



Piper's Plain & Simple Mock Up

Proof will follow once order is placed.





Dia De Los Ninos/Dia De Los Libros Day of the Child/Day of the Book

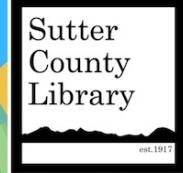
Reading Relay

April 27th
10am-12pm

Join us for a fun-filled day of reading!

Children will have the opportunity to visit multiple storytelling stations and then receive a copy of each picture book that they listen to. Children that complete all of the stations will receive a special prize.

Brought to you by:
Sutter County Library
Sutter County Library Literacy
Sutter County Children and Families Commission



CHILDREN DON'T FLOAT LOS NIÑOS NO FLOTAN

ਬੱਚੇ ਆਪਣੇ ਆਪ ਨਹੀਂ ਤੈਰਦੇ

BORROW A LIFE JACKET:

PEDIR PRESTADO UN CHALECO SALVAVIDAS AQUI: ਇੱਕ ਲਾਈਟ ਵੈਸਟ (ਜੀਵਨ ਬਚਾਓ ਜੈਕਟ) ਪ੍ਰਾਪਤ ਕਰੋ:

1 MAKE SURE IT'S THE CORRECT SIZE FOR YOUR CHILD (CHECK TAG BY WEIGHT)

ASEGÚRESE DE QUE ES EL TAMAÑO CORRECTO PARA SU NIÑO (VERIFICAR LA ETIQUETA POR PESO)

ਯਕੀਨੀ ਬਣਾਓ ਕਿ ਇਹ ਆਪਜੀ ਦੇ ਬੱਚੇ/ਬੱਚੀ ਲਈ ਸਹੀ ਸਾਈਜ਼ (ਪੂਰੀ ਤਰਾ ਮੇਰਾ) ਹੈ (ਭਾਰ ਵਾਲਾ ਟੈਗ ਚੈਕ ਕਰੋ)

2 TRY ON THE JACKET TO ENSURE PROPER FIT

PRUEBE LA CHAQUETA PARA GARANTIZAR EL AJUSTE ADECUADO

ਯਕੀਨੀ ਬਣਾਉਣ ਲਈ ਕਿ ਇਹ ਜੈਕਟ ਆਪਜੀ ਦੇ ਬੱਚੇ/ਬੱਚੀ ਦੇ ਪੂਰੀ ਤਰਾ ਮੇਰਾ ਹੈ, ਇਸਨੂੰ ਪਹਿਨਾ ਕੇ ਦੇਖੋ

3 ENJOY THE WATER SAFELY

DISFRUTA DEL AGUA DE MANERA SEGURA ਪਾਣੀ ਦਾ ਸੁਰੱਖਿਅਤ ਤਰੀਕੇ ਨਾਲ ਅੰਦ ਮਾਣੋ

4 RETURN THE JACKET FOR ANOTHER CHILD TO USE

REGRESE LA CHAQUETA PARA QUE PUEDA UTILIZARLO OTRO NIÑO

ਇਹ ਜੈਕਟ ਵਾਪਸ ਕਰ ਦਿਓ ਤਾਂ ਕਿ ਕਿਸੇ ਹੋਰ ਬੱਚੇ/ਬੱਚੀ ਲਈ ਵਰਤੋਂ ਵਿੱਚ ਆ ਸਕੇ



This life jacket loan program is offered through a partnership between:

Este programa de prestar un chaleco salvavidas es ofrecido a través de una asociación entre:

ਲਾਈਟ ਜੈਕਟ ਦਾ ਇਹ ਪ੍ਰੋਗਰਾਮ, ਇਹਨਾਂ ਵਿੱਚਕਾਰ ਇੱਕ ਸਾਂਝੀਦਾਰੀ ਦੁਆਰਾ ਪੇਸ਼ ਕੀਤਾ ਜਾਂਦਾ ਹੈ:

SUTTER COUNTY
**CHILDREN
& FAMILIES
COMMISSION**

YUBA CITY



From Crying to Cuddling

No questions too big
or too small.

SUTTER COUNTY
CHILDREN
& FAMILIES
COMMISSION

(530) 822-7505
sutterkids.org



From Tantrums to Talking

No questions too big
or too small.

SUTTER COUNTY
CHILDREN
& FAMILIES
COMMISSION

(530) 822-7505
sutterkids.org



From Whining to Walking

No questions too big
or too small.

SUTTER COUNTY
CHILDREN
& FAMILIES
COMMISSION

(530) 822-7505
sutterkids.org

Join us for a Materni- Tea



Wednesday
May 8th, 2019
10:30am - 1:30pm

**For Sutter County mothers who
are currently pregnant or have a
child up to 3 months old.**

Bring a friend or support person!

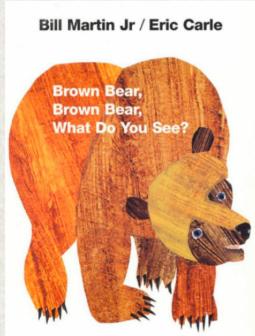


1531-A Butte House Rd.
Yuba City



5-WEEK SIGN LANGUAGE CLASS SERIES FOR EARLY EDUCATION PROVIDERS

- Learn the alphabet, **COLORS**
- shapes, numbers, animals
- ▲ survivor signs



**Brown Bear,
Brown Bear,
What do
You See?**



**TUESDAYS BEGINNING
APRIL 30TH 2019
5:30PM-7:00PM
1531-A BUTTE HOUSE RD.
CALL (530) 822-7505 TO RSVP!**



Love and Logic Early Childhood Parenting Made Fun!®

A Love and Logic Institute 4-Session Parenting Program designed to give parents practical skills that can be used immediately.

Parents will learn how to have:

- Happy, fun families
- Toddlers who go to bed the first time
- Kids that learn whining and arguing do not work
- Meals without the battles
- Discipline without losing their love
- Great comebacks all parents need to know
- Youngsters that grow to safe, smart, confident teens



Dates: 4 Thursday Evenings in
April & May
4/25, 5/2, 5/9 & 5/16

Time: 5:30pm to 7pm

Location: Sutter County
Children & Families Commission
1531 Butte House Rd. Suite A
Yuba City

Register: (530) 822-7505

Sorry, no child care provided

A 7 WEEK PARENTING SERIES
FOR YUBA/SUTTER FAMILIES
WITH CHILDREN AGES 0-7



POSITIVE DISCIPLINE

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2019

APRIL 17 to MAY 29
WEDNESDAYS 5:30 -7:30 PM

• • • • • • • • • • • • • • • • • • •

TO REGISTER CALL
530-822-7505 or 530-749-4991

FACILITATED BY: JENNIFER YBARRA AND THELMA AMAYA, MSW

LOCATION: 1104 E STREET MARYSVILLE, CA

PRE-REGISTRATION REQUIRED



Spring 2019

BEST Parenting



Yuba
Sutter
Moms
and
Dads
Ages
14-19

-Earn a \$20 Gift Card
at Each Class

- Child Care and
Dinner Provided

-Learn How to
Help Your Baby
Be Their Best



A 10 Week
Series,
Thursday's
2:30-4:30
February 7
-April 11

To Sign Up Call
530-749-4991
Thelma Amaya, MSW

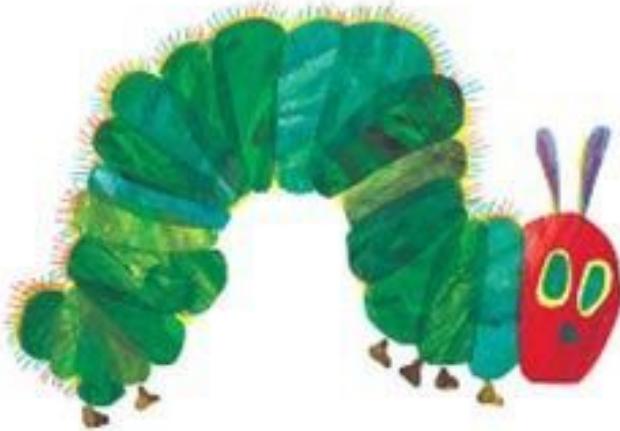
The Very Hungry Caterpillar

50th
Anniversary
Celebration!



Join Us!

**March 20th 10:30 a.m.
Sutter County Library
750 Forbes Avenue, Yuba City**



**Come enjoy story-time,
crafts, & activities!**

SUTTER COUNTY
CHILDREN
& FAMILIES
COMMISSION





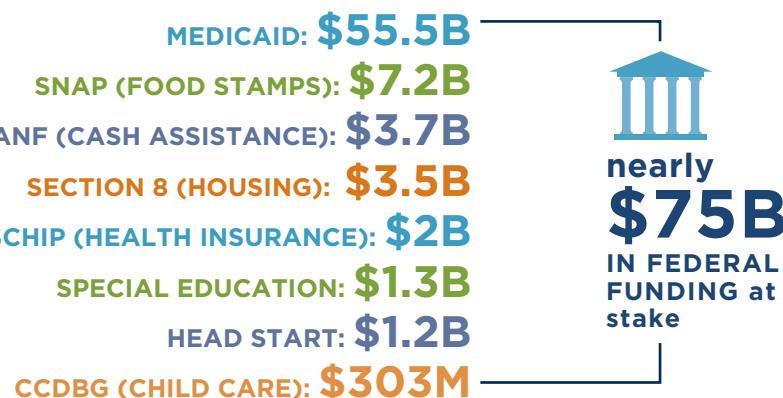
Census 2020: Making Sure Young Children are Counted

Census 2020 is ramping up, and we need to make sure everyone in our community is counted — especially young children. In the last census (2010), about five percent of children under age five weren't counted — approximately one million kids nationwide. California had the highest rate of undercount for young children in the entire country.

Children of color had higher rates of undercount than white children. Experts estimate that about 6.5 percent of young African-American and Latino children were overlooked by the 2010 Census, which is roughly twice the rate of young non-Latino white children.

The census count determines how much federal funding each state receives. **An undercount in 2020 could cost California more than \$3 billion in federally funded federal programs**, including those affecting young children, such as Medicaid, Head Start, and the Supplemental Nutrition Assistance Program (food stamps).

Amount of federal funding the state receives annually for programs that affect kids



SOURCE: COUNTING FOR DOLLARS 2020: CALIFORNIA

An undercount in our county and state could mean fewer seats in the U.S. House of Representatives and electoral college, which are based on population.

What causes undercounting?

Some of the more common reasons that young children are undercounted include:

- Lack of parents' participation due to fear of data being shared — especially in immigrant communities
- Confusion over whether certain kids should be counted (e.g., kids who have split custody, newborns, kids living in a household who aren't related to the parents)
- Lack of participation in the census due to a belief it will take too long, and won't benefit the person taking it

Certain changes for the 2020 census could make the undercount worse, including:

- Collection will be mostly digital, and some low-income communities lack access to the Internet
- The possible addition of a question about citizenship status may increase fears of data being reported to immigration authorities
- Fewer resources for outreach than in 2010

First 5 Can Help Ensure Young Children are Counted in the 2020 Census



Getting an accurate census count is critical to the health and well-being of all young children in California. And participating in census outreach is a great opportunity to expand the First 5 network and strengthen relationships with non-traditional partners.

First 5 is well positioned to spread the word about the census by EDUCATING our communities and ENGAGING our local leaders.

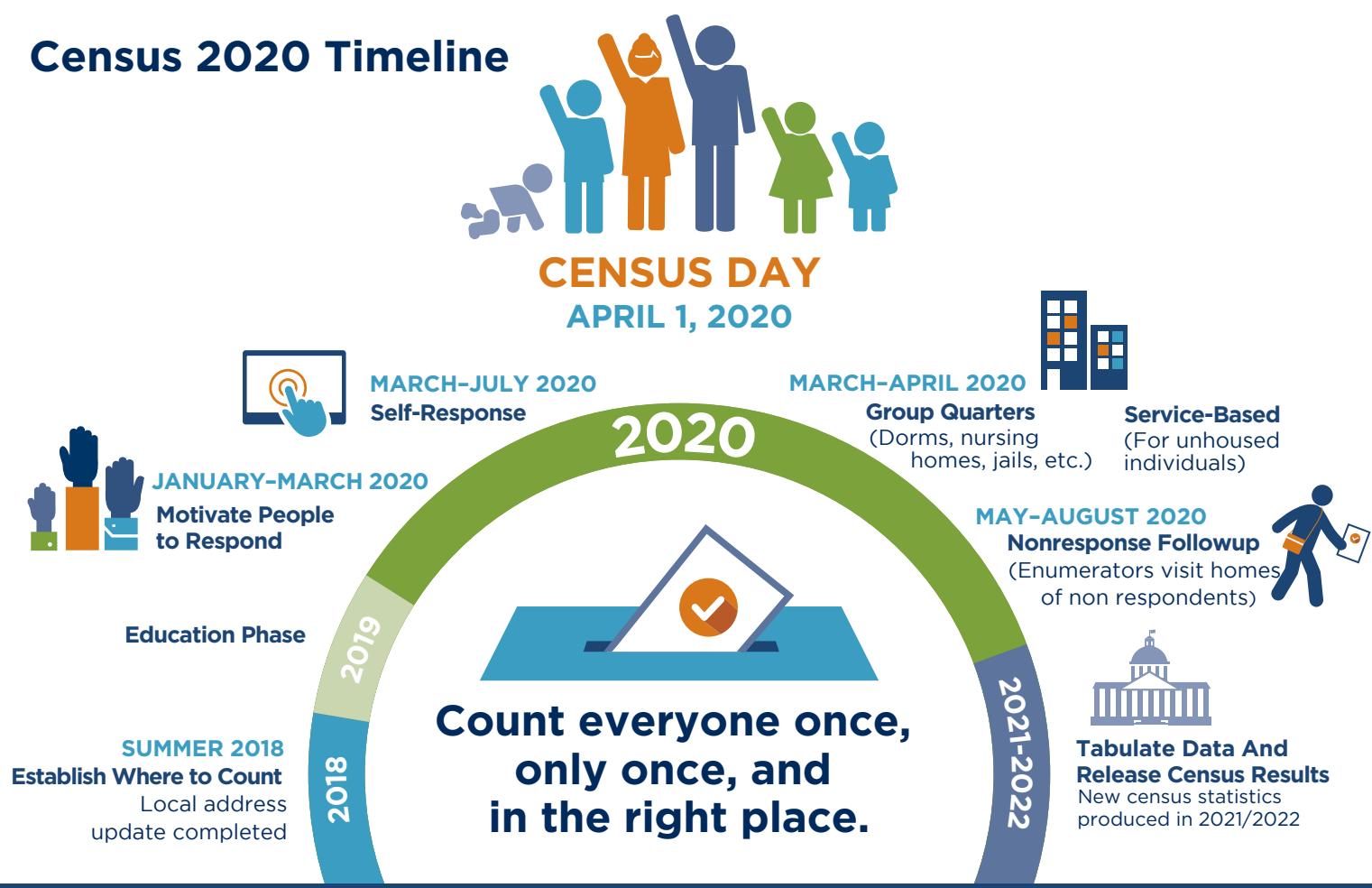
First 5 is the best fit for this job because

- Hard-to-count populations are the ones we have primarily served for 20 years
- First 5 is the lead voice for children ages 0-5 in our county
- First 5 and its partners are trusted messengers

Some of the ways First 5 can help include:

- Working with partners to develop outreach strategies
- Offering messaging and materials to assist with outreach
- Providing language translation beyond what the census offers
- Promoting census participation at public events, festivals, etc.

Census 2020 Timeline



LiveHealth Online

Doctors 24/7 at no cost to you – sign up today!

Using LiveHealth Online, Anthem Blue Cross Medi-Cal members can visit with a doctor, therapist, psychologist or psychiatrist through live video from a smartphone, tablet or computer.

When you can't see your own doctor, use LiveHealth Online for non-emergency conditions like the flu, fevers, diabetes and pinkeye. Doctors can even send prescriptions directly to your pharmacy if needed.*

Sign up in minutes. Just follow these easy steps:



1. Download the free **LiveHealth Online** mobile app or go to livehealthonline.com.

2. Choose **Sign Up** to create your LiveHealth Online Account.*

*You must be 18 or older to have your own account. A parent or guardian can add a child dependent to their account during the registration process or once they've logged in.

3. Enter your profile information. Here are some tips to help you fill this part out:

- **Current location:** Choose California.
- **Password:** Don't forget the password you create. You won't be asked to confirm your password.
- **Service key:** Leave blank.
- **Health plan:** Select Anthem Blue Cross Medi-Cal.
- **Insurance ID:** Enter the ID from your Anthem Blue Cross member ID card.

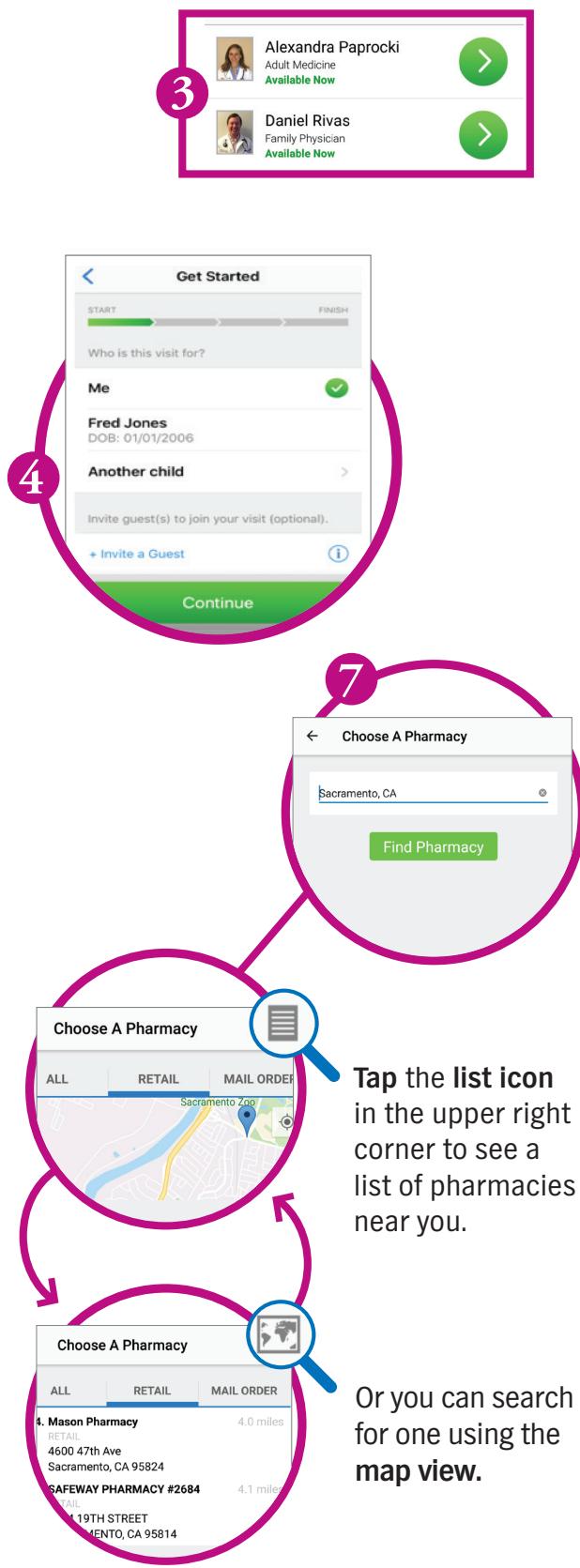
4. Tap **Continue** and you're in!

Help for Wildfires
Medical

Anthem Blue Cross is the trade name of Blue Cross of California. Anthem Blue Cross and Blue Cross of California Partnership Plan, Inc. are independent licensees of the Blue Cross Association. ANTHEM is a registered trademark of Anthem Insurance Companies, Inc. Blue Cross of California is contracted with L.A. Care Health Plan to provide Medi-Cal Managed Care services in Los Angeles County.

LiveHealth Online is the trade name of Health Management Corporation, a separate company providing telehealth services on behalf of Anthem.

Visiting with a doctor using LiveHealth Online is easy! Here's how:



1. Log in to LiveHealth Online using your username (email) and password.
2. Choose LiveHealth Online Medical
3. Pick a doctor who's right for you!
4. Select who the visit is for – example: your child. You can also invite a guest to your visit.
5. Share the reason for your visit.
6. Answer a few questions about your medical history – this information is kept private and only shared with the doctor you see through LiveHealth Online.
7. Find a pharmacy near you that works with our plan in case a prescription* is needed.
Make sure the pharmacy you pick is in our plan.
If you're not sure, call the Customer Care Center number on your member ID card or use the Provider Search tool at www.anthem.com/ca/medi-cal.
Enter your location (your city or ZIP code) and tap Find Pharmacy.
8. Review your insurance (health plan) information and make sure it's right.
9. Tap the Continue button to be placed into a virtual waiting room until your visit begins.

