b>2,374</b>	<b>2,225</b>	<b>2,225 *</b>
<b>TOTAL USER PAY REVENUES</b>	<b>*</b>					<b>*</b>	
<b>GOVERNMENTAL REVENUES</b>							
45405 Fed Pandemic	15,972	11,812	31,994				
<b>TOTAL GOVERNMENTAL REVENUES</b>	<b>*</b>	<b>15,972</b>	<b>11,812</b>	<b>31,994</b>		<b>*</b>	
<b>GENERAL REVENUES</b>							
44100 Interest Apportioned	374	304	2,000	2,000			
<b>TOTAL GENERAL REVENUES</b>	<b>*</b>	<b>374</b>	<b>304</b>	<b>2,000</b>	<b>2,000</b>	<b>*</b>	
<b>TOTAL UNDESIGNATED FUND BALANCE 7/1</b>	<b>*</b>		2,000-	374	374	2,225	2,225 *
<b>TOTAL AVAILABLE FINANCING</b>	<b>**</b>	<b>16,346</b>	<b>10,116</b>	<b>34,368</b>	<b>2,374</b>	<b>2,225</b>	<b>2,225 *</b>
<b>UNREIMBURSED COSTS</b>	<b>**</b>	<b>374-</b>	<b>11,790</b>			<b>*</b>	

STATE CONTROLLER COUNTY BUDGET ACT (1985) SCHEDULE 9	CO U N T Y O F S U T T E R STATE OF CALIFORNIA	UNIT TITLE: COPS 2006-2007	DEPT 0-141				
	BUDGET UNIT FINANCING USES DETAIL FOR FISCAL YEAR 2009-10	FUNCTION: PUBLIC PROTECTION ACTIVITY: POLICE PROTECTION	FUND 0141				
	FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2007-08	ACTUAL EXPEND. 4-30-09	ADOPTED BUDGET 2008-09	ADJUSTED BUDGET 4-30-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10
<b>OTHER CHARGES</b>							
53662 Interfund Tran-Out - Sheriff		87,051					*
53663 Interfund Tran-Out - Jail		6,294					*
53664 Interfund Tran-Out - D.A.		1,001					*
<b>TOTAL OTHER CHARGES</b>	*	<b>94,346</b>					*
<b>TOTAL GROSS BUDGET</b>	**	<b>94,346</b>					*
<b>TOTAL NET BUDGET</b>	**	<b>94,346</b>					*
<b>TOTAL APPROPRIATION FOR CONTINGENCY</b>	*						*
<b>TOTAL INCREASES IN RESERVES</b>	*						*
<b>TOTAL BUDGET</b>	**	<b>94,346</b>					*
<b>TOTAL USER PAY REVENUES</b>	*						*
<b>TOTAL GOVERNMENTAL REVENUES</b>	*						*
<b>GENERAL REVENUES</b>							
44100 Interest Apportioned		4,078					*
<b>TOTAL GENERAL REVENUES</b>	*	<b>4,078</b>					*
<b>TOTAL UNDESIGNATED FUND BALANCE 7/1</b>	*	<b>31,567</b>					*
<b>TOTAL AVAILABLE FINANCING</b>	**	<b>35,645</b>					*
<b>UNREIMBURSED COSTS</b>	**	<b>58,701</b>					*

STATE CONTROLLER COUNTY BUDGET ACT (1985) SCHEDULE 9	CO U N T Y O F S U T T E R STATE OF CALIFORNIA BUDGET UNIT FINANCING USES DETAIL FOR FISCAL YEAR 2009-10	UNIT TITLE: COPS 2007-2008 FUNCTION: PUBLIC PROTECTION ACTIVITY: POLICE PROTECTION	DEPT 0-142 FUND 0142
	FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2007-08	ACTUAL EXPEND. 4-30-09
		ADOPTED BUDGET 2008-09	ADJUSTED BUDGET 4-30-09
		DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10
OTHER CHARGES			
53661 Interfund Tran-Out - Probation	227,256	76,914	76,891 76,913
53662 Interfund Tran-Out - Sheriff	25,204		82,993 78,214
53663 Interfund Tran-Out - Jail	26,892		5,175
53664 Interfund Tran-Out - D.A.	31,260		
TOTAL OTHER CHARGES	*	310,612	76,914 159,884 160,302 *
TOTAL GROSS BUDGET	**	310,612	76,914 159,884 160,302 *
TOTAL NET BUDGET	**	310,612	76,914 159,884 160,302 *
TOTAL APPROPRIATION FOR CONTINGENCY	*		*
TOTAL INCREASES IN RESERVES	*		*
TOTAL BUDGET	**	310,612	76,914 159,884 160,302 *
TOTAL USER PAY REVENUES	*		*
GOVERNMENTAL REVENUES			
45260 St Supp Law Enforcement COPS	457,194		
TOTAL GOVERNMENTAL REVENUES	*	457,194	*
GENERAL REVENUES			
44100 Interest Apportioned	10,885	3,365	2,418 2,836
TOTAL GENERAL REVENUES	*	10,885	3,365 2,418 2,836 *
TOTAL CANCELLATION P/Y DESIGNATIONS	*		121,179 121,179 *
TOTAL UNDESIGNATED FUND BALANCE 7/1	*	121,179-	157,466 36,287 36,287 *
TOTAL AVAILABLE FINANCING	**	346,900	160,831 159,884 160,302 *
UNREIMBURSED COSTS	**	36,288-	83,917-

STATE CONTROLLER COUNTY BUDGET ACT (1985) SCHEDULE 9	CO U N T Y O F S U T T E R STATE OF CALIFORNIA BUDGET UNIT FINANCING USES DETAIL FOR FISCAL YEAR 2009-10	UNIT TITLE: COPS 2008-2009 FUNCTION: PUBLIC PROTECTION ACTIVITY: POLICE PROTECTION	DEPT 0-149 FUND 0149				
FINANCING USES CLASSIFICATION		ACTUAL EXPEND. 2007-08	ACTUAL EXPEND. 4-30-09	ADOPTED BUDGET 2008-09	ADJUSTED BUDGET 4-30-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10
<b>OTHER CHARGES</b>							
53661 Interfund Tran-Out - Probation		99,861	208,344	208,344			
53662 Interfund Tran-Out - Sheriff				49,949			
53663 Interfund Tran-Out - Jail				22,029			
53664 Interfund Tran-Out - D.A.				27,797			
<b>TOTAL OTHER CHARGES</b>	<b>*</b>	<b>99,861</b>	<b>208,344</b>	<b>308,119</b>			<b>*</b>
<b>TOTAL GROSS BUDGET</b>	<b>**</b>	<b>99,861</b>	<b>208,344</b>	<b>308,119</b>			<b>*</b>
<b>TOTAL NET BUDGET</b>	<b>**</b>	<b>99,861</b>	<b>208,344</b>	<b>308,119</b>			<b>*</b>
<b>TOTAL APPROPRIATION FOR CONTINGENCY</b>	<b>*</b>			<b>10,989</b>			<b>*</b>
<b>TOTAL INCREASE IN DESIGNATIONS</b>	<b>*</b>			<b>44,830</b>			<b>*</b>
<b>TOTAL INCREASES IN RESERVES</b>	<b>*</b>						<b>*</b>
<b>TOTAL BUDGET</b>	<b>**</b>	<b>99,861</b>	<b>208,344</b>	<b>363,938</b>			<b>*</b>
<b>TOTAL USER PAY REVENUES</b>	<b>*</b>						<b>*</b>
<b>GOVERNMENTAL REVENUES</b>							
45260 St Supp Law Enforcement COPS		244,860	199,844	355,438			
<b>TOTAL GOVERNMENTAL REVENUES</b>	<b>*</b>	<b>244,860</b>	<b>199,844</b>	<b>355,438</b>			<b>*</b>
<b>GENERAL REVENUES</b>							
44100 Interest Apportioned		1,938	8,500	8,500			
<b>TOTAL GENERAL REVENUES</b>	<b>*</b>	<b>1,938</b>	<b>8,500</b>	<b>8,500</b>			<b>*</b>
<b>TOTAL UNDESIGNATED FUND BALANCE 7/1</b>	<b>*</b>						<b>*</b>
<b>TOTAL AVAILABLE FINANCING</b>	<b>**</b>	<b>246,798</b>	<b>208,344</b>	<b>363,938</b>			<b>*</b>
<b>UNREIMBURSED COSTS</b>	<b>**</b>	<b>146,937-</b>					<b>*</b>

STATE CONTROLLER COUNTY BUDGET ACT (1985) SCHEDULE 9	CO U N T Y O F S U T T E R STATE OF CALIFORNIA	UNIT TITLE: LOCAL SAFETY PROTECTION-JJCPA	DEPT 0-156				
	BUDGET UNIT FINANCING USES DETAIL FOR FISCAL YEAR 2009-10	FUNCTION: GENERAL ACTIVITY: POLICE PROTECTION	FUND 0156				
	FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2007-08	ACTUAL EXPEND. 4-30-09	ADOPTED BUDGET 2008-09	ADJUSTED BUDGET 4-30-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10
<b>OTHER CHARGES</b>							
53661 Interfund Tran-Out - Probation		242,262 242,262					
TOTAL OTHER CHARGES		242,262 242,262 *					
TOTAL GROSS BUDGET		242,262 242,262 *					
TOTAL NET BUDGET		242,262 242,262 *					
TOTAL APPROPRIATION FOR CONTINGENCY		*					
TOTAL INCREASES IN RESERVES		*					
TOTAL BUDGET		242,262 242,262 *					
TOTAL USER PAY REVENUES		*					
<b>GOVERNMENTAL REVENUES</b>							
45260 St Supp Law Enforcement COPS		242,262 242,262					
TOTAL GOVERNMENTAL REVENUES		242,262 242,262 *					
TOTAL GENERAL REVENUES		*					
TOTAL UNDESIGNATED FUND BALANCE 7/1		*					
TOTAL AVAILABLE FINANCING		242,262 242,262 *					
UNREIMBURSED COSTS		**					

STATE CONTROLLER COUNTY BUDGET ACT (1985) SCHEDULE 9	CO U N T Y O F S U T T E R STATE OF CALIFORNIA BUDGET UNIT FINANCING USES DETAIL FOR FISCAL YEAR 2009-10	UNIT TITLE: CDBG TRUST 98 GRANTS FUNCTION: GENERAL ACTIVITY: OTHER GENERAL	DEPT 0-158 FUND 0158				
FINANCING USES CLASSIFICATION		ACTUAL EXPEND. 2007-08	ACTUAL EXPEND. 4-30-09	ADOPTED BUDGET 2008-09	ADJUSTED BUDGET 4-30-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10
<b>OTHER CHARGES</b>							
53626 Interfund Transfer Out - EDBG		31,900	20,531	50,000	50,000	30,000	30,000
<b>TOTAL OTHER CHARGES</b>	<b>*</b>	<b>31,900</b>	<b>20,531</b>	<b>50,000</b>	<b>50,000</b>	<b>30,000</b>	<b>30,000 *</b>
<b>TOTAL GROSS BUDGET</b>	<b>**</b>	<b>31,900</b>	<b>20,531</b>	<b>50,000</b>	<b>50,000</b>	<b>30,000</b>	<b>30,000 *</b>
<b>TOTAL NET BUDGET</b>	<b>**</b>	<b>31,900</b>	<b>20,531</b>	<b>50,000</b>	<b>50,000</b>	<b>30,000</b>	<b>30,000 *</b>
<b>TOTAL APPROPRIATION FOR CONTINGENCY</b>	<b>*</b>						<b>*</b>
<b>TOTAL INCREASES IN RESERVES</b>	<b>*</b>						<b>*</b>
<b>TOTAL BUDGET</b>	<b>**</b>	<b>31,900</b>	<b>20,531</b>	<b>50,000</b>	<b>50,000</b>	<b>30,000</b>	<b>30,000 *</b>
<b>TOTAL USER PAY REVENUES</b>	<b>*</b>						<b>*</b>
<b>TOTAL GOVERNMENTAL REVENUES</b>	<b>*</b>						<b>*</b>
<b>GENERAL REVENUES</b>							
44100 Interest Apportioned		48	12				
44109 Program Income-Principal				34,920	34,920	15,000	15,000
44110 Program Income-Interest		8,700	4,356	15,080	15,080	15,000	15,000
<b>TOTAL GENERAL REVENUES</b>	<b>*</b>	<b>8,748</b>	<b>4,368</b>	<b>50,000</b>	<b>50,000</b>	<b>30,000</b>	<b>30,000 *</b>
<b>TOTAL UNDESIGNATED FUND BALANCE 7/1</b>	<b>*</b>	<b>23,153</b>	<b>16,162</b>				<b>*</b>
<b>TOTAL AVAILABLE FINANCING</b>	<b>**</b>	<b>31,901</b>	<b>20,530</b>	<b>50,000</b>	<b>50,000</b>	<b>30,000</b>	<b>30,000 *</b>
<b>UNREIMBURSED COSTS</b>	<b>**</b>		1-	1			<b>*</b>

STATE CONTROLLER      C O U N T Y   O F   S U T T E R      UNIT TITLE: WORKERS' COMP DIVIDEND TRUST      DEPT 0-165  
 COUNTY BUDGET ACT      STATE OF CALIFORNIA  
 (1985)      BUDGET UNIT FINANCING USES DETAIL      FUNCTION:      GENERAL  
 SCHEDULE 9      FOR FISCAL YEAR 2009-10      ACTIVITY:      PERSONNEL      FUND 0165

FINANCING USES CLASSIFICATION	ACTUAL EXPEND.	ACTUAL EXPEND.	ADOPTED BUDGET	ADJUSTED BUDGET	DEPARTMENT	CAO RECOMMEND
	2007-08	4-30-09	2008-09	4-30-09	2009-10	2009-10
TOTAL GROSS BUDGET	**					*
TOTAL NET BUDGET	**					*
TOTAL APPROPRIATION FOR CONTINGENCY	*					*
TOTAL INCREASE IN DESIGNATIONS	*		44,734	44,734	400	400 *
TOTAL INCREASES IN RESERVES	*					*
TOTAL BUDGET	**		44,734	44,734	400	400 *
TOTAL USER PAY REVENUES	*					*
TOTAL GOVERNMENTAL REVENUES	*					*
GENERAL REVENUES						
44100 Interest Apportioned		1,749	978	1,800	1,800	1,000
TOTAL GENERAL REVENUES	*	1,749	978	1,800	1,800	1,000 *
TOTAL CANCELLATION OF PRIOR YR RESERVES	*		42,985	42,985		*
TOTAL UNDESIGNATED FUND BALANCE 7/1	*	1,800-	1,800-	51-	51-	600-
TOTAL AVAILABLE FINANCING	**	51-	822-	44,734	44,734	400
UNREIMBURSED COSTS	**	51	822			*

STATE CONTROLLER COUNTY BUDGET ACT (1985) SCHEDULE 9	CO U N T Y O F S U T T E R STATE OF CALIFORNIA BUDGET UNIT FINANCING USES DETAIL FOR FISCAL YEAR 2009-10	UNIT TITLE: CDBG TRUST 97 GRANTS FUNCTION: GENERAL ACTIVITY: OTHER GENERAL	DEPT 0-166 FUND 0166				
	FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2007-08	ACTUAL EXPEND. 4-30-09	ADOPTED BUDGET 2008-09	ADJUSTED BUDGET 4-30-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10
	OTHER CHARGES						
53626 Interfund Transfer Out - EDBG		12,445	5,983	25,000	25,000	20,000	20,000
TOTAL OTHER CHARGES	*	12,445	5,983	25,000	25,000	20,000	20,000 *
TOTAL GROSS BUDGET	**	12,445	5,983	25,000	25,000	20,000	20,000 *
TOTAL NET BUDGET	**	12,445	5,983	25,000	25,000	20,000	20,000 *
TOTAL APPROPRIATION FOR CONTINGENCY	*						*
TOTAL INCREASES IN RESERVES	*						*
TOTAL BUDGET	**	12,445	5,983	25,000	25,000	20,000	20,000 *
TOTAL USER PAY REVENUES	*						*
TOTAL GOVERNMENTAL REVENUES	*						*
GENERAL REVENUES							
44100 Interest Apportioned		18	4				
44109 Program Income-Principal				23,000	23,000	18,000	18,000
44110 Program Income-Interest		2,414	1,082	2,000	2,000	2,000	2,000
TOTAL GENERAL REVENUES	*	2,432	1,086	25,000	25,000	20,000	20,000 *
TOTAL UNDESIGNATED FUND BALANCE 7/1	*	10,014	4,898				*
TOTAL AVAILABLE FINANCING	**	12,446	5,984	25,000	25,000	20,000	20,000 *
UNREIMBURSED COSTS	**	1-	1-				*

STATE CONTROLLER COUNTY BUDGET ACT (1985) SCHEDULE 9	C O U N T Y O F S U T T E R STATE OF CALIFORNIA BUDGET UNIT FINANCING USES DETAIL FOR FISCAL YEAR 2009-10	UNIT TITLE: SUBSINC ABUSE/CRIME PRVNT 2000 DEPT 0-170 FUNCTION: PUBLIC PROTECTION ACTIVITY: POLICE PROTECTION FUND 0170					
	FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2007-08	ACTUAL EXPEND. 4-30-09	ADOPTED BUDGET 2008-09	ADJUSTED BUDGET 4-30-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10
	OTHER CHARGES						
53569 Interfund Trans Out-Spec Rev	284,087	92,294	272,000	272,000	275,000	275,000	
53619 Interfund Misc. Transfer	139,227	96,543	155,887	155,887	160,770	160,770	
TOTAL OTHER CHARGES	*	423,314	188,837	427,887	427,887	435,770	435,770 *
TOTAL GROSS BUDGET	**	423,314	188,837	427,887	427,887	435,770	435,770 *
TOTAL NET BUDGET	**	423,314	188,837	427,887	427,887	435,770	435,770 *
TOTAL APPROPRIATION FOR CONTINGENCY	*						*
TOTAL INCREASE IN DESIGNATIONS	*			131,381	131,381		*
TOTAL INCREASES IN RESERVES	*						*
TOTAL BUDGET	**	423,314	188,837	559,268	559,268	435,770	435,770 *
USER PAY REVENUES							
47500 Other Revenue		6,333	4,235	5,000	5,000	5,000	5,000
TOTAL USER PAY REVENUES	*	6,333	4,235	5,000	5,000	5,000	5,000 *
GOVERNMENTAL REVENUES							
45272 St Aid Proposition 36		421,103	308,948	384,925	384,925	347,479	347,479
TOTAL GOVERNMENTAL REVENUES	*	421,103	308,948	384,925	384,925	347,479	347,479 *
GENERAL REVENUES							
44100 Interest Apportioned		11,521	7,018				
TOTAL GENERAL REVENUES	*	11,521	7,018				*
TOTAL CANCELLATION P/Y DESIGNATIONS	*					83,291	83,291 *
TOTAL UNDESIGNATED FUND BALANCE 7/1	*	153,700	37,962	169,343	169,343		*
TOTAL AVAILABLE FINANCING	**	592,657	358,163	559,268	559,268	435,770	435,770 *
UNREIMBURSED COSTS	**	169,343-	169,326-				*

