ATTACHMENT F – SCOPE OF WORK-EVALUATION PLAN
*Fiscal Years: 08/01/2020 to 06/30/2023*

Program Title: United Way Born Learning Academy

Result Area: Parents facilitate their child's learning and readiness for school.

**Objective: 1** Yuba-Sutter-Colusa United Way (YSCUW) will plan for the implementation of the United Way Born Learning Academy to begin in two schools in August of the 2021/22 school year.

| Activities to Accomplish Objective | Assigned Staff | Performance Measure or Tracking *Include Assessment Tool* | Annual Target *(Unduplicated Count)* |
|---|---|---|---|
| **Activity 1.1** | | | |
| During the 2020/21 School Year:<br><br>Schedule meetings with YCUSD Superintendent and Elementary School Principals to determine which schools will host the Born Learning Academies during the 2021/22 and 2022/23 school years | Bob Harlan | Calendar | n/a |
| Q1 We plan to schedule meetings in January. This has been delayed due to schools not re-opening | | | |
| Q2 | | | |
| Q3 | | | |
| Q4 | | | |
| **Activity 1.2** | | | |
| Obtain support for the Born Learning Academy:<br><br>Meetings scheduled with local businesses and other organizations to obtain financial support for the Born Learning Academy | Bob Harlan | Calendar<br>MOU's | n/a |
| Q1 United Way ongoing campaign and grant applications are promoting the Born Learning Academy. No funds have been raised specifically for this program yet. | | | |
| Q2 | | | |

| | | | |
|---|---|---|---|
| Q3 | | | |
| Q4 | | | |
| **Activity 1.3** | | | |
| Establish a Born Learning Implementation Team which will recruit and train school coordinators and facilitators to lead the Born Learning Academy.<br><br>This team includes school leadership, teachers, volunteers for the program, childcare providers, sponsors, other local partners | Bob Harlan<br><br>School Administrators | MOU's | n/a |
| Q1 This will take place in quarter 2 and 3 | | | |
| Q2 | | | |
| Q3 | | | |
| Q4 | | | |
| **Activity 1.4** | | | |
| Obtain supplies for the Born Learning Academy:<br><br>Purchase supplies for the first year of implementation | YSCUW Staff<br><br>Implementation Team | Purchase orders or receipts | n/a |
| Q1 This will take place in quarter three when we know if schools will be fully open at the beginning of the 21/22 school year | | | |
| Q2 | | | |
| Q3 - | | | |
| Q4 | | | |
| **Activity 1.5** | | | |
| Finalize the training schedule, set up a registration process, create calendars for the workshops, deliver kits to schools, finalize the school recruitment plans, identify and invite families to participate. | Bob Harlan<br><br>Implementation Teams<br><br>School Coordinators | Schedules, calendars | n/a |
| Q1 no activity in this quarter | | | |
| Q2 | | | |
| Q3 | | | |

| |
|---|
| Q4 |

**Objective 2:**
YSCUW will launch the United Way Born Learning Academy in two school sites in August of the 2021/22 school year. Workshops will run once a month from September through March.

| Activities to Accomplish Objective | Assigned Staff | Performance Measure or Tracking *Include Assessment Tool* | Annual Target *(Unduplicated Count)* |
|---|---|---|---|
| **Activity 2.1** | | | |
| Six sessions of the United Way Board Learning Academy will be held in two Yuba City Unified School District Elementary schools using the United Way Born Learning Curriculum. | Program Facilitators | Attendance sheets<br>Database | -40 parents of children 0-5<br>-30 children 0-5 |
| Q1 no activity this quarter | | | |
| Q2 | | | |
| Q3 | | | |
| Q4 | | | |
| **Activity 2.2** | | | |
| Design ways to keep families connected and engaged after graduating the program. | Implementation Teams<br><br>Program Facilitators | Pre/post surveys<br>Evaluation database | n/a |
| Q1 no activity this quarter | | | |
| Q2 | | | |
| Q3 | | | |
| Q4 | | | |
| **Activity 2.3** | | | |
| Program evaluation and planning for the next year | YSCUW staff | Pre/post surveys<br>Evaluation database | n/a |

| | | | |
|---|---|---|---|
| | Program Facilitators | | |
| Q1 no activity this quarter | | | |
| Q2 | | | |
| Q3 | | | |
| Q4 | | | |

**Objective: 3** YSCUW will hold Born Learning Academies in four school sites in August of the 2022/23 school year. Workshops will run once a month from September through March

| Activities | Activity Start & End Periods | Performance Measure or Tracking | Responsible Staff |
|---|---|---|---|
| **Activity 3.1** | | | |
| Six sessions of the United Way Board Learning Academy will be held in four Yuba City Unified School District Elementary schools using the United Way Born Learning Curriculum. | Program Facilitators | Attendance sheets<br>Database | -80 parents of children 0-5<br>-60 children 0-5 |
| Q1 no activity this quarter | | | |
| Q2 | | | |
| Q3 | | | |
| Q4 | | | |
| **Activity 3.2** | | | |
| Design ways to keep families connected and engaged after graduating the program. | Implementation Teams<br><br>Program Facilitators | Pre/post surveys<br>Evaluation database | n/a |
| Q1 no activity this quarter | | | |
| Q2 | | | |
| Q3 | | | |
| Q4 | | | |
| **Activity 3.3** | | | |

| | | | |
|---|---|---|---|
| Program evaluation and planning for the next year | YSCUW staff<br><br>Program Facilitators | Pre/post surveys<br>Evaluation database | n/a |
| Q1 no activity this quarter | | | |
| Q2 | | | |
| Q3 | | | |
| Q4 | | | |