Need help using LiveHealth Online?

Call 1-888-LiveHealth (TTY 711).

Don't wait until your next sick day.

Sign up today!



March 7, 2019
Fiscal Year 2018-2019

	Mar 7	%	Fiscal Year to Date
Total Number of Children Screened	29		214
# M/C	27	93%	169
# of Children Receiving Referrals	3	10%	53
School Readiness	0		0
Dental	0		28
Speech	2		19
Positive Discipline	0		0
Hearing	1		1
Health	0		7
Learning Skills	1		10
Motor Skills	0		2
Vision	1		4
Nutrition	0		0



Scope of Work for October 1, 2018- December 31, 2018 – **Year 4**

Quarterly Report #2

Project Name: Child Development Behavioral Specialist Program

Objective 1: Provide direct services to families of children between the ages of 0-5 in Sutter County regarding healthy development, parenting tools, and understanding behavior as communication.

Activities	Activity Start & End Periods	Performance Measure or Tracking	Responsible Staff
1.1 Coordination/Collaboration Activities			
1.1.1 Phone consultations with preschool/daycare staff will be held to obtain information regarding a child's behavior in that setting.	July 1, 2018 – June 30, 2019	All data will be tracked in the CDBS Database managed by Duerr Evaluations.	Jennifer Ybarra
Q1 – There were 3 phone consultations with preschool/daycare staff.			
Q2 – There were 3 phone consultations with preschool/daycare staff.			
Q3 –			
Q4 –			
1.1.2 In-person consultations with preschool/daycare staff will be completed to obtain information regarding the child's behavior in that setting.	July 1, 2018 – June 30, 2019	All data will be tracked in the CDBS Database managed by Duerr Evaluations.	Jennifer Ybarra
Q1 – There were 0 in-person consultation services with preschool/daycare staff.			
Q2 – There were 0 in-person consultation services with preschool/daycare staff.			
Q3 –			
Q4 –			
1.1.3 Case planning with other agencies will occur regarding collaborative work with the family.	July 1, 2018 – June 30, 2019	All data will be tracked in the CDBS Database managed by Duerr Evaluations.	Jennifer Ybarra

Q1 – There were 3 coordination/collaboration activity with Family SOUP.			
Q2 – There were 0 coordination/collaboration activies..			
Q3 –			
Q4 –			
<h2>1.2 Community Education Activities</h2> <p>1.2.1 The CDBS will provide direct services to families of children ages 0-5 who have complex behavioral issues that inhibit healthy development. This is a structured service using evidence-based assessment and interventions to improve childhood behavioral issues and may include:</p> <ul style="list-style-type: none"> • Phone consultations with the CDBS will be available for clients and non-clients to ask questions and discuss their child's behavior. • In-person consultations between the CDBS and clients or non-clients will be used to gather information and determine future plans. • Home visits will be made once a family is determined eligible for the program and are where the majority of training and coaching will occur. • Behavior Observations may be done in the child's preschool, kindergarten, or childcare setting to gather information regarding the child's behavior in a variety of settings, as appropriate. • Behavior Intervention follow-ups are when the Behavior Specialist periodically calls parents to see how the intervention is progressing and to determine if the parents are practicing the skills they were taught by the Behavior Specialist. Parents can also call the Behavior Specialist with 			
<p>July 1, 2018 – June 30, 2019</p> <p>All data will be tracked in the CDBS Database managed by Duerr Evaluations.</p> <p>The TABS Screener and CBCL 1.5-5 will be used pre and post services to assess the child's behavior and track any changes that occurred.</p> <p>Parent Evaluations of parents' skills completed by the CDBS will be completed pre and post services to determine the effectiveness of the interventions made.</p> <p>Parents Surveys will be completed by parents who utilized the CDBS services at the end of the program to gather information from parents regarding their opinion of the program and any changes they would like to see.</p>			
Jennifer Ybarra			

questions and concerns while they are integrating the new skills into their daily life.			
Q1 – 27 home visits; 1 in-person consultation; 2 Behavior Observations (1 at school; 1 at home); 14 phone consultations (8 with clients; 6 with non-client parents); 0 Behavior Interventions			
Q2 – 1 home visits; 1 in-person consultation; 6 Behavior Observations (2 at school; 4 at home); 3 phone consultations; 0 Behavior Interventions			
Q3 –			
Q4 –			
1.2.2 The CDBS will provide Direct services to families of children 0-3 using the Growing Great Kids Home Visiting Curriculum (GGK), which offers Parenting & Child Development modules, aimed at enhancing understanding of the needs and development of young children, while growing parenting skills for interacting with their children in ways that build self esteem, self regulation and other developmental foundations for school success. The GGK home visiting program is ongoing and may take several visits to complete depending on the family and child's needs. Requirements for the GGK Program may include: <ul style="list-style-type: none"> • Pregnant or less than 6 weeks postpartum • First time parent or second time parent with first child under age 3 • Under age 20 or have risk factors (i.e. lack of support system, history of depression) 	July 1, 2018 – June 30, 2019	All data will be tracked in the CDBS Database managed by Duerr Evaluations. Parent Evaluations of parents' skills completed by the CDBS will be completed pre and post services to determine the effectiveness of the interventions made. Parents Surveys will be completed by parents who utilized the CDBS services at the end of the program to gather information from parents regarding their opinion of the program and any changes they would like to see.	Jennifer Ybarra
Q1 – Not started			
Q2 – Not started (2 training workshops)			
Q3 –			
Q4 –			

1.2.3 The CDBS will make referrals to appropriate community resources such as Bright Futures, the Pre-School Intervention Program (YCUSD), the Infant Toddler Program through Sutter County Office of Education, Sutter-Yuba Mental Health, ALTA Regional Center, Family Soup, Head Start, State Preschool and CPS.	July 1, 2018 – June 30, 2019	All Data will be tracked in the CDBS Database and Bright Futures Database managed by Duerr Evaluations.	Jennifer Ybarra
Q1 – 4 referrals were made to agencies/resources			
Q2 – 7 referrals were made to agencies/resources (5 families)			
Q3 –			
Q4 –			
1.3 Education Materials Development			
1.3.1 The CDBS will develop an information sheet to provide to families who access services with detailed expectations and program specifics.	July 1, 2018 – June 30, 2019	This sheet will be completed and ready for use by December 31, 2015.	Jennifer Ybarra
Q1 – Completed			
Q2 – Completed			
Q3 –			
Q4 –			
1.4 Media Activities			
1.4.1 The CDBS will maintain the Child Development Behavioral Specialist page on the Sutter County Children and Families Commission's website (www.sutterkids.org) and the Sutter County Public Health Division's page (http://www.suttercounty.org/doc/government/depts/hs/ph/hs_public_health/) to keep them current with events and program information.	July 1, 2018 – June 30, 2019	The website will remain current.	Jennifer Ybarra
Q1 – Up to Date			
Q2 – Up to Date			
Q3 –			
Q4 –			
1.5 Training/Technical Assistance Activities			

1.5.1 One-on-one training of families on positive discipline techniques will occur during home visits.	July 1, 2015 – June 30, 2018	All data will be tracked in the CDBS Database managed by Duerr Evaluations. The TABS Screener, CBCL 1.5-5, Parent Evaluations (of parents' skills done by CDBS), and Parents Surveys will all be completed pre and post services to determine the effectiveness of the interventions made.	Jennifer Ybarra
Q1 – 27 home visits were completed to provide families training with Positive Discipline Techniques			
Q2 – 1 home visit was completed to provide families training with Positive Discipline Techniques			
Q3 –			
Q4 –			
Objective 2: Workshops and classes will be offered to parents and guardians of children ages 0-5 in Sutter County to increase the skills and/or knowledge of participants on positive discipline, child development, and other relevant topics.			
Q1 – 9/12/18 Positive Discipline Workshop @ River Valley HS (58 Participants) 9/26/18 Positive Discipline Week 1 @ CCPC (10 participants)			
Q2 – 10/3/18 Positive Discipline Week 2 @ CCPC (7 Participants) 10/10/18 Positive Discipline Week 3 @ CCPC (5 participants) 10/17/18 Positive Discipline Week 4 @ CCPC (4 participants) 10/24/18 Positive Discipline Week 5 @ CCPC (4 participants) 11/7/18 Positive Discipline Week 6 @ CCPC (4 participants) 11/14/18 Positive Discipline Week 7 @ CCPC (3 participants)			
Q3 –			
Q4 –			

Activities	Activity Start & End Periods	Performance Measure or Tracking	Responsible Staff
2.1 Coordination/Collaboration Activities			
2.1.1 Occasionally the CDBS will collaborate with other community agencies to facilitate workshops and classes for Sutter County families of children ages 0-5.	July 1, 2018 – June 30, 2019	<p>All data will be tracked in the CDBS Database managed by Duerr Evaluations.</p> <p>Sign-in sheets will be used to determine how many parents attended each workshop or class.</p> <p>Evaluation forms will be filled out by participants to measure an increase in skill and/or knowledge based on the content of the class or workshop.</p>	Jennifer Ybarra
Q1 – 3 collaboration with other community agencies to facilitate workshops/classes			
Q2 – 2 collaboration with other community agencies to facilitate workshops/classes			
Q3 –			
Q4 –			
2.2 Community Education Activities			
2.2.1 Positive Discipline 7-week Class will be held twice a year in the fall and the spring. Spanish and/or Punjabi translation will be available upon request.	July 1, 2018 – June 30, 2019	<p>All data will be tracked in the CDBS Database managed by Duerr Evaluations.</p> <p>Sign-in sheets will be used to determine how many parents attended each workshop or class.</p> <p>Evaluation forms will be filled out by participants to measure an increase in skill and/or knowledge based on the content of the class or workshop.</p>	Jennifer Ybarra
Q1 – 9/12/18 Positive Discipline Workshop @ River Valley HS (58 Participants) 9/26/18 Positive Discipline Week 1 @ CCPC (10 participants)			
Q2 – 10/3/18 Positive Discipline Week 2 @ CCPC (7 Participants) 10/10/18 Positive Discipline Week 3 @ CCPC (5 participants)			

10/17/18 Positive Discipline Week 4 @ CCPC (4 participants) 10/24/18 Positive Discipline Week 5 @ CCPC (4 participants) 11/7/18 Positive Discipline Week 6 @ CCPC (4 participants) 11/14/18 Positive Discipline Week 7 @ CCPC (3 participants)			
Q3 –			
Q4 –			
2.3 Education Materials Development			
2.3.1 The CDBS will design handouts for each workshop and class to help participants retain the information being taught and to assist in the implementation process.	July 1, 2018 – June 30, 2019	The usefulness of the handouts is evaluated on the forms filled out by participants at the end of each workshop or class.	Jennifer Ybarra
Q1 – Completed			
Q2 – Completed			
Q3 –			
Q4 –			
2.4 Media Activities			
2.4.1 The CDBS will maintain the Child Development Behavioral Specialist page on the Sutter County Children and Families Commission's website (www.sutterkids.org) and the Sutter County Public Health Division's page (http://www.suttercounty.org/doc/government/depts/hs/ph/hs_public_health/) to keep them current with events and program information.	July 1, 2018 – June 30, 2019	Flyers will be seen by the community and their effectiveness will be seen in the amount of people who attend.	Jennifer Ybarra
Q1 – Up to Date			
Q2 – Up to Date			
Q3 –			
Q4 –			

2.5 Training/Technical Assistance Activities

2.5.1 The CDBS will attend relevant workshops and trainings to learn new ways to teach Positive Discipline and remain current on evidence-based practices.	July 1, 2018 – June 30, 2019	All data will be tracked in the CDBS Database managed by Duerr Evaluations.	Jennifer Ybarra
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Q1 – 2 trainings were attended to teach Positive Discipline and remain current on evidence-based practices (Nurtured Heart Approach; coaches meeting)

Q2 – 6 trainings were attended to teach Positive Discipline and remain current on evidence-based practices

Q3 –

Q4 –

Objective 3: Train professionals in Sutter County who work with children ages 0-5 and their families on child development, current and evidence-based discipline techniques, and understanding behavior as communication.

Activities	Activity Start & End Periods	Performance Measure or Tracking	Responsible Staff
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3.1 Coordination/Collaboration Activities

3.1.1 The CDBS will participate in the Early Childhood Education Training Collaborative to plan and facilitate an ECE conference put on by the Childcare Planning Council of Yuba and Sutter counties for childcare professionals in our area.	July 1, 2018 – June 30, 2019	All data will be tracked in the CDBS Database managed by Duerr Evaluations. Sign-in sheets will be used to determine how many participants attended each workshop or class. Evaluation forms will be filled out by participants to measure an increase in skill and/or knowledge based on the content of the class or workshop	Jennifer Ybarra
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Q1 – ECE Conference not held this Quarter

Q2 – 1 ECE Conference was attended this Quarter

Q3 –

Q4 –

3.2 Community Education Activities

3.2.1 Any workshops and/or classes offered by the CDBS will also be available to childcare professionals who work with children ages 0-5 in Sutter County.	July 1, 2018 – June 30, 2019	<p>All data will be tracked in the CDBS Database managed by Duerr Evaluations.</p> <p>Sign-in sheets will be used to determine how many participants attended each workshop or class.</p> <p>Evaluation forms will be filled out by participants to measure an increase in skill and/or knowledge based on the content of the class or workshop</p>	Jennifer Ybarra
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Q1 – 9/12/18 Positive Discipline Workshop @ River Valley HS (58 Participants)

9/26/18 Positive Discipline Week 1 @ CCPC (10 participants)

Q2 – 10/3/18 Positive Discipline Week 2 @ CCPC (7 Participants)

10/10/18 Positive Discipline Week 3 @ CCPC (5 participants)

10/17/18 Positive Discipline Week 4 @ CCPC (4 participants)

10/24/18 Positive Discipline Week 5 @ CCPC (4 participants)

11/7/18 Positive Discipline Week 6 @ CCPC (4 participants)

11/14/18 Positive Discipline Week 7 @ CCPC (3 participants)

Q3 –

Q4 –

3.3 Education Materials Development

3.3.1 The CDBS will select, design, or adapt handouts for each workshop and training to help participants retain the information being taught and to assist in the implementation process.	July 1, 2018 – June 30, 2019	The usefulness of the handouts is evaluated on the forms filled out by participants at the end of each workshop or class.	Jennifer Ybarra
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Q1 – Completed

Q2 – Completed

Q3 –

Q4 –

3.4 Training/Technical Assistance Activities

3.4.1 Topical workshops and trainings will be offered to child care providers and preschool teachers throughout each year at various locations.	July 1, 2018 – June 30, 2019	All data will be tracked in the CDBS Database managed by Duerr Evaluations. Sign-in sheets will be used to determine how many participants attended each workshop or class. Evaluation forms will be filled out by participants to measure an increase in skill and/or knowledge based on the content of the class or workshop	Jennifer Ybarra
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Q1 – 0 workshops/trainings were held for child care providers/preschool teachers

Q2 – 2 workshops/trainings were held for child care providers/preschool teachers

Q3 –

Q4 –

Objective 4: Participate in community outreach activities to promote the Child Development Behavioral Specialist Program and offer assistance to families of children ages 0-5 in Sutter County.

Activities	Activity Start & End Periods	Performance Measure or Tracking	Responsible Staff
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4.1 Coordination/Collaboration Activities

4.1.1 The CDBS will attend Bright Futures monthly and provide families with resources related to child development and parenting as well as be available for brief consultations and referrals.	July 1, 2018 – June 30, 2019	All data will be tracked in the CDBS Database and Bright Futures Database managed by Duerr Evaluations	Jennifer Ybarra
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Q1 – 4 Bright Futures events were attended

Q2 – 2 Bright Futures events were attended

Q3 –

Q4 –

4.2 Community Education Activities				
4.2.1 At Bright Futures and other community health fairs, the CDBS will disseminate educational pamphlets, brochures, and flyers related to parenting, child development, and behavior.	July 1, 2018 – June 30, 2019	Participant attendance and evaluations of each Bright Futures event are tracked in the Bright Futures database managed by Duerr Evaluations.	Jennifer Ybarra	
Q1 – Completed				
Q2 – Completed				
Q3 –				
Q4 –				
4.3 Education Materials Development				
4.3.1 For each season the CDBS creates a flyer for participants who attend Bright Futures with relevant information on positive discipline and CDBS program information.	July 1, 2018 – June 30, 2019	Participant attendance and evaluations of each Bright Futures event are tracked in the Bright Futures database managed by Duerr Evaluations.	Jennifer Ybarra	
Q1 – Completed				
Q2 – Completed				
Q3 –				
Q4 –				
Objective 5: Collaborate and participate in committees with other community agencies related to the 0-5 population in Sutter County.				
Activities		Activity Start & End Periods	Performance Measure or Tracking	Responsible Staff
5.1 Coordination/Collaboration Activities				
5.1.1 The CDBS will participate in relevant committees in Sutter County such as the Head Start Health Advisory Committee, the Bi-County Early Access Support (BEAS)	July 1, 2018 – June 30, 2019	All data will be tracked in the CDBS Database managed by Duerr Evaluations	Jennifer Ybarra	

Collaborative, Early Childhood Education (ECE) Training Collaborative, and the Childcare Planning Council.			
Q1 – CDBS participated in 3 committee events (1 Child Care Planning Council; 3 BEAS; 1 Teen Parent Collaborative)			
Q1 – CDBS participated in 4 committee events (1 BEAS meeting; 1 Teen Parent Collaborative, 1 Regional Coaches meeting, and 1 Bright Futures Luncheon)			
Q3 –			
Q4 –			
5.2 Community Education Activities			
5.2.1 The CDBS will work with these various organizations to educate the community on relevant information for the 0-5 population in Sutter County.	July 1, 2018 – June 30, 2019	The CDBS attendance will be tracked in meeting minutes and sign-in sheets when available.	Jennifer Ybarra
Q1 – CDBS participated in 0 community events			
Q2 – CDBS participated in 2 community events			
Q3 –			
Q4 –			
5.3 Policy Activities			
5.3.1 The CDBS will participate in committees related to children ages 0-5 in Sutter County to discuss, from a behavioral and developmental viewpoint, issues in this population.	July 1, 2018 – June 30, 2019	All data will be tracked in the CDBS Database managed by Duerr Evaluations The CDBS attendance will be tracked in meeting minutes and sign-in sheets when available.	Jennifer Ybarra
Q1 – CDBS participated in 1 policy activity (QICB meeting)			
Q2 – CDBS participated in 5 policy activity (QICB meeting, 2 SCCFC meetings, and 2 ECE Policy Council)			
Q3 –			
Q4 –			

5.4 Training/Technical Assistance Activities

5.4.1 The CDBS will participate in the Early Childhood Education Training Collaborative to put on an ECE conference to educate and train childcare professionals who work with children ages 0-5 in our area.	July 1, 2018 – June 30, 2019	All data will be tracked in the CDBS Database managed by Duerr Evaluations. Sign-in sheets will be used to determine how many participants attended each workshop or class. Evaluation forms will be filled out by participants to measure an increase in skill and/or knowledge based on the content of the class or workshop	Jennifer Ybarra
Q1 – ECE Conference Not Held this Quarter			
Q2 – 1 ECE Conference Held this Quarter			
Q3 –			
Q4 –			



Scope of Work for January 1, 2019- March 31, 2019 – **Year 4**

Quarterly Report #3

Project Name: Child Development Behavioral Specialist Program

Objective 1: Provide direct services to families of children between the ages of 0-5 in Sutter County regarding healthy development, parenting tools, and understanding behavior as communication.