STATE CONTROLLER      C O U N T Y   O F   S U T T E R      UNIT TITLE: YOUTHFUL OFFENDER BLOCK GRANT      DEPT 0-176  
 COUNTY BUDGET ACT      STATE OF CALIFORNIA  
 (1985)      BUDGET UNIT FINANCING USES DETAIL      FUNCTION: PUBLIC PROTECTION  
 SCHEDULE 9      FOR FISCAL YEAR 2009-10      ACTIVITY: DETENTION AND CORRECTION      FUND 0176

FINANCING USES CLASSIFICATION	ACTUAL EXPEND.	ACTUAL EXPEND.	ADOPTED BUDGET	ADJUSTED BUDGET	DEPARTMENT REQUEST	CAO RECOMMEND
	2007-08	4-30-09	2008-09	4-30-09	2009-10	2009-10
<b>OTHER CHARGES</b>						
53661 Interfund Tran-Out - Probation		7,200			176,352	176,352
<b>TOTAL OTHER CHARGES</b>	<b>*</b>	<b>7,200</b>			<b>176,352</b>	<b>176,352 *</b>
<b>TOTAL GROSS BUDGET</b>	<b>**</b>	<b>7,200</b>			<b>176,352</b>	<b>176,352 *</b>
<b>TOTAL NET BUDGET</b>	<b>**</b>	<b>7,200</b>			<b>176,352</b>	<b>176,352 *</b>
<b>TOTAL APPROPRIATION FOR CONTINGENCY</b>	<b>*</b>					<b>*</b>
<b>TOTAL INCREASE IN DESIGNATIONS</b>	<b>*</b>		54,263	54,263	41,325	41,325 *
<b>TOTAL INCREASES IN RESERVES</b>	<b>*</b>					<b>*</b>
<b>TOTAL BUDGET</b>	<b>**</b>	<b>7,200</b>	54,263	54,263	217,677	217,677 *
<b>TOTAL USER PAY REVENUES</b>	<b>*</b>					<b>*</b>
<b>GOVERNMENTAL REVENUES</b>						
45103 St Youthful Offender Block Grt	58,568	176,352			176,352	176,352
<b>TOTAL GOVERNMENTAL REVENUES</b>	<b>*</b>	<b>58,568</b>	<b>176,352</b>		<b>176,352</b>	<b>176,352 *</b>
<b>GENERAL REVENUES</b>						
44100 Interest Apportioned	1,395	2,782	1,500	1,500		
<b>TOTAL GENERAL REVENUES</b>	<b>*</b>	<b>1,395</b>	<b>2,782</b>	<b>1,500</b>	<b>1,500</b>	<b>*</b>
<b>TOTAL UNDESIGNATED FUND BALANCE 7/1</b>	<b>*</b>	<b>1,500-</b>	52,763	52,763	41,325	41,325 *
<b>TOTAL AVAILABLE FINANCING</b>	<b>**</b>	<b>59,963</b>	<b>177,634</b>	<b>54,263</b>	<b>217,677</b>	<b>217,677 *</b>
<b>UNREIMBURSED COSTS</b>	<b>**</b>	<b>52,763-</b>	<b>177,634-</b>			<b>*</b>

STATE CONTROLLER COUNTY BUDGET ACT (1985) SCHEDULE 9	CO U N T Y O F S U T T E R STATE OF CALIFORNIA BUDGET UNIT FINANCING USES DETAIL FOR FISCAL YEAR 2009-10	UNIT TITLE: BICYCLE HELMET SAFETY FUNCTION: HEALTH AND SANITATION ACTIVITY: AID PROGRAMS	DEPT 0-178 FUND 0178				
FINANCING USES CLASSIFICATION		ACTUAL EXPEND. 2007-08	ACTUAL EXPEND. 3-31-09	ADOPTED BUDGET 2008-09	ADJUSTED BUDGET 3-31-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10
TOTAL GROSS BUDGET		**					*
TOTAL NET BUDGET		**					*
TOTAL APPROPRIATION FOR CONTINGENCY		*					*
TOTAL INCREASE IN DESIGNATIONS		*		2,808	2,808	1,110	1,110 *
TOTAL INCREASES IN RESERVES		*					*
TOTAL BUDGET		**		2,808	2,808	1,110	1,110 *
TOTAL USER PAY REVENUES		*					*
TOTAL GOVERNMENTAL REVENUES		*					*
GENERAL REVENUES							
43210 Other Court Fines		386	432	330	330	650	650
44100 Interest Apportioned		84	39	50	50	50	50
TOTAL GENERAL REVENUES		*	470	471	380	380	700 *
TOTAL CANCELLATION OF PRIOR YR RESERVES		*		1,957	1,957		*
TOTAL UNDESIGNATED FUND BALANCE 7/1		*	381-	471	471	410	410 *
TOTAL AVAILABLE FINANCING		**	470	90	2,808	2,808	1,110
UNREIMBURSED COSTS		**	470-	90-			*

STATE CONTROLLER COUNTY BUDGET ACT (1985) SCHEDULE 9	CO U N T Y O F S U T T E R STATE OF CALIFORNIA BUDGET UNIT FINANCING USES DETAIL FOR FISCAL YEAR 2009-10	UNIT TITLE: ST-CO PROPERTY TAX PROGRAM FUNCTION: GENERAL ACTIVITY: FINANCE	DEPT 0-181 FUND 0181			
FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2007-08	ACTUAL EXPEND. 4-30-09	ADOPTED BUDGET 2008-09	ADJUSTED BUDGET 4-30-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10
OTHER CHARGES						
53569 Interfund Trans Out-Spec Rev			20,000	20,000	25,000	25,000
TOTAL OTHER CHARGES	*		20,000	20,000	25,000	25,000 *
TOTAL GROSS BUDGET	**		20,000	20,000	25,000	25,000 *
TOTAL NET BUDGET	**		20,000	20,000	25,000	25,000 *
TOTAL APPROPRIATION FOR CONTINGENCY	*					*
TOTAL INCREASE IN DESIGNATIONS	*		268,416	268,416	63,000	63,000 *
TOTAL INCREASES IN RESERVES	*		66,000	66,000		*
TOTAL BUDGET	**		354,416	354,416	88,000	88,000 *
TOTAL USER PAY REVENUES	*					*
TOTAL GOVERNMENTAL REVENUES	*					*
GENERAL REVENUES						
44100 Interest Apportioned	15,372	8,602	16,000	16,000	15,000	15,000
TOTAL GENERAL REVENUES	*	15,372	8,602	16,000	16,000	15,000 *
TOTAL CANCELLATION OF PRIOR YR RESERVES	*		259,044	259,044	66,000	66,000 *
TOTAL UNDESIGNATED FUND BALANCE 7/1	*	64,000	4,000	79,372	79,372	7,000
TOTAL AVAILABLE FINANCING	**	79,372	12,602	354,416	354,416	88,000
UNREIMBURSED COSTS	**	79,372-	12,602-			*

STATE CONTROLLER COUNTY BUDGET ACT (1985) SCHEDULE 9	CO U N T Y O F S U T T E R STATE OF CALIFORNIA BUDGET UNIT FINANCING USES DETAIL FOR FISCAL YEAR 2009-10	UNIT TITLE: VISION RUN OUT FUNCTION: GENERAL ACTIVITY: PERSONNEL	DEPT 0-185 FUND 0185				
FINANCING USES CLASSIFICATION		ACTUAL EXPEND. 2007-08	ACTUAL EXPEND. 4-30-09	ADOPTED BUDGET 2008-09	ADJUSTED BUDGET 4-30-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10
TOTAL GROSS BUDGET		**					*
TOTAL NET BUDGET		**					*
TOTAL APPROPRIATION FOR CONTINGENCY		*					*
TOTAL INCREASE IN DESIGNATIONS		*		45,081	45,081	600	600 *
TOTAL INCREASES IN RESERVES		*					*
TOTAL BUDGET		**		45,081	45,081	600	600 *
TOTAL USER PAY REVENUES		*					*
TOTAL GOVERNMENTAL REVENUES		*					*
GENERAL REVENUES							
44100 Interest Apportioned		1,762	986	1,600	1,600	1,000	1,000
TOTAL GENERAL REVENUES	*	1,762	986	1,600	1,600	1,000	1,000 *
TOTAL CANCELLATION OF PRIOR YR RESERVES		*		43,318	43,318		*
TOTAL UNDESIGNATED FUND BALANCE 7/1		*	1,600-	1,600-	163	163	400-
TOTAL AVAILABLE FINANCING		**	162	614-	45,081	45,081	600
UNREIMBURSED COSTS		**	162-	614			*

STATE CONTROLLER COUNTY BUDGET ACT (1985) SCHEDULE 9	CO U N T Y O F S U T T E R STATE OF CALIFORNIA BUDGET UNIT FINANCING USES DETAIL FOR FISCAL YEAR 2009-10	UNIT TITLE: ROAD DEPARTMENT TRUST FUNCTION: PUBLIC WAYS AND FACILITIES ACTIVITY: PUBLIC WAYS	DEPT 0-189 FUND 0189				
FINANCING USES CLASSIFICATION		ACTUAL EXPEND. 2007-08	ACTUAL EXPEND. 4-30-09	ADOPTED BUDGET 2008-09	ADJUSTED BUDGET 4-30-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10
TOTAL GROSS BUDGET		**					*
TOTAL NET BUDGET		**					*
TOTAL APPROPRIATION FOR CONTINGENCY		*					*
TOTAL INCREASE IN DESIGNATIONS		*		186,611	186,611	3,500	3,500 *
TOTAL INCREASES IN RESERVES		*					*
TOTAL BUDGET		**		186,611	186,611	3,500	3,500 *
TOTAL USER PAY REVENUES		*					*
TOTAL GOVERNMENTAL REVENUES		*					*
GENERAL REVENUES							
44100 Interest Apportioned		8,439	4,999	9,000	9,000	6,000	6,000
TOTAL GENERAL REVENUES		*	8,439	4,999	9,000	9,000	6,000 *
TOTAL CANCELLATION OF PRIOR YR RESERVES		*		174,672	174,672		*
TOTAL UNDESIGNATED FUND BALANCE 7/1		*	5,500-	9,000-	2,939	2,939	2,500- 2,500-*
TOTAL AVAILABLE FINANCING		**	2,939	4,001-	186,611	186,611	3,500 3,500 *
UNREIMBURSED COSTS		**	2,939-	4,001			*

STATE CONTROLLER      C O U N T Y   O F   S U T T E R      UNIT TITLE: DEVELOP IMPCT FEE-PARK ACQ/DEV      DEPT 0-196  
 COUNTY BUDGET ACT      STATE OF CALIFORNIA  
 (1985)      BUDGET UNIT FINANCING USES DETAIL      FUNCTION: PUBLIC PROJECTION  
 SCHEDULE 9      FOR FISCAL YEAR 2009-10      ACTIVITY: OTHER GENERAL      FUND 0196

FINANCING USES CLASSIFICATION	ACTUAL EXPEND.	ACTUAL EXPEND.	ADOPTED BUDGET	ADJUSTED BUDGET	DEPARTMENT REQUEST	CAO RECOMMEND
	2007-08	4-30-09	2008-09	4-30-09	2009-10	2009-10
TOTAL GROSS BUDGET	**					*
TOTAL NET BUDGET	**					*
TOTAL APPROPRIATION FOR CONTINGENCY	*					*
TOTAL INCREASE IN DESIGNATIONS	*		326,017	326,017	4,500	4,500 *
TOTAL INCREASES IN RESERVES	*					*
TOTAL BUDGET	**		326,017	326,017	4,500	4,500 *
USER PAY REVENUES						
42311 Development Impact Fees	3,597	2,675	2,625	2,625		
TOTAL USER PAY REVENUES	*	3,597	2,675	2,625	2,625	*
TOTAL GOVERNMENTAL REVENUES	*					*
GENERAL REVENUES						
44100 Interest Apportioned	12,714	7,177	14,500	14,500	9,500	9,500
TOTAL GENERAL REVENUES	*	12,714	7,177	14,500	14,500	9,500
TOTAL CANCELLATION OF PRIOR YR RESERVES	*		298,581	298,581		*
TOTAL UNDESIGNATED FUND BALANCE 7/1	*	6,000-	17,125-	10,311	10,311	5,000-
TOTAL AVAILABLE FINANCING	**	10,311	7,273-	326,017	326,017	4,500
UNREIMBURSED COSTS	**	10,311-	7,273			*

STATE CONTROLLER COUNTY BUDGET ACT (1985) SCHEDULE 9	CO U N T Y O F S U T T E R STATE OF CALIFORNIA BUDGET UNIT FINANCING USES DETAIL FOR FISCAL YEAR 2009-10	UNIT TITLE: COPS 2004-05 FUNCTION: PUBLIC PROTECTION ACTIVITY: POLICE PROTECTION	DEPT 0-200 FUND 0200				
	FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2007-08	ACTUAL EXPEND. 4-30-09	ADOPTED BUDGET 2008-09	ADJUSTED BUDGET 4-30-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10
<b>OTHER CHARGES</b>							
53201 Contribution to Other-State		618					
<b>TOTAL OTHER CHARGES</b>	*	618					*
<b>TOTAL GROSS BUDGET</b>	**	618					*
<b>TOTAL NET BUDGET</b>	**	618					*
<b>TOTAL APPROPRIATION FOR CONTINGENCY</b>	*						*
<b>TOTAL INCREASES IN RESERVES</b>	*						*
<b>TOTAL BUDGET</b>	**	618					*
<b>TOTAL USER PAY REVENUES</b>	*						*
<b>TOTAL GOVERNMENTAL REVENUES</b>	*						*
<b>GENERAL REVENUES</b>							
44100 Interest Apportioned		4-					
<b>TOTAL GENERAL REVENUES</b>	*	4-					*
<b>TOTAL UNDESIGNATED FUND BALANCE 7/1</b>	*	15					*
<b>TOTAL AVAILABLE FINANCING</b>	**	11					*
<b>UNREIMBURSED COSTS</b>	**	607					*

STATE CONTROLLER COUNTY BUDGET ACT (1985) SCHEDULE 9	CO U N T Y O F S U T T E R STATE OF CALIFORNIA BUDGET UNIT FINANCING USES DETAIL FOR FISCAL YEAR 2009-10	UNIT TITLE: SHERIFF CIVIL FEES FUNCTION: PUBLIC PROTECTION ACTIVITY: POLICE PROTECTION	DEPT 0-210 FUND 0210				
FINANCING USES CLASSIFICATION		ACTUAL EXPEND. 2007-08	ACTUAL EXPEND. 4-30-09	ADOPTED BUDGET 2008-09	ADJUSTED BUDGET 4-30-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10
<b>OTHER CHARGES</b>							
53569 Interfund Trans Out-Spec Rev		12,052		38,344	38,344	10,052	10,052
<b>TOTAL OTHER CHARGES</b>	<b>*</b>	<b>12,052</b>		<b>38,344</b>	<b>38,344</b>	<b>10,052</b>	<b>10,052 *</b>
<b>TOTAL GROSS BUDGET</b>	<b>**</b>	<b>12,052</b>		<b>38,344</b>	<b>38,344</b>	<b>10,052</b>	<b>10,052 *</b>
<b>TOTAL NET BUDGET</b>	<b>**</b>	<b>12,052</b>		<b>38,344</b>	<b>38,344</b>	<b>10,052</b>	<b>10,052 *</b>
<b>TOTAL APPROPRIATION FOR CONTINGENCY</b>	<b>*</b>						<b>*</b>
<b>TOTAL INCREASE IN DESIGNATIONS</b>	<b>*</b>			<b>6,114</b>	<b>6,114</b>	<b>3,148</b>	<b>3,148 *</b>
<b>TOTAL INCREASES IN RESERVES</b>	<b>*</b>						<b>*</b>
<b>TOTAL BUDGET</b>	<b>**</b>	<b>12,052</b>		<b>44,458</b>	<b>44,458</b>	<b>13,200</b>	<b>13,200 *</b>
<b>USER PAY REVENUES</b>							
46170 Civil Process Service		12,983	6,188	12,000	12,000	12,000	12,000
<b>TOTAL USER PAY REVENUES</b>	<b>*</b>	<b>12,983</b>	<b>6,188</b>	<b>12,000</b>	<b>12,000</b>	<b>12,000</b>	<b>12,000 *</b>
<b>TOTAL GOVERNMENTAL REVENUES</b>	<b>*</b>						<b>*</b>
<b>GENERAL REVENUES</b>							
44100 Interest Apportioned		1,454	789	1,200	1,200	1,200	1,200
<b>TOTAL GENERAL REVENUES</b>	<b>*</b>	<b>1,454</b>	<b>789</b>	<b>1,200</b>	<b>1,200</b>	<b>1,200</b>	<b>1,200 *</b>
<b>TOTAL CANCELLATION OF PRIOR YR RESERVES</b>	<b>*</b>			<b>27,322</b>	<b>27,322</b>		<b>*</b>
<b>TOTAL UNDESIGNATED FUND BALANCE 7/1</b>	<b>*</b>	<b>1,552</b>	<b>25,144</b>	<b>3,936</b>	<b>3,936</b>		<b>*</b>
<b>TOTAL AVAILABLE FINANCING</b>	<b>**</b>	<b>15,989</b>	<b>32,121</b>	<b>44,458</b>	<b>44,458</b>	<b>13,200</b>	<b>13,200 *</b>
<b>UNREIMBURSED COSTS</b>	<b>**</b>	<b>3,937-</b>	<b>32,121-</b>				<b>*</b>

STATE CONTROLLER COUNTY BUDGET ACT (1985) SCHEDULE 9	CO U N T Y O F S U T T E R STATE OF CALIFORNIA	UNIT TITLE: CANDIDATES' STATEMENTS ELECTNS	DEPT 0-220
	BUDGET UNIT FINANCING USES DETAIL FOR FISCAL YEAR 2009-10	FUNCTION: GENERAL ACTIVITY: ELECTIONS	FUND 0220
	FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2007-08	ACTUAL EXPEND. 4-30-09
		ADOPTED BUDGET 2008-09	ADJUSTED BUDGET 4-30-09
			DEPARTMENT REQUEST 2009-10
			CAO RECOMMEND 2009-10
<b>OTHER CHARGES</b>			
53569 Interfund Trans Out-Spec Rev	3,673	5,929	10,000
<b>TOTAL OTHER CHARGES</b>	<b>*</b>	<b>3,673</b>	<b>5,929</b>
<b>TOTAL GROSS BUDGET</b>	<b>**</b>	<b>3,673</b>	<b>5,929</b>
<b>TOTAL NET BUDGET</b>	<b>**</b>	<b>3,673</b>	<b>5,929</b>
<b>TOTAL APPROPRIATION FOR CONTINGENCY</b>	<b>*</b>		*
<b>TOTAL REPAY OF ADVANCE</b>	<b>*</b>	<b>1,127</b>	<b>1,021</b>
<b>TOTAL INCREASES IN RESERVES</b>	<b>*</b>		*
<b>TOTAL BUDGET</b>	<b>**</b>	<b>4,800</b>	<b>6,950</b>
<b>USER PAY REVENUES</b>			
46127 Candidate Filing Fee	4,800	6,950	10,000
<b>TOTAL USER PAY REVENUES</b>	<b>*</b>	<b>4,800</b>	<b>6,950</b>
<b>TOTAL GOVERNMENTAL REVENUES</b>	<b>*</b>		*
<b>TOTAL GENERAL REVENUES</b>	<b>*</b>		*
<b>TOTAL UNDESIGNATED FUND BALANCE 7/1</b>	<b>*</b>		*
<b>TOTAL AVAILABLE FINANCING</b>	<b>**</b>	<b>4,800</b>	<b>6,950</b>
<b>UNREIMBURSED COSTS</b>	<b>**</b>		*