Activities	Activity Start & End Periods	Performance Measure or Tracking	Responsible Staff
1.1 Coordination/Collaboration Activities			
1.1.1 Phone consultations with preschool/daycare staff will be held to obtain information regarding a child's behavior in that setting.	July 1, 2018 – June 30, 2019	All data will be tracked in the CDBS Database managed by Duerr Evaluations.	Jennifer Ybarra
Q1 – There were 3 phone consultations with preschool/daycare staff.			
Q2 – There were 3 phone consultations with preschool/daycare staff.			
Q3 – There were 5 phone consultations with preschool/daycare staff.			
Q4 –			
1.1.2 <i>In-person consultations with preschool/daycare staff will be completed to obtain information regarding the child's behavior in that setting.</i>	July 1, 2018 – June 30, 2019	All data will be tracked in the CDBS Database managed by Duerr Evaluations.	Jennifer Ybarra
Q1 – There were 0 in-person consultation services with preschool/daycare staff.			
Q2 – There were 0 in-person consultation services with preschool/daycare staff.			
Q3 – There were 2 in-person consultation services with preschool/daycare staff.			
Q4 –			
1.1.3 Case planning with other agencies will occur regarding collaborative work with the family.	July 1, 2018 – June 30, 2019	All data will be tracked in the CDBS Database managed by Duerr Evaluations.	Jennifer Ybarra

Q1 – There were 3 coordination/collaboration activity with Family SOUP.			
Q2 – There were 0 coordination/collaboration activities.			
Q3 – There were 0 coordination/collaboration activities.			
Q4 –			
<h2>1.2 Community Education Activities</h2> <p>1.2.1 The CDBS will provide direct services to families of children ages 0-5 who have complex behavioral issues that inhibit healthy development. This is a structured service using evidence-based assessment and interventions to improve childhood behavioral issues and may include:</p> <ul style="list-style-type: none"> • Phone consultations with the CDBS will be available for clients and non-clients to ask questions and discuss their child's behavior. • In-person consultations between the CDBS and clients or non-clients will be used to gather information and determine future plans. • Home visits will be made once a family is determined eligible for the program and are where the majority of training and coaching will occur. • Behavior Observations may be done in the child's preschool, kindergarten, or childcare setting to gather information regarding the child's behavior in a variety of settings, as appropriate. • Behavior Intervention follow-ups are when the Behavior Specialist periodically calls parents to see how the intervention is progressing and to determine if the parents are practicing the skills they were taught by the Behavior Specialist. Parents can also call the Behavior Specialist with 			
<p>July 1, 2018 – June 30, 2019</p> <p>All data will be tracked in the CDBS Database managed by Duerr Evaluations.</p> <p>The TABS Screener and CBCL 1.5-5 will be used pre and post services to assess the child's behavior and track any changes that occurred.</p> <p>Parent Evaluations of parents' skills completed by the CDBS will be completed pre and post services to determine the effectiveness of the interventions made.</p> <p>Parents Surveys will be completed by parents who utilized the CDBS services at the end of the program to gather information from parents regarding their opinion of the program and any changes they would like to see.</p>			
Jennifer Ybarra			

questions and concerns while they are integrating the new skills into their daily life.			
Q1 – 27 home visits; 1 in-person consultation; 2 Behavior Observations (1 at school; 1 at home); 14 phone consultations (8 with clients; 6 with non-client parents); 0 Behavior Interventions			
Q2 – 1 home visits; 1 in-person consultation; 6 Behavior Observations (2 at school; 4 at home); 3 phone consultations; 0 Behavior Interventions			
Q3 – 11 home visits; 2 in-person consultation; 4 Behavior Observations (2 at school; 2 at home); 5 phone consultations; 3 Behavior Interventions			
Q4 –			
1.2.2 The CDBS will provide Direct services to families of children 0-3 using the Growing Great Kids Home Visiting Curriculum (GGK), which offers Parenting & Child Development modules, aimed at enhancing understanding of the needs and development of young children, while growing parenting skills for interacting with their children in ways that build self esteem, self regulation and other developmental foundations for school success. The GGK home visiting program is ongoing and may take several visits to complete depending on the family and child's needs. Requirements for the GGK Program may include: <ul style="list-style-type: none"> • Pregnant or less than 6 weeks postpartum • First time parent or second time parent with first child under age 3 • Under age 20 or have risk factors (i.e. lack of support system, history of depression) 	July 1, 2018 – June 30, 2019	All data will be tracked in the CDBS Database managed by Duerr Evaluations. Parent Evaluations of parents' skills completed by the CDBS will be completed pre and post services to determine the effectiveness of the interventions made. Parents Surveys will be completed by parents who utilized the CDBS services at the end of the program to gather information from parents regarding their opinion of the program and any changes they would like to see.	Jennifer Ybarra
Q1 – Not started			
Q2 – Not started (2 training workshops)			
Q3 – 8 Home Visits			
Q4 –			

1.2.3 The CDBS will make referrals to appropriate community resources such as Bright Futures, the Pre-School Intervention Program (YCUSD), the Infant Toddler Program through Sutter County Office of Education, Sutter-Yuba Mental Health, ALTA Regional Center, Family Soup, Head Start, State Preschool and CPS.	July 1, 2018 – June 30, 2019	All Data will be tracked in the CDBS Database and Bright Futures Database managed by Duerr Evaluations.	Jennifer Ybarra
Q1 – 4 referrals were made to agencies/resources			
Q2 – 7 referrals were made to agencies/resources (5 families)			
Q3 – 8 referrals were made to agencies/resources (5 families)			
Q4 –			
1.3 Education Materials Development			
1.3.1 The CDBS will develop an information sheet to provide to families who access services with detailed expectations and program specifics.	July 1, 2018 – June 30, 2019	This sheet will be completed and ready for use by December 31, 2015.	Jennifer Ybarra
Q1 – Completed			
Q2 – Completed			
Q3 – Completed			
Q4 –			
1.4 Media Activities			
1.4.1 The CDBS will maintain the Child Development Behavioral Specialist page on the Sutter County Children and Families Commission's website (www.sutterkids.org) and the Sutter County Public Health Division's page (http://www.suttercounty.org/doc/government/depts/hs/ph/hs_public_health/) to keep them current with events and program information.	July 1, 2018 – June 30, 2019	The website will remain current.	Jennifer Ybarra
Q1 – Up to Date			
Q2 – Up to Date			
Q3 – Up to Date			
Q4 –			
1.5 Training/Technical Assistance Activities			

1.5.1 One-on-one training of families on positive discipline techniques will occur during home visits.	July 1, 2015 – June 30, 2018	All data will be tracked in the CDBS Database managed by Duerr Evaluations. The TABS Screener, CBCL 1.5-5, Parent Evaluations (of parents' skills done by CDBS), and Parents Surveys will all be completed pre and post services to determine the effectiveness of the interventions made.	Jennifer Ybarra
Q1 – 27 home visits were completed to provide families training with Positive Discipline Techniques			
Q2 – 1 home visit was completed to provide families training with Positive Discipline Techniques			
Q3 – 11 home visit was completed to provide families training with Positive Discipline Techniques			
Q4 –			
Objective 2: Workshops and classes will be offered to parents and guardians of children ages 0-5 in Sutter County to increase the skills and/or knowledge of participants on positive discipline, child development, and other relevant topics.			
Q1 – 9/12/18 Positive Discipline Workshop @ River Valley HS (58 Participants) 9/26/18 Positive Discipline Week 1 @ CCPC (10 participants)			
Q2 – 10/3/18 Positive Discipline Week 2 @ CCPC (7 Participants) 10/10/18 Positive Discipline Week 3 @ CCPC (5 participants) 10/17/18 Positive Discipline Week 4 @ CCPC (4 participants) 10/24/18 Positive Discipline Week 5 @ CCPC (4 participants) 11/7/18 Positive Discipline Week 6 @ CCPC (4 participants) 11/14/18 Positive Discipline Week 7 @ CCPC (3 participants)			
Q3 – Positive Discipline was not held this quarter			
Q4 –			

Activities	Activity Start & End Periods	Performance Measure or Tracking	Responsible Staff
2.1 Coordination/Collaboration Activities			
2.1.1 Occasionally the CDBS will collaborate with other community agencies to facilitate workshops and classes for Sutter County families of children ages 0-5.	July 1, 2018 – June 30, 2019	<p>All data will be tracked in the CDBS Database managed by Duerr Evaluations.</p> <p>Sign-in sheets will be used to determine how many parents attended each workshop or class.</p> <p>Evaluation forms will be filled out by participants to measure an increase in skill and/or knowledge based on the content of the class or workshop.</p>	Jennifer Ybarra
Q1 – 3 collaboration with other community agencies to facilitate workshops/classes			
Q2 – 2 collaboration with other community agencies to facilitate workshops/classes			
<p>Q3 – 9 collaboration with other community agencies to facilitate workshops/classes</p> <p>2/07/19 BEST Parenting week 1@CCPC (5 Participants) 2/14/19 BEST Parenting week 2@CCPC (5 Participants) 2/21/19 BEST Parenting week 3@CCPC (4 Participants) 2/28/19 BEST Parenting week 4@CCPC (4 Participants) 3/07/19 BEST Parenting week 5@CCPC (4 Participants) 3/14/19 BEST Parenting week 6@CCPC (4 Participants) 3/21/19 BEST Parenting week 7@CCPC (4 Participants) 3/28/19 BEST Parenting week 8@CCPC (4 Participants)</p>			
Q4 –			
2.2 Community Education Activities			
2.2.1 Positive Discipline 7-week Class will be held twice a year in the fall and the spring. Spanish and/or Punjabi translation will be available upon request.	July 1, 2018 – June 30, 2019	<p>All data will be tracked in the CDBS Database managed by Duerr Evaluations.</p> <p>Sign-in sheets will be used to determine how many parents attended each workshop or class.</p>	Jennifer Ybarra

		Evaluation forms will be filled out by participants to measure an increase in skill and/or knowledge based on the content of the class or workshop.	
Q1 – 9/12/18 Positive Discipline Workshop @ River Valley HS (58 Participants) 9/26/18 Positive Discipline Week 1 @ CCPC (10 participants)			
Q2 – 10/3/18 Positive Discipline Week 2 @ CCPC (7 Participants) 10/10/18 Positive Discipline Week 3 @ CCPC (5 participants) 10/17/18 Positive Discipline Week 4 @ CCPC (4 participants) 10/24/18 Positive Discipline Week 5 @ CCPC (4 participants) 11/7/18 Positive Discipline Week 6 @ CCPC (4 participants) 11/14/18 Positive Discipline Week 7 @ CCPC (3 participants)			
Q3 – Positive Discipline was not held this quarter			
Q4 –			
2.3 Education Materials Development			
2.3.1 The CDBS will design handouts for each workshop and class to help participants retain the information being taught and to assist in the implementation process.	July 1, 2018 – June 30, 2019	The usefulness of the handouts is evaluated on the forms filled out by participants at the end of each workshop or class.	Jennifer Ybarra
Q1 – Completed			
Q2 – Completed			
Q3 – Completed			
Q4 –			
2.4 Media Activities			
2.4.1 The CDBS will maintain the Child Development Behavioral Specialist page on the Sutter County Children and Families Commission's website (www.sutterkids.org) and the Sutter County Public Health Division's page (http://www.suttercounty.org/doc/government/depts/hs/ph/hs_public_health/) to keep them current with events and program information.	July 1, 2018 – June 30, 2019	Flyers will be seen by the community and their effectiveness will be seen in the amount of people who attend.	Jennifer Ybarra

Q1 – Up to Date
Q2 – Up to Date
Q3 – Up to Date
Q4 –

2.5 Training/Technical Assistance Activities

2.5.1 The CDBS will attend relevant workshops and trainings to learn new ways to teach Positive Discipline and remain current on evidence-based practices.	July 1, 2018 – June 30, 2019	All data will be tracked in the CDBS Database managed by Duerr Evaluations.	Jennifer Ybarra
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Q1 – 2 trainings were attended to teach Positive Discipline and remain current on evidence-based practices (Nurtured Heart Approach; coaches meeting)

Q2 – 6 trainings were attended to teach Positive Discipline and remain current on evidence-based practices

Q3 – 14 Trainings Were attended to teach Positive Discipline and remain current on evidence-based practices

Q4 –

Objective 3: Train professionals in Sutter County who work with children ages 0-5 and their families on child development, current and evidence-based discipline techniques, and understanding behavior as communication.

Activities	Activity Start & End Periods	Performance Measure or Tracking	Responsible Staff
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3.1 Coordination/Collaboration Activities

3.1.1 The CDBS will participate in the Early Childhood Education Training Collaborative to plan and facilitate an ECE conference put on by the Childcare Planning Council of Yuba and Sutter counties for childcare professionals in our area.	July 1, 2018 – June 30, 2019	All data will be tracked in the CDBS Database managed by Duerr Evaluations. Sign-in sheets will be used to determine how many participants attended each workshop or class. Evaluation forms will be filled out by participants to measure an increase in skill and/or knowledge based on the content of the class or workshop	Jennifer Ybarra
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Q1 – ECE Conference not held this Quarter

Q2 – 1 ECE Conference was attended this Quarter

Q3 – ECE conference was not held this Quarter

Q4 –

3.2 Community Education Activities

3.2.1 Any workshops and/or classes offered by the CDBS will also be available to childcare professionals who work with children ages 0-5 in Sutter County.	July 1, 2018 – June 30, 2019	<p>All data will be tracked in the CDBS Database managed by Duerr Evaluations.</p> <p>Sign-in sheets will be used to determine how many participants attended each workshop or class.</p> <p>Evaluation forms will be filled out by participants to measure an increase in skill and/or knowledge based on the content of the class or workshop</p>	Jennifer Ybarra
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Q1 – 9/12/18 Positive Discipline Workshop @ River Valley HS (58 Participants)
 9/26/18 Positive Discipline Week 1 @ CCPC (10 participants)

Q2 – 10/3/18 Positive Discipline Week 2 @ CCPC (7 Participants)
 10/10/18 Positive Discipline Week 3 @ CCPC (5 participants)
 10/17/18 Positive Discipline Week 4 @ CCPC (4 participants)
 10/24/18 Positive Discipline Week 5 @ CCPC (4 participants)
 11/7/18 Positive Discipline Week 6 @ CCPC (4 participants)
 11/14/18 Positive Discipline Week 7 @ CCPC (3 participants)

Q3 –Positive Discipline was not held this quarter.

Q4 –

3.3 Education Materials Development

3.3.1 The CDBS will select, design, or adapt handouts for each workshop and training to help participants retain the information being taught and to assist in the implementation process.	July 1, 2018 – June 30, 2019	The usefulness of the handouts is evaluated on the forms filled out by participants at the end of each workshop or class.	Jennifer Ybarra
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Q1 – Completed

Q2 – Completed

Q3 – Completed

Q4 –

3.4 Training/Technical Assistance Activities

3.4.1 Topical workshops and trainings will be offered to child care providers and preschool teachers throughout each year at various locations.	July 1, 2018 – June 30, 2019	All data will be tracked in the CDBS Database managed by Duerr Evaluations. Sign-in sheets will be used to determine how many participants attended each workshop or class. Evaluation forms will be filled out by participants to measure an increase in skill and/or knowledge based on the content of the class or workshop	Jennifer Ybarra
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Q1 – 0 workshops/trainings were held for child care providers/preschool teachers

Q2 – 2 workshops/trainings were held for child care providers/preschool teachers

Q3 – 1 workshops/trainings were held for child care providers/preschool teachers

Q4 –

Objective 4: Participate in community outreach activities to promote the Child Development Behavioral Specialist Program and offer assistance to families of children ages 0-5 in Sutter County.

Activities	Activity Start & End Periods	Performance Measure or Tracking	Responsible Staff
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4.1 Coordination/Collaboration Activities

4.1.1 The CDBS will attend Bright Futures monthly and provide families with resources related to child development and parenting as well as be available for brief consultations and referrals.	July 1, 2018 – June 30, 2019	All data will be tracked in the CDBS Database and Bright Futures Database managed by Duerr Evaluations	Jennifer Ybarra
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Q1 – 4 Bright Futures events were attended

Q2 – 2 Bright Futures events were attended

Q3 – 3 Bright Futures events were attended; serving 42 Parents

Q4 –

4.2 Community Education Activities				
4.2.1 At Bright Futures and other community health fairs, the CDBS will disseminate educational pamphlets, brochures, and flyers related to parenting, child development, and behavior.	July 1, 2018 – June 30, 2019	Participant attendance and evaluations of each Bright Futures event are tracked in the Bright Futures database managed by Duerr Evaluations.	Jennifer Ybarra	
Q1 – Completed				
Q2 – Completed				
Q3 – Completed				
Q4 –				
4.3 Education Materials Development				
4.3.1 For each season the CDBS creates a flyer for participants who attend Bright Futures with relevant information on positive discipline and CDBS program information.	July 1, 2018 – June 30, 2019	Participant attendance and evaluations of each Bright Futures event are tracked in the Bright Futures database managed by Duerr Evaluations.	Jennifer Ybarra	
Q1 – Completed				
Q2 – Completed				
Q3 – Completed				
Q4 –				
Objective 5: Collaborate and participate in committees with other community agencies related to the 0-5 population in Sutter County.				
Activities		Activity Start & End Periods	Performance Measure or Tracking	Responsible Staff
5.1 Coordination/Collaboration Activities				
5.1.1 The CDBS will participate in relevant committees in Sutter County such as the Head Start Health Advisory Committee, the Bi-County Early Access Support (BEAS)	July 1, 2018 – June 30, 2019	All data will be tracked in the CDBS Database managed by Duerr Evaluations	Jennifer Ybarra	

Collaborative, Early Childhood Education (ECE) Training Collaborative, and the Childcare Planning Council.			
Q1 – CDBS participated in 3 committee events (1 Child Care Planning Council; 3 BEAS; 1 Teen Parent Collaborative)			
Q1 – CDBS participated in 4 committee events (1 BEAS meeting; 1 Teen Parent Collaborative, 1 Regional Coaches meeting, and 1 Bright Futures Luncheon)			
Q3 – CDBS participated in 17 committee events (1 CSEFEL Teaching Pyramid; 3 BEAS, 1 CSEFEL Training, 9 Infant-Parent Mental Health Fellowship, and 3 Napa Infant-Parent Mental Health Fellowship)			
Q4 –			
5.2 Community Education Activities			
5.2.1 The CDBS will work with these various organizations to educate the community on relevant information for the 0-5 population in Sutter County.	July 1, 2018 – June 30, 2019	The CDBS attendance will be tracked in meeting minutes and sign-in sheets when available.	Jennifer Ybarra
Q1 – CDBS participated in 0 community events			
Q2 – CDBS participated in 2 community events			
Q3 – CDBS participated in 0 community events			
Q4 –			
5.3 Policy Activities			
5.3.1 The CDBS will participate in committees related to children ages 0-5 in Sutter County to discuss, from a behavioral and developmental viewpoint, issues in this population.	July 1, 2018 – June 30, 2019	All data will be tracked in the CDBS Database managed by Duerr Evaluations The CDBS attendance will be tracked in meeting minutes and sign-in sheets when available.	Jennifer Ybarra
Q1 – CDBS participated in 1 policy activity (QICB meeting)			
Q2 – CDBS participated in 5 policy activity (QICB meeting, 2 SCCFC meetings, and 2 ECE Policy Council)			
Q3 – CDBS participated in 5 policy activities (QICB meeting, 2 SCCFC meetings, and 2 ECE Policy Council)			
Q4 –			

5.4 Training/Technical Assistance Activities

5.4.1 The CDBS will participate in the Early Childhood Education Training Collaborative to put on an ECE conference to educate and train childcare professionals who work with children ages 0-5 in our area.	July 1, 2018 – June 30, 2019	All data will be tracked in the CDBS Database managed by Duerr Evaluations. Sign-in sheets will be used to determine how many participants attended each workshop or class. Evaluation forms will be filled out by participants to measure an increase in skill and/or knowledge based on the content of the class or workshop	Jennifer Ybarra
Q1 – ECE Conference Not Held this Quarter			
Q2 – 1 ECE Conference Held this Quarter			
Q3 – ECE Conference Not Held this Quarter			
Q4 –			

Project Name: Family SOUP Special Needs

Objective 1: To provide specialized support to families as they seek to obtain services and manage the complexity that can accompany parenting a special needs child. Services include individual counseling, Sandplay therapy, parent education, Spanish language resource parent services (interpretation and translation services), and support services (referrals, case management, transportation, etc.) Which services the family receives is dependent on their individual circumstances.

Activities	Activity Start & End Periods	Performance Measure or Tracking	Evaluation Activity
1.1 Services To Be Delivered			
1.1.1 Annually, case-managed parents will show increased self-sufficiency in overcoming the obstacles of addressing the care of their special needs child. Approximately 70 percent (plus or minus 10%) of parents will increase their overall score on the Parent Survey.	July 1, 2018 – June 30, 2019	Parent Survey	<ul style="list-style-type: none"> Family SOUP staff will ask parents to complete the Parent Survey at the beginning of services and as needed until services have ended or when the case status has changed from case managed to non-case managed. Family SOUP Staff will submit the forms on a periodic basis to DER during the contract year. Family SOUP staff will provide DER with four Case Studies of case managed families to demonstrate the types of families seen by staff and the array of services and support they receive. Case Studies should be submitted in June of each year. DER will enter, analyze, and include results of the above data in annual evaluation report.
18-19, 2nd; In progress.			

1/21/19


<p>1.1.2 Annually, 70 percent of case-managed families will successfully complete some goals, and 50 percent will successfully complete all of the goals.</p> <p>18-19, 2nd; In progress.</p> <p>Annually, provide non-case managed services 95 to 105 families each year.</p>	<p>July 1, 2018 – June 30, 2019</p>	<p>Family SOUP online database</p>	<ul style="list-style-type: none"> Family SOUP staff will track the number of goals parents complete in the Family SOUP online database. DER will review and summarize results in annual evaluation report.
<p>1.1.4 Annually, case managed families will acquire skills that will increase their parental resilience, social connectedness, and knowledge of parenting and child development. Approximately 70 percent (plus or minus 10%) of parents will increase their overall knowledge based on the Family SOUP Parent Assessment which is completed by staff.</p> <p>18-19, 2nd; In progress</p>	<p>July 1, 2018 – June 30, 2019</p>	<p>Family SOUP Parent Assessment</p>	<ul style="list-style-type: none"> Family SOUP staff will assess each case managed family's progress using the Family SOUP Parent Assessment. The Assessment will be completed at the beginning of services and annually until services have ended or when the case status has changed from case managed to non-case managed. Family SOUP Staff will submit the forms on a periodic basis to DER during the contract year. DER will enter, analyze, and include results in annual evaluation report.
<p>1.2 Coordination/Collaboration Activities</p> <p>1.2.1 Family SOUP will attend 12 Bright Futures events per year to assist with child development screening and referrals for assessment services and other resources.</p> <p>18-19, 2nd; Family SOUP attended 2 BF events.</p> <p>1.2.2 Family SOUP will attend six Bi-County Early Access Support Collaborative meetings to share resources and improve access to services for families of children ages 0-5 in Sutter and Yuba counties.</p> <p>18-19, 2nd; Family SOUP attend 3 BEAS meeting, 1 Tri-County Steering Committee meeting, 3 ADR Cadre meetings.</p>	<p>July 1, 2018 – June 30, 2019</p>	<p>Family SOUP database</p>	<ul style="list-style-type: none"> Family SOUP staff will track their attendance at Bright Futures in the Activities Tracking section of Family SOUP online database. DER will report attendance in annual evaluation report. Family SOUP staff will track their attendance at Early Access Support Collaborative meetings in the Activities Tracking section of Family SOUP online database. DER will report attendance in annual evaluation report.

<p>1.2.3 Family SOUP will attend 10-20 Child Care Planning Council meetings to improve the quality of and access to early education and care for children ages 0-5 in Sutter, Yuba, and Colusa counties.</p> <p>18-19, 2nd: Family SOUP attended 2 CCPC meetings</p>	<p>July 1, 2018 – June 30, 2019</p>	<p>Family SOUP</p>	<ul style="list-style-type: none"> • Family SOUP staff will track their attendance at Child Care Planning Council meetings in the Activities Tracking section of Family SOUP online database. • DER will report attendance in annual evaluation report.
<p>1.3.1 Family SOUP will attend 2-3 community health fairs per year to inform the community about programs and services.</p> <p>18-19, 2nd: Family SOUP attended 2 community health fairs.</p>	<p>July 1, 2018 – June 30, 2019</p>	<p>Family SOUP database</p>	<ul style="list-style-type: none"> • Family SOUP staff will track their attendance at community health fairs in the Activities Tracking section of Family SOUP online database. • DER will report attendance in annual evaluation report.
<p>1.3.2: Family SOUP will provide 2 IEP trainings to parents and 2 trainings to educators in collaboration with the ADR Cadre</p> <p>18-19, 2nd: Family SOUP provided 1 IEP Training.</p>	<p>July 1, 2018 – June 30, 2019</p>	<p>Family SOUP database</p>	<ul style="list-style-type: none"> • Family SOUP staff will track their attendance at the IEP trainings in the Activities Tracking section of Family SOUP online database. • DER will report attendance in annual evaluation report.
<p>1.4 Media Activities</p>			
<p>1.4.1 Family SOUP will maintain a website and Facebook page to promote programs, services, information, and resources for families of children with special needs.</p>	<p>July 1, 2018 – June 30, 2019</p>	<p>Family SOUP will track number of hits to website page and friends on Facebook page.</p>	<p>Family SOUP Staff</p>
<p>18-19, 2nd: Facebook reached: 6,932 Website views: 1,831</p>			
<p>1.5 Policy Activities</p>			
<p>1.5.1 Family SOUP will attend policy meetings that pertain to families of children ages 0-5 with special needs 12 times per year.</p> <p>18-19, 2nd: Family SOUP attended 10 policy meetings; 1 Tri-County Steering Committee meeting, 3 ADR Cadre, 2 CCPC, 1 Sutter County CAC, 1 Medi-Cal Collaborative & 2 FRCNA.</p>	<p>July 1, 2018 – June 30, 2019</p>	<p>Family SOUP database</p>	<ul style="list-style-type: none"> • Family SOUP staff will track their attendance at policy meetings in the Activities Tracking section of Family SOUP online database. • DER will report attendance in annual evaluation report.

Project Name: **Family SOUP Special Needs Project**

Objective 2: To provide group assistance to families to augment their individualized services by providing support, skill building, and increased knowledge as they relate to boosting the confidence and support to the families with children with special needs.

Activities	Activity Start & End Periods	Performance Measure or Tracking	Responsible Staff
Services To Be Delivered			

<p>2.1.1: Sibling Support/Activity Family SOUP will offer two, four-session support and activity groups per year to siblings of children with special needs to provide emotional support, build friendships, and process the challenges of having a sibling with special needs.</p>	July 1, 2018-June 30, 2019	<p>Sibling Support/Activity groups will be tracked in the online Family SOUP database.</p> <ul style="list-style-type: none"> Family SOUP staff will track attendance at the Sibling Support/Activity group in the Activities Tracking section of Family SOUP online database. DER will report attendance in annual evaluation report.
<p>2.1.2: Autism Support/Information Family SOUP will offer ongoing support and information groups to caregivers of children with Autism to provide emotional support, information, and resources to increase coping skills. Groups meet once a month for 9-10 months per year.</p>	July 1, 2018-June 30, 2019	<p>Autism Support/Information groups will be tracked in the online Family SOUP database.</p> <ul style="list-style-type: none"> Family SOUP staff will track attendance at the AD/HD Support group in the Activities Tracking section of Family SOUP online database. DER will report attendance in annual evaluation report.
<p>2.2 Activities for Young Children with Special Needs and Their Families</p>		

<p>2.2.1: Special Movie Showings Family SOUP will arrange for special movie showing at local theater for children with special needs which includes lower volume, dim lighting, no previews or commercials, and freedom to make noise and move around as needed. One to two times per year; arranged by Family SOUP staff.</p>	<p>July 1, 2018-June 30, 2019</p>	<p>Activities for Young Children will be tracked in the online Family SOUP database.</p>	<ul style="list-style-type: none"> Family SOUP staff will track attendance at Special Movie Showings in the Activities Tracking section of Family SOUP online database. DER will report attendance in annual evaluation report.
<p>2018-2019 2nd . – 1 movie showing Grinch</p>	<p>July 1, 2018-June 30, 2019</p>	<p>Activities for Young Children will be tracked in the online Family SOUP database.</p>	<ul style="list-style-type: none"> Family SOUP staff will track attendance at Music Therapy in the Activities Tracking section of Family SOUP online database. DER will report attendance in annual evaluation report.
<p>2.2.3: Lego Club Family SOUP will offer children with their parents' opportunities to play with Legos in a group setting to promote parent-child relationships in a stress-free environment. No cell phone usage allowed. Four days in the summer; arranged by Family SOUP staff.</p>	<p>July 1, 2018-June 30, 2019</p>	<p>Activities for Young Children will be tracked in the online Family SOUP database.</p>	<ul style="list-style-type: none"> Family SOUP staff will track attendance at the Lego Club in the Activities Tracking section of Family SOUP online database. DER will report attendance in annual evaluation report.
<p>2018-2019 2nd . – 3 meetings from one session</p>			
<p>2.3 Coordination/Collaboration Activities</p>	<p>2.3.1: Family SOUP will collaborate with Yuba College Foster Kinship Care Education to offer Autism Support/information groups once a month for 9-10 months.</p> <p>2018-2019 2nd . – 1 meeting</p>	<p>July 1, 2018-June 30, 2019</p>	<p>Activities for Young Children will be tracked in the online Family SOUP database.</p> <ul style="list-style-type: none"> Family SOUP staff will track attendance at the Autism Support/ Information groups in the Activities Tracking section of Family SOUP online database. DER will report attendance in annual evaluation report.

<p>2.3.2: Family SOUP will collaborate with Salvation Army to provide ASQ-SE by appointment at the Depot for 0-5 year in the summer.</p> <p>2018-2019 2nd . none</p>	<p>July 1, 2018-June 30 2019</p>	<p>Activities for Young Children will be tracked in the online Family SOUP database.</p>	<ul style="list-style-type: none"> Family SOUP staff will track numbers of ASQ-SE's completed in the Activities Tracking section of Family SOUP online database. DER will report attendance in annual evaluation report.
<p>2.3.3: Family SOUP will collaborate with Yuba College Foster Kinship Care Education to offer Lego Club once a year in the summer.</p> <p>2018-2019 2nd . no meetings</p>	<p>July 1, 2018-June 30, 2019</p>	<p>Activities for Young Children will be tracked in the online Family SOUP database.</p>	<ul style="list-style-type: none"> Family SOUP staff will track attendance at the Lego Club in the Activities Tracking section of Family SOUP online database. DER will report attendance in annual evaluation report.
<p>2.3.4: Family SOUP will collaborate as a member of the Alternative Dispute Resolution Cadre to promote stronger relations, understanding, and agreeable solutions, while building trust among all individuals with disabilities in Sutter County</p>	<p>July 1, 2018-June 30, 2019</p>	<p>Activities of the Cadre will be tracked in the online Family SOUP database.</p>	<ul style="list-style-type: none"> Family SOUP staff will track attendance at ADR Cadre activities for parents in the Activities Tracking section of Family SOUP online database. DER will report attendance in annual evaluation report.

2.4 Media Activities

<p>2.4.1: Family SOUP will maintain a website and Facebook page to promote programs, services, information, and resources for families of children with special needs.</p> <p>2018-2019, 2nd ; Facebook 6932 reached, Website 1831 views</p>	<p>July 1, 2018-June 30, 2019</p>	<p>The number of “hits” on the website and the number of individuals “friending” the Facebook site will be report once a year in the evaluation report.</p>	<ul style="list-style-type: none"> Family SOUP staff will track the number of “hits” on the website. DER will report the number of “hits” in annual evaluation report.
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Family SOUP	Special Needs Project	1650 Sierra Avenue, Ste 106	Yuba City, CA 95993	530-751-1925	www.familysoup.org	Cindy Chandler	Program Contact	(Person who runs day to day operations/supervisor/Coordinator/manager)
Family SOUP	Special Needs Project	1650 Sierra Avenue, Ste 106	Yuba City, CA 95993	530-751-1925	www.familysoup.org	Cindy Chandler	Program Director	(Person who runs day to day operations/supervisor/Coordinator/manager)
Family SOUP	Special Needs Project	1650 Sierra Avenue, Ste 106	Yuba City, CA 95993	530-751-1925	www.familysoup.org	Cindy Chandler	Finance Contact	(Person responsible for submitting budgets, financial reports and/or invoices)
Family SOUP	Special Needs Project	1650 Sierra Avenue, Ste 106	Yuba City, CA 95993	530-751-1925	www.familysoup.org	Cindy Chandler	Financial Officer	Janis Perrucci
Family SOUP	Special Needs Project	1650 Sierra Avenue, Ste 106	Yuba City, CA 95993	530-751-1925	www.familysoup.org	Cindy Chandler	Notice Contact	(Person who has legal authority to sign contract)
Family SOUP	Special Needs Project	1650 Sierra Avenue, Ste 106	Yuba City, CA 95993	530-751-1925	www.familysoup.org	Cindy Chandler	Executive Director	Perrucci3@comcast.net
Family SOUP	Special Needs Project	1650 Sierra Avenue, Ste 106	Yuba City, CA 95993	530-751-1925	www.familysoup.org	Cindy Chandler	Notice Contact	530-751-1466
Family SOUP	Special Needs Project	1650 Sierra Avenue, Ste 106	Yuba City, CA 95993	530-751-1925	www.familysoup.org	Cindy Chandler	Executive Director	Perrucci3@comcast.net
Family SOUP	Special Needs Project	1650 Sierra Avenue, Ste 106	Yuba City, CA 95993	530-751-1925	www.familysoup.org	Cindy Chandler	Notice Contact	530-751-1466
Family SOUP	Special Needs Project	1650 Sierra Avenue, Ste 106	Yuba City, CA 95993	530-751-1925	www.familysoup.org	Cindy Chandler	Executive Director	Perrucci3@comcast.net
Family SOUP	Special Needs Project	1650 Sierra Avenue, Ste 106	Yuba City, CA 95993	530-751-1925	www.familysoup.org	Cindy Chandler	Public Contact	(Person responsible for general public calls requesting program information, how to access services, media, etc.)
Family SOUP	Special Needs Project	1650 Sierra Avenue, Ste 106	Yuba City, CA 95993	530-751-1925	www.familysoup.org	Cindy Chandler	Executive Director	530-751-1466
Family SOUP	Special Needs Project	1650 Sierra Avenue, Ste 106	Yuba City, CA 95993	530-751-1925	www.familysoup.org	Cindy Chandler	Public Contact	(Person responsible for general public calls requesting program information, how to access services, media, etc.)
Family SOUP	Special Needs Project	1650 Sierra Avenue, Ste 106	Yuba City, CA 95993	530-751-1925	www.familysoup.org	Cindy Chandler	Executive Director	530-751-1466
Family SOUP	Special Needs Project	1650 Sierra Avenue, Ste 106	Yuba City, CA 95993	530-751-1925	www.familysoup.org	Cindy Chandler	Executive Director	530-751-1466



Attachment A

Scope of Work for July 1, 2018-June 30, 2019

Project Name: Family SOUP Special Needs

Objective 1: To provide specialized support to families as they seek to obtain services and manage the complexity that can accompany parenting a special needs child. Services include individual counseling, Sandplay therapy, parent education, Spanish language resource parent services (interpretation and translation services), and support services (referrals, case management, transportation, etc.) Which services the family receives is dependent on their individual circumstances.

Activities	Activity Start & End Periods	Performance Measure or Tracking	Evaluation Activity
1.1 Services To Be Delivered			
1.1.1 Annually, case-managed parents will show increased self-sufficiency in overcoming the obstacles of addressing the care of their special needs child. Approximately 70 percent (plus or minus 10%) of parents will increase their overall score on the Parent Survey. 18-19, 3rd; In progress.	July 1, 2018 – June 30, 2019	Parent Survey	<ul style="list-style-type: none">Family SOUP staff will ask parents to complete the Parent Survey at the beginning of services and as needed until services have ended or when the case status has changed from case managed to non-case managed.Family SOUP Staff will submit the forms on a periodic basis to DER during the contract year.Family SOUP staff will provide DER with four Case Studies of case managed families to demonstrate the types of families seen by staff and the array of services and support they receive. Case Studies should be submitted in June of each year.DER will enter, analyze, and include results of the above data in annual evaluation report.

<p>1.1.2 Annually, 70 percent of case-managed families will successfully complete some goals, and 50 percent will successfully complete all of the goals.</p> <p>18-19, 3rd; In progress.</p>	<p>July 1, 2018 – June 30, 2019</p>	<p>Family SOUP online database</p>	<ul style="list-style-type: none"> • Family SOUP staff will track the number of goals parents complete in the Family SOUP online database. • DER will review and summarize results in annual evaluation report.
<p>1.1.3 Annually, provide case managed services to between 20-30 families.</p> <p>Annually, provide non-case managed services 95 to 105 families each year.</p> <p>18-19, 3rd; 49 Case Managed Families. 71 Non Case Managed Families.</p>	<p>July 1, 2018 – June 30, 2019</p>	<p>Family SOUP online database</p>	<ul style="list-style-type: none"> • Family SOUP staff will track which families receive non-cased and case-managed services in the Family SOUP online database. • DER will review and summarize results in annual evaluation report.
<p>1.1.4 Annually, case managed families will acquire skills that will increase their parental resilience, social connectedness, and knowledge of parenting and child development. Approximately 70 percent (plus or minus 10%) of parents will increase their overall knowledge based on the Family SOUP Parent Assessment which is completed by staff.</p> <p>18-19, 3rd; In progress</p>	<p>July 1, 2018 – June 30, 2019</p>	<p>Family SOUP Parent Assessment</p>	<ul style="list-style-type: none"> • Family SOUP staff will assess each case managed family's progress using the Family SOUP Parent Assessment. The Assessment will be completed at the beginning of services and annually until services have ended or when the case status has changed from case managed to non-case managed. • Family SOUP Staff will submit the forms on a periodic basis to DER during the contract year. • DER will enter, analyze, and include results in annual evaluation report.
<p>1.2 Coordination/Collaboration Activities</p>			
<p>1.2.1 Family SOUP will attend 12 Bright Futures events per year to assist with child development screening and referrals for assessment services and other resources.</p> <p>18-19, 3rd; Family SOUP attended 3 BF events.</p>	<p>July 1, 2018 – June 30, 2019</p>	<p>Family SOUP database</p>	<ul style="list-style-type: none"> • Family SOUP staff will track their attendance at Bright Futures in the Activities Tracking section of Family SOUP online database. • DER will report attendance in annual evaluation report.
<p>1.2.2 Family SOUP will attend six Bi-County Early Access Support Collaborative meetings to share resources and improve access to services for families of children ages 0-5 in Sutter and Yuba counties.</p>	<p>July 1, 2018 – June 30, 2019</p>	<p>Family SOUP database</p>	<ul style="list-style-type: none"> • Family SOUP staff will track their attendance at Early Access Support Collaborative meetings in the Activities Tracking section of Family SOUP online database. • DER will report attendance in annual evaluation report.

18-19, 3rd: Family SOUP attend 3 BEAS meetings, 1 Tri-County Steering Committee meeting, 2 ADR Cadre meetings.			
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1.2.3 Family SOUP will attend 10-20 Child Care Planning Council meetings to improve the quality of and access to early education and care for children ages 0-5 in Sutter, Yuba, and Colusa counties. 18-19, 3rd: Family SOUP attended 2 CCPC meetings	July 1, 2018 – June 30, 2019	Family SOUP database	<ul style="list-style-type: none"> Family SOUP staff will track their attendance at Child Care Planning Council meetings in the Activities Tracking section of Family SOUP online database. DER will report attendance in annual evaluation report.
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1.3 Community Education Activities			
1.3.1 Family SOUP will attend 2-3 community health fairs per year to inform the community about programs and services. 18-19, 3rd: Family SOUP attended 2 community health fairs (ECE Class/ECE Conference)	July 1, 2018 – June 30, 2019	Family SOUP database	<ul style="list-style-type: none"> Family SOUP staff will track their attendance at community health fairs in the Activities Tracking section of Family SOUP online database. DER will report attendance in annual evaluation report.
1.3.2: Family SOUP will provide 2 IEP trainings to parents and 2 trainings to educators in collaboration with the ADR Cadre 18-19, 3rd: Family SOUP provided 2 IEP Trainings.	July 1, 2018 – June 30, 2019	Family SOUP database	<ul style="list-style-type: none"> Family SOUP staff will track their attendance at the IEP trainings in the Activities Tracking section of Family SOUP online database. DER will report attendance in annual evaluation report.

1.4 Media Activities			
1.4.1 Family SOUP will maintain a website and Facebook page to promote programs, services, information, and resources for families of children with special needs. 18-19, 3rd: Facebook reached: 14,274 Website views: 2412	July 1, 2018 – June 30, 2019	Family SOUP will track number of hits to website page and friends on Facebook page.	Family SOUP Staff

1.5 Policy Activities			
1.5.1 Family SOUP will attend policy meetings that pertain to families of children ages 0-5 with special needs 12 times per year.	July 1, 2018 – June 30, 2019	Family SOUP database	<ul style="list-style-type: none"> Family SOUP staff will track their attendance at policy meetings in the Activities Tracking section of Family SOUP online database.

<p>18-19, 3rd: Family SOUP attended 14 policy meetings; 1 Tri-County Steering Committee meeting, 2 ADR Cadre, 2 CCPC, 2 Sutter County CAC, 1 Medi-Cal Collaborative, 1 FRCNA, 2 FEDC, 1 AB236 Hearing, & 2 CAPTAIN meetings.</p>			<ul style="list-style-type: none">• DER will report attendance in annual evaluation report.
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Attachment A

Scope of Work for July 1, 2018-June 30, 2019

Project Name: **Family SOUP Special Needs Project**

Objective 2: To provide group assistance to families to augment their individualized services by providing support, skill building, and increased knowledge as they relate to boosting the confidence and support to the families with children with special needs.