STATE CONTROLLER COUNTY BUDGET ACT (1985) SCHEDULE 9	CO U N T Y O F S U T T E R STATE OF CALIFORNIA BUDGET UNIT FINANCING USES DETAIL FOR FISCAL YEAR 2009-10	UNIT TITLE: COPS 2005-2006 FUNCTION: PUBLIC PROTECTION ACTIVITY: POLICE PROTECTION	DEPT 0-221 FUND 0221				
FINANCING USES CLASSIFICATION		ACTUAL EXPEND. 2007-08	ACTUAL EXPEND. 4-30-09	ADOPTED BUDGET 2008-09	ADJUSTED BUDGET 4-30-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10
<b>OTHER CHARGES</b>							
53661 Interfund Tran-Out - Probation		78,819					*
53664 Interfund Tran-Out - D.A.		36					*
<b>TOTAL OTHER CHARGES</b>	*	<b>78,855</b>					*
<b>TOTAL GROSS BUDGET</b>	**	<b>78,855</b>					*
<b>TOTAL NET BUDGET</b>	**	<b>78,855</b>					*
<b>TOTAL APPROPRIATION FOR CONTINGENCY</b>	*						*
<b>TOTAL INCREASES IN RESERVES</b>	*						*
<b>TOTAL BUDGET</b>	**	<b>78,855</b>					*
<b>TOTAL USER PAY REVENUES</b>	*						*
<b>TOTAL GOVERNMENTAL REVENUES</b>	*						*
<b>GENERAL REVENUES</b>							
44100 Interest Apportioned		3,580					*
<b>TOTAL GENERAL REVENUES</b>	*	<b>3,580</b>					*
<b>TOTAL UNDESIGNATED FUND BALANCE 7/1</b>	*	<b>74,421</b>					*
<b>TOTAL AVAILABLE FINANCING</b>	**	<b>78,001</b>					*
<b>UNREIMBURSED COSTS</b>	**	<b>854</b>					*

STATE CONTROLLER COUNTY BUDGET ACT (1985) SCHEDULE 9	CO U N T Y O F S U T T E R STATE OF CALIFORNIA BUDGET UNIT FINANCING USES DETAIL FOR FISCAL YEAR 2009-10	UNIT TITLE: SHERIFF ASSESSMENT FEES FUNCTION: PUBLIC PROTECTION ACTIVITY: POLICE PROTECTION	DEPT 0-225 FUND 0225				
	FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2007-08	ACTUAL EXPEND. 4-30-09	ADOPTED BUDGET 2008-09	ADJUSTED BUDGET 4-30-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10
TOTAL GROSS BUDGET	**						*
TOTAL NET BUDGET	**						*
TOTAL APPROPRIATION FOR CONTINGENCY	*						*
TOTAL INCREASE IN DESIGNATIONS	*			98,263	98,263	40,411	40,411 *
TOTAL INCREASES IN RESERVES	*			20,711	20,711		*
TOTAL BUDGET	**			118,974	118,974	40,411	40,411 *
USER PAY REVENUES							
46189 Sheriff Assessment Fees		17,050	5,980	16,000	16,000	16,000	16,000
TOTAL USER PAY REVENUES	*	17,050	5,980	16,000	16,000	16,000	16,000 *
TOTAL GOVERNMENTAL REVENUES	*						*
GENERAL REVENUES							
44100 Interest Apportioned		4,220	2,657	3,500	3,500	3,500	3,500
TOTAL GENERAL REVENUES	*	4,220	2,657	3,500	3,500	3,500	3,500 *
TOTAL CANCELLATION OF PRIOR YR RESERVES	*			73,963	73,963	20,711	20,711 *
TOTAL UNDESIGNATED FUND BALANCE 7/1	*	4,241	19,501-	25,511	25,511	200	200 *
TOTAL AVAILABLE FINANCING	**	25,511	10,864-	118,974	118,974	40,411	40,411 *
UNREIMBURSED COSTS	**	25,511-	10,864				*

STATE CONTROLLER COUNTY BUDGET ACT (1985) SCHEDULE 9	CO U N T Y O F S U T T E R STATE OF CALIFORNIA BUDGET UNIT FINANCING USES DETAIL FOR FISCAL YEAR 2009-10	UNIT TITLE: CMSP ELIGIBILITY COSTS FUNCTION: HEALTH AND SANITATION ACTIVITY: HEALTH	DEPT 0-229 FUND 0229				
	FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2007-08	ACTUAL EXPEND. 3-31-09	ADOPTED BUDGET 2008-09	ADJUSTED BUDGET 3-31-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10
OTHER CHARGES							
53569 Interfund Trans Out-Spec Rev		338,523		309,953	309,953	304,282	304,282
TOTAL OTHER CHARGES	*	338,523		309,953	309,953	304,282	304,282 *
TOTAL GROSS BUDGET	**	338,523		309,953	309,953	304,282	304,282 *
TOTAL NET BUDGET	**	338,523		309,953	309,953	304,282	304,282 *
TOTAL APPROPRIATION FOR CONTINGENCY	*						*
TOTAL INCREASES IN RESERVES	*						*
TOTAL BUDGET	**	338,523		309,953	309,953	304,282	304,282 *
TOTAL USER PAY REVENUES	*						*
GOVERNMENTAL REVENUES							
45208 St CMSP Welfare		363,295	126,460	260,000	260,000	248,119	248,119
TOTAL GOVERNMENTAL REVENUES	*	363,295	126,460	260,000	260,000	248,119	248,119 *
TOTAL GENERAL REVENUES	*						*
TOTAL UNDESIGNATED FUND BALANCE 7/1	*	25,182	49,953	49,953	49,953	56,163	56,163 *
TOTAL AVAILABLE FINANCING	**	388,477	176,413	309,953	309,953	304,282	304,282 *
UNREIMBURSED COSTS	**	49,954-	176,413-				*

STATE CONTROLLER COUNTY BUDGET ACT (1985) SCHEDULE 9	CO U N T Y O F S U T T E R STATE OF CALIFORNIA BUDGET UNIT FINANCING USES DETAIL FOR FISCAL YEAR 2009-10	UNIT TITLE: WELFARE AP CHILD CARE ADV DOE	DEPT 0-231
		FUNCTION: PUBLIC ASSISTANCE ACTIVITY: AID PROGRAMS	FUND 0231
	FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2007-08	ACTUAL EXPEND. 4-30-09
		ADOPTED BUDGET 2008-09	ADJUSTED BUDGET 4-30-09
		DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10
<b>SERVICES AND SUPPLIES</b>			
52235 Child Care Development			61,012
<b>TOTAL SERVICES AND SUPPLIES</b>	<b>*</b>		<b>61,012</b>
<b>OTHER CHARGES</b>			
53569 Interfund Trans Out-Spec Rev	57,003	22,199	89,662
<b>TOTAL OTHER CHARGES</b>	<b>*</b>	<b>57,003</b>	<b>22,199</b>
<b>TOTAL GROSS BUDGET</b>	<b>**</b>	<b>57,003</b>	<b>22,199</b>
<b>TOTAL NET BUDGET</b>	<b>**</b>	<b>57,003</b>	<b>22,199</b>
<b>TOTAL APPROPRIATION FOR CONTINGENCY</b>	<b>*</b>		<b>*</b>
<b>TOTAL INCREASES IN RESERVES</b>	<b>*</b>		<b>*</b>
<b>TOTAL BUDGET</b>	<b>**</b>	<b>57,003</b>	<b>22,199</b>
<b>USER PAY REVENUES</b>			
46551 Interfund General Fund Cost			338
<b>TOTAL USER PAY REVENUES</b>	<b>*</b>		<b>338</b>
<b>GOVERNMENTAL REVENUES</b>			
45141 St Child Care Development	74,873	23,004	83,625
<b>TOTAL GOVERNMENTAL REVENUES</b>	<b>*</b>	<b>74,873</b>	<b>23,004</b>
<b>GENERAL REVENUES</b>			
44100 Interest Apportioned	519	306	80
<b>TOTAL GENERAL REVENUES</b>	<b>*</b>	<b>519</b>	<b>306</b>
<b>TOTAL UNDESIGNATED FUND BALANCE 7/1</b>	<b>*</b>	<b>12,352-</b>	<b>6,037</b>
<b>TOTAL AVAILABLE FINANCING</b>	<b>**</b>	<b>63,040</b>	<b>29,347</b>
<b>UNREIMBURSED COSTS</b>	<b>**</b>	<b>6,037-</b>	<b>7,148-</b>

STATE CONTROLLER COUNTY BUDGET ACT (1985) SCHEDULE 9	CO U N T Y O F S U T T E R STATE OF CALIFORNIA BUDGET UNIT FINANCING USES DETAIL FOR FISCAL YEAR 2009-10	UNIT TITLE: COUNTY RECORDER UPGRADING FEE	DEPT 0-232
		FUNCTION: PUBLIC PROTECTION ACTIVITY: OTHER PROTECTION	FUND 0232
	FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2007-08	ACTUAL EXPEND. 4-30-09
		ADOPTED BUDGET 2008-09	ADJUSTED BUDGET 4-30-09
		DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10
<b>OTHER CHARGES</b>			
53569 Interfund Trans Out-Spec Rev	266,287	397,036	397,036
<b>TOTAL OTHER CHARGES</b>	<b>*</b> 266,287	<b>397,036</b>	<b>397,036</b>
<b>TOTAL GROSS BUDGET</b>	<b>** 266,287</b>	<b>397,036</b>	<b>397,036</b>
<b>TOTAL NET BUDGET</b>	<b>** 266,287</b>	<b>397,036</b>	<b>367,612</b>
<b>TOTAL APPROPRIATION FOR CONTINGENCY</b>	<b>*</b>		<b>*</b>
<b>TOTAL INCREASE IN DESIGNATIONS</b>	<b>*</b>	<b>239,176</b>	<b>239,176</b>
<b>TOTAL INCREASES IN RESERVES</b>	<b>*</b>		<b>*</b>
<b>TOTAL BUDGET</b>	<b>** 266,287</b>	<b>636,212</b>	<b>367,612</b>
<b>USER PAY REVENUES</b>			
46209 County Recorder Upgrade System	114,443	71,824	100,000
<b>TOTAL USER PAY REVENUES</b>	<b>* 114,443</b>	<b>71,824</b>	<b>100,000</b>
<b>TOTAL GOVERNMENTAL REVENUES</b>	<b>*</b>		<b>*</b>
<b>GENERAL REVENUES</b>			
44100 Interest Apportioned	28,842	12,785	30,000
<b>TOTAL GENERAL REVENUES</b>	<b>* 28,842</b>	<b>12,785</b>	<b>30,000</b>
<b>TOTAL CANCELLATION P/Y DESIGNATIONS</b>	<b>*</b>		<b>225,456</b>
<b>TOTAL CANCELLATION OF PRIOR YR RESERVES</b>	<b>* 570,988</b>	<b>570,988</b>	<b>*</b>
<b>TOTAL UNDESIGNATED FUND BALANCE 7/1</b>	<b>* 58,226</b>	<b>267,036</b>	<b>64,776-</b>
<b>TOTAL AVAILABLE FINANCING</b>	<b>** 201,511</b>	<b>351,645</b>	<b>636,212</b>
<b>UNREIMBURSED COSTS</b>	<b>** 64,776</b>	<b>351,645-</b>	<b>*</b>

STATE CONTROLLER COUNTY BUDGET ACT (1985) SCHEDULE 9	CO U N T Y O F S U T T E R STATE OF CALIFORNIA	UNIT TITLE: AUTOMATED COUNTY WARRANT SYSIM DEPT 0-233				
	BUDGET UNIT FINANCING USES DETAIL FOR FISCAL YEAR 2009-10	FUNCTION: GENERAL ACTIVITY: FINANCE				
		FUND 0233				
FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2007-08	ACTUAL EXPEND. 4-30-09	ADOPTED BUDGET 2008-09	ADJUSTED BUDGET 4-30-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10
TOTAL GROSS BUDGET	**					*
TOTAL NET BUDGET	**					*
TOTAL APPROPRIATION FOR CONTINGENCY	*					*
TOTAL INCREASE IN DESIGNATIONS	*		133,140	133,140	19,461	19,461 *
TOTAL INCREASES IN RESERVES	*					*
TOTAL BUDGET	**		133,140	133,140	19,461	19,461 *
TOTAL USER PAY REVENUES	*					*
TOTAL GOVERNMENTAL REVENUES	*					*
GENERAL REVENUES						
43210 Other Court Fines	22,705	19,461	15,000	15,000	15,000	15,000
TOTAL GENERAL REVENUES	*	22,705	19,461	15,000	15,000	15,000 *
TOTAL CANCELLATION OF PRIOR YR RESERVES	*		105,435	105,435		*
TOTAL UNDESIGNATED FUND BALANCE 7/1	*	10,000-	15,000-	12,705	12,705	4,461
TOTAL AVAILABLE FINANCING	**	12,705	4,461	133,140	133,140	19,461
UNREIMBURSED COSTS	**	12,705-	4,461-			*

STATE CONTROLLER COUNTY BUDGET ACT (1985) SCHEDULE 9	CO U N T Y O F S U T T E R STATE OF CALIFORNIA BUDGET UNIT FINANCING USES DETAIL FOR FISCAL YEAR 2009-10	UNIT TITLE: MUSEUM FOUNTAIN TRUST FUNCTION: RECREATION & CULTURAL SERVICES ACTIVITY: CULTURAL SERVICES	DEPT 0-236 FUND 0236				
	FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2007-08	ACTUAL EXPEND. 4-30-09	ADOPTED BUDGET 2008-09	ADJUSTED BUDGET 4-30-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10
	OTHER CHARGES						
53569 Interfund Trans Out-Spec Rev				250	250	250	250
TOTAL OTHER CHARGES	*			250	250	250	250 *
TOTAL GROSS BUDGET	**			250	250	250	250 *
TOTAL NET BUDGET	**			250	250	250	250 *
TOTAL APPROPRIATION FOR CONTINGENCY	*						*
TOTAL INCREASE IN DESIGNATIONS	*			3,364	3,364		*
TOTAL INCREASES IN RESERVES	*						*
TOTAL BUDGET	**			3,614	3,614	250	250 *
TOTAL USER PAY REVENUES	*						*
TOTAL GOVERNMENTAL REVENUES	*						*
GENERAL REVENUES							
44100 Interest Apportioned		140	78				
TOTAL GENERAL REVENUES	*	140	78				*
TOTAL CANCELLATION P/Y DESIGNATIONS	*					45	45 *
TOTAL CANCELLATION OF PRIOR YR RESERVES	*			3,134	3,134		*
TOTAL UNDESIGNATED FUND BALANCE 7/1	*	340	250	480	480	205	205 *
TOTAL AVAILABLE FINANCING	**	480	328	3,614	3,614	250	250 *
UNREIMBURSED COSTS	**	480-	328-				*

STATE CONTROLLER COUNTY BUDGET ACT (1985) SCHEDULE 9	CO U N T Y O F S U T T E R STATE OF CALIFORNIA BUDGET UNIT FINANCING USES DETAIL FOR FISCAL YEAR 2009-10	UNIT TITLE: MICROGRAPHIC FEES RECORDER FUNCTION: PUBLIC PROTECTION ACTIVITY: OTHER PROTECTION	DEPT 0-237 FUND 0237				
	FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2007-08	ACTUAL EXPEND. 4-30-09	ADOPTED BUDGET 2008-09	ADJUSTED BUDGET 4-30-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10
	OTHER CHARGES						
53569 Interfund Trans Out-Spec Rev		50,517		41,250	41,250	50,850	50,850
TOTAL OTHER CHARGES	*	50,517		41,250	41,250	50,850	50,850 *
TOTAL GROSS BUDGET	**	50,517		41,250	41,250	50,850	50,850 *
TOTAL NET BUDGET	**	50,517		41,250	41,250	50,850	50,850 *
TOTAL APPROPRIATION FOR CONTINGENCY	*						*
TOTAL INCREASE IN DESIGNATIONS	*			46,388	46,388		*
TOTAL INCREASES IN RESERVES	*						*
TOTAL BUDGET	**	50,517		87,638	87,638	50,850	50,850 *
USER PAY REVENUES							
46211 Recorder Micrographics		22,429	15,573	20,000	20,000	20,000	20,000
TOTAL USER PAY REVENUES	*	22,429	15,573	20,000	20,000	20,000	20,000 *
TOTAL GOVERNMENTAL REVENUES	*						*
GENERAL REVENUES							
44100 Interest Apportioned		4,157	1,740	3,800	3,800	3,800	3,800
TOTAL GENERAL REVENUES	*	4,157	1,740	3,800	3,800	3,800	3,800 *
TOTAL CANCELLATION P/Y DESIGNATIONS	*					24,438	24,438 *
TOTAL CANCELLATION OF PRIOR YR RESERVES	*			70,107	70,107		*
TOTAL UNDESIGNATED FUND BALANCE 7/1	*	17,661	17,450	6,269-	6,269-	2,612	2,612 *
TOTAL AVAILABLE FINANCING	**	44,247	34,763	87,638	87,638	50,850	50,850 *
UNREIMBURSED COSTS	**	6,270	34,763-				*