Activities	Activity Start & End Periods	Performance Measure or Tracking	Responsible Staff
Services To Be Delivered			

2.1.1: Sibling Support/Activity Family SOUP will offer two, four-session support and activity groups per year to siblings of children with special needs to provide emotional support, build friendships, and process the challenges of having a sibling with special needs. 2018-2019 3rd - 4 sessions	July 1, 2018-June 30, 2019	Sibling Support/Activity groups will be tracked in the online Family SOUP database.	<ul style="list-style-type: none">Family SOUP staff will track attendance at the Sibling Support/Activity group in the Activities Tracking section of Family SOUP online database.DER will report attendance in annual evaluation report.
2.1.2: Autism Support/Information Family SOUP will offer ongoing support and information groups to caregivers of children with Autism to provide emotional support, information, and resources to increase coping skills. Groups meet once a month for 9-10 months per year. 2018-2019 3rd– 3 meetings	July 1, 2018-June 30, 2019	Autism Support/Information groups will be tracked in the online Family SOUP database.	<ul style="list-style-type: none">Family SOUP staff will track attendance at the AD/HD Support group in the Activities Tracking section of Family SOUP online database.DER will report attendance in annual evaluation report.
2.2 Activities for Young Children with Special Needs and Their Families			

<p>2.2.1: Special Movie Showings Family SOUP will arrange for special movie showing at local theater for children with special needs which includes lower volume, dim lighting, no previews or commercials, and freedom to make noise and move around as needed. One to two times per year; arranged by Family SOUP staff.</p> <p>2018-2019 3rd– 1 movie showing Mary Poppins</p>	July 1, 2018-June 30, 2019	Activities for Young Children will be tracked in the online Family SOUP database.	<ul style="list-style-type: none"> • Family SOUP staff will track attendance at Special Movie Showings in the Activities Tracking section of Family SOUP online database. • DER will report attendance in annual evaluation report.
<p>2.2.2: Music Classes Family SOUP will offer music classes to young children with special needs to improve focus, expand communication, build responses to sensory experiences, promote movement, and increase participation in group activities. Two, six-session series per year; arranged by Family SOUP staff.</p> <p>2018-2019 3rd– 6 classes from the first session 1 class from the second session</p>	July 1, 2018-June 30, 2019	Activities for Young Children will be tracked in the online Family SOUP database	<ul style="list-style-type: none"> • Family SOUP staff will track attendance at Music Therapy in the Activities Tracking section of Family SOUP online database. • DER will report attendance in annual evaluation report.

<p>2.2.3: Lego Club Family SOUP will offer children with their parents' opportunities to play with Legos in a group setting to promote parent-child relationships in a stress-free environment. No cell phone usage allowed. Four days in the summer; arranged by Family SOUP staff.</p> <p>2018-2019 3rd - No meetings</p>	July 1, 2018-June 30, 2019	Activities for Young Children will be tracked in the online Family SOUP database.	<ul style="list-style-type: none"> • Family SOUP staff will track attendance at the Lego Club in the Activities Tracking section of Family SOUP online database. • DER will report attendance in annual evaluation report.
<p>2.3 Coordination/Collaboration Activities</p>			
<p>2.3.1: Family SOUP will collaborate with Yuba College Foster Kinship Care Education to offer Autism support/information groups once a month for 9-10 months.</p>	July 1, 2018-June 30, 2019	Activities for Young Children will be tracked in the online Family SOUP database.	<ul style="list-style-type: none"> • Family SOUP staff will track attendance at the Autism Support/ Information groups in the Activities Tracking

2018-2019 3rd– 3 meetings			section of Family SOUP online database. • DER will report attendance in annual evaluation report.
2.3.2: Family SOUP will collaborate with Salvation Army to provide ASQ-SE by appointment at the Depot for 0-5 2018-2019 3rd- none	July 1, 2018-June 30 2019	Activities for Young Children will be tracked in the online Family SOUP database.	• Family SOUP staff will track numbers of ASQ-SE's completed in the Activities Tracking section of Family SOUP online database. • DER will report attendance in annual evaluation report.
2.3.3: Family SOUP will collaborate with Yuba College Foster Kinship Care Education to offer Lego Club once a year in the summer. 2018-2019 3rd- no meetings	July 1, 2018-June 30, 2019	Activities for Young Children will be tracked in the online Family SOUP database.	• Family SOUP staff will track attendance at the Lego Club in the Activities Tracking section of Family SOUP online database. • DER will report attendance in annual evaluation report.
2.3.4: Family SOUP will collaborate as a member of the Alternative Dispute Resolution Cadre to promote stronger relations, understanding, and agreeable solutions, while building trust among all individuals with disabilities in Sutter County 2018-2019 3rd– 2 ADR Cadre meetings	July 1, 2018-June 30, 2019	Activities of the Cadre will be tracked in the online Family SOUP database.	• Family SOUP staff will track attendance at ADR Cadre activities for parents in the Activities Tracking section of Family SOUP online database. • DER will report attendance in annual evaluation report.

2.4 Media Activities

2.4.1: Family SOUP will maintain a website and Facebook page to promote programs, services, information, and resources for families of children with special needs. 2018-2019, 3rd; Facebook 14,274 reached, Website views 2412	July 1, 2018-June 30, 2019	The number of “hits” on the website and the number of individuals “friending” the Facebook site will be report once a year in the evaluation report.	<ul style="list-style-type: none">• Family SOUP staff will track the number of “hits” on the website.• DER will report the number of “hits” in annual evaluation report.
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Amended Version
Submitted 2/26/19



Scope of Work for July 1, 2018-June 30, 2019 - **Year 4**

-MB

Project Name: FLIP(Families Learning in Play)

Objective: 1 By June 30, 2019 at least 48 children ages zero to three and their parent or caregiver will participate in an 18 weekly program, meeting once a week for two hours. Parent and child will participate in RIE® Certified Parent and Child guidance classes offering individualized attention to both parents and infants/toddlers in a safe, nurturing, cognitively challenging and age-appropriate environment designed to encourage infants/toddlers to become attentive, active, ready for exploring, and aware of self and others.

Activities	Activity Start & End Periods	Performance Measure or Tracking	Responsible Staff
Coordination/Collaboration Activities			
Coordination with Playzeum and Patty Ryan, RIE® Certified Parent and Child Educator to schedule sessions and enrollment process.			
<p>Q1 - Schedule is set and enrollment are in process.</p> <p>Q2 - Enrollment was ongoing for infant class and all toddler classes were full during Q2.</p> <p>Q3 -</p> <p>Q4 -</p> <p>Community Education Activities</p> <p>Two (18 week) sessions for infant and two (18 week) sixteen sessions with toddlers, two (18 week) sessions for older toddler, meeting once a week for two hours at the Playzeum.</p>			
	<p>7/1/2018 to 6/30/2019</p> <p>– Program Coordination Report - A tracking tool recording in kind giving and type of coordination of services.</p>	<p>– Calendar of schedule and enrollment process.</p> <p>– Program Attendance Report – through session sign-in sheets and data on percentage of returning families</p> <p>– Family Intake Survey - Record of participants' demographics such as: age, ethnicity, languages spoken in the home, relation to child and home community</p>	<p>Playzeum ED</p> <p>Patty Ryan, RIE® Certified Parent and Child Educator</p> <p>And</p>

		location, use of community services, breastfeeding practices and use and type early education programs currently accessing.	Playzeum Program Specialist
		<ul style="list-style-type: none"> - <u>Ages and Stages Questionnaire</u> – pre and post to assess child's development progress. - <u>Family Survey</u> - Pre and post survey to gather strengthening families protective factor in parental resilience, social connections, knowledge of parenting and child development, concrete support and social and emotional competence of child. As well as on availability and type of educational materials in the home and use of education materials given. 	
Q1 - Attendance information for current sessions.			
<u>Parent-Infant Play Sessions</u>			
Thursdays, Aug 16 to Dec 20 from 12:30pm to 2:30pm at Playzeum Yuba-Sutter	Age: 3-14 months	Current Enrollment - 7	
<u>Parent-Toddler Play Sessions</u>			
Wednesdays, Aug 9th Dec 13th from 9:30 to 11:30pm at Playzeum Yuba Sutter	Ages: 15-22 months	Current Enrollment - 9	
Wednesday, Aug 10th Dec 14th from 1:30 to 1330am at Playzeum Yuba Sutter	Ages: 15-22 months	Current Enrollment - 11	
<u>Parent-Older Toddler Play Sessions</u>			
Tuesdays, Aug 8th to Dec 12 th from 9:30am to 11:30am at Playzeum Yuba-Sutter	Age: 23-36 months	Current Enrollment - 5	
Q2 – All 18 sessions for infants and the three toddler sessions were completed. Total attendance 7 infants, 9 in young toddler am, 11 in the young toddler pm and 5 in older toddlers, average attendance rate was 6 for the young toddler pm session, 12 for the young toddler am session, 13 for the older toddler sessions and 8 for the infant session.			
Q3 -			
Q4 -			
Education Materials Development			

Provide participating families with educational resource.	7/1/2018 to 6/30/2019	- Record of educational materials provided.	Playzeum ED
Q1- Ordering of materials in process.			
Q2 - Examples of some of educational materials provided are parenting books, trains, baby dolls, children's board books, family activity game cards Parenting books were, Dear Parent: Caring for Infants with Respect by Magda Gerber and No Bad Kids, Toddler Discipline without Shame			
Q3 -			
Q4 -			
Media Activities			
Development and execution of a marketing and outreach plan to families with infants and toddlers, through websites, social media, radio and print materials.	7/1/2018 to 6/30/2019	- Outreach List - Amount, date, to whom and sample of marketing strategies used (print material, website, social media and email), noted when other languages used.	Playzeum ED
Q1- Marketing strategies executed are:			
<ul style="list-style-type: none"> ▪ Program brochure given out at Bright Futures, Playzeum, Marysville Peach Festival, Live Oak Festival, Nicolaus Labor Day Parade and Yuba Sutter Fair. ▪ Facebook postings ▪ Website postings ▪ Email to all FLIP program partners ▪ Email to all SCCFC list serve ▪ Email to all past FLIP families ▪ Flyer left at doors of all Mercy Housing families in Live Oak 			
Q2 - Marketing strategies executed are:			
<ul style="list-style-type: none"> ▪ Program brochure give out at Bright Futures, Playzeum, Christmas Stroll, Pumpkin Drop, Live Oak Christmas Stroll ▪ Facebook postings ▪ Website postings ▪ Email to all FLIP program partners ▪ Email to all SCCFC list serve ▪ Email to all past FLIP families 			
Q3 -			
Q4 -			
Objective: 2 By June 30, 2019 at least 120 children, ages three to five and their parent or caregiver will participate in a school readiness session. These weekly sessions will meet once a week for two hours, participating in a facilitated family play-based early learning group and providing parent education focusing on language and literacy, social-emotional, numeracy, health and			

science. This will integrate, at no cost, Fusion Early Learning's home base curriculum to support parents in being their child's first teacher.

Activities	Activity Start & End Periods	Performance Measure or Tracking	Responsible Staff
Coordination/Collaboration Activities			
Coordination with Playzeum and Fusion Early Learning to select session locations, schedule and enrollment process.	7/1/2018 to 6/30/2019	<ul style="list-style-type: none"> – Calendar of schedule, locations and enrollment process. – <u>Program Coordination Report</u> - A tracking tool recording in kind giving and type of coordination of services. 	Playzeum ED
Q1 - Schedule is set for Fall 2018, enrollment completed for session one and two.			
Q2 - Schedule is set for Winter 2019, enrollment completed for session three.			
Community Education Activities			
A total of 68 two hours classes facilitated family play-based early learning group focusing on language and literacy, social-emotional, numeracy and science.	7/1/2018 to 6/30/2019	<ul style="list-style-type: none"> – <u>Program Attendance Report</u> – through session sign-in sheets and data on percentage of returning families – <u>Family Intake Survey</u> - Record of participants' demographics such as: age, ethnicity, languages spoken in the home, relation to child and home community location, use of community services, breastfeeding practices and use and type early education programs currently accessing. – <u>Ages and Stages Questionnaire</u> - to assess child's development level. – <u>Family Survey</u> - Pre and post survey to gather strengthening families protective 	Fusion Early Learning And Playzeum Program Specialist

		factor in parental resilience, social connections, knowledge of parenting and child development, concrete support and social and emotional competence of child. As well as on availability and type of educational materials in the home and use of education materials given.
Q1 - Current schedule – <u>Language and Literacy</u> –		Thursdays, Aug 23rd to Oct 11 th from 9:30 to 11:30am at Playzeum Yuba Sutter Ages: 2 to 5 years. Current Enrollment - 20 Tuesdays, Oct 16th to Dec 11th from 9:30 to 11:30am at Playzeum Yuba Sutter Ages: 2 to 5 years Current Enrollment - 25
<u>Science and Health</u>		Wednesdays, Oct 17h to Dec 12 th from 9:30 to 11:30am at Playzeum Yuba Sutter Ages: 2 to 5 years Current Enrollment -25
<u>Completed</u>		One literacy sessions has been completed. Literacy at Playzeum on Thursdays had 24 children enrolled, 16 were ages 3 to 5 years and 8 were under 3. On average children attended 6 of the 8 sessions.
One Math session has been completed. Math at Playzeum on Wednesdays had 25 children enrolled, 16 were ages 3 to 5 years and 9 were under 3. On average children attended 5 of the 8 sessions.		
Q2 - <u>Completed</u>		One literacy session had been completed. Literacy at Playzeum on Tuesdays had 25 children enrolled, 13 were ages 3 to 5 years and 12 were under 3. On average children attended 6 of the 8 sessions.
One science session has been completed. Science at Playzeum on Wednesdays had 23 children enrolled, 17 were ages 3 to 5 years and 6 were under 3. On average children attended 5 of the 8 sessions.		
Q3 -		
Q4 -		
Education Materials Development		

Provide 120 participating families with educational resource.	7/1/2018 to 6/30/2019	– Record of educational resources provided.	Playzeum ED
Q1 - Examples of some of educational materials provided are -			
Language and Literacy:			
Children's books			
Pencils and sharpener			
Whiteboards and dry erase marker			
Playdough and ABC cards			
Pack of Wix Sticks			
Child's journal			
Take home activity book			
Math			
Children's books			
Ruler			
Measuring tape			
Shape tiles			
Giant dice			
Geo board			
Whiteboards and dry erase marker			
Child's journal			
Take home activity book			
Q2 - Language and Literacy:			
Children's books			
Whiteboards and dry erase marker			
Child's journal			
Puppets			
Sensory beads			
Story figures			
Q3 -			
Q4 -			
Design, develop and construct and maintain learning materials and exhibits at the Playzeum space used for the school readiness sessions.	10/1/2015 to 3/30/2017	– Design plan and pre and post photos.	Playzeum ED

Q1- Design, development and construction was completed for a toddler outdoor loose parts play area and a fire play exhibit. See attached photos.

Q2 – Exhibit development was completed with adding props to the medical office and café exhibits.

Q3 -

Q4 -

Media Activities

Development and outreach plan to families with preschool children through websites, social media, radio and print materials.	7/1/2018 to 6/30/2019	– Outreach List - Amount, date, to whom and sample of marketing strategies used (print material, website, social media and email), noted when other languages used	Playzeum ED
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Q1 - Marketing strategies executed are:

- Program brochure give out at Bright Futures, Playzeum, Marysville Peach Festival, Live Oak Festival, Niclaus Labor Day and Yuba Sutter Fair.
- Facebook postings
- Website postings
- Email to all FLIP program partners
- Email to all SCCFC list serve
- Email to all past FLIP families
- Flyer left at doors of all Mercy Housing families in Live Oak

Q2 - Marketing strategies executed are:

- Program brochure give out at Bright Futures, Playzeum, Christmas Stroll, Pumpkin Drop, Live Oak Christmas Stroll
- Facebook postings
- Website postings
- Email to all FLIP program partners
- Email to all SCCFC list serve
- Email to all past FLIP families

Q3 -

Q4 -

Objective: 3 By June 30, 2018 at least 240 children ages zero to five and their parent or caregiver will participate in weekly sessions, meeting once a week for two hours, participating in a facilitated family play-based early learning group and providing parent education focusing on visual and performing arts, social and emotional competence, fine and large motor development and physical wellbeing.

Activities	Activity Start & End Periods	Performance Measure or Tracking	Responsible Staff
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Coordination/Collaboration Activities				
Coordination with Playzeum and sub-contractors to select session locations, schedule and enrollment process.	7/1/2018 to 6/30/2019	<ul style="list-style-type: none"> Calendar of schedule, locations and enrollment process. <u>Program Coordination Report</u> - A tracking tool recording in kind giving and type of coordination of services. 	Playzeum ED	
Q1- Schedule is set for Fall 2018, enrollment completed for session one and two.				
Q1- Schedule is set for Winter 2019, enrollment completed for session three.				
Q3 -				
Q4 -				
Community Education Activities				
A total of 176, at two hours once a week, facilitated family play-base early learning groups education focusing on visual and performing arts, social and emotional competence, fine and large motor development and physical wellbeing.	7/1/2018 to 6/30/2019	<ul style="list-style-type: none"> Program Attendance Report – through session sign-in sheets and data on percentage of returning families <u>Family Intake Survey</u> - Record of participants' demographics such as: age, ethnicity, languages spoken in the home, relation to child and home community location, use of community services, breastfeeding practices and use and type early education programs currently accessing. <u>Ages and Stages Questionnaire</u> - to assess child's development level. <u>Family Survey</u> - Pre and post survey to gather strengthening families protective factor in parental resilience, social connections, knowledge of parenting and child development, concrete support and social and emotional competence of child. As well as on availability and type of 	Sub-Contractors And Playzeum Program Specialist	

	educational materials in the home and use of education materials given.
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Q1 – Current schedule:

Visual Arts

Tuesdays, Oct 16th to Dec 12th from 9:30 to 11:30am at Maple Park in Live Oak Ages: 0 to 5 years – Current Enrollment - 19
 Thursdays, Oct 18th to Dec 13th from 5:30 to 7:30pm at Playzeum Yuba Sutter Ages: 0 to 5 years - Current Enrollment - 20

Music

Thursdays, Oct 18th to Dec 13th from 9:30 to 11:30am at Playzeum Yuba Sutter Ages: 0 to 3 years - Current Enrollment – 22

Movement

Thursdays, Oct 18th to Dec 13th from 5:30 to 7:30 pm at Playzeum Yuba Sutter Ages: 0 to 5 years - Current Enrollment – 29

Dance and Drama

None at this time

Completed a total of one movement, two music, and two dance and drama.

Music

Thursdays, Aug 23rd to Oct 11th from 5:30pm to 7:30pm at Playzeum Yuba Sutter for ages 0 to 5 years . Had 11 children enrolled, 7 children were ages 3 to 5 years and 4 were under 3. On average children attended 5 of the 8 sessions.

Thursdays, Aug 23rd to Oct 11th from 9:30am to 11:30pm at Playzeum Yuba Sutter for ages 0 to 3 years . Had 12 children enrolled. On average children attended 6 of the 8 sessions.

Movement

Tuesdays, Aug 21st to Oct 9th from 9:30am to 11:30am at Playzeum Yuba Sutter for ages 0 to 5 years. Had 23 children enrolled, 13 were ages 3 to 5 years and 10 were under 3. On average children attended 5 of the 8 sessions.

Dance and Drama

Tuesdays, Aug 21st to Oct 9th from 9:30am to 11:30am at Maple Park in Live Oak for ages 0-5 years. Had 9 children enrolled, 7 were ages 3 to 5 years and 2 were under 3. On average children attended 5 of the 8 sessions.

Fridays, Aug 24st to Oct 12th from 9:30am to 11:30am at Playzeum Yuba Sutter for ages 0-5 years . Had 25 children enrolled, 20 were ages 3 to 5 years and 5 were under 3. On average children attended 5 of the 8 sessions.

Q2 - Completed a total of one movement, one music, and two visual art.

Art in Live Oak had 24 children enrolled, twelve were ages 3 to 5 years and twelve were under 3. Average attendance was 6 sessions out of 8.

Art at Playzeum had 21 children enrolled, 10 were ages 3 to 5 years and 11 were under 3. Average attendance was 5 sessions out of 8.

Music had 24 children enrolled, all were under 3. Average attendance was 5 sessions out of 8.

Movement had 23 children enrolled, 11 were ages 3 to 5 years and 12 were under 3. Average attendance was 4 sessions out of 8.