STATE CONTROLLER COUNTY BUDGET ACT (1985) SCHEDULE 9	CO U N T Y O F S U T T E R STATE OF CALIFORNIA BUDGET UNIT FINANCING USES DETAIL FOR FISCAL YEAR 2009-10	UNIT TITLE: ORC COLLECTIONS FUNCTION: GENERAL ACTIVITY: FINANCE	DEPT 0-243 FUND 0243				
FINANCING USES CLASSIFICATION		ACTUAL EXPEND. 2007-08	ACTUAL EXPEND. 4-30-09	ADOPTED BUDGET 2008-09	ADJUSTED BUDGET 4-30-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10
<b>OTHER CHARGES</b>							
53569 Interfund Trans Out-Spec Rev		2,915		7,406	7,406	8,135	8,135
<b>TOTAL OTHER CHARGES</b>	<b>*</b>	<b>2,915</b>		<b>7,406</b>	<b>7,406</b>	<b>8,135</b>	<b>8,135 *</b>
<b>TOTAL GROSS BUDGET</b>	<b>**</b>	<b>2,915</b>		<b>7,406</b>	<b>7,406</b>	<b>8,135</b>	<b>8,135 *</b>
<b>TOTAL NET BUDGET</b>	<b>**</b>	<b>2,915</b>		<b>7,406</b>	<b>7,406</b>	<b>8,135</b>	<b>8,135 *</b>
<b>TOTAL APPROPRIATION FOR CONTINGENCY</b>	<b>*</b>						<b>*</b>
<b>TOTAL INCREASE IN DESIGNATIONS</b>	<b>*</b>			<b>95,699</b>	<b>95,699</b>	<b>7,865</b>	<b>7,865 *</b>
<b>TOTAL INCREASES IN RESERVES</b>	<b>*</b>						<b>*</b>
<b>TOTAL BUDGET</b>	<b>**</b>	<b>2,915</b>		<b>103,105</b>	<b>103,105</b>	<b>16,000</b>	<b>16,000 *</b>
<b>USER PAY REVENUES</b>							
46206 ORC 10% Rebate Program		21,458	8,524	15,000	15,000	15,000	15,000
<b>TOTAL USER PAY REVENUES</b>	<b>*</b>	<b>21,458</b>	<b>8,524</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000 *</b>
<b>TOTAL GOVERNMENTAL REVENUES</b>	<b>*</b>						<b>*</b>
<b>TOTAL GENERAL REVENUES</b>	<b>*</b>						<b>*</b>
<b>TOTAL CANCELLATION OF PRIOR YR RESERVES</b>	<b>*</b>			<b>81,647</b>	<b>81,647</b>		<b>*</b>
<b>TOTAL UNDESIGNATED FUND BALANCE 7/1</b>	<b>*</b>	<b>12,085-</b>	<b>7,594-</b>	<b>6,458</b>	<b>6,458</b>	<b>1,000</b>	<b>1,000 *</b>
<b>TOTAL AVAILABLE FINANCING</b>	<b>**</b>	<b>9,373</b>	<b>930</b>	<b>103,105</b>	<b>103,105</b>	<b>16,000</b>	<b>16,000 *</b>
<b>UNREIMBURSED COSTS</b>	<b>**</b>	<b>6,458-</b>	<b>930-</b>				<b>*</b>

STATE CONTROLLER COUNTY BUDGET ACT (1985) SCHEDULE 9	CO U N T Y O F S U T T E R STATE OF CALIFORNIA BUDGET UNIT FINANCING USES DETAIL FOR FISCAL YEAR 2009-10	UNIT TITLE: CDBG TRUST 95 GRANTS FUNCTION: GENERAL ACTIVITY: OTHER GENERAL	DEPT 0-244 FUND 0244				
FINANCING USES CLASSIFICATION		ACTUAL EXPEND. 2007-08	ACTUAL EXPEND. 4-30-09	ADOPTED BUDGET 2008-09	ADJUSTED BUDGET 4-30-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10
<b>OTHER CHARGES</b>							
53626 Interfund Transfer Out - EDBG		74,747	3,797	70,000	70,000	20,000	20,000
<b>TOTAL OTHER CHARGES</b>	<b>*</b>	<b>74,747</b>	<b>3,797</b>	<b>70,000</b>	<b>70,000</b>	<b>20,000</b>	<b>20,000 *</b>
<b>TOTAL GROSS BUDGET</b>	<b>**</b>	<b>74,747</b>	<b>3,797</b>	<b>70,000</b>	<b>70,000</b>	<b>20,000</b>	<b>20,000 *</b>
<b>TOTAL NET BUDGET</b>	<b>**</b>	<b>74,747</b>	<b>3,797</b>	<b>70,000</b>	<b>70,000</b>	<b>20,000</b>	<b>20,000 *</b>
<b>TOTAL APPROPRIATION FOR CONTINGENCY</b>	<b>*</b>						<b>*</b>
<b>TOTAL INCREASES IN RESERVES</b>	<b>*</b>						<b>*</b>
<b>TOTAL BUDGET</b>	<b>**</b>	<b>74,747</b>	<b>3,797</b>	<b>70,000</b>	<b>70,000</b>	<b>20,000</b>	<b>20,000 *</b>
<b>TOTAL USER PAY REVENUES</b>	<b>*</b>						<b>*</b>
<b>TOTAL GOVERNMENTAL REVENUES</b>	<b>*</b>						<b>*</b>
<b>GENERAL REVENUES</b>							
44100 Interest Apportioned		259	2				
44109 Program Income-Principal				65,300	65,300	18,000	18,000
44110 Program Income-Interest		2,206	913	4,700	4,700	2,000	2,000
<b>TOTAL GENERAL REVENUES</b>	<b>*</b>	<b>2,465</b>	<b>915</b>	<b>70,000</b>	<b>70,000</b>	<b>20,000</b>	<b>20,000 *</b>
<b>TOTAL UNDESIGNATED FUND BALANCE 7/1</b>	<b>*</b>	<b>72,282</b>	<b>2,882</b>				<b>*</b>
<b>TOTAL AVAILABLE FINANCING</b>	<b>**</b>	<b>74,747</b>	<b>3,797</b>	<b>70,000</b>	<b>70,000</b>	<b>20,000</b>	<b>20,000 *</b>
<b>UNREIMBURSED COSTS</b>	<b>**</b>						<b>*</b>

STATE CONTROLLER COUNTY BUDGET ACT (1985) SCHEDULE 9	CO U N T Y O F S U T T E R STATE OF CALIFORNIA BUDGET UNIT FINANCING USES DETAIL FOR FISCAL YEAR 2009-10	UNIT TITLE: TOBACCO EDUCATION TRUST FUNCTION: EDUCATION ACTIVITY: HEALTH	DEPT 0-246 FUND 0246				
	FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2007-08	ACTUAL EXPEND. 3-31-09	ADOPTED BUDGET 2008-09	ADJUSTED BUDGET 3-31-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10
	OTHER CHARGES						
53569 Interfund Trans Out-Spec Rev		112,501	70,691	150,000	150,000	160,000	160,000
TOTAL OTHER CHARGES	*	112,501	70,691	150,000	150,000	160,000	160,000 *
TOTAL GROSS BUDGET	**	112,501	70,691	150,000	150,000	160,000	160,000 *
TOTAL NET BUDGET	**	112,501	70,691	150,000	150,000	160,000	160,000 *
TOTAL APPROPRIATION FOR CONTINGENCY	*						*
TOTAL INCREASE IN DESIGNATIONS	*			88,640	88,640		*
TOTAL INCREASES IN RESERVES	*						*
TOTAL BUDGET	**	112,501	70,691	238,640	238,640	160,000	160,000 *
TOTAL USER PAY REVENUES	*						*
GOVERNMENTAL REVENUES							
45221 St Tobacco Control		112,500	150,000	150,000	150,000	150,000	150,000
TOTAL GOVERNMENTAL REVENUES	*	112,500	150,000	150,000	150,000	150,000	150,000 *
GENERAL REVENUES							
44100 Interest Apportioned		4,604	1,790	4,000	4,000	4,000	4,000
TOTAL GENERAL REVENUES	*	4,604	1,790	4,000	4,000	4,000	4,000 *
TOTAL CANCELLATION P/Y DESIGNATIONS	*					6,000	6,000 *
TOTAL CANCELLATION OF PRIOR YR RESERVES	*			76,005	76,005		*
TOTAL UNDESIGNATED FUND BALANCE 7/1	*	4,032	4,000-	8,635	8,635		*
TOTAL AVAILABLE FINANCING	**	121,136	147,790	238,640	238,640	160,000	160,000 *
UNREIMBURSED COSTS	**	8,635-	77,099-				*

STATE CONTROLLER      C O U N T Y   O F   S U T T E R      UNIT TITLE: LOCAL H & W TRUST-HEALTH      DEPT 0-247  
 COUNTY BUDGET ACT      STATE OF CALIFORNIA  
 (1985)      BUDGET UNIT FINANCING USES DETAIL      FUNCTION:      HEALTH AND SANITATION  
 SCHEDULE 9      FOR FISCAL YEAR 2009-10      ACTIVITY:      HEALTH      FUND 0247

FINANCING USES CLASSIFICATION	ACTUAL EXPEND.	ACTUAL EXPEND.	ADOPTED BUDGET	ADJUSTED BUDGET	DEPARTMENT REQUEST	CAO RECOMMEND
	2007-08	4-30-09	2008-09	4-30-09	2009-10	2009-10
OTHER CHARGES						
53649 Interfund MVL Transfer	5,220,369	3,061,733		4,634,000	4,634,000	
53680 Interfund Transfer Out	1,548,145	915,114	1,576,578	1,576,578	1,418,920	1,418,920
TOTAL OTHER CHARGES	* 6,768,514	3,976,847	1,576,578	1,576,578	6,052,920	6,052,920 *
TOTAL GROSS BUDGET	** 6,768,514	3,976,847	1,576,578	1,576,578	6,052,920	6,052,920 *
TOTAL NET BUDGET	** 6,768,514	3,976,847	1,576,578	1,576,578	6,052,920	6,052,920 *
TOTAL APPROPRIATION FOR CONTINGENCY	*					*
TOTAL INCREASES IN RESERVES	*					*
TOTAL BUDGET	** 6,768,514	3,976,847	1,576,578	1,576,578	6,052,920	6,052,920 *
USER PAY REVENUES						
46539 Interfund MVL Transfer Health	5,220,369	3,061,733		4,634,000	4,634,000	
TOTAL USER PAY REVENUES	* 5,220,369	3,061,733		4,634,000	4,634,000 *	
GOVERNMENTAL REVENUES						
45252 St Contrib Fr H/W Hlth Subfd	1,548,165	915,114	1,576,578	1,576,578	1,418,920	1,418,920
TOTAL GOVERNMENTAL REVENUES	* 1,548,165	915,114	1,576,578	1,576,578	1,418,920	1,418,920 *
TOTAL GENERAL REVENUES	*					*
TOTAL UNDESIGNATED FUND BALANCE 7/1	*	20-				*
TOTAL AVAILABLE FINANCING	** 6,768,514	3,976,847	1,576,578	1,576,578	6,052,920	6,052,920 *
UNREIMBURSED COSTS	**					*

STATE CONTROLLER      C O U N T Y    O F    S U T T E R    UNIT TITLE: LOCAL H & W TRUST-SOCIAL SRVS    DEPT 0-248  
 COUNTY BUDGET ACT      STATE OF CALIFORNIA  
 (1985)      BUDGET UNIT FINANCING USES DETAIL      FUNCTION: PUBLIC ASSISTANCE  
 SCHEDULE 9      FOR FISCAL YEAR 2009-10      ACTIVITY: AID PROGRAMS      FUND 0248

FINANCING USES CLASSIFICATION	ACTUAL EXPEND.	ACTUAL EXPEND.	ADOPTED BUDGET	ADJUSTED BUDGET	DEPARTMENT REQUEST	CAO RECOMMEND	
	2007-08	4-30-09	2008-09	4-30-09	2009-10	2009-10	
<b>OTHER CHARGES</b>							
53649 Interfund MVL Transfer	216,857	142,957	209,422	209,422	188,480	188,480	
53680 Interfund Transfer Out	1,988,497	4,072,306	4,321,650	4,321,650	5,643,056	5,643,056	
<b>TOTAL OTHER CHARGES</b>	<b>* 2,205,354</b>	<b>4,215,263</b>	<b>4,531,072</b>	<b>4,531,072</b>	<b>5,831,536</b>	<b>5,831,536 *</b>	
<b>TOTAL GROSS BUDGET</b>	<b>** 2,205,354</b>	<b>4,215,263</b>	<b>4,531,072</b>	<b>4,531,072</b>	<b>5,831,536</b>	<b>5,831,536 *</b>	
<b>TOTAL NET BUDGET</b>	<b>** 2,205,354</b>	<b>4,215,263</b>	<b>4,531,072</b>	<b>4,531,072</b>	<b>5,831,536</b>	<b>5,831,536 *</b>	
<b>TOTAL APPROPRIATION FOR CONTINGENCY</b>	<b>*</b>		<b>42,777</b>	<b>42,777</b>		<b>*</b>	
<b>TOTAL INCREASE IN DESIGNATIONS</b>	<b>*</b>		<b>5,008,131</b>	<b>5,008,131</b>		<b>*</b>	
<b>TOTAL INCREASES IN RESERVES</b>	<b>*</b>					<b>*</b>	
<b>TOTAL BUDGET</b>	<b>** 2,205,354</b>	<b>4,215,263</b>	<b>9,581,980</b>	<b>9,581,980</b>	<b>5,831,536</b>	<b>5,831,536 *</b>	
<b>USER PAY REVENUES</b>							
46548 Interfund MVL Transfer Welfare	216,857	142,957	209,422	209,422	188,480	188,480	
47325 St Contr H/W Wlfr Sbfd-Growth	29,885						
<b>TOTAL USER PAY REVENUES</b>	<b>* 246,742</b>	<b>142,957</b>	<b>209,422</b>	<b>209,422</b>	<b>188,480</b>	<b>188,480 *</b>	
<b>GOVERNMENTAL REVENUES</b>							
45096 St Contr H/W Wlfr Sbfd-Stab	19,000	19,000					
45242 St Contrib Fr H/W Wlfr Sbfd	3,386,639	1,985,483	3,468,542	3,468,542	3,121,690	3,121,690	
<b>TOTAL GOVERNMENTAL REVENUES</b>	<b>* 3,405,639</b>	<b>2,004,483</b>	<b>3,468,542</b>	<b>3,468,542</b>	<b>3,121,690</b>	<b>3,121,690 *</b>	
<b>TOTAL GENERAL REVENUES</b>	<b>*</b>					<b>*</b>	
<b>TOTAL CANCELLATION OF PRIOR YR RESERVES</b>	<b>*</b>		<b>3,656,990</b>	<b>3,656,990</b>	<b>2,682,834</b>	<b>2,682,834 *</b>	
<b>TOTAL UNDESIGNATED FUND BALANCE 7/1</b>	<b>*</b>	<b>800,000</b>	<b>895,885</b>	<b>2,247,026</b>	<b>2,247,026</b>	<b>161,468-</b>	<b>161,468-*</b>
<b>TOTAL AVAILABLE FINANCING</b>	<b>** 4,452,381</b>	<b>3,043,325</b>	<b>9,581,980</b>	<b>9,581,980</b>	<b>5,831,536</b>	<b>5,831,536 *</b>	
<b>UNREIMBURSED COSTS</b>	<b>** 2,247,027-</b>	<b>1,171,938</b>				<b>*</b>	

STATE CONTROLLER      C O U N T Y   O F   S U T T E R      UNIT TITLE: LOCAL H & W TRUST-MENTAL HLTH      DEPT 0-249  
 COUNTY BUDGET ACT      STATE OF CALIFORNIA  
 (1985)      BUDGET UNIT FINANCING USES DETAIL      FUNCTION:      HEALTH AND SANITATION  
 SCHEDULE 9      FOR FISCAL YEAR 2009-10      ACTIVITY:      HEALTH      FUND 0249

FINANCING USES CLASSIFICATION	ACTUAL EXPEND.	ACTUAL EXPEND.	ADOPTED BUDGET	ADJUSTED BUDGET	DEPARTMENT REQUEST	CAO RECOMMEND
	2007-08	4-30-09	2008-09	4-30-09	2009-10	2009-10

OTHER CHARGES

53649 Interfund MVIL Transfer	1,877,989	1,137,412	1,830,963	1,830,963	1,650,000	1,650,000
53680 Interfund Transfer Out	3,809,625	2,251,852	3,879,542	3,879,542	3,680,000	3,680,000
TOTAL OTHER CHARGES	*	5,687,614	3,389,264	5,710,505	5,710,505	5,330,000

TOTAL GROSS BUDGET	**	5,687,614	3,389,264	5,710,505	5,710,505	5,330,000
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TOTAL NET BUDGET	**	5,687,614	3,389,264	5,710,505	5,710,505	5,330,000
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TOTAL APPROPRIATION FOR CONTINGENCY	*					*
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TOTAL INCREASES IN RESERVES	*					*
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TOTAL BUDGET	**	5,687,614	3,389,264	5,710,505	5,710,505	5,330,000
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USER PAY REVENUES

46538 Interfund MVIL Transfer MH	1,877,989	1,137,412	1,830,963	1,830,963	1,650,000	1,650,000
TOTAL USER PAY REVENUES	*	1,877,989	1,137,412	1,830,963	1,830,963	1,650,000

GOVERNMENTAL REVENUES

45213 St Alloc S/T MH Realign	3,809,625	2,251,852	3,879,542	3,879,542	3,680,000	3,680,000
TOTAL GOVERNMENTAL REVENUES	*	3,809,625	2,251,852	3,879,542	3,879,542	3,680,000

TOTAL GENERAL REVENUES	*					*
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TOTAL UNDESIGNATED FUND BALANCE 7/1	*					*
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TOTAL AVAILABLE FINANCING	**	5,687,614	3,389,264	5,710,505	5,710,505	5,330,000
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UNREIMBURSED COSTS	**					*
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STATE CONTROLLER      C O U N T Y   O F   S U T T E R      UNIT TITLE: RLF CDBG HOUSING REHABILITATION      DEPT 0-253  
 COUNTY BUDGET ACT      STATE OF CALIFORNIA  
 (1985)      BUDGET UNIT FINANCING USES DETAIL      FUNCTION: GENERAL  
 SCHEDULE 9      FOR FISCAL YEAR 2009-10      ACTIVITY: AID PROGRAMS      FUND 0253

FINANCING USES CLASSIFICATION	ACTUAL EXPEND.	ACTUAL EXPEND.	ADOPTED BUDGET	ADJUSTED BUDGET	DEPARTMENT REQUEST	CAO RECOMMEND
	2007-08	4-30-09	2008-09	4-30-09	2009-10	2009-10
<b>SERVICES AND SUPPLIES</b>						
52230 Special Departmental Expense			10,000	10,000		
<b>TOTAL SERVICES AND SUPPLIES</b>	<b>*</b>		<b>10,000</b>	<b>10,000</b>		<b>*</b>
<b>OTHER CHARGES</b>						
53000 Other Charges		1,501				
<b>TOTAL OTHER CHARGES</b>	<b>*</b>	<b>1,501</b>				<b>*</b>
<b>TOTAL GROSS BUDGET</b>	<b>**</b>	<b>1,501</b>	<b>10,000</b>	<b>10,000</b>		<b>*</b>
<b>TOTAL NET BUDGET</b>	<b>**</b>	<b>1,501</b>	<b>10,000</b>	<b>10,000</b>		<b>*</b>
<b>TOTAL APPROPRIATION FOR CONTINGENCY</b>	<b>*</b>		<b>1,500</b>	<b>1,500</b>		<b>*</b>
<b>TOTAL INCREASE IN DESIGNATIONS</b>	<b>*</b>		<b>110,651</b>	<b>110,651</b>		<b>*</b>
<b>TOTAL INCREASES IN RESERVES</b>	<b>*</b>					<b>*</b>
<b>TOTAL BUDGET</b>	<b>**</b>	<b>1,501</b>	<b>122,151</b>	<b>122,151</b>		<b>*</b>
<b>TOTAL USER PAY REVENUES</b>	<b>*</b>					<b>*</b>
<b>TOTAL GOVERNMENTAL REVENUES</b>	<b>*</b>					<b>*</b>
<b>GENERAL REVENUES</b>						
44100 Interest Apportioned	5,756	3,297	6,500	6,500	4,100	4,100
44111 Program Income	729		15,000	15,000		
<b>TOTAL GENERAL REVENUES</b>	<b>*</b>	<b>6,485</b>	<b>3,297</b>	<b>21,500</b>	<b>21,500</b>	<b>4,100 *</b>
<b>TOTAL CANCELLATION P/Y DESIGNATIONS</b>	<b>*</b>				<b>3,301</b>	<b>3,301 *</b>
<b>TOTAL CANCELLATION OF PRIOR YR RESERVES</b>	<b>*</b>		<b>80,614</b>	<b>80,614</b>		<b>*</b>
<b>TOTAL UNDESIGNATED FUND BALANCE 7/1</b>	<b>*</b>	<b>13,553</b>	<b>6,547-</b>	<b>20,037</b>	<b>20,037</b>	<b>7,401-</b>
<b>TOTAL AVAILABLE FINANCING</b>	<b>**</b>	<b>20,038</b>	<b>3,250-</b>	<b>122,151</b>	<b>122,151</b>	<b>*</b>
<b>UNREIMBURSED COSTS</b>	<b>**</b>	<b>20,038-</b>	<b>4,751</b>			<b>*</b>

STATE CONTROLLER      C O U N T Y   O F   S U T T E R      UNIT TITLE: PLAN CHECK & INSPECTION FEES      DEPT 0-255  
 COUNTY BUDGET ACT      STATE OF CALIFORNIA  
 (1985)      BUDGET UNIT FINANCING USES DETAIL      FUNCTION: GENERAL  
 SCHEDULE 9      FOR FISCAL YEAR 2009-10      ACTIVITY: OTHER GENERAL      FUND 0255

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2007-08	ACTUAL EXPEND. 3-31-09	ADOPTED BUDGET 2008-09	ADJUSTED BUDGET 3-31-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10
<b>OTHER CHARGES</b>						
53641 Interfund PW Admin Services	80,149	13,171	115,000	115,000	85,000	85,000
<b>TOTAL OTHER CHARGES</b>	<b>*</b>	<b>80,149</b>	<b>13,171</b>	<b>115,000</b>	<b>115,000</b>	<b>85,000</b> *
<b>TOTAL GROSS BUDGET</b>	<b>**</b>	<b>80,149</b>	<b>13,171</b>	<b>115,000</b>	<b>115,000</b>	<b>85,000</b> *
<b>TOTAL NET BUDGET</b>	<b>**</b>	<b>80,149</b>	<b>13,171</b>	<b>115,000</b>	<b>115,000</b>	<b>85,000</b> *
<b>TOTAL APPROPRIATION FOR CONTINGENCY</b>	<b>*</b>					*
<b>TOTAL INCREASE IN DESIGNATIONS</b>	<b>*</b>			<b>27,085</b>	<b>27,085</b>	*
<b>TOTAL INCREASES IN RESERVES</b>	<b>*</b>					*
<b>TOTAL BUDGET</b>	<b>**</b>	<b>80,149</b>	<b>13,171</b>	<b>142,085</b>	<b>142,085</b>	<b>85,000</b> *
<b>TOTAL USER PAY REVENUES</b>	<b>*</b>					*
<b>TOTAL GOVERNMENTAL REVENUES</b>	<b>*</b>					*
<b>GENERAL REVENUES</b>						
44100 Interest Apportioned	13,352	4,400	25,000	25,000	1,500	1,500
<b>TOTAL GENERAL REVENUES</b>	<b>*</b>	<b>13,352</b>	<b>4,400</b>	<b>25,000</b>	<b>25,000</b>	<b>1,500</b> *
<b>TOTAL CANCELLATION P/Y DESIGNATIONS</b>	<b>*</b>			<b>85,000</b>	<b>85,000</b>	<b>70,500</b> *
<b>TOTAL CANCELLATION OF PRIOR YR RESERVES</b>	<b>*</b>			<b>9,882</b>	<b>9,882</b>	*
<b>TOTAL UNDESIGNATED FUND BALANCE 7/1</b>	<b>*</b>	<b>89,000</b>	<b>90,000</b>	<b>22,203</b>	<b>22,203</b>	<b>13,000</b> *
<b>TOTAL AVAILABLE FINANCING</b>	<b>**</b>	<b>102,352</b>	<b>94,400</b>	<b>142,085</b>	<b>142,085</b>	<b>85,000</b> *
<b>UNREIMBURSED COSTS</b>	<b>**</b>	<b>22,203-</b>	<b>81,229-</b>			*

STATE CONTROLLER COUNTY BUDGET ACT (1985) SCHEDULE 9	CO U N T Y O F S U T T E R STATE OF CALIFORNIA BUDGET UNIT FINANCING USES DETAIL FOR FISCAL YEAR 2009-10	UNIT TITLE: MENTAL HEALTH ALCOHOL PROGRAM FUNCTION: HEALTH AND SANITATION ACTIVITY: HEALTH	DEPT 0-257 FUND 0257				
	FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2007-08	ACTUAL EXPEND. 4-30-09	ADOPTED BUDGET 2008-09	ADJUSTED BUDGET 4-30-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10
	OTHER CHARGES						
53569 Interfund Trans Out-Spec Rev		1,736		15,000	15,000	15,000	15,000
TOTAL OTHER CHARGES	*	1,736		15,000	15,000	15,000	15,000 *
TOTAL GROSS BUDGET	**	1,736		15,000	15,000	15,000	15,000 *
TOTAL NET BUDGET	**	1,736		15,000	15,000	15,000	15,000 *
TOTAL APPROPRIATION FOR CONTINGENCY	*			2,000	2,000		*
TOTAL INCREASE IN DESIGNATIONS	*			90,211	90,211	3,850	3,850 *
TOTAL INCREASES IN RESERVES	*						*
TOTAL BUDGET	**	1,736		107,211	107,211	18,850	18,850 *
USER PAY REVENUES							
47500 Other Revenue		319	96	250	250		
TOTAL USER PAY REVENUES	*	319	96	250	250		*
TOTAL GOVERNMENTAL REVENUES	*						*
GENERAL REVENUES							
43210 Other Court Fines		13,126	13,618	10,000	10,000	10,000	10,000
44100 Interest Apportioned		4,005	2,503				
TOTAL GENERAL REVENUES	*	17,131	16,121	10,000	10,000	10,000	10,000 *
TOTAL CANCELLATION OF PRIOR YR RESERVES	*			73,446	73,446		*
TOTAL UNDESIGNATED FUND BALANCE 7/1	*	7,800	6,750	23,515	23,515	8,850	8,850 *
TOTAL AVAILABLE FINANCING	**	25,250	22,967	107,211	107,211	18,850	18,850 *
UNREIMBURSED COSTS	**	23,514-	22,967-				*

STATE CONTROLLER      C O U N T Y   O F   S U T T E R      UNIT TITLE: CJ FACILITIES CONSTRUCTION      DEPT 0-262  
 COUNTY BUDGET ACT      STATE OF CALIFORNIA  
 (1985)      BUDGET UNIT FINANCING USES DETAIL      FUNCTION: PUBLIC PROTECTION  
 SCHEDULE 9      FOR FISCAL YEAR 2009-10      ACTIVITY: JUDICIAL      FUND 0262

FINANCING USES CLASSIFICATION	ACTUAL EXPEND.	ACTUAL EXPEND.	ADOPTED BUDGET	ADJUSTED BUDGET	DEPARTMENT REQUEST	CAO RECOMMEND
	2007-08	4-30-09	2008-09	4-30-09	2009-10	2009-10
OTHER CHARGES						
53569 Interfund Trans Out-Spec Rev	346,188		888,500	888,500	1,157,000	1,157,000
TOTAL OTHER CHARGES	*	346,188	888,500	888,500	1,157,000	1,157,000 *
TOTAL GROSS BUDGET	**	346,188	888,500	888,500	1,157,000	1,157,000 *
TOTAL NET BUDGET	**	346,188	888,500	888,500	1,157,000	1,157,000 *
TOTAL APPROPRIATION FOR CONTINGENCY	*					*
TOTAL INCREASE IN DESIGNATIONS	*		693,164	693,164		*
TOTAL INCREASES IN RESERVES	*					*
TOTAL BUDGET	**	346,188	1,581,664	1,581,664	1,157,000	1,157,000 *
USER PAY REVENUES						
47500 Other Revenue	4,268	2,127	3,000	3,000	2,800	2,800
TOTAL USER PAY REVENUES	*	4,268	2,127	3,000	3,000	2,800
TOTAL GOVERNMENTAL REVENUES	*					*
GENERAL REVENUES						
43210 Other Court Fines	319,514	233,734	292,000	292,000	292,000	292,000
44100 Interest Apportioned	58,203	31,631	25,000	25,000	25,000	25,000
TOTAL GENERAL REVENUES	*	377,717	265,365	317,000	317,000	317,000 *
TOTAL CANCELLATION P/Y DESIGNATIONS	*				277,026	277,026 *
TOTAL CANCELLATION OF PRIOR YR RESERVES	*		781,057	781,057		*
TOTAL UNDESIGNATED FUND BALANCE 7/1	*	444,811	568,500	480,607	480,607	560,174
TOTAL AVAILABLE FINANCING	**	826,796	835,992	1,581,664	1,581,664	1,157,000
UNREIMBURSED COSTS	**	480,608-	835,992-			*

STATE CONTROLLER COUNTY BUDGET ACT (1985) SCHEDULE 9	CO U N T Y O F S U T T E R STATE OF CALIFORNIA BUDGET UNIT FINANCING USES DETAIL FOR FISCAL YEAR 2009-10	UNIT TITLE: LOCAL ANTI-DRUG PROGRAMS FUNCTION: PUBLIC PROTECTION ACTIVITY: DETENTION AND CORRECTION	DEPT 0-264 FUND 0264				
FINANCING USES CLASSIFICATION		ACTUAL EXPEND. 2007-08	ACTUAL EXPEND. 4-30-09	ADOPTED BUDGET 2008-09	ADJUSTED BUDGET 4-30-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10
TOTAL GROSS BUDGET		**					*
TOTAL NET BUDGET		**					*
TOTAL APPROPRIATION FOR CONTINGENCY		*					*
TOTAL INCREASE IN DESIGNATIONS		*		41,613	41,613	8,751	8,751 *
TOTAL INCREASES IN RESERVES		*		3,664	3,664		*
TOTAL BUDGET		**		45,277	45,277	8,751	8,751 *
USER PAY REVENUES							
47522 DA Asset Forefiture		5,655	4,017	500	500	2,000	2,000
TOTAL USER PAY REVENUES		*	5,655	4,017	500	500	2,000 *
TOTAL GOVERNMENTAL REVENUES		*					*
GENERAL REVENUES							
44100 Interest Apportioned		1,729	1,118	1,800	1,800	1,200	1,200
TOTAL GENERAL REVENUES		*	1,729	1,118	1,800	1,800	1,200 *
TOTAL CANCELLATION OF PRIOR YR RESERVES		*		38,393	38,393	3,664	3,664 *
TOTAL UNDESIGNATED FUND BALANCE 7/1		*	2,800-	2,300-	4,584	4,584	1,887
TOTAL AVAILABLE FINANCING		**	4,584	2,835	45,277	45,277	8,751
UNREIMBURSED COSTS		**	4,584-	2,835-			*

STATE CONTROLLER COUNTY BUDGET ACT (1985) SCHEDULE 9	CO U N T Y O F S U T T E R STATE OF CALIFORNIA	UNIT TITLE: COUNTY EXHIBIT TRUST	DEPT 0-265				
	BUDGET UNIT FINANCING USES DETAIL FOR FISCAL YEAR 2009-10	FUNCTION: RECREATION & CULTURAL SERVICES ACTIVITY: CULTURAL SERVICES					
			FUND 0265				
	FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2007-08	ACTUAL EXPEND. 4-30-09	ADOPTED BUDGET 2008-09	ADJUSTED BUDGET 4-30-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10
<b>OTHER CHARGES</b>							
53569 Interfund Trans Out-Spec Rev		14,163		10,000	10,000	10,000	10,000
<b>TOTAL OTHER CHARGES</b>	<b>*</b>	<b>14,163</b>		<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000 *</b>
<b>TOTAL GROSS BUDGET</b>	<b>**</b>	<b>14,163</b>		<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000 *</b>
<b>TOTAL NET BUDGET</b>	<b>**</b>	<b>14,163</b>		<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000 *</b>
<b>TOTAL APPROPRIATION FOR CONTINGENCY</b>	<b>*</b>						<b>*</b>
<b>TOTAL INCREASE IN DESIGNATIONS</b>	<b>*</b>			<b>6,326</b>	<b>6,326</b>		<b>*</b>
<b>TOTAL INCREASES IN RESERVES</b>	<b>*</b>						<b>*</b>
<b>TOTAL BUDGET</b>	<b>**</b>	<b>14,163</b>		<b>16,326</b>	<b>16,326</b>	<b>10,000</b>	<b>10,000 *</b>
<b>USER PAY REVENUES</b>							
47500 Other Revenue		8,340	5,959	8,000	8,000	5,500	5,500
<b>TOTAL USER PAY REVENUES</b>	<b>*</b>	<b>8,340</b>	<b>5,959</b>	<b>8,000</b>	<b>8,000</b>	<b>5,500</b>	<b>5,500 *</b>
<b>TOTAL GOVERNMENTAL REVENUES</b>	<b>*</b>						<b>*</b>
<b>GENERAL REVENUES</b>							
44100 Interest Apportioned		750	251	400	400	315	315
<b>TOTAL GENERAL REVENUES</b>	<b>*</b>	<b>750</b>	<b>251</b>	<b>400</b>	<b>400</b>	<b>315</b>	<b>315 *</b>
<b>TOTAL CANCELLATION OF PRIOR YR RESERVES</b>	<b>*</b>			<b>6,411</b>	<b>6,411</b>	<b>6,326</b>	<b>6,326 *</b>
<b>TOTAL UNDESIGNATED FUND BALANCE 7/1</b>	<b>*</b>	<b>6,588</b>	<b>1,600</b>	<b>1,515</b>	<b>1,515</b>	<b>2,141-</b>	<b>2,141-*</b>
<b>TOTAL AVAILABLE FINANCING</b>	<b>**</b>	<b>15,678</b>	<b>7,810</b>	<b>16,326</b>	<b>16,326</b>	<b>10,000</b>	<b>10,000 *</b>
<b>UNREIMBURSED COSTS</b>	<b>**</b>	<b>1,515-</b>	<b>7,810-</b>				<b>*</b>

STATE CONTROLLER COUNTY BUDGET ACT (1985) SCHEDULE 9	CO U N T Y O F S U T T E R STATE OF CALIFORNIA BUDGET UNIT FINANCING USES DETAIL FOR FISCAL YEAR 2009-10	UNIT TITLE: COMM SVC-SMIP FUNCTION: PUBLIC PROTECTION ACTIVITY: OTHER PROTECTION	DEPT 0-266 FUND 0266				
FINANCING USES CLASSIFICATION		ACTUAL EXPEND. 2007-08	ACTUAL EXPEND. 4-30-09	ADOPTED BUDGET 2008-09	ADJUSTED BUDGET 4-30-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10
<b>OTHER CHARGES</b>							
53569 Interfund Trans Out-Spec Rev				1,000	1,000	1,050	1,050
<b>TOTAL OTHER CHARGES</b>	<b>*</b>			<b>1,000</b>	<b>1,000</b>	<b>1,050</b>	<b>1,050 *</b>
<b>TOTAL GROSS BUDGET</b>	<b>**</b>			<b>1,000</b>	<b>1,000</b>	<b>1,050</b>	<b>1,050 *</b>
<b>TOTAL NET BUDGET</b>	<b>**</b>			<b>1,000</b>	<b>1,000</b>	<b>1,050</b>	<b>1,050 *</b>
<b>TOTAL APPROPRIATION FOR CONTINGENCY</b>	<b>*</b>						<b>*</b>
<b>TOTAL INCREASE IN DESIGNATIONS</b>	<b>*</b>			<b>4,748</b>	<b>4,748</b>		<b>*</b>
<b>TOTAL INCREASES IN RESERVES</b>	<b>*</b>						<b>*</b>
<b>TOTAL BUDGET</b>	<b>**</b>			<b>5,748</b>	<b>5,748</b>	<b>1,050</b>	<b>1,050 *</b>
<b>USER PAY REVENUES</b>							
42700 Admin Fees-from other Agencies		194	113	150	150	50	50
<b>TOTAL USER PAY REVENUES</b>	<b>*</b>	<b>194</b>	<b>113</b>	<b>150</b>	<b>150</b>	<b>50</b>	<b>50 *</b>
<b>TOTAL GOVERNMENTAL REVENUES</b>	<b>*</b>						<b>*</b>
<b>GENERAL REVENUES</b>							
44100 Interest Apportioned		272	155	300	300	200	200
<b>TOTAL GENERAL REVENUES</b>	<b>*</b>	<b>272</b>	<b>155</b>	<b>300</b>	<b>300</b>	<b>200</b>	<b>200 *</b>
<b>TOTAL CANCELLATION OF PRIOR YR RESERVES</b>	<b>*</b>			<b>3,482</b>	<b>3,482</b>	<b>937</b>	<b>937 *</b>
<b>TOTAL UNDESIGNATED FUND BALANCE 7/1</b>	<b>*</b>	<b>1,350</b>	<b>550</b>	<b>1,816</b>	<b>1,816</b>	<b>137-</b>	<b>137-*</b>
<b>TOTAL AVAILABLE FINANCING</b>	<b>**</b>	<b>1,816</b>	<b>818</b>	<b>5,748</b>	<b>5,748</b>	<b>1,050</b>	<b>1,050 *</b>
<b>UNREIMBURSED COSTS</b>	<b>**</b>	<b>1,816-</b>	<b>818-</b>				<b>*</b>