Q3 -

Q4 -

Education Materials Development

Provide 240 participating families with educational resources.	7/1/2018 to 6/30/2019	– Record of educational resources provided.	Playzeum ED
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Q1 - Examples

Visual Art

Watercolor set

Glue

Scissors

Bingo marker bottles

Children's books

Child's journal

Take home activity book

Movement

Hula Hoop

Ball

Children's books

Child's journal

Take home activity book

Music

Q2 - Same materials as the past quarter.				
Q3 -				
Q4 -				
Media Activities				
Execution of a marketing and outreach plan to families with preschool children through websites, social media, radio and print materials.	7/1/2018 to 6/30/2019	– <u>Outreach List</u> - Amount, date, to whom and sample of marketing strategies used (print material, website, social media and email), noted when other languages used.	Playzeum ED	
Q1 - Marketing strategies executed are:				
<ul style="list-style-type: none"> ▪ Program brochure give out at Bright Futures, Playzeum, Marysville Peach Festival, Live Oak Festival, Nicolaus Labor Day Parade and Yuba Sutter Fair. ▪ Facebook postings ▪ Website postings ▪ Email to all FLIP program partners ▪ Email to all SCCFC list serve ▪ Email to all past FLIP families ▪ Flyer left at doors of all Mercy Housing families in Live Oak 				
Q2 - Marketing strategies executed are:				
<ul style="list-style-type: none"> ▪ Program brochure give out at Bright Futures, Playzeum, Christmas Stroll, Pumpkin Drop, Live Oak Christmas Stroll ▪ Facebook postings ▪ Website postings ▪ Email to all FLIP program partners ▪ Email to all SCCFC list serve 				

			<ul style="list-style-type: none"> ▪ Email to all past FLIP families
Q3 -			
Q4 -			
			<p>Objective: 4 By June 30, 2018 at least 600 families with children ages zero to five will participate in eighteen four hour play days, engaging the whole family with play-based learning activities and recreational opportunities, proving Playzeum-on-the-go exhibits, focusing on early literacy, science, hands-on art, music and physical well-being, during non-traditional working hours (evenings and weekends) throughout Sutter County at parks, community centers and/or library branches.</p>
Activities	Activity Start & End Periods	Performance Measure or Tracking	Responsible Staff
Coordination/Collaboration Activities			
Coordination with Playzeum and sub-contractors to select play day community locations and schedule.	7/1/2018 to 6/30/2019	- Calendar of locations and schedule. - Program Coordination Report - A tracking tool recording in kind giving and type of coordination of services.	Playzeum ED
Q1 - Completed Community Play Days – Monday, July 30 th 3pm to 7pm Art Night at Playzeum Monday, Aug 27 th 3pm to 7pm Art Night at Playzeum Mon, Sept 3 rd 10am to 2pm Nicolaus Labor Day Parade Sat, Sept 15 th 11am - 3pm Live Oak Harvest Festival Mon, Sept 24 th 3pm - 7pm Art Night at Playzeum			
Q2 – Completed Community Play Days – Friday, Oct 26 th 4 to 8pm Harvest Festival with Yuba City Parks and Rec Monday, Oct 29 th 3pm to 7pm Art Night at Playzeum Monday, Nov 26 th 3pm to 7pm Art Night at Playzeum Friday, Dec 7 th 4:30pm to 8:30pm Live Oak's Small Town Holiday Celebration Saturday, Dec 8 th 2pm to 9pm Yuba City Christmas Stroll			
Q3 -			
Community Education Activities			
Attend all Bright Future events, providing information about the FLIP program.	7/1/2018 to 6/30/2019	- Program Coordination Report - A tracking tool recording in kind giving and type of coordination of services.	Playzeum Ed or Program Specialist
Q4 -			

Q2 – Attended 2 Bright Future events.					
Q3 –					
Q4 –					
Eighteen community play days (4 hours), engaging the whole family with play-based learning activities and recreational opportunities, proving Playzeum-on-the-go exhibits, focusing on early literacy, science, hands-on art, music and physical well-being.	7/1/2018 to 6/30/2019	<ul style="list-style-type: none"> Program Attendance – Track families attending and data on percentage of returning families. Family Feedback - Random online family post survey to gather event satisfaction feedback. Record participants' demographics such as: age, ethnicity, languages spoken in the home and home community location. 	Playzeum Program Specialist And Sub-Contractors		
Q1- Completed Community Play Days –					
Monday, July 30 th	3pm to 7pm	Art Night at Playzeum			
Monday, Aug 27 th	3pm to 7pm	Art Night at Playzeum			
Mon, Sept 3 rd	10am to 2pm	Nicolaus Labor Day Parade			
Sat, Sept 15 th	11am - 3pm	Live Oak Harvest Festival			
Mon, Sept 24 th	3pm - 7pm	Art Night at Playzeum			
Q2 – Completed Community Play Days –					
Friday, Oct 26 th	4 to 8pm	Harvest Festival with Yuba City Parks and Rec			
Monday, Oct 29 th	3pm to 7pm	Art Night at Playzeum			
Monday, Nov 26 th	3pm to 7pm	Art Night at Playzeum			
Friday, Dec 7 th	4:30pm to 8:30pm	Live Oak's Small Town Holiday Celebration			
Saturday, Dec 8 th	2pm to 9pm	Yuba City Christmas Stroll			
Q3 –					
Q4 –					
Education Materials Development					
Provide attending families with educational resource.	7/1/2018 to 6/30/2019	<ul style="list-style-type: none"> Record of educational materials given to families. 	Playzeum ED		
Q1- Some examples are music and art make and take activities.					
Q2 – Some examples are letters to Santa and art make and take activities.					

Q3 -			
Q4 -			
Media Activities			
Execution of a marketing and outreach plan to families with children ages zero to five, through websites, social media, radio and print materials.			
Q1- Marketing strategies executed are:			
<ul style="list-style-type: none"> ▪ Program brochure give out at Bright Futures, Playzeum, Marysville Peach Festival, Live Oak Festival, Nicolaus Labor Day Parade and Yuba Sutter Fair. ▪ Facebook postings ▪ Website postings ▪ Email to all FLIP program partners ▪ Email to all SCCFC list serve ▪ Email to all past FLIP families ▪ Flyer left at doors of all Mercy Housing families in Live Oak 			
Q2 - Marketing strategies executed are:			
<ul style="list-style-type: none"> ▪ Program brochure give out at Bright Futures, Playzeum, Christmas Stroll, Pumpkin Drop, Live Oak Christmas Stroll ▪ Facebook postings ▪ Website postings ▪ Email to all FLIP program partners ▪ Email to all SCCFC list serve ▪ Email to all past FLIP families 			
Q3 -			
Q4 -			
Training/Technical Assistance Activities			
Playzeum program and services responsible staff to attend professional development opportunities such as; association of children's museums annual conference.	7/1/2018 to 6/30/2019	- Record of when, what and who attended.	Playzeum ED
Q1 - None during this quarter.			
Q2 - None during this quarter.			
Q3 -			
Q4 -			

Childcare Provider Mini-Grant 2018-2019
Final Narrative and expenditure report

The Little Tots Playcare Active/Dramatic Play Initiative project has provided a tremendous amount of learning and social development for the children enrolled in my childcare facility. The outcome of Little Tots Playcare Active/Dramatic Play Initiative project has proven to exceed all of my expectations. Each and every one of the children in my daycare has been able to benefit from the materials purchased with the Childcare Mini Grant. The parents of my daycare children have also been able to observe the developing skills in their children as a result of the newly purchased items. The materials I was able to purchase have made a huge difference in my childcare setting. A few of the most beneficial items I purchased were the ECR4Kids Caterpillar Climbing Structure and the Lakeshore Trike. The children enjoy riding the large trike and benefit from climbing in and on the caterpillar outdoors. The younger children are able to pull up on the caterpillar and crawl through the tunnel. The Little Tikes Go and Grow ride-on Giraffe and the Fisher-Price Tough Trike are perfect for the toddlers and younger children in my care. The preschool children in my care have really enjoyed the dramatic play items as well as the Playmat rug and Pull back vehicles.

The new purchase of the Skoolzy Color Sorting Butterfly Counting Math Manipulatives (STEM materials) have been a big hit with the preschoolers. The children enjoy sorting by color and using the large tweezers to pick up and move the butterflies. This has been a great tool for developing fine motor and cognitive skills.

All of the Active/Dramatic Play Initiative materials have been a wonderful addition to my childcare facility. I am so grateful to be able to implement all of the items purchased with the Childcare Mini Grant. I will continue to assess the progress of the children and have requested feedback from the families in my childcare regarding the items purchased with the 2018-2019 Childcare Mini Grant.

Below I have listed the amount paid for each item, as some amounts changed from the original request. Thank you.

Category	Unit Cost	Total Amount
Skoolzy Math Manipulatives	\$31.99	\$31.99
ECR4Kids Play Structure	\$247.84	\$247.84
Play mat Rug for Cars	\$31.95	\$31.95
Pull Back Vehicles	\$8.59	\$8.59
Pretend Play Dish set (2)	\$17.99	\$35.98
Play Food Set 202 pc.	\$38.99	\$38.99
Little Tikes Ride on Giraffe	\$29.99	\$29.99
Fisher Price Tough Trike	\$39.00	\$39.00
Jungle Animals Set	\$11.48	\$11.48
Outdoor Storage Cabinet	\$102.98	\$102.98
Suncast Outdoor Storage Cabinet	\$123.97	\$123.97
Play & Explore Rocket	\$39.99	\$39.99

Lakeshore Jumbo Trike	\$229.00	\$229.00
Lakeshore Glitter Paint set of 8	\$31.50	\$31.50
Lakeshore Paint set of 10	\$29.50	\$29.50
Shipping	\$0.00	\$0.00
Total before tax	\$1,032.75	\$1,032.75
Tax	\$66.70	\$66.70
Total	\$1,099.45	\$1,099.45
Difference to be paid by me	(\$99.45)	(\$99.45)
Total	\$1,000.00	

March 28, 2019

Road to Reading

Sutter County Library

Mini-Grant Final Report

I Project Description

II Project Goals

III Project Cost

IV Statistics

Submitted by:
Chalese Eggleston

*ME
3/28/19*

Full STEAM Ahead!

Grant Funded:
September 21, 2018

Grant Source:
Sutter County Children and Families Commission Mini-Grant

Project:
Road to Reading
Addition of phonics and beginning reader books to the library collection in an effort to promote early literacy.

Budget:
\$5,000.00

I. Project Description:

The Sutter County Library utilized mini-grant funding to purchase phonics and beginning reader books specifically designed for children between the ages 0-5. All materials purchased are proven to be beneficial to children that are learning to read. Library patrons are much more likely to borrow materials when they are up-to-date, clean, and in overall good condition. Due to budget cuts, the library has found it difficult to keep up with the public's demand for a current collection. Children's books account for over half of all the items circulated by the library annually and phonics and beginning readers are always in high demand.

The \$5,000 mini-grant funding allowed the library to purchase over 300 items to add to the children's collection. Library staff researched and selected the items that were purchased. Every book purchased with mini-grant funding has been adorned with a nameplate on the inside cover acknowledging the generous contribution made by the Children and Families Commission.

II. Project Goals:

The library's materials are utilized by a wide range of community members. Families of all sizes, teachers, tutors, adults learning English, etc. all benefit from a strong picture book collection. The number of items circulated has increased as a direct result of updating the phonics and beginning reader collections. This accomplishment is easily measurable using the library's Sierra circulation system that is already in place. Patron satisfaction has improved as well. Mini-grant funds allowed the library to more than double its phonics collection and expand the beginning reader selection. Library patrons now have more options to choose from when beginning their road to reading.

III. Project Costs:

The Sutter County Children and Families Mini-Grant funding made it possible for the Sutter County Library to purchase and add 345 new, library bound volumes to the children's collection. The total cost for the print materials purchased was \$6,574.59. The library will absorb the overage of \$1,574.59. Please see attached invoices for specific titles and prices.

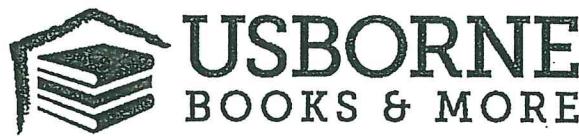
In addition to mini-grant funding, the library has provided a number of in-kind costs including numerous staff hours selecting, purchasing, and processing purchased materials for circulation. The library also provided all processing materials such as RFID tags, spine labels, protective covers, etc.

IV. Statistics:

Mini Grant Funding allowed the library to purchase a total of 345 new phonics and beginning reader books. These items were displayed and released to the public for circulation on January 23, 2019. All the new items were checked-out within a few days. The loan period for children's materials is 21 days with an option to renew. Every new title has checked out at least once with many circulating as many as 5 times over a 2-month period. This is a phenomenal success. Most of these items are checked out as soon as they are placed back on the shelf.

Picture Books Funded by Children and Families Commission Mini Grant 2017	Number of items	Total Circulation January - March, 2019
	345	782

Customer Order Receipt



Total Books Selected: 6
Order Date: 08/14/2018

Consultant ID: X1416
Consultant Name: AMY J MINETT
PO Number: 1459
Order Type: School & Library Option 2 (Free Shipping)
Delivery Type: Standard

Ship To: Chalese Eggleston - Sutter County Library
750 Forbes Avenue Bill To: Chalese Eggleston - Sutter County Library
750 Forbes Avenue

Yuba City CA 95991 Yuba City CA 95991
5308227137 5308227137

Retail Books Purchased

ISBN	Qty	Binding	Title	List	Total
786152	2	L	Phonics Readers Complete Library Collect	\$364.99	\$729.98
9780794528676	2	H	Very First Reading Box Set	\$69.99	\$139.98
786088	2	L	Young Beginners Complete Library Collect	\$95.99	\$191.98

Total Retail Sales: \$1,061.94
Add S/H: \$0.00
Total Tax Due: \$76.99
Total Cataloging Due: \$0.00
Total Amount Due: \$1,138.93

Sales Rep

Name: AMY J MINETT
Phone: 936-404-0633
Web:
Email:

Payment Information

Send Payment To:
UBAM Educational Services
c/o AMY J MINETT X1416
PO Box 258871
Oklahoma City, OK 73125-8871

Send POs and Correspondence To:
UBAM Educational Services
c/o AMY J MINETT X1416
5402 South 122nd East Avenue
Tulsa, OK 74146

Invoice

Remittance Address:

The Penworthy Company LLC
PO Box 511160
Milwaukee, WI 53203-0202

Page: 1

Invoice Number: 0547112-IN

Customer Number: 00-1966_001

Customer P.O.

Invoice Date	Order Number	Terms	Salesperson	Ship VIA	Federal ID
12/7/2018	0054037	Net 30	Polly Johnson 800-262-2665		81-2043142

Bill To: Sutter County Library
750 Forbes Ave
Yuba City, CA 95991

Ship To: Sutter Co Library
750 Forbes Ave
Yuba City, CA 95991 3891

Attn: Chalese Eggleston

Ordered	Shipped	Title	ISBN	Binding	Price	Amount
1	1	Amelia Bedelia Gets..Break (1)	9780062658883	Prebound	13.89	13.89
1	1	Andy & Sandy's Anything Adv.	9781534413733	Prebound	14.89	14.89
1	1	Animal Armor (1)	9781426330346	Prebound	14.96	14.96
1	1	Animal Homes (P)	9781426330261	Prebound	14.96	14.96
1	1	Ballet Stars (1)	9780375869099	Prebound	13.89	13.89
1	1	Batman Has a Plan (RTG)	9781534416383	Prebound	13.89	13.89
1	1	Batman Will Save the Day (RTG)	9781534410244	Prebound	13.89	13.89
1	1	BB and the Ducklings (1)	9780062654557	Prebound	13.89	13.89
1	1	Biscuit and..Big Parade! (MF)	9780062436146	Prebound	13.89	13.89
1	1	Bubbles, Bubbles..Bubbles! (1)	9780062377890	Prebound	13.89	13.89
1	1	Bugs (P)	9781426330308	Prebound	14.96	14.96
1	1	Cat Got a Lot (C)	9780823439904	Prebound	13.89	13.89
1	1	Chez Nancy (1)	9780062798251	Prebound	14.59	14.59
1	1	Danny and..Castle Contest (1)	9780062410481	Prebound	14.59	14.59
1	1	Dig, Scoop, Ka-boom! (1)	9780375869105	Prebound	13.89	13.89
1	1	Drop It, Rocket! (1)	9780385372541	Prebound	13.89	13.89
1	1	Fox Is Late (MF)	9780062398710	Prebound	14.59	14.59
1	1	Fox the Tiger (MF)	9780062398673	Prebound	14.59	14.59
1	1	Hello, Penguin! (P)	9781426328954	Prebound	14.96	14.96
1	1	I Love Queen Mom! (1)	9780525578123	Prebound	14.96	14.96
1	1	In the Ocean (1 Co-Rdr)	9781426332357	Prebound	14.96	14.96
1	1	Little Ducks Go (C)	9780823439881	Prebound	13.89	13.89
1	1	Llama Llama Loses a Tooth (2)	9781524785024	Prebound	13.89	13.89
1	1	Look for the LORAX (1)	9780375869990	Prebound	13.89	13.89
1	1	Louise Loves Bake Sales (1)	9780062363657	Prebound	13.89	13.89
1	1	Max's Half Birthday (2)	9780515157468	Prebound	13.89	13.89
1	1	Mouse Loves Spring (P1)	9781534401846	Prebound	13.89	13.89
1	1	Mouse Loves Summer (P1)	9781534420564	Prebound	13.89	13.89
1	1	My First Swim Class (P1)	9781534404878	Prebound	13.89	13.89
1	1	Nancy Makes Her Mark (1)	9780062798282	Prebound	14.59	14.59
1	1	Pete the Cat Goes Camping (1)	9780062675293	Prebound	14.59	14.59
1	1	Pete the Cat..Caterpillar (1)	9780062675217	Prebound	13.89	13.89
1	1	Pete the Cat's..Bake Sale (MF)	9780062675248	Prebound	13.89	13.89
1	1	Pinkalicious and..Pirates (1)	9780062566980	Prebound	14.59	14.59
1	1	Please, No More Nuts! (2G)	9780515159653	Prebound	13.89	13.89
1	1	Pug (C)	9780823439898	Prebound	13.89	13.89
1	1	Puppy Mudge Takes a Bath (P1)	9780689866210	Prebound	13.89	13.89
1	1	Puppy Mudge Wants to Play (P1)	9781416915560	Prebound	13.89	13.89
1	1	Puppy Mudge.. a Friend (P1)	9781416903697	Prebound	13.89	13.89
1	1	Puppy Mudge.. His Blanket (P1)	9781416903369	Prebound	13.89	13.89
1	1	Real Dragons (1 Co-Rdr)	9781426330469	Prebound	14.96	14.96
1	1	Rocket's 100th Day..School (1)	9780385390972	Prebound	13.89	13.89
1	1	Runaway Kite, The (1)	9780399557682	Prebound	13.89	13.89
1	1	School Play, The (1)	9781338210279	Prebound	13.89	13.89
1	1	Snoopy Came to Play (RTG)	9781534415065	Prebound	13.89	13.89

Continued

Invoice

Page: 2

Remittance Address:

The Penworthy Company LLC
PO Box 511160
Milwaukee, WI 53203-0202

Invoice Number: 0547112-IN
Customer Number: 00-1966_001

Customer P.O.

Invoice Date	Order Number	Terms	Salesperson	Ship VIA	Federal ID
12/7/2018	0054037	Net 30	Polly Johnson 800-262-2665		81-2043142

Bill To: Sutter County Library
750 Forbes Ave
Yuba City, CA 95991

Ship To: Sutter Co Library
750 Forbes Ave
Yuba City, CA 95991 3891

Attn: Chalese Eggleston

Ordered	Shipped	Title	ISBN	Binding	Price	Amount
1	1	Splat the Cat Gets a Job! (2)	9780062697059	Prebound	14.59	14.59
1	1	Tadpole to Frog (1 Co-Rdr)	9781426332036	Prebound	14.96	14.96
1	1	This Is Black Panther (1)	9781368008532	Prebound	13.89	13.89
1	1	Thumper and the Egg (1)	9781484799659	Prebound	13.89	13.89
1	1	Train Ride Fun! (RTG)	9781534413337	Prebound	13.89	13.89
1	1	Trolley Ride! (RTG)	9781534416260	Prebound	13.89	13.89
1	1	We Are Unicorns! (1)	9780316475785	Prebound	13.89	13.89
1	1	When Andy Met Sandy	9781534413726	Prebound	14.89	14.89

53 53 0 item(s) canceled and not backordered

AR = Accelerated Reader RC = Reading Counts

THANK YOU FOR YOUR ORDER

ITEMS SENT AS ORDERED ARE NOT RETURNABLE WITHOUT PERMISSION

© 2016 The Penworthy Company LLC

Items ordered but not shipped are out of stock. They do not appear on this invoice and are not backordered.