STATE CONTROLLER COUNTY BUDGET ACT (1985) SCHEDULE 9	CO U N T Y O F S U T T E R STATE OF CALIFORNIA BUDGET UNIT FINANCING USES DETAIL FOR FISCAL YEAR 2009-10	UNIT TITLE: CHILD ABUSE TRUST FUNCTION: HEALTH AND SANITATION ACTIVITY: HEALTH	DEPT 0-267 FUND 0267				
	FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2007-08	ACTUAL EXPEND. 3-31-09	ADOPTED BUDGET 2008-09	ADJUSTED BUDGET 3-31-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10
	OTHER CHARGES						
53569 Interfund Trans Out-Spec Rev		101,644	33,487	232,874	232,874	130,317	130,317
TOTAL OTHER CHARGES		*	101,644	33,487	232,874	232,874	130,317 *
TOTAL GROSS BUDGET		**	101,644	33,487	232,874	232,874	130,317 *
TOTAL NET BUDGET		**	101,644	33,487	232,874	232,874	130,317 *
TOTAL APPROPRIATION FOR CONTINGENCY		*					*
TOTAL INCREASE IN DESIGNATIONS		*			15,924	15,924	*
TOTAL INCREASES IN RESERVES		*					*
TOTAL BUDGET		**	101,644	33,487	248,798	248,798	130,317 *
USER PAY REVENUES							
47500 Other Revenue		25,510	17,856	25,000	25,000	24,000	24,000
TOTAL USER PAY REVENUES		*	25,510	17,856	25,000	25,000	24,000 *
GOVERNMENTAL REVENUES							
45104 St Child Abuse Trust		46,673	46,567	82,874	82,874	82,800	82,800
TOTAL GOVERNMENTAL REVENUES		*	46,673	46,567	82,874	82,874	82,800 *
GENERAL REVENUES							
44100 Interest Apportioned		6,860	2,151	4,000	4,000	2,300	2,300
TOTAL GENERAL REVENUES		*	6,860	2,151	4,000	4,000	2,300 *
TOTAL CANCELLATION OF PRIOR YR RESERVES		*			144,378	144,378	*
TOTAL UNDESIGNATED FUND BALANCE 7/1		*	15,148	120,997	7,454-	7,454-	21,217
TOTAL AVAILABLE FINANCING		**	94,191	187,571	248,798	248,798	130,317 *
UNREIMBURSED COSTS		**	7,453	154,084-			*

STATE CONTROLLER COUNTY BUDGET ACT (1985) SCHEDULE 9	CO U N T Y O F S U T T E R STATE OF CALIFORNIA BUDGET UNIT FINANCING USES DETAIL FOR FISCAL YEAR 2009-10	UNIT TITLE: COURTHOUSE CONSTRUCTION FUNCTION: PUBLIC WAYS AND FACILITIES ACTIVITY: JUDICIAL	DEPT 0-275 FUND 0275					
FINANCING USES CLASSIFICATION		ACTUAL EXPEND. 2007-08	ACTUAL EXPEND. 4-30-09	ADOPTED BUDGET 2008-09	ADJUSTED BUDGET 4-30-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	
TOTAL GROSS BUDGET		**					*	
TOTAL NET BUDGET		**					*	
TOTAL APPROPRIATION FOR CONTINGENCY		*					*	
TOTAL INCREASE IN DESIGNATIONS		*		628,442	628,442	75,000	75,000 *	
TOTAL INCREASES IN RESERVES		*					*	
TOTAL BUDGET		**		628,442	628,442	75,000	75,000 *	
USER PAY REVENUES								
47500 Other Revenue		3,056	1,306	2,000	2,000			
TOTAL USER PAY REVENUES	*	3,056	1,306	2,000	2,000		*	
TOTAL GOVERNMENTAL REVENUES		*					*	
GENERAL REVENUES								
43210 Other Court Fines		82,915	59,787	60,000	60,000	60,000	60,000	
44100 Interest Apportioned		23,740	14,909	15,000	15,000	15,000	15,000	
TOTAL GENERAL REVENUES	*	106,655	74,696	75,000	75,000	75,000	75,000 *	
TOTAL CANCELLATION OF PRIOR YR RESERVES		*		511,231	511,231		*	
TOTAL UNDESIGNATED FUND BALANCE 7/1	*	69,500-	77,000-	40,211	40,211		*	
TOTAL AVAILABLE FINANCING		**	40,211	998-	628,442	628,442	75,000	75,000 *
UNREIMBURSED COSTS		**	40,211-	998			*	

STATE CONTROLLER      C O U N T Y    O F    S U T T E R    UNIT TITLE: ANIMAL CONTROL SPAY/NEUTER DEP    DEPT 0-276  
 COUNTY BUDGET ACT      STATE OF CALIFORNIA  
 (1985)      BUDGET UNIT FINANCING USES DETAIL      FUNCTION: GENERAL  
 SCHEDULE 9      FOR FISCAL YEAR 2009-10      ACTIVITY: OTHER GENERAL      FUND 0276

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2007-08	ACTUAL EXPEND. 4-30-09	ADOPTED BUDGET 2008-09	ADJUSTED BUDGET 4-30-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10
<b>OTHER CHARGES</b>						
53569 Interfund Trans Out-Spec Rev					15,000	15,000
53680 Interfund Transfer Out	5,220	8,700	15,000	15,000		
<b>TOTAL OTHER CHARGES</b>	<b>*</b>	<b>5,220</b>	<b>8,700</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000 *</b>
<b>TOTAL GROSS BUDGET</b>	<b>**</b>	<b>5,220</b>	<b>8,700</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000 *</b>
<b>TOTAL NET BUDGET</b>	<b>**</b>	<b>5,220</b>	<b>8,700</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000 *</b>
<b>TOTAL APPROPRIATION FOR CONTINGENCY</b>	<b>*</b>			2,250	2,250	*
<b>TOTAL INCREASE IN DESIGNATIONS</b>	<b>*</b>			147,832	147,832	9,090
<b>TOTAL INCREASES IN RESERVES</b>	<b>*</b>					*
<b>TOTAL BUDGET</b>	<b>**</b>	<b>5,220</b>	<b>8,700</b>	<b>165,082</b>	<b>165,082</b>	<b>24,090</b>
<b>USER PAY REVENUES</b>						
46148 Spay/Neuter Fines	9,114	5,026	10,000	10,000	5,000	5,000
46196 SND Deposit Forfeitures	13,207	12,980	12,000	12,000	12,000	12,000
<b>TOTAL USER PAY REVENUES</b>	<b>*</b>	<b>22,321</b>	<b>18,006</b>	<b>22,000</b>	<b>22,000</b>	<b>17,000</b>
<b>TOTAL GOVERNMENTAL REVENUES</b>	<b>*</b>					*
<b>GENERAL REVENUES</b>						
43210 Other Court Fines	93	86	150	150		
44100 Interest Apportioned	5,829	3,638	6,500	6,500	4,500	4,500
<b>TOTAL GENERAL REVENUES</b>	<b>*</b>	<b>5,922</b>	<b>3,724</b>	<b>6,650</b>	<b>6,650</b>	<b>4,500</b>
<b>TOTAL CANCELLATION OF PRIOR YR RESERVES</b>	<b>*</b>			117,758	117,758	*
<b>TOTAL UNDESIGNATED FUND BALANCE 7/1</b>	<b>*</b>	<b>4,350-</b>	<b>11,400-</b>	<b>18,674</b>	<b>18,674</b>	<b>2,590</b>
<b>TOTAL AVAILABLE FINANCING</b>	<b>**</b>	<b>23,893</b>	<b>10,330</b>	<b>165,082</b>	<b>165,082</b>	<b>24,090</b>
<b>UNREIMBURSED COSTS</b>	<b>**</b>	<b>18,673-</b>	<b>1,630-</b>			*

STATE CONTROLLER COUNTY BUDGET ACT (1985) SCHEDULE 9	CO U N T Y O F S U T T E R STATE OF CALIFORNIA BUDGET UNIT FINANCING USES DETAIL FOR FISCAL YEAR 2009-10	UNIT TITLE: CRIMINAL LAB ANALYSIS FEE FUNCTION: PUBLIC PROTECTION ACTIVITY: POLICE PROTECTION	DEPT 0-279 FUND 0279			
FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2007-08	ACTUAL EXPEND. 4-30-09	ADOPTED BUDGET 2008-09	ADJUSTED BUDGET 4-30-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10
OTHER CHARGES						
53201 Contribution to Other-State	4,155	2,480	4,500	4,500	4,000	4,000
TOTAL OTHER CHARGES	*	4,155	2,480	4,500	4,500	4,000 *
TOTAL GROSS BUDGET	**	4,155	2,480	4,500	4,500	4,000 *
TOTAL NET BUDGET	**	4,155	2,480	4,500	4,500	4,000 *
TOTAL APPROPRIATION FOR CONTINGENCY	*					*
TOTAL INCREASES IN RESERVES	*					*
TOTAL BUDGET	**	4,155	2,480	4,500	4,500	4,000 *
USER PAY REVENUES						
47500 Other Revenue	4,000	2,480	4,500	4,500	4,000	4,000
TOTAL USER PAY REVENUES	*	4,000	2,480	4,500	4,500	4,000 *
TOTAL GOVERNMENTAL REVENUES	*					*
TOTAL GENERAL REVENUES	*					*
TOTAL UNDESIGNATED FUND BALANCE 7/1	*	155				*
TOTAL AVAILABLE FINANCING	**	4,155	2,480	4,500	4,500	4,000 *
UNREIMBURSED COSTS	**					*

STATE CONTROLLER COUNTY BUDGET ACT (1985) SCHEDULE 9	CO U N T Y O F S U T T E R STATE OF CALIFORNIA	BUDGET UNIT FINANCING USES DETAIL FOR FISCAL YEAR 2009-10	UNIT TITLE: SOCIAL SECURITY TRUNCATION PGM DEPT 0-280 FUNCTION: PUBLIC PROTECTION ACTIVITY: OTHER PROTECTION	FUND 0280			
	FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2007-08	ACTUAL EXPEND. 4-30-09	ADOPTED BUDGET 2008-09	ADJUSTED BUDGET 4-30-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10
	SERVICES AND SUPPLIES						
52230 Special Departmental Expense			10,000	10,000			
TOTAL SERVICES AND SUPPLIES	*		10,000	10,000			*
	OTHER CHARGES						
53569 Interfund Trans Out-Spec Rev					10,000	10,000	
TOTAL OTHER CHARGES	*				10,000	10,000	*
TOTAL GROSS BUDGET	**		10,000	10,000	10,000	10,000	*
TOTAL NET BUDGET	**		10,000	10,000	10,000	10,000	*
TOTAL APPROPRIATION FOR CONTINGENCY	*						*
TOTAL INCREASE IN DESIGNATIONS	*		11,572	11,572	19,097	19,097	*
TOTAL INCREASES IN RESERVES	*						*
TOTAL BUDGET	**		21,572	21,572	29,097	29,097	*
	USER PAY REVENUES						
46201 Truncation Project Fees		1,572	15,536	20,000	20,000	20,000	20,000
TOTAL USER PAY REVENUES	*	1,572	15,536	20,000	20,000	20,000	20,000
TOTAL GOVERNMENTAL REVENUES	*						*
	GENERAL REVENUES						
44100 Interest Apportioned			169		300	300	
TOTAL GENERAL REVENUES	*		169		300	300	*
TOTAL UNDESIGNATED FUND BALANCE 7/1	*	10,000-	1,572	1,572	8,797	8,797	*
TOTAL AVAILABLE FINANCING	**	1,572	5,705	21,572	21,572	29,097	29,097
UNREIMBURSED COSTS	**	1,572-	5,705-				*

STATE CONTROLLER COUNTY BUDGET ACT (1985) SCHEDULE 9	CO U N T Y O F S U T T E R STATE OF CALIFORNIA	UNIT TITLE: PUBLIC SAFETY AUGMENTATION	DEPT 0-282				
	BUDGET UNIT FINANCING USES DETAIL FOR FISCAL YEAR 2009-10	FUNCTION: PUBLIC PROTECTION ACTIVITY: POLICE PROTECTION	FUND 0282				
	FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2007-08	ACTUAL EXPEND. 4-30-09	ADOPTED BUDGET 2008-09	ADJUSTED BUDGET 4-30-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10
<b>OTHER CHARGES</b>							
53200 Contribution to Other Agencies		36	4				
53217 Contrib Oth Agency Yuba City		469	46				
53569 Interfund Trans Out-Spec Rev		6,845,755	4,494,739	6,500,000	6,500,000	6,000,000	6,000,000
<b>TOTAL OTHER CHARGES</b>		<b>* 6,846,260</b>	<b>4,494,789</b>	<b>6,500,000</b>	<b>6,500,000</b>	<b>6,000,000</b>	<b>6,000,000 *</b>
<b>TOTAL GROSS BUDGET</b>		<b>** 6,846,260</b>	<b>4,494,789</b>	<b>6,500,000</b>	<b>6,500,000</b>	<b>6,000,000</b>	<b>6,000,000 *</b>
<b>TOTAL NET BUDGET</b>		<b>** 6,846,260</b>	<b>4,494,789</b>	<b>6,500,000</b>	<b>6,500,000</b>	<b>6,000,000</b>	<b>6,000,000 *</b>
<b>TOTAL APPROPRIATION FOR CONTINGENCY</b>		<b>*</b>					<b>*</b>
<b>TOTAL INCREASES IN RESERVES</b>		<b>*</b>					<b>*</b>
<b>TOTAL BUDGET</b>		<b>** 6,846,260</b>	<b>4,494,789</b>	<b>6,500,000</b>	<b>6,500,000</b>	<b>6,000,000</b>	<b>6,000,000 *</b>
<b>TOTAL USER PAY REVENUES</b>		<b>*</b>					<b>*</b>
<b>GOVERNMENTAL REVENUES</b>							
45155 St Contribution PSAF, Prop 172		6,845,750	4,493,478	6,500,000	6,500,000	6,000,000	6,000,000
<b>TOTAL GOVERNMENTAL REVENUES</b>		<b>* 6,845,750</b>	<b>4,493,478</b>	<b>6,500,000</b>	<b>6,500,000</b>	<b>6,000,000</b>	<b>6,000,000 *</b>
<b>GENERAL REVENUES</b>							
44100 Interest Apportioned		510	1,327				
<b>TOTAL GENERAL REVENUES</b>		<b>*</b>	<b>510</b>	<b>1,327</b>			<b>*</b>
<b>TOTAL UNDESIGNATED FUND BALANCE 7/1</b>		<b>*</b>					<b>*</b>
<b>TOTAL AVAILABLE FINANCING</b>		<b>** 6,846,260</b>	<b>4,494,805</b>	<b>6,500,000</b>	<b>6,500,000</b>	<b>6,000,000</b>	<b>6,000,000 *</b>
<b>UNREIMBURSED COSTS</b>		<b>**</b>		<b>16-</b>			<b>*</b>

STATE CONTROLLER      C O U N T Y   O F   S U T T E R      UNIT TITLE: CDBG HOUSING REHAB 04-STBG1979   DEPT 0-284  
 COUNTY BUDGET ACT      STATE OF CALIFORNIA  
 (1985)      BUDGET UNIT FINANCING USES DETAIL      FUNCTION: GENERAL  
 SCHEDULE 9      FOR FISCAL YEAR 2009-10      ACTIVITY: OTHER GENERAL      FUND 0284

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2007-08	ACTUAL EXPEND. 4-30-09	ADOPTED BUDGET 2008-09	ADJUSTED BUDGET 4-30-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10
<b>SERVICES AND SUPPLIES</b>						
52180 Professional/Specialized Svcs	22,674-	295,477	741,900	741,900	472,300	472,300
52257 General Administration	20,833	19,157	32,400	32,400	31,400	31,400
52258 Activity Delivery	55,555	40,208	115,700	115,700	101,800	101,800
<b>TOTAL SERVICES AND SUPPLIES</b>	<b>*</b>	<b>53,714</b>	<b>354,842</b>	<b>890,000</b>	<b>890,000</b>	<b>605,500</b>
<b>TOTAL GROSS BUDGET</b>	<b>**</b>	<b>53,714</b>	<b>354,842</b>	<b>890,000</b>	<b>890,000</b>	<b>605,500</b>
<b>TOTAL NET BUDGET</b>	<b>**</b>	<b>53,714</b>	<b>354,842</b>	<b>890,000</b>	<b>890,000</b>	<b>605,500</b>
<b>TOTAL APPROPRIATION FOR CONTINGENCY</b>	<b>*</b>			<b>76,928</b>	<b>76,928</b>	<b>79,928</b>
<b>TOTAL INCREASES IN RESERVES</b>	<b>*</b>					<b>*</b>
<b>TOTAL BUDGET</b>	<b>**</b>	<b>53,714</b>	<b>354,842</b>	<b>966,928</b>	<b>966,928</b>	<b>685,428</b>
<b>TOTAL USER PAY REVENUES</b>	<b>*</b>					<b>*</b>
<b>GOVERNMENTAL REVENUES</b>						
45111 St Grant	405,160	385,099	890,000	890,000	605,500	605,500
<b>TOTAL GOVERNMENTAL REVENUES</b>	<b>*</b>	<b>405,160</b>	<b>385,099</b>	<b>890,000</b>	<b>890,000</b>	<b>605,500</b>
<b>GENERAL REVENUES</b>						
44100 Interest Apportioned	1,877	2,060	1,900	1,900	2,400	2,400
<b>TOTAL GENERAL REVENUES</b>	<b>*</b>	<b>1,877</b>	<b>2,060</b>	<b>1,900</b>	<b>1,900</b>	<b>2,400</b>
<b>TOTAL UNDESIGNATED FUND BALANCE 7/1</b>	<b>*</b>	<b>278,294-</b>	<b>82,407</b>	<b>75,028</b>	<b>77,528</b>	<b>77,528</b>
<b>TOTAL AVAILABLE FINANCING</b>	<b>**</b>	<b>128,743</b>	<b>469,566</b>	<b>966,928</b>	<b>966,928</b>	<b>685,428</b>
<b>UNREIMBURSED COSTS</b>	<b>**</b>	<b>75,029-</b>	<b>114,724-</b>			<b>*</b>

STATE CONTROLLER      C O U N T Y   O F   S U T T E R      UNIT TITLE: HOME TENANT BASED RENTAL ASST      DEPT 0-285  
 COUNTY BUDGET ACT      STATE OF CALIFORNIA  
 (1985)      BUDGET UNIT FINANCING USES DETAIL      FUNCTION: PUBLIC ASSISTANCE  
 SCHEDULE 9      FOR FISCAL YEAR 2009-10      ACTIVITY: AID PROGRAMS      FUND 0285