Invoice Subtotal:	752.33
Shipping & Handling:	0.00
Sales Tax:	54.54
Invoice Total:	806.87

TERMS-30 DAYS

FED.I.D. NO 37-1001726

PERMA-BOUND617 EAST VANDALIA ROAD
JACKSONVILLE, IL 62650-3599
800/637-6581 217/243-5451INVOICE NO.
1804901-03

Contract:

BILL TO: 025642-0000 SUTTER CO LIBRARY ATTN CHALESE EGGLESTON 750 FORBES AVE	SHIP TO: 025642-0000 SUTTER CO LIBRARY ATTN CHALESE EGGLESTON 750 FORBES AVE
YUBA CITY, CA	95991
	YUBA CITY, CA
	95991

BILL TO	SHIP TO	SALES NO.	CUSTOMER	DATE	DATE	PAGE
		STATE	P.O. NUM	BILLED	SHIPPED	
0000000	3- 04- 650-05	0	EGGLESTON	1/21/19	1/18/19	1

ORDER DATE	ORDER ENTERED	D.N.E.	AMOUNT	DUUE DATE	SHIP VIA	NO. PKGS.
12/06/18	1/15/19 NO BO		\$23.21	0/00/00	UPS	1

BOOK NO.	UNITS	KITS	ITEM DESCRIPTION	STS	UNIT PRICE	TOTAL
BOOK NO.	ORD/SHP	ORD/SHP				
000118306	1	1	GO AWAY, DOG		10.81	10.81
000041908	1	1	RACE DAY!		10.81	10.81

Invoice you

Thank you for your order.

* Please note that the prices on this invoice reflect *
* our SCHOOL and LIBRARY DISCOUNTED PRICES. *
* We are confident this NET DISCOUNTED SCHOOL and *
* LIBRARY pricing structure, with free shipping & *
* handling on all orders, is part of our commitment *
* to offer the best books, in the best bindings, *
* with the best terms to our customers. *

2 2 PERMA-BOUND BOOKS 21.62
INVOICE TOTAL 21.62
RATE .07250 SALES TAX 1.56
TRANSPORTATION AND INSURANCE *FREE*
FINAL TOTAL 23.18

BACK ORDER TO FOLLOW

FINAL SHIPMENT
X

DUPLICATE INVOICE

TERMS-30 DAYS

FED.I.D. NO 37-1001726

PERMA-BOUND617 EAST VANDALIA ROAD
JACKSONVILLE, IL 62650-3599
800/637-6581 217/243-5451INVOICE NO.
1804901-02

Contract:

BILL TO: 025642-0000	SHIP TO: 025642-0000
SUTTER CO LIBRARY ATTN CHALESE EGGLESTON 750 FORBES AVE	SUTTER CO LIBRARY ATTN CHALESE EGGLESTON 750 FORBES AVE
YUBA CITY, CA	95991
	YUBA CITY, CA
	95991

BILL TO	SHIP TO	SALES NO.	CUSTOMER	DATE BILLED	DATE SHIPPED	PAGE
0000000	3- 04- 650-05	0	EGGLESTON	1/09/19	1/08/19	1

ORDER DATE	ORDER ENTERED	D.N.E.	SHIP NO.
		AMOUNT	AMOUNT
12/06/18	1/04/19	\$118.12	0/00/00
		UPS	1

BOOK NO.	UNITS	KITS	ITEM DESCRIPTION	UNIT	PRICE	TOTAL
BOOK NO.	ORD/SHP	ORD/SHP	ITEM DESCRIPTION	STS	PRICE	TOTAL
Q000145583	1	1	BART LIKES TO BARK		17.70	17.70
Q000145585	1	1	I LOVE MY BOOKS!		17.70	17.70
Q000145587	1	1	NUMBERS PARADE		17.70	17.70
Q000145589	1	1	ODDBALL OPPOSITES		17.70	17.70
Q000145591	1	1	RUBY RED SEES BLUE		17.70	17.70
000118306	1	1	GO AWAY, DOG		17.70	17.70
000041908	1	1	RACE DAY!		BACKORDERED	BACKORDERED

Thank you for your order

* Please note that the prices on this invoice reflect *
* our SCHOOL and LIBRARY DISCOUNTED PRICES. *
* We are confident this NET DISCOUNTED SCHOOL and *
* LIBRARY pricing structure, with free shipping & *
* handling on all orders, is part of our commitment *
* to offer the best books, in the best bindings, *
* with the best terms to our customers. *

* Your order contains various formats. All books in our Perma-Bound binding *
* carry a lifetime guarantee. Other formats are guaranteed from *
* manufacturers defect. *

2	PERMA-BOUND BOOKS	88.50
5	ORIGINAL PUBLISHERS	88.50
	INVOICE TOTAL	6.41
	RATE .07250 SALES TAX	*FREE*
	TRANSPORTATION AND INSURANCE	
	FINAL TOTAL	94.91

BACK ORDER TO FOLLOW

X

FINAL SHIPMENT

DUPLICATE INVOICE

PERMA-BOUND

TERMS-30 DAYS

FED.I.D. NO 37-1001726.

617 EAST VANDALIA ROAD
JACKSONVILLE, IL 62650-3599
800/637-6581 217/243-5451INVOICE NO.
1804901-01

Contract:

BILL TO: 025642-0000	SHIP TO: 025642-0000
SUTTER CO LIBRARY	SUTTER CO LIBRARY
ATTN CHALESE EGGLESTON	ATTN CHALESE EGGLESTON
750 FORBES AVE	750 FORBES AVE

YUBA CITY, CA	95991	YUBA CITY, CA	95991
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BILL TO	SHIP TO	SALES NO.	CUSTOMER	DATE BILLED	DATE SHIPPED	PAGE
00000000	3- 04- 650-05	0	EGGLESTON	12/21/18	12/21/18	1

ORDER DATE	ORDER ENTERED	D.N.E. AMOUNT	DUE DATE	SHIP VIA	NO. PKGS.
12/06/18	12/18/18	\$1,388.65	0/00/00	UPS	

BOOK NO.	UNITS ORD/SHP	KITS ORD/SHP	ITEM DESCRIPTION	STS	UNIT PRICE	TOTAL
000000005	1	1	AA (LONG VOWEL)		16.95	16.95
000006132	1	1	AI (VOWEL BLEND)		16.95	16.95
M000153742	1	1	BEN'S HEN		18.95	18.95
M000153748	1	1	BEST LOG IN THE BOG		18.95	18.95
M000153749	1	1	BLOB ON BOB		18.95	18.95
M000153750	1	1	BUG ON THE RUG		18.95	18.95
M000153740	1	1	CRAB IN THE CAB		18.95	18.95
M000153741	1	1	CUB IN THE TUB		18.95	18.95
000081690	1	1	DR		16.95	16.95
000084102	1	1	EA (VOWEL BLEND)		16.95	16.95
000093491	1	1	FF		16.95	16.95
M000153743	1	1	FUN IN THE SUN		18.95	18.95
000112752	1	1	GG		16.95	16.95
000129455	1	1	HH		16.95	16.95
000148061	1	1	II (SHORT VOWEL)		16.95	16.95
M000153744	1	1	KIT'S BANANA SPLIT		18.95	18.95
000179830	1	1	LL		16.95	16.95
J000161315	1	1	MY 'A' SOUND BOX		17.95	17.95
J000161316	1	1	MY 'B' SOUND BOX		17.95	17.95
J000161317	1	1	MY 'C' SOUND BOX		17.95	17.95
J000161321	1	1	MY 'D' SOUND BOX		17.95	17.95
J000161322	1	1	MY 'E' SOUND BOX		17.95	17.95
J000161323	1	1	MY 'F' SOUND BOX		17.95	17.95
J000161331	1	1	MY 'G' SOUND BOX		17.95	17.95
J000161334	1	1	MY 'H' SOUND BOX		17.95	17.95
J000161337	1	1	MY 'I' SOUND BOX		17.95	17.95
J000161341	1	1	MY 'J' SOUND BOX		17.95	17.95
J000161343	1	1	MY 'K' SOUND BOX		17.95	17.95
J000161344	1	1	MY 'L' SOUND BOX		17.95	17.95
J000161345	1	1	MY 'M' SOUND BOX		17.95	17.95
J000161346	1	1	MY 'N' SOUND BOX		17.95	17.95
J000161347	1	1	MY 'O' SOUND BOX		17.95	17.95
J000161349	1	1	MY 'P' SOUND BOX		17.95	17.95
J000161350	1	1	MY 'Q' SOUND BOX		17.95	17.95
J000161351	1	1	MY 'R' SOUND BOX		17.95	17.95
J000161352	1	1	MY 'S' SOUND BOX		17.95	17.95
J000161354	1	1	MY 'T' SOUND BOX		17.95	17.95
J000161355	1	1	MY 'U' SOUND BOX		17.95	17.95
J000161357	1	1	MY 'V' SOUND BOX		17.95	17.95
J000161358	1	1	MY 'W' SOUND BOX		17.95	17.95

DUPLICATE INVOICE
for you

BACK ORDER TO FOLLOW

X

FINAL SHIPMENT

DUPLICATE INVOICE

TERMS-30 DAYS

FED.I.D. NO 37-1001726.

PERMA-BOUND

617 EAST VANDALIA ROAD
 JACKSONVILLE, IL 62650-3599
 800/637-6581 217/243-5451

INVOICE NO.
 1804901-01

Contract:

BILL TO: 025642-0000
 SUTTER CO LIBRARY
 ATTN CHALESE EGGLESTON
 750 FORBES AVE

YUBA CITY, CA

SHIP TO: 025642-0000
 SUTTER CO LIBRARY
 ATTN CHALESE EGGLESTON
 750 FORBES AVE

YUBA CITY, CA

95991

BILL TO	SHIP TO	SALES NO. STATE	CUSTOMER P.O. NUM	DATE BILLED	DATE SHIPPED	PAGE
0000000	3- 04- 650-05	95991	EGGLESTON	12/21/18	12/21/18	2

ORDER DATE	ORDER ENTERED	D.N.E.	AMOUNT	DUEDATE	SHIP VIA	NO. PKGS.
12/06/18	12/18/18		\$1,388.65	0/00/00	UPS	

BOOK NO.	UNITS ORD/SHP	KITS ORD/SHP	ITEM DESCRIPTION	STS	UNIT PRICE	TOTAL
J000161359	1	1	MY 'XYZ' SOUND BOX		17.95	17.95
M000153745	1	1	MY BIG WIG		18.95	18.95
J000161353	1	1	MY SOUND PARADE		17.95	17.95
M000153746	1	1	NED, TED, AND THE RED SHED		18.95	18.95
000209612	1	1	NG		16.95	16.95
000209610	1	1	NN		16.95	16.95
000224212	1	1	OO (LONG VOWEL)		16.95	16.95
000218887	1	1	OU (VOWEL BLEND)		16.95	16.95
000227997	1	1	PP		16.95	16.95
000246924	1	1	QQ		16.95	16.95
M000153751	1	1	RAG BAG		18.95	18.95
000248237	1	1	RR		16.95	16.95
000258782	1	1	SH		16.95	16.95
M000153747	1	1	SHARING JAM AND HAM		18.95	18.95
000273910	1	1	SL		16.95	16.95
000258781	1	1	ST		16.95	16.95
000291468	1	1	TH		16.95	16.95
000291467	1	1	TR		16.95	16.95
000309683	1	1	UU (LONG VOWEL)		16.95	16.95
000309682	1	1	UU (SHORT VOWEL)		16.95	16.95
000317688	1	1	VV		16.95	16.95
000317709	1	1	WH		16.95	16.95
000317710	1	1	WW		16.95	16.95
000336643	1	1	XX		16.95	16.95
000336656	1	1	YY		16.95	16.95
000341405	1	1	YY (LONG VOWEL) (ORIGINAL)		16.95	16.95
000341414	1	1	ZZ		16.95	16.95
000118306	1		GO AWAY, DOG		BACKORDERED	
000041908	1		RACE DAY!		BACKORDERED	
Q000145583	1		BART LIKES TO BARK		7BACKORDERED	
Q000145585	1		I LOVE MY BOOKS!		7BACKORDERED	
Q000145587	1		NUMBERS PARADE		7BACKORDERED	
Q000145589	1		ODDBALL OPPOSITES		7BACKORDERED	
Q000145591	1		RUBY RED SEES BLUE		7BACKORDERED	

THANK YOU
THANK YOU

BACK ORDER TO FOLLOW

X

FINAL SHIPMENT

DUPLICATE INVOICE

PERMA-BOUND

TERMS-30 DAYS

FED.I.D. NO 37-1001726.

617 EAST VANDALIA ROAD
JACKSONVILLE, IL 62650-3599
800/637-6581 217/243-5451INVOICE NO.
1804901-01

Contract:

BILL TO: 025642-0000	SHIP TO: 025642-0000
SUTTER CO LIBRARY ATTN CHALESE EGGLESTON 750 FORBES AVE	SUTTER CO LIBRARY ATTN CHALESE EGGLESTON 750 FORBES AVE

YUBA CITY, CA	95991	YUBA CITY, CA	95991
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BILL TO	SHIP TO	SALES NO.	CUSTOMER	DATE BILLED	DATE SHIPPED	PAGE
0000000	3- 04- 650-05	0	EGGLESTON	12/21/18	12/21/18	3

ORDER DATE	ORDER ENTERED	B.N.E.	SHIP NO.		
AMOUNT	DUE DATE	VIA	PKGS.		
12/06/18	12/18/18	\$1,388.65	0/00/00	UPS	

BOOK NO.	UNITS ORD/SHP	KITS ORD/SHP	ITEM DESCRIPTION	UNIT STS	PRICE	TOTAL
----------	------------------	-----------------	------------------	-------------	-------	-------

Thank you for your order

* Please note that the prices on this invoice reflect *
* our SCHOOL and LIBRARY DISCOUNTED PRICES. *
* We are confident this NET DISCOUNTED SCHOOL and *
* LIBRARY pricing structure, with free shipping & *
* handling on all orders, is part of our commitment *
* to offer the best books, in the best bindings, *
* with the best terms to our customers. *

* Your order contains various formats. All books in our Perma-Bound binding *
* carry a lifetime guarantee. Other formats are guaranteed from *
* manufacturers defect. *

2	PERMA-BOUND BOOKS	1184.65
72	ORIGINAL PUBLISHERS	1184.65
67	INVOICE TOTAL	85.88
	RATE .07250	*FREE*
	SALES TAX	
	TRANSPORTATION AND INSURANCE	
	FINAL TOTAL	1270.53

BACK ORDER TO FOLLOW

X

FINAL SHIPMENT

DUPLICATE INVOICE

TERMS-30 DAYS

FED.I.D. NO 37-1001726

PERMA-BOUND

617 EAST VANDALIA ROAD
 JACKSONVILLE, IL 62650-3599
 800/637-6581 217/243-5451

INVOICE NO.
 1804901-00

Contract:

BILL TO: 025642-0000
 SUTTER CO LIBRARY
 ATTN CHALESE EGGLESTON
 750 FORBES AVE
 YUBA CITY, CA

SHIP TO: 025642-0000
 SUTTER CO LIBRARY
 ATTN CHALESE EGGLESTON
 750 FORBES AVE
 YUBA CITY, CA

BILL TO	SHIP TO	SALES NO.	CUSTOMER	DATE BILLED	DATE SHIPPED	PAGE
		STATE	P.O. NUM.			
00000000	3- 04- 650-05	95991	EGGLESTON	0	12/11/18	12/11/18
						1

ORDER DATE	ORDER ENTERED	D.N.E.	SHIP VIA	NO. PKGS.
12/06/18	12/06/18	\$3,098.81 0/00/00	UPS	1

BOOK NO.	UNITS	KITS	ITEM DESCRIPTION	STS	UNIT PRICE	TOTAL
BOOK NO.	ORD/SHP	ORD/SHP	ITEM DESCRIPTION	STS	UNIT PRICE	TOTAL
000000004	1	1	AA (SHORT VOWEL)	16.95	16.95	
M000158497	1	1	ANIMAL HOMES	11.59	11.59	
000030516	1	1	ARE YOU READY TO PLAY OUTS	14.44	14.44	
T000070918	1	1	AT THE BEACH	6.48	6.48	
000070458	1	1	AXEL THE TRUCK: BEACH RACE	10.81	10.81	
000058032	1	1	BAKE, MICE, BAKE!	10.81	10.81	
000024890	1	1	BATHTIME FOR BISCUIT	10.81	10.81	
000021003	1	1	BB	16.95	16.95	
#000074224	1	1	BIG GUY TOOK MY BALL!	14.44	14.44	
000030978	1	1	BISCUIT	10.81	10.81	
000030972	1	1	BISCUIT AND THE BABY	10.81	10.81	
M000154262	1	1	BISCUIT AND THE BIG PARADE	11.59	11.59	
000023896	1	1	BISCUIT AND THE LITTLE PUP	10.81	10.81	
000048654	1	1	BISCUIT AND THE LOST TEDDY	10.81	10.81	
000116039	1	1	BISCUIT FEEDS THE PETS	10.81	10.81	
000030974	1	1	BISCUIT FINDS A FRIEND	10.81	10.81	
N000137779	1	1	BISCUIT FLIES A KITE	10.81	10.81	
000107986	1	1	BISCUIT GOES CAMPING	10.81	10.81	
000030999	1	1	BISCUIT GOES TO SCHOOL	11.59	11.59	
000067563	1	1	BISCUIT IN THE GARDEN	10.81	10.81	
000076060	1	1	BISCUIT LOVES THE LIBRARY	11.59	11.59	
000041191	1	1	BISCUIT MEETS THE CLASS PE	11.59	11.59	
000057704	1	1	BISCUIT PLAYS BALL	10.81	10.81	
000033608	1	1	BISCUIT TAKES A WALK	10.81	10.81	
000002344	1	1	BISCUIT VISITS THE BIG CIT	10.81	10.81	
000030993	1	1	BISCUIT WANTS TO PLAY	10.81	10.81	
000031176	1	1	BISCUIT WINS A PRIZE	10.81	10.81	
000030979	1	1	BISCUIT'S BIG FRIEND	10.81	10.81	
000013565	1	1	BISCUIT'S DAY AT THE FARM	11.59	11.59	
000030990	1	1	BISCUIT'S NEW TRICK	10.81	10.81	
M000158498	1	1	BUGS	11.59	11.59	
R000040937	1	1	BUSY TRACTORS, BUSY DAYS	10.81	10.81	
Q000143743	1	1	BUZZ, BEE!	10.81	10.81	
000043773	1	1	CAN I PLAY TOO?	14.44	14.44	
T000058762	1	1	CAT AND A HAT	7.42	7.42	
000063470	1	1	CAT DAYS	10.81	10.81	
000042684	1	1	CC	16.95	16.95	
000042687	1	1	CH	16.95	16.95	
000044963	1	1	CHICKEN SAID, "CLUCK!"	10.81	10.81	
000075477	1	1	CLARA AND CLEM IN OUTER SP	10.81	10.81	

BACK ORDER TO FOLLOW

X

FINAL SHIPMENT

DUPLICATE INVOICE

TERMS-30 DAYS

FED.I.D. NO 37-1001726

PERMA-BOUND617 EAST VANDALIA ROAD
JACKSONVILLE, IL 62650-3599
800/637-6581 217/243-5451INVOICE NO.
1804901-00

Contract:

BILL TO: 025642-0000
SUTTER CO LIBRARY
ATTN CHALESE EGGLESTON
750 FORBES AVESHIP TO: 025642-0000
SUTTER CO LIBRARY
ATTN CHALESE EGGLESTON
750 FORBES AVE

YUBA CITY, CA

95991 YUBA CITY, CA

95991

BILL TO	SHIP TO	SALES NO. STATE	CUSTOMER P.O. NUM	DATE BILLED	DATE SHIPPED	PAGE
0000000	3- 04- 650-05	0	EGGLESTON	12/11/18	12/11/18	2

ORDER DATE	ORDER ENTERED	D.N.E.	AMOUNT	DUCE DATE	SHIP VIA	NO. PKGS.
12/06/18	12/06/18		\$3,098.81	0/00/00	UPS	1

BOOK NO.	UNITS ORD/SHP	KITS ORD/SHP	ITEM DESCRIPTION	STS	UNIT PRICE	TOTAL
000082393	1	1	CLARA AND CLEM UNDER THE S		10.81	10.81
Q000143744	1	1	CLIMB, KOALA!		10.81	10.81
000034277	1	1	CLOWN IN THE GOWN DRIVES T		17.95	17.95
N000127946	1	1	COOKIE FIASCO		14.44	14.44
000067039	1	1	DD		16.95	16.95
N000124957	1	1	DIVE, DOLPHIN!		11.59	11.59
000044814	1	1	DIZZY IZZY		11.59	11.59
000084103	1	1	EE (LONG VOWEL)		16.95	16.95
000084100	1	1	EE (SHORT VOWEL)		16.95	16.95
000035869	1	1	ELEPHANTS CANNOT DANCE!		14.44	14.44
H000103120	1	1	FISHY TALES		10.81	10.81
0000110008	1	1	FLUTTER, BUTTERFLY!		10.81	10.81
0000114200	1	1	GARDEN FRIENDS		10.81	10.81
0000112753	1	1	GHT		16.95	16.95
Q000087699	1	1	GO TO BED, BLUE		10.81	10.81
Q0000138370	1	1	GOOD FOR NOTHING BUTTON		14.44	14.44
Q000067788	1	1	GUPPY UP!		10.81	10.81
0000090215	1	1	HANG ON MONKEY!		11.59	11.59
0000055338	1	1	HAPPY PIG DAY!		14.44	14.44
Q000148575	1	1	HELLO, PENGUIN!		10.81	10.81
0000067560	1	1	HENRY ON WHEELS		10.81	10.81
T000058766	1	1	HIT IT!		7.42	7.42
0000110009	1	1	HOOT, OWL!		10.81	10.81
0000090213	1	1	HOP, BUNNY!: EXPLORE THE F		10.81	10.81
T000058750	1	1	HOT!		7.42	7.42
T0000080897	1	1	HUFF AND PUFF AND THE NEW		6.48	6.48
0000040840	1	1	I AM GOING!		14.44	14.44
000021840	1	1	I AM INVITED TO A PARTY!		14.44	14.44
000048575	1	1	I BROKE MY TRUNK!		14.44	14.44
000027057	1	1	I LOVE MY NEW TOY!		14.44	14.44
0000109854	1	1	I REALLY LIKE SLOP!		14.44	14.44
000027058	1	1	I WILL SURPRISE MY FRIEND!		14.44	14.44
0000112580	1	1	I WILL TAKE A NAP!		14.44	14.44
T0000058764	1	1	I WIN!		7.42	7.42
0000074368	1	1	I'M A FROG		14.44	14.44
000151483	1	1	II (LONG VOWEL)		16.95	16.95
T000075476	1	1	IN THE FOREST		6.48	6.48
J000167689	1	1	IN THE OCEAN		11.59	11.59
Q000148901	1	1	IT'S SHOE TIME!		14.44	14.44
000160120	1	1	JJ		16.95	16.95