FINANCING USES CLASSIFICATION	ACTUAL EXPEND.	ACTUAL EXPEND.	ADOPTED BUDGET	ADJUSTED BUDGET	DEPARTMENT REQUEST	CAO RECOMMEND
	2007-08	4-30-09	2008-09	4-30-09	2009-10	2009-10
<b>SERVICES AND SUPPLIES</b>						
52257 General Administration			58,000	58,000		
52258 Activity Delivery			342,000	342,000		
<b>TOTAL SERVICES AND SUPPLIES</b>	<b>*</b>		<b>400,000</b>	<b>400,000</b>		<b>*</b>
<b>TOTAL GROSS BUDGET</b>	<b>**</b>		<b>400,000</b>	<b>400,000</b>		<b>*</b>
<b>TOTAL NET BUDGET</b>	<b>**</b>		<b>400,000</b>	<b>400,000</b>		<b>*</b>
<b>TOTAL APPROPRIATION FOR CONTINGENCY</b>	<b>*</b>					<b>*</b>
<b>TOTAL INCREASES IN RESERVES</b>	<b>*</b>					<b>*</b>
<b>TOTAL BUDGET</b>	<b>**</b>		<b>400,000</b>	<b>400,000</b>		<b>*</b>
<b>TOTAL USER PAY REVENUES</b>	<b>*</b>					<b>*</b>
<b>GOVERNMENTAL REVENUES</b>						
45111 St Grant			400,000	400,000		
<b>TOTAL GOVERNMENTAL REVENUES</b>	<b>*</b>		<b>400,000</b>	<b>400,000</b>		<b>*</b>
<b>TOTAL GENERAL REVENUES</b>	<b>*</b>					<b>*</b>
<b>TOTAL UNDESIGNATED FUND BALANCE 7/1</b>	<b>*</b>					<b>*</b>
<b>TOTAL AVAILABLE FINANCING</b>	<b>**</b>		<b>400,000</b>	<b>400,000</b>		<b>*</b>
<b>UNREIMBURSED COSTS</b>	<b>**</b>					<b>*</b>

STATE CONTROLLER COUNTY BUDGET ACT (1985) SCHEDULE 9	CO U N T Y O F S U T T E R STATE OF CALIFORNIA BUDGET UNIT FINANCING USES DETAIL FOR FISCAL YEAR 2009-10	UNIT TITLE: SHERIFF ASSET SEIZURE FUNCTION: PUBLIC PROTECTION ACTIVITY: POLICE PROTECTION	DEPT 0-286 FUND 0286				
FINANCING USES CLASSIFICATION		ACTUAL EXPEND. 2007-08	ACTUAL EXPEND. 4-30-09	ADOPTED BUDGET 2008-09	ADJUSTED BUDGET 4-30-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10
TOTAL GROSS BUDGET		**					*
TOTAL NET BUDGET		**					*
TOTAL APPROPRIATION FOR CONTINGENCY		*					*
TOTAL INCREASE IN DESIGNATIONS		*		8,999	8,999	720	720 *
TOTAL INCREASES IN RESERVES		*		295	295		*
TOTAL BUDGET		**		9,294	9,294	720	720 *
TOTAL USER PAY REVENUES		*					*
TOTAL GOVERNMENTAL REVENUES		*					*
GENERAL REVENUES							
44100 Interest Apportioned		368	206	200	200	325	325
TOTAL GENERAL REVENUES	*	368	206	200	200	325	325 *
TOTAL CANCELLATION OF PRIOR YR RESERVES		*		9,026	9,026	295	295 *
TOTAL UNDESIGNATED FUND BALANCE 7/1		*	300-	200-	68	68	100
TOTAL AVAILABLE FINANCING		**	68	6	9,294	9,294	720
UNREIMBURSED COSTS		**	68-	6-			*

STATE CONTROLLER      C O U N T Y   O F   S U T T E R      UNIT TITLE: VITAL/STATISTICS TRUST-HEALTH      DEPT 0-287  
 COUNTY BUDGET ACT      STATE OF CALIFORNIA  
 (1985)      BUDGET UNIT FINANCING USES DETAIL      FUNCTION:      HEALTH AND SANITATION  
 SCHEDULE 9      FOR FISCAL YEAR 2009-10      ACTIVITY:      HEALTH      FUND 0287

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2007-08	ACTUAL EXPEND. 3-31-09	ADOPTED BUDGET 2008-09	ADJUSTED BUDGET 3-31-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	
<b>OTHER CHARGES</b>							
53569 Interfund Trans Out-Spec Rev	4,111		5,000	5,000	5,000	5,000	
<b>TOTAL OTHER CHARGES</b>	<b>*</b>	<b>4,111</b>		5,000	5,000	5,000 *	
<b>TOTAL GROSS BUDGET</b>	<b>**</b>	<b>4,111</b>		5,000	5,000	5,000 *	
<b>TOTAL NET BUDGET</b>	<b>**</b>	<b>4,111</b>		5,000	5,000	5,000 *	
<b>TOTAL APPROPRIATION FOR CONTINGENCY</b>	<b>*</b>					*	
<b>TOTAL INCREASE IN DESIGNATIONS</b>	<b>*</b>		37,993	37,993	2,230	2,230 *	
<b>TOTAL INCREASES IN RESERVES</b>	<b>*</b>					*	
<b>TOTAL BUDGET</b>	<b>**</b>	<b>4,111</b>		42,993	42,993	7,230	7,230 *
<b>USER PAY REVENUES</b>							
47500 Other Revenue	7,824	5,345	8,000	8,000	7,000	7,000	
<b>TOTAL USER PAY REVENUES</b>	<b>*</b>	<b>7,824</b>	<b>5,345</b>	<b>8,000</b>	<b>8,000</b>	<b>7,000</b>	<b>7,000 *</b>
<b>TOTAL GOVERNMENTAL REVENUES</b>	<b>*</b>					*	
<b>GENERAL REVENUES</b>							
44100 Interest Apportioned	1,547	615	1,000	1,000	900	900	
<b>TOTAL GENERAL REVENUES</b>	<b>*</b>	<b>1,547</b>	<b>615</b>	<b>1,000</b>	<b>1,000</b>	<b>900</b>	<b>900 *</b>
<b>TOTAL CANCELLATION P/Y DESIGNATIONS</b>	<b>*</b>				130	130 *	
<b>TOTAL CANCELLATION OF PRIOR YR RESERVES</b>	<b>*</b>		30,732	30,732		*	
<b>TOTAL UNDESIGNATED FUND BALANCE 7/1</b>	<b>*</b>	<b>2,000-</b>	<b>4,001-</b>	<b>3,261</b>	<b>3,261</b>	<b>800-</b>	<b>800-*</b>
<b>TOTAL AVAILABLE FINANCING</b>	<b>**</b>	<b>7,371</b>	<b>1,959</b>	<b>42,993</b>	<b>42,993</b>	<b>7,230</b>	<b>7,230 *</b>
<b>UNREIMBURSED COSTS</b>	<b>**</b>	<b>3,260-</b>	<b>1,959-</b>				*

STATE CONTROLLER COUNTY BUDGET ACT (1985) SCHEDULE 9	CO U N T Y O F S U T T E R STATE OF CALIFORNIA	BUDGET UNIT FINANCING USES DETAIL FOR FISCAL YEAR 2009-10	UNIT TITLE: VITAL/STATISTICS TRUST-RECORDE	DEPT 0-288
			FUNCTION: PUBLIC PROTECTION	
			ACTIVITY: OTHER PROTECTION	FUND 0288
	FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2007-08	ACTUAL EXPEND. 4-30-09	ADOPTED BUDGET 2008-09
				ADJUSTED BUDGET 4-30-09
				DEPARTMENT REQUEST 2009-10
				CAO RECOMMEND 2009-10
<b>OTHER CHARGES</b>				
53569 Interfund Trans Out-Spec Rev		7,230	11,212	11,212 62,564 62,564
<b>TOTAL OTHER CHARGES</b>	<b>*</b>	<b>7,230</b>	<b>11,212</b>	<b>11,212 62,564 62,564 *</b>
<b>TOTAL GROSS BUDGET</b>	<b>**</b>	<b>7,230</b>	<b>11,212</b>	<b>11,212 62,564 62,564 *</b>
<b>TOTAL NET BUDGET</b>	<b>**</b>	<b>7,230</b>	<b>11,212</b>	<b>11,212 62,564 62,564 *</b>
<b>TOTAL APPROPRIATION FOR CONTINGENCY</b>	<b>*</b>			<b>*</b>
<b>TOTAL INCREASE IN DESIGNATIONS</b>	<b>*</b>		<b>130,980</b>	<b>130,980</b>
<b>TOTAL INCREASES IN RESERVES</b>	<b>*</b>		<b>10,168</b>	<b>10,168</b>
<b>TOTAL BUDGET</b>	<b>**</b>	<b>7,230</b>	<b>152,360</b>	<b>152,360 62,564 62,564 *</b>
<b>USER PAY REVENUES</b>				
46208 Vital Records Improve Project		12,890	10,211	13,000 13,000 13,000
<b>TOTAL USER PAY REVENUES</b>	<b>*</b>	<b>12,890</b>	<b>10,211</b>	<b>13,000 13,000 13,000 *</b>
<b>TOTAL GOVERNMENTAL REVENUES</b>	<b>*</b>			<b>*</b>
<b>GENERAL REVENUES</b>				
44100 Interest Apportioned		5,744	3,304	6,340 6,340 6,340
<b>TOTAL GENERAL REVENUES</b>	<b>*</b>	<b>5,744</b>	<b>3,304</b>	<b>6,340 6,340 6,340 *</b>
<b>TOTAL CANCELLATION P/Y DESIGNATIONS</b>	<b>*</b>			<b>30,636 30,636 *</b>
<b>TOTAL CANCELLATION OF PRIOR YR RESERVES</b>	<b>*</b>		<b>131,679</b>	<b>131,679 10,168 10,168 *</b>
<b>TOTAL UNDESIGNATED FUND BALANCE 7/1</b>	<b>*</b>	<b>10,063-</b>	<b>8,128-</b>	<b>1,341 1,341 2,420 2,420 *</b>
<b>TOTAL AVAILABLE FINANCING</b>	<b>**</b>	<b>8,571</b>	<b>5,387</b>	<b>152,360 152,360 62,564 62,564 *</b>
<b>UNREIMBURSED COSTS</b>	<b>**</b>	<b>1,341-</b>	<b>5,387-</b>	<b>*</b>

STATE CONTROLLER COUNTY BUDGET ACT (1985) SCHEDULE 9	CO U N T Y O F S U T T E R STATE OF CALIFORNIA BUDGET UNIT FINANCING USES DETAIL FOR FISCAL YEAR 2009-10	UNIT TITLE: CDBG RLF TRUST FUNCTION: GENERAL ACTIVITY: OTHER GENERAL	DEPT 0-289 FUND 0289				
	FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2007-08	ACTUAL EXPEND. 4-30-09	ADOPTED BUDGET 2008-09	ADJUSTED BUDGET 4-30-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10
	SERVICES AND SUPPLIES						
52113 Gen Admin-Maint, Repair, Supp	6,262	2,938	20,000	20,000	10,000	10,000	
52114 Act Del-Maint, Repair, Supp	468	318	20,000	20,000	10,000	10,000	
52257 General Administration	106,150	48,895	150,000	150,000	75,000	75,000	
52258 Activity Delivery	908	6,463	15,000	15,000	15,000	15,000	
TOTAL SERVICES AND SUPPLIES	*	113,788	58,614	205,000	205,000	110,000	110,000 *
OTHER CHARGES							
53200 Contribution to Other Agencies		85,000					
TOTAL OTHER CHARGES	*	85,000					*
TOTAL GROSS BUDGET	**	113,788	143,614	205,000	205,000	110,000	110,000 *
TOTAL NET BUDGET	**	113,788	143,614	205,000	205,000	110,000	110,000 *
TOTAL APPROPRIATION FOR CONTINGENCY	*						*
TOTAL INCREASE IN DESIGNATIONS	*		1,111,555	1,111,555	331,882	331,882	*
TOTAL INCREASES IN RESERVES	*						*
TOTAL BUDGET	**	113,788	143,614	1,316,555	1,316,555	441,882	441,882 *
USER PAY REVENUES							
46524 Interfund Transfer In - EDBG	395,324	124,363	347,682	347,682	187,000	187,000	
TOTAL USER PAY REVENUES	*	395,324	124,363	347,682	347,682	187,000	187,000 *
TOTAL GOVERNMENTAL REVENUES	*						*
GENERAL REVENUES							
44100 Interest Apportioned	47,957	28,188	35,000	35,000	35,000	35,000	
44109 Program Income-Principal			10,000	10,000	10,000	10,000	
44110 Program Income-Interest	19,949	10,582	20,000	20,000	20,000	20,000	
TOTAL GENERAL REVENUES	*	67,906	38,770	65,000	65,000	65,000	65,000 *
TOTAL CANCELLATION P/Y DESIGNATIONS	*					366,182	366,182 *
TOTAL CANCELLATION OF PRIOR YR RESERVES	*		277,403	277,403			*
TOTAL UNDESIGNATED FUND BALANCE 7/1	*	277,027	233,693-	626,470	626,470	176,300-	176,300-*
TOTAL AVAILABLE FINANCING	**	740,257	70,560- 1,316,555	1,316,555	441,882	441,882	*
UNREIMBURSED COSTS	**	626,469-	214,174				*

STATE CONTROLLER COUNTY BUDGET ACT (1985) SCHEDULE 9	CO U N T Y O F S U T T E R STATE OF CALIFORNIA BUDGET UNIT FINANCING USES DETAIL FOR FISCAL YEAR 2009-10	UNIT TITLE: WEIGHT TRUCK REPLACEMENT/MNIN FUNCTION: PUBLIC PROTECTION ACTIVITY: PROTECTIVE INSPECTION	DEPT 0-290 FUND 0290
	FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2007-08	ACTUAL EXPEND. 4-30-09
		ADOPTED BUDGET 2008-09	ADJUSTED BUDGET 4-30-09
		DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10
OTHER CHARGES			
53643 Interfd Wt Truck Maint-Sutter	4,198	1,517	4,250
53645 Interfund Wt Truck Maint-Yuba	2,519	910	2,550
53646 Interfd Wt Truck Maint-Nevada	1,679	607	1,700
TOTAL OTHER CHARGES	*	8,396	8,500
TOTAL GROSS BUDGET	**	8,396	8,500
TOTAL NET BUDGET	**	8,396	8,500
TOTAL APPROPRIATION FOR CONTINGENCY	*		*
TOTAL INCREASE IN DESIGNATIONS	*		8,192
TOTAL INCREASES IN RESERVES	*		12,578
TOTAL BUDGET	**	8,396	21,078
USER PAY REVENUES			
46588 Interfnd Maint Wt Truck-Sutter	2,500	4,000	4,000
46594 Interfd Replace Wt Truck-Sutter	1,050	2,500	2,500
47528 Maintenance Revenue-Yuba	1,500	2,400	2,400
47529 Maintenance Revenue-Nevada	1,000	1,600	1,600
47530 Replacement Revenue-Yuba	630	1,500	1,500
47531 Replacement Revenue-Nevada	420	1,000	1,000
TOTAL USER PAY REVENUES	*	7,100	13,000
TOTAL GOVERNMENTAL REVENUES	*		*
GENERAL REVENUES			
44100 Interest Apportioned	2,478	1,487	3,000
TOTAL GENERAL REVENUES	*	2,478	3,000
TOTAL CANCELLATION OF PRIOR YR RESERVES	*		3,896
TOTAL UNDESIGNATED FUND BALANCE 7/1	*	7,499-	1,182
TOTAL AVAILABLE FINANCING	**	9,578	21,078
UNREIMBURSED COSTS	**	1,182-	3,954-

STATE CONTROLLER COUNTY BUDGET ACT (1985) SCHEDULE 9	CO U N T Y O F S U T T E R STATE OF CALIFORNIA BUDGET UNIT FINANCING USES DETAIL FOR FISCAL YEAR 2009-10	UNIT TITLE: DA ASSET FORFEITURE TRUST FUNCTION: PUBLIC PROTECTION ACTIVITY: JUDICIAL	DEPT 0-293 FUND 0293				
FINANCING USES CLASSIFICATION		ACTUAL EXPEND. 2007-08	ACTUAL EXPEND. 4-30-09	ADOPTED BUDGET 2008-09	ADJUSTED BUDGET 4-30-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10
<b>OTHER CHARGES</b>							
53569 Interfund Trans Out-Spec Rev						5,000	5,000
TOTAL OTHER CHARGES		*				5,000	5,000 *
TOTAL GROSS BUDGET		**				5,000	5,000 *
TOTAL NET BUDGET		**				5,000	5,000 *
TOTAL APPROPRIATION FOR CONTINGENCY		*				*	
TOTAL INCREASE IN DESIGNATIONS		*				73,466	73,466
TOTAL INCREASES IN RESERVES		*				12,987	12,987
TOTAL BUDGET		**				86,453	86,453
<b>USER PAY REVENUES</b>							
47522 DA Asset Forefiture		5,800	4,120	500	500	2,500	2,500
TOTAL USER PAY REVENUES		*	5,800	4,120	500	500	2,500 *
TOTAL GOVERNMENTAL REVENUES		*				*	
<b>GENERAL REVENUES</b>							
44100 Interest Apportioned		2,996	1,830	3,000	3,000	2,000	2,000
TOTAL GENERAL REVENUES		*	2,996	1,830	3,000	3,000	2,000 *
TOTAL CANCELLATION OF PRIOR YR RESERVES		*				68,157	68,157
TOTAL UNDESIGNATED FUND BALANCE 7/1		*	6,000	3,500-	14,796	14,796	1,664
TOTAL AVAILABLE FINANCING		**	14,796	2,450	86,453	86,453	19,151
UNREIMBURSED COSTS		**	14,796-	2,450-	*		

STATE CONTROLLER COUNTY BUDGET ACT (1985) SCHEDULE 9	CO U N T Y O F S U T T E R STATE OF CALIFORNIA BUDGET UNIT FINANCING USES DETAIL FOR FISCAL YEAR 2009-10	UNIT TITLE: INDIGENT BURIALS TRUST FUNCTION: PUBLIC ASSISTANCE ACTIVITY: AID PROGRAMS	DEPT 0-295 FUND 0295				
FINANCING USES CLASSIFICATION		ACTUAL EXPEND. 2007-08	ACTUAL EXPEND. 4-30-09	ADOPTED BUDGET 2008-09	ADJUSTED BUDGET 4-30-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10
<b>OTHER CHARGES</b>							
53569 Interfund Trans Out-Spec Rev		1,252	839	1,350	1,350	1,350	1,350
<b>TOTAL OTHER CHARGES</b>	<b>*</b>	<b>1,252</b>	<b>839</b>	<b>1,350</b>	<b>1,350</b>	<b>1,350</b>	<b>1,350 *</b>
<b>TOTAL GROSS BUDGET</b>	<b>**</b>	<b>1,252</b>	<b>839</b>	<b>1,350</b>	<b>1,350</b>	<b>1,350</b>	<b>1,350 *</b>
<b>TOTAL NET BUDGET</b>	<b>**</b>	<b>1,252</b>	<b>839</b>	<b>1,350</b>	<b>1,350</b>	<b>1,350</b>	<b>1,350 *</b>
<b>TOTAL APPROPRIATION FOR CONTINGENCY</b>	<b>*</b>			10	10		*
<b>TOTAL INCREASE IN DESIGNATIONS</b>	<b>*</b>			155	155		*
<b>TOTAL INCREASES IN RESERVES</b>	<b>*</b>						*
<b>TOTAL BUDGET</b>	<b>**</b>	<b>1,252</b>	<b>839</b>	<b>1,515</b>	<b>1,515</b>	<b>1,350</b>	<b>1,350 *</b>
<b>USER PAY REVENUES</b>							
42400 Burial Permit Fees		1,236	936	1,300	1,300	1,285	1,285
<b>TOTAL USER PAY REVENUES</b>	<b>*</b>	<b>1,236</b>	<b>936</b>	<b>1,300</b>	<b>1,300</b>	<b>1,285</b>	<b>1,285 *</b>
<b>TOTAL GOVERNMENTAL REVENUES</b>	<b>*</b>						*
<b>GENERAL REVENUES</b>							
44100 Interest Apportioned		22	13			5	5
<b>TOTAL GENERAL REVENUES</b>	<b>*</b>	<b>22</b>	<b>13</b>			<b>5</b>	<b>5 *</b>
<b>TOTAL CANCELLATION OF PRIOR YR RESERVES</b>	<b>*</b>			199	199		*
<b>TOTAL UNDESIGNATED FUND BALANCE 7/1</b>	<b>*</b>	<b>10</b>	<b>60</b>	<b>16</b>	<b>16</b>	<b>60</b>	<b>60 *</b>
<b>TOTAL AVAILABLE FINANCING</b>	<b>**</b>	<b>1,268</b>	<b>1,009</b>	<b>1,515</b>	<b>1,515</b>	<b>1,350</b>	<b>1,350 *</b>
<b>UNREIMBURSED COSTS</b>	<b>**</b>	<b>16-</b>	<b>170-</b>				*

STATE CONTROLLER      C O U N T Y   O F   S U T T E R      UNIT TITLE: CHILD PASSENGER RESTRAINT-HLT DEPT 0-298  
 COUNTY BUDGET ACT      STATE OF CALIFORNIA  
 (1985)      BUDGET UNIT FINANCING USES DETAIL      FUNCTION: PUBLIC ASSISTANCE  
 SCHEDULE 9      FOR FISCAL YEAR 2009-10      ACTIVITY: AID PROGRAMS      FUND 0298

FINANCING USES CLASSIFICATION	ACTUAL EXPEND.	ACTUAL EXPEND.	ADOPTED BUDGET	ADJUSTED BUDGET	DEPARTMENT REQUEST	CAO RECOMMEND
	2007-08	3-31-09	2008-09	3-31-09	2009-10	2009-10
TOTAL GROSS BUDGET	**					*
TOTAL NET BUDGET	**					*
TOTAL APPROPRIATION FOR CONTINGENCY	*					*
TOTAL INCREASE IN DESIGNATIONS	*		47,096	47,096	4,915	4,915 *
TOTAL INCREASES IN RESERVES	*					*
TOTAL BUDGET	**		47,096	47,096	4,915	4,915 *
TOTAL USER PAY REVENUES	*					*
TOTAL GOVERNMENTAL REVENUES	*					*
GENERAL REVENUES						
43210 Other Court Fines	3,585	2,772	3,500	3,500	3,500	3,500
44100 Interest Apportioned	1,835	762	2,000	2,000	1,400	1,400
TOTAL GENERAL REVENUES	* 5,420	3,534	5,500	5,500	4,900	4,900 *
TOTAL CANCELLATION OF PRIOR YR RESERVES	* 5,200-	5,500-	220	220	15	15 *
TOTAL UNDESIGNATED FUND BALANCE 7/1	** 220	1,966-	47,096	47,096	4,915	4,915 *
UNREIMBURSED COSTS	** 220-	1,966				*

STATE CONTROLLER COUNTY BUDGET ACT (1985) SCHEDULE 9	CO U N T Y O F S U T T E R STATE OF CALIFORNIA	UNIT TITLE: DNA ID PROP 69 - LOCAL	DEPT 0-300				
	BUDGET UNIT FINANCING USES DETAIL FOR FISCAL YEAR 2009-10	FUNCTION: ACTIVITY:	FUND 0300				
	FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2007-08	ACTUAL EXPEND. 4-30-09	ADOPTED BUDGET 2008-09	ADJUSTED BUDGET 4-30-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10
TOTAL GROSS BUDGET		**					*
TOTAL NET BUDGET		**					*
TOTAL APPROPRIATION FOR CONTINGENCY		*					*
TOTAL INCREASE IN DESIGNATIONS		*				283,231	283,231 *
TOTAL INCREASES IN RESERVES		*		150,531	150,531		*
TOTAL BUDGET		**		150,531	150,531	283,231	283,231 *
TOTAL USER PAY REVENUES		*					*
GOVERNMENTAL REVENUES							
43208 Other Court Fines Superior Crt		25,845	51,429	13,000	13,000	35,000	35,000
TOTAL GOVERNMENTAL REVENUES	*	25,845	51,429	13,000	13,000	35,000	35,000 *
GENERAL REVENUES							
43210 Other Court Fines		55,063	46,923	46,500	46,500	46,500	46,500
44100 Interest Apportioned		3,368	3,949	2,800	2,800	7,000	7,000
TOTAL GENERAL REVENUES	*	58,431	50,872	49,300	49,300	53,500	53,500 *
TOTAL CANCELLATION P/Y DESIGNATIONS	*			2	2		*
TOTAL CANCELLATION OF PRIOR YR RESERVES	*			31,853	31,853	150,531	150,531 *
TOTAL UNDESIGNATED FUND BALANCE 7/1	*	27,900-	62,300-	56,376	56,376	44,200	44,200 *
TOTAL AVAILABLE FINANCING	**	56,376	40,001	150,531	150,531	283,231	283,231 *
UNREIMBURSED COSTS	**	56,376-	40,001-				*



# Non-Appropriation Budget Units

## SECTION I

The following budget units have no appropriations anticipated for the coming year. A Schedule 9 appears on the following pages for each of these budget units, but a budget narrative is not included.



STATE CONTROLLER      C O U N T Y   O F   S U T T E R      UNIT TITLE: SB910 MEDI-CAL  
 COUNTY BUDGET ACT      STATE OF CALIFORNIA  
 (1985)      BUDGET UNIT FINANCING USES DETAIL      FUNCTION:      HEALTH AND SANITATION  
 SCHEDULE 9      FOR FISCAL YEAR 2009-10      ACTIVITY:      HEALTH      DEPT 0-211  
 DEPT 0-211

FINANCING USES CLASSIFICATION	ACTUAL EXPEND.	ACTUAL EXPEND.	ADOPTED BUDGET	ADJUSTED BUDGET	DEPARTMENT REQUEST	CAO RECOMMEND
	2007-08	4-30-09	2008-09	4-30-09	2009-10	2009-10

OTHER CHARGES

53569 Interfund Trans Out-Spec Rev	117,040	*
TOTAL OTHER CHARGES	117,040	*

TOTAL GROSS BUDGET	117,040	*
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TOTAL NET BUDGET	117,040	*
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TOTAL APPROPRIATION FOR CONTINGENCY	*	*
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TOTAL INCREASES IN RESERVES	*	*
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TOTAL BUDGET	117,040	*
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TOTAL USER PAY REVENUES	*	*
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TOTAL GOVERNMENTAL REVENUES	*	*
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GENERAL REVENUES

44100 Interest Apportioned	4,559	492	*
TOTAL GENERAL REVENUES	4,559	492	*

TOTAL UNDESIGNATED FUND BALANCE 7/1	112,482	*
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TOTAL AVAILABLE FINANCING	117,041	492	*
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UNREIMBURSED COSTS	1-	492-	*
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STATE CONTROLLER COUNTY BUDGET ACT (1985) SCHEDULE 9	CO U N T Y O F S U T T E R STATE OF CALIFORNIA BUDGET UNIT FINANCING USES DETAIL FOR FISCAL YEAR 2009-10	UNIT TITLE: CDBG TRUST 96 GRANTS FUNCTION: GENERAL ACTIVITY: OTHER GENERAL	DEPT 0-258 FUND 0258				
FINANCING USES CLASSIFICATION		ACTUAL EXPEND. 2007-08	ACTUAL EXPEND. 4-30-09	ADOPTED BUDGET 2008-09	ADJUSTED BUDGET 4-30-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10
<b>OTHER CHARGES</b>							
53626 Interfund Transfer Out - EDBG		125,959		50,000	50,000		
<b>TOTAL OTHER CHARGES</b>	<b>*</b>	<b>125,959</b>		<b>50,000</b>	<b>50,000</b>		<b>*</b>
<b>TOTAL GROSS BUDGET</b>	<b>**</b>	<b>125,959</b>		<b>50,000</b>	<b>50,000</b>		<b>*</b>
<b>TOTAL NET BUDGET</b>	<b>**</b>	<b>125,959</b>		<b>50,000</b>	<b>50,000</b>		<b>*</b>
<b>TOTAL APPROPRIATION FOR CONTINGENCY</b>	<b>*</b>						<b>*</b>
<b>TOTAL INCREASES IN RESERVES</b>	<b>*</b>						<b>*</b>
<b>TOTAL BUDGET</b>	<b>**</b>	<b>125,959</b>		<b>50,000</b>	<b>50,000</b>		<b>*</b>
<b>TOTAL USER PAY REVENUES</b>	<b>*</b>						<b>*</b>
<b>TOTAL GOVERNMENTAL REVENUES</b>	<b>*</b>						<b>*</b>
<b>GENERAL REVENUES</b>							
44100 Interest Apportioned		654					
44109 Program Income-Principal				35,000	35,000		
44110 Program Income-Interest		1,438		15,000	15,000		
<b>TOTAL GENERAL REVENUES</b>	<b>*</b>	<b>2,092</b>		<b>50,000</b>	<b>50,000</b>		<b>*</b>
<b>TOTAL UNDESIGNATED FUND BALANCE 7/1</b>	<b>*</b>	<b>123,868</b>					<b>*</b>
<b>TOTAL AVAILABLE FINANCING</b>	<b>**</b>	<b>125,960</b>		<b>50,000</b>	<b>50,000</b>		<b>*</b>
<b>UNREIMBURSED COSTS</b>	<b>**</b>	<b>1-</b>					<b>*</b>

STATE CONTROLLER COUNTY BUDGET ACT (1985) SCHEDULE 9	CO U N T Y O F S U T T E R STATE OF CALIFORNIA	UNIT TITLE: HOME TENANT BASED RENTAL ASST	DEPT 0-285				
	BUDGET UNIT FINANCING USES DETAIL FOR FISCAL YEAR 2009-10	FUNCTION: PUBLIC ASSISTANCE ACTIVITY: AID PROGRAMS	FUND 0285				
	FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2007-08	ACTUAL EXPEND. 4-30-09	ADOPTED BUDGET 2008-09	ADJUSTED BUDGET 4-30-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10
<b>SERVICES AND SUPPLIES</b>							
52257 General Administration			58,000	58,000			
52258 Activity Delivery			342,000	342,000			
<b>TOTAL SERVICES AND SUPPLIES</b>	<b>*</b>		<b>400,000</b>	<b>400,000</b>			<b>*</b>
<b>TOTAL GROSS BUDGET</b>	<b>**</b>		<b>400,000</b>	<b>400,000</b>			<b>*</b>
<b>TOTAL NET BUDGET</b>	<b>**</b>		<b>400,000</b>	<b>400,000</b>			<b>*</b>
<b>TOTAL APPROPRIATION FOR CONTINGENCY</b>	<b>*</b>						<b>*</b>
<b>TOTAL INCREASES IN RESERVES</b>	<b>*</b>						<b>*</b>
<b>TOTAL BUDGET</b>	<b>**</b>		<b>400,000</b>	<b>400,000</b>			<b>*</b>
<b>TOTAL USER PAY REVENUES</b>	<b>*</b>						<b>*</b>
<b>GOVERNMENTAL REVENUES</b>							
45111 St Grant			400,000	400,000			
<b>TOTAL GOVERNMENTAL REVENUES</b>	<b>*</b>		<b>400,000</b>	<b>400,000</b>			<b>*</b>
<b>TOTAL GENERAL REVENUES</b>	<b>*</b>						<b>*</b>
<b>TOTAL UNDESIGNATED FUND BALANCE 7/1</b>	<b>*</b>						<b>*</b>
<b>TOTAL AVAILABLE FINANCING</b>	<b>**</b>		<b>400,000</b>	<b>400,000</b>			<b>*</b>
<b>UNREIMBURSED COSTS</b>	<b>**</b>						<b>*</b>

STATE CONTROLLER      C O U N T Y   O F   S U T T E R      UNIT TITLE: TIERRA BUENA SEWER - CSD      DEPT 0-314  
 COUNTY BUDGET ACT      STATE OF CALIFORNIA  
 (1985)  
 SCHEDULE 9      BUDGET UNIT FINANCING USES DETAIL      FUNCTION:  
 FOR FISCAL YEAR 2009-10      ACTIVITY:  
 FUND 0314

FINANCING USES CLASSIFICATION	ACTUAL EXPEND.	ACTUAL EXPEND.	ADOPTED BUDGET	ADJUSTED BUDGET	DEPARTMENT REQUEST	CAO RECOMMEND
	2007-08	4-30-09	2008-09	4-30-09	2009-10	2009-10

OTHER CHARGES

53680 Interfund Transfer Out	4	*
TOTAL OTHER CHARGES	4	*

TOTAL GROSS BUDGET	4	*
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TOTAL NET BUDGET	4	*
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TOTAL APPROPRIATION FOR CONTINGENCY	*	*
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TOTAL INCREASES IN RESERVES	*	*
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TOTAL BUDGET	4	*
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TOTAL USER PAY REVENUES	*	*
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TOTAL GOVERNMENTAL REVENUES	*	*
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TOTAL GENERAL REVENUES	*	*
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TOTAL UNDESIGNATED FUND BALANCE 7/1	4	*
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TOTAL AVAILABLE FINANCING	4	*
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UNREIMBURSED COSTS	**	*
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STATE CONTROLLER COUNTY BUDGET ACT (1985) SCHEDULE 9	CO U N T Y O F S U T T E R STATE OF CALIFORNIA BUDGET UNIT FINANCING USES DETAIL FOR FISCAL YEAR 2009-10	UNIT TITLE: CDBG-RIO RAMAZA GRANT FUNCTION: HEALTH AND SANITATION ACTIVITY: SANITATION	DEPT 4-406 FUND 0009				
FINANCING USES CLASSIFICATION		ACTUAL EXPEND. 2007-08	ACTUAL EXPEND. 4-30-09	ADOPTED BUDGET 2008-09	ADJUSTED BUDGET 4-30-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10
<b>SERVICES AND SUPPLIES</b>							
52230 Special Departmental Expense			16,972	16,972			
<b>TOTAL SERVICES AND SUPPLIES</b>	<b>*</b>		<b>16,972</b>	<b>16,972</b>			<b>*</b>
<b>TOTAL GROSS BUDGET</b>	<b>**</b>		<b>16,972</b>	<b>16,972</b>			<b>*</b>
<b>TOTAL NET BUDGET</b>	<b>**</b>		<b>16,972</b>	<b>16,972</b>			<b>*</b>
<b>TOTAL USER PAY REVENUES</b>	<b>*</b>						<b>*</b>
<b>TOTAL GOVERNMENTAL REVENUES</b>	<b>*</b>						<b>*</b>
<b>GENERAL REVENUES</b>							
44100 Interest Apportioned		624	349	850	850		
<b>TOTAL GENERAL REVENUES</b>	<b>*</b>	<b>624</b>	<b>349</b>	<b>850</b>	<b>850</b>		<b>*</b>
<b>TOTAL UNDESIGNATED FUND BALANCE 7/1</b>	<b>*</b>	<b>15,498</b>	<b>16,122</b>	<b>16,122</b>	<b>16,122</b>		<b>*</b>
<b>TOTAL AVAILABLE FINANCING</b>	<b>**</b>	<b>16,122</b>	<b>16,471</b>	<b>16,972</b>	<b>16,972</b>		<b>*</b>
<b>UNREIMBURSED COSTS</b>	<b>**</b>	<b>16,122-</b>	<b>16,471-</b>				<b>*</b>

STATE CONTROLLER      C O U N T Y   O F   S U T T E R      UNIT TITLE: VEHICLE REPLACEMENT FUND ISF      DEPT 4-585  
 COUNTY BUDGET ACT      STATE OF CALIFORNIA  
 (1985)      BUDGET UNIT FINANCING USES DETAIL      FUNCTION: GENERAL  
 SCHEDULE 9      FOR FISCAL YEAR 2009-10      ACTIVITY: PUBLIC WAYS      FUND 4585

FINANCING USES CLASSIFICATION	ACTUAL EXPEND.	ACTUAL EXPEND.	ADOPTED BUDGET	ADJUSTED BUDGET	DEPARTMENT REQUEST	CAO RECOMMEND
	2007-08	4-30-09	2008-09	4-30-09	2009-10	2009-10

**OTHER CHARGES**

53613 Interfund Fleet Admin	10,128	*
53670 Interfund Overhead (A-87) Cost	97	
<b>TOTAL OTHER CHARGES</b>	<b>10,225</b>	*

**FIXED ASSETS**

54303 Depreciation Expense Vehicles	155,387	*
<b>TOTAL FIXED ASSETS</b>	<b>155,387</b>	*

<b>TOTAL GROSS BUDGET</b>	<b>165,612</b>	*
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<b>TOTAL NET BUDGET</b>	<b>165,612</b>	*
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<b>TOTAL APPROPRIATION FOR CONTINGENCY</b>	<b>*</b>	*
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<b>TOTAL INCREASES IN RESERVES</b>	<b>*</b>	*
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<b>TOTAL BUDGET</b>	<b>165,612</b>	*
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**USER PAY REVENUES**

46516 Interfund Vehicle Lease	155,387	*
<b>TOTAL USER PAY REVENUES</b>	<b>155,387</b>	*

<b>TOTAL GOVERNMENTAL REVENUES</b>	<b>*</b>	*
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**GENERAL REVENUES**

44100 Interest Apportioned	16,534	*
<b>TOTAL GENERAL REVENUES</b>	<b>16,534</b>	*

**RESIDUAL EQUITY TRANSFER-IN**

49100 Residual Equity Transfer In	119,008	*
<b>TOTAL RESIDUAL EQUITY TRANS-IN</b>	<b>119,008</b>	*

<b>TOTAL UNDESIGNATED FUND BALANCE 7/1</b>	<b>*</b>	<b>125,318-</b>	<b>119,008-</b>	*
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<b>TOTAL AVAILABLE FINANCING</b>	<b>**</b>	<b>165,611</b>	<b>119,008-</b>	*
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<b>UNREIMBURSED COSTS</b>	<b>**</b>	<b>1</b>	<b>119,008</b>	*
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