BACK ORDER TO FOLLOW

FINAL SHIPMENT

X

DUPLICATE INVOICE

TERMS-30 DAYS

FED.I.D.NO 37-1001726

PERMA-BOUND

617 EAST VANDALIA ROAD
 JACKSONVILLE, IL 62650-3599
 800/637-6581 217/243-5451

INVOICE NO.
 1804901-00

Contract:

BILL TO: 025642-0000
 SUTTER CO LIBRARY
 ATTN CHALESE EGGLESTON
 750 FORBES AVE

SHIP TO: 025642-0000
 SUTTER CO LIBRARY
 ATTN CHALESE EGGLESTON
 750 FORBES AVE

YUBA CITY, CA

95991 YUBA CITY, CA

95991

BILL TO	SHIP TO	SALES NO.	CUSTOMER	DATE BILLED	DATE SHIPPED	PAGE
		STATE	P.O. NUM			
0000000	3- 04- 650-05	0	EGGLESTON	12/11/18	12/11/18	3

ORDER DATE	ORDER ENTERED	D.N.E.	SHIP VIA	NO. PKGS.
12/06/18	12/06/18	\$3,098.81 0/00/00	UPS	1

BOOK NO.	UNITS	KITS	ITEM DESCRIPTION	STS	UNIT PRICE	TOTAL
BOOK NO.	ORD/SHP	ORD/SHP	ITEM DESCRIPTION	STS	UNIT PRICE	TOTAL
000056778	1	1	KAT'S MAPS	10.81	10.81	
000168261	1	1	KK	16.95	16.95	
#000062910	1	1	LET'S GO FOR A DRIVE!	14.44	14.44	
000057727	1	1	LISTEN TO MY TRUMPET!	14.44	14.44	
T000058760	1	1	MAN CAN	7.42	7.42	
000185061	1	1	MM	16.95	16.95	
T000058767	1	1	MOP HOP	7.42	7.42	
000079295	1	1	MUDGY, MUD, BUD	10.81	10.81	
000017079	1	1	MY FRIEND IS SAD	14.44	14.44	
000080580	1	1	MY NEW FRIEND IS SO FUN!	14.44	14.44	
T000058761	1	1	NAP	7.42	7.42	
000070920	1	1	NEW FRIEND	10.81	10.81	
T000067789	1	1	ON A FARM	6.48	6.48	
000218885	1	1	OO (SHORT VOWEL)	16.95	16.95	
000082394	1	1	OTIS'S BUSY DAY	10.81	10.81	
T000017496	1	1	PEANUT AND PEARL'S PICNIC	6.48	6.48	
N000124962	1	1	PEEK! OTTER!	10.81	10.81	
000027307	1	1	PETE'S PARTY	10.81	10.81	
000037935	1	1	PTCS MAKE ME SNEEZE!	14.44	14.44	
T000067790	1	1	PLAY WITH BLUE	6.48	6.48	
N000124963	1	1	PLAY, KITTY!	10.81	10.81	
000033414	1	1	PONIES AND HORSES	10.81	10.81	
M000158500	1	1	REAL DRAGONS	11.59	11.59	
000041909	1	1	SAFARI	11.59	11.59	
000051515	1	1	SHOULD I SHARE MY ICE CREA	14.44	14.44	
000097669	1	1	SLEEP, BEAR!	10.81	10.81	
000097670	1	1	SLITHER, SNAKE!	10.81	10.81	
000032471	1	1	SNOW TRUCKING!	10.81	10.81	
J000167694	1	1	SS	16.95	16.95	
T000058751	1	1	TADPOLE TO FROG	11.59	11.59	
000118433	1	1	TEN HENS	7.42	7.42	
000021841	1	1	THANK YOU BOOK	14.44	14.44	
000082395	1	1	THERE IS A BIRD ON YOUR HE	14.44	14.44	
000070921	1	1	TINY GOES BACK TO SCHOOL	10.81	10.81	
T000058765	1	1	TINY THE BIRTHDAY DOG	10.81	10.81	
000017080	1	1	TIP	7.42	7.42	
N000124964	1	1	TODAY I WILL FLY!	14.44	14.44	
000050049	1	1	TROT, PONY!	10.81	10.81	
000291469	1	1	TRUCKS LINE UP	10.81	10.81	
		TT		16.95	16.95	

BACK ORDER TO FOLLOW

FINAL SHIPMENT

X

DUPLICATE INVOICE

TERMS-30 DAYS

FED.I.D.NO 37-1001726

PERMA-BOUND

617 EAST VANDALIA ROAD
JACKSONVILLE, IL 62650-3599
800/637-6581 217/243-5451INVOICE NO.
1804901-00

Contract:

BILL TO: 025642-0000	SHIP TO: 025642-0000
SUTTER CO LIBRARY	SUTTER CO LIBRARY
ATTN CHALESE EGGLESTON	ATTN CHALESE EGGLESTON
750 FORBES AVE	750 FORBES AVE
YUBA CITY, CA	YUBA CITY, CA
95991	95991

BILL TO	SHIP TO	SALES NO.	CUSTOMER	DATE	DATE
		STATE	P.O. NUM	BILLED	SHIPPED
00000000	3- 04- 650-05	0	EGGLESTON	12/11/18	12/11/18
					4

ORDER	ORDER	D.N.E.	SHIP
DATE	ENTERED	AMOUNT	NO.
12/06/18	12/06/18	\$3,098.81	1
			UPS

BOOK NO.	UNITS	KITS	ITEM DESCRIPTION	STS	UNIT	PRICE	TOTAL
	ORD/SHP	ORD/SHP					
000033300	1	1	UH-OH MAX		10:81		10:81
000113104	1	1	VROOM, ZOOM, BUD		10:81		10:81
T000058759	1	1	WAG!		7:42		7:42
+000095723	1	1	WAITING IS NOT EASY!		14:44		14:44
000033134	1	1	WATCH ME THROW THE BALL!		14:44		14:44
N000127947	1	1	WE ARE GROWING!		14:44		14:44
000047009	1	1	WE ARE IN A BOOK!		14:44		14:44
T000058754	1	1	WE LIKE NUTS		7:42		7:42
T000058752	1	1	WET PET		7:42		7:42
T000058755	1	1	WHAT CAN YOU DO?		7:42		7:42
T000058757	1	1	WHAT CAN YOU GET?		7:42		7:42
T000058756	1	1	WHAT DO YOU HAVE?		7:42		7:42
000109836	1	1	WHAT DOES OTIS SEE?		10:81		10:81
T000058758	1	1	WHERE IS IT?		7:42		7:42
000027308	1	1	ZOOM! BOOM! BULLY		10:81		10:81
000118306	1		GO AWAY DOG		BACKORDERED		
000041908	1		RACE DAY!		BACKORDERED		
000000003	1		AA (LONG VOWEL)		7BACKORDERED		
000006132	1		AI (VOWEL BLEND)		7BACKORDERED		
Q000145583	1		BART LIKES TO BARK		7BACKORDERED		
M000153742	1		BEN'S HEN		7BACKORDERED		
M000153748	1		BEST LOG IN THE BOG		7BACKORDERED		
M000153749	1		BLOB ON BOB		7BACKORDERED		
M000153750	1		BUG ON THE RUG		7BACKORDERED		
M000153740	1		CRAB IN THE CAB		7BACKORDERED		
M000153741	1		CUB IN THE TUB		7BACKORDERED		
000081690	1		DR		7BACKORDERED		
000084102	1		EA (VOWEL BLEND)		7BACKORDERED		
000093491	1		FF		7BACKORDERED		
M000153743	1		FUN IN THE SUN		7BACKORDERED		
000112752	1		GG		7BACKORDERED		
000129455	1		HH		7BACKORDERED		
Q000145585	1		I LOVE MY BOOKS!		7BACKORDERED		
000148061	1		II (SHORT VOWEL)		7BACKORDERED		
M000153744	1		KIT'S BANANA SPLIT		7BACKORDERED		
000179830	1		LL		7BACKORDERED		
J000161315	1		MY 'A' SOUND BOX		7BACKORDERED		
J000161316	1		MY 'B' SOUND BOX		7BACKORDERED		
J000161317	1		MY 'C' SOUND BOX		7BACKORDERED		
J000161321	1		MY 'D' SOUND BOX		7BACKORDERED		

BACK ORDER TO FOLLOW

FINAL SHIPMENT

X

DUPLICATE INVOICE

PERMA-BOUND

TERMS-30 DAYS

FED.I.D. NO 37-1001726

617 EAST VANDALIA ROAD
JACKSONVILLE, IL 62650-3599
800/637-6581 217/243-5451INVOICE NO.
1804901-00

Contract:

BILL TO: 025642-0000

SHIP TO: 025642-0000

SUTTER CO LIBRARY
ATTN CHALESE EGGLESTON
750 FORBES AVESUTTER CO LIBRARY
ATTN CHALESE EGGLESTON
750 FORBES AVE

YUBA CITY, CA

95991

YUBA CITY, CA

95991

BILL TO	SHIP TO	SALES NO. STATE	CUSTOMER P.O. NUM	DATE BILLED	DATE SHIPPED	PAGE
0000000	3- 04- 650-05	0	EGGLESTON	12/11/18	12/11/18	5

ORDER DATE	ORDER ENTERED	D.N.E.	AMOUNT	DUCE DATE	SHIP VIA	NO. PKGS.
12/06/18	12/06/18		\$3,098.81	0/00/00	UPS	1

BOOK NO.	UNITS ORD/SHP	KITS ORD/SHP	ITEM DESCRIPTION	UNIT STS	PRICE	TOTAL
J000161322	1		MY 'E' SOUND BOX	/	BACKORDERED	
J000161323	1		MY 'F' SOUND BOX	7	BACKORDERED	
J000161331	1		MY 'G' SOUND BOX	7	BACKORDERED	
J000161334	1		MY 'H' SOUND BOX	7	BACKORDERED	
J000161337	1		MY 'I' SOUND BOX	7	BACKORDERED	
J000161341	1		MY 'J' SOUND BOX	7	BACKORDERED	
J000161343	1		MY 'K' SOUND BOX	7	BACKORDERED	
J000161344	1		MY 'L' SOUND BOX	7	BACKORDERED	
J000161345	1		MY 'M' SOUND BOX	7	BACKORDERED	
J000161346	1		MY 'N' SOUND BOX	7	BACKORDERED	
J000161347	1		MY 'O' SOUND BOX	7	BACKORDERED	
J000161349	1		MY 'P' SOUND BOX	7	BACKORDERED	
J000161350	1		MY 'Q' SOUND BOX	7	BACKORDERED	
J000161351	1		MY 'R' SOUND BOX	7	BACKORDERED	
J000161352	1		MY 'S' SOUND BOX	7	BACKORDERED	
J000161354	1		MY 'T' SOUND BOX	7	BACKORDERED	
J000161355	1		MY 'U' SOUND BOX	7	BACKORDERED	
J000161357	1		MY 'V' SOUND BOX	7	BACKORDERED	
J000161358	1		MY 'W' SOUND BOX	7	BACKORDERED	
J000161359	1		MY 'XYZ' SOUND BOX	7	BACKORDERED	
M000153745	1		MY BIG WIG	7	BACKORDERED	
J000161353	1		MY SOUND PARADE	7	BACKORDERED	
M000153746	1		NED, TED, AND THE RED SHED	7	BACKORDERED	
000209612	1		NG	7	BACKORDERED	
000209610	1		NN	7	BACKORDERED	
Q000145587	1		NUMBERS PARADE	7	BACKORDERED	
Q000145589	1		ODDBALL OPPOSITES	7	BACKORDERED	
000224212	1		OO (LONG VOWEL)	7	BACKORDERED	
000218887	1		OU (VOWEL BLEND)	7	BACKORDERED	
000227997	1		PP	7	BACKORDERED	
000246924	1		QQ	7	BACKORDERED	
M000153751	1		RAG BAG	7	BACKORDERED	
000248237	1		RR	7	BACKORDERED	
Q000145591	1		RUBY RED SEES BLUE	7	BACKORDERED	
000258782	1		SH	7	BACKORDERED	
M000153747	1		SHARING JAM AND HAM	7	BACKORDERED	
000273910	1		SL	7	BACKORDERED	
000258781	1		ST	7	BACKORDERED	
000291468	1		TH	7	BACKORDERED	
000291467	1		TR	7	BACKORDERED	

BACK ORDER TO FOLLOW

FINAL SHIPMENT

X

DUPLICATE INVOICE

TERMS-30 DAYS

FED.I.D. NO 37-1001726

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800/637-6581 217/243-5451INVOICE NO.
1804901-00

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ATTN CHALESE EGGLESTON
750 FORBES AVESHIP TO: 025642-0000
SUTTER CO LIBRARY
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750 FORBES AVE

YUBA CITY, CA

95991 YUBA CITY, CA

95991

BILL TO	SHIP TO	SALES NO. STATE	CUSTOMER P.O. NUM	DATE BILLED	DATE SHIPPED	PAGE
0000000	3- 04- 650-05	0	EGGLESTON	12/11/18	12/11/18	6

ORDER DATE	ORDER ENTERED	D.N.E.	AMOUNT	DUUE DATE	SHIP VIA	NO. PKGS.
12/06/18	12/06/18		\$3,098.81	0/00/00	UPS	1

BOOK NO.	UNITS ORD/SHP	KITS ORD/SHP	ITEM DESCRIPTION	UNIT STS	PRICE	TOTAL
000309685	1	UU	(LONG VOWEL)	7	BACKORDERED	
000309682	1	UU	(SHORT VOWEL)	7	BACKORDERED	
000317688	1	VV		7	BACKORDERED	
000317709	1	WH		7	BACKORDERED	
000317710	1	WW		7	BACKORDERED	
000336643	1	XX		7	BACKORDERED	
000336656	1	YY		7	BACKORDERED	
000341405	1	YY	(LONG VOWEL) (ORIGINAL)	7	BACKORDERED	
000341414	1	ZZ		7	BACKORDERED	

Thank you for your order.

* Please note that the prices on this invoice reflect *
* our SCHOOL and LIBRARY DISCOUNTED PRICES. *
* We are confident this NEI DISCOUNTED SCHOOL and *
* LIBRARY pricing structure, with free shipping & *
* handling on all orders, is part of our commitment *
* to offer the best books, in the best bindings, *
* with the best terms to our customers. *

* Your order contains various formats. All books in our Perma-Bound binding *
* carry a lifetime guarantee. Other formats are guaranteed from *
* manufacturers defect. *

121	119	PERMA-BOUND BOOKS	1322.36
88	16	ORIGINAL PUBLISHERS	272.20
		INVOICE TOTAL	1594.56
		RATE .07250 SALES TAX	115.60
		TRANSPORTATION AND INSURANCE	*FREE*
		FINAL TOTAL	1710.16

BACK ORDER TO FOLLOW

FINAL SHIPMENT

X

DUPLICATE INVOICE

March 28, 2019

Books on the Go!

Sutter County Library

Mini-Grant Final Report

I Project Description

II Project Goals

III Project Cost

IV Statistics

Submitted by:
Chalese Eggleston

*MB
4/11/19*

Full STEAM Ahead!

Grant Funded:
October 20, 2017

Grant Source:
Sutter County Children and Families Commission Mini-Grant

Project:
Books on the Go!
Purchase a mobile "Book Trike" and circulation equipment to increase outreach opportunities.

Budget:
\$5,000.00

I. Project Description:

The Sutter County Library utilized mini-grant funding to purchase a custom made book trike from Haley Tricycles. Haley tricycle Book Trikes are custom built specifically for library outreach efforts to hold and transport books and circulation equipment. They have a large storage area that can be opened and converted into a display space making it easy for families to browse materials. The display is designed to be the perfect height for people of all sizes. The trikes can carry 260 pounds of books in the front. The library also purchased a laptop with the intention of creating library cards off-site. Unfortunately, the library's circulation system is too large to be supported remotely. Hopefully, this will be a possibility in the future. Give-away books were purchased to increase interest and promote literacy at community events.

II. Project Goals:

Outreach plays an important role in advertising the benefits of visiting the library. Engaging with the community encourages families with small children to visit the library and utilize it's many educational resources and materials. The outreach effort also exposes small children to library materials that they may not have an opportunity to utilize otherwise.

III. Project Costs:

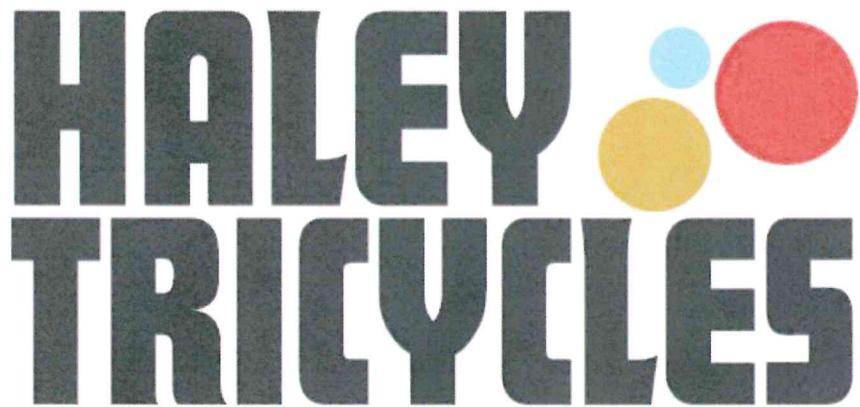
The Sutter County Children and Families Mini-Grant funding made it possible for the Sutter County Library to purchase a custom book trike for \$3,657.00. Custom child-friendly paint and both Sutter County Library and Children and Families Commission decals were added to the trike by a local artist for the price of \$250.00. A laptop was purchased for the purpose of issuing library cards to patrons off-site. Although we later found that the library's circulation system cannot be supported remotely, the laptop will continue to be used to showcase the library's online catalog and databases. The total price of the laptop was \$1,849.55. Finally, a selection of give-away books were purchased for public events at the cost of \$1,751.98. The library's ultimate goal is always to encourage a love of reading. Giving children their own books helps to foster just that. The total cost of the book trike endeavor was \$7,508.53. The library will absorb all costs above and beyond the mini-grant allowance.

In addition to mini-grant funding, the library has and will continue to provide a number of in-kind costs including numerous staff hours utilizing the trike at community events. The library will also provide additional giveaway books.

IV. Statistics:

Due to many unforeseen delays, the book trike was not completely ready for use until the winter months making it impossible to leave the building for events. It is now Spring and the trike is fully functional and has begun making appearances at local events and meetings as weather permits. The trike has been used at all in-house library special events during the Winter. At the 6 off-site events that the trike has attended, it has served 587 people. At the 8 in-house events, the trike has served 682 people. This has been a fantastic addition and tool for library services. Thank you so much for your generous contribution.

Haley Tricycles Book Bike
Sutter County Library
May 31, 2018
Invoice #0339



Dimensions	Length	Width	Height
Cargo box (interior)	30.75"	21.5"	19.5"
Complete trike (edge to edge and ground to bell)	82"	31.75"	45"

Included cargo box features: Book Bike

Split and hinged lid and front (converts to twin display shelves)
Adjustable interior L shaped book shelf
Book ends on display shelves
Stainless steel/ chrome plated brass marine latches, pulls, hinges and fasteners
Cargo weight capacity: 260 pounds, not including rider (460 pounds including rider)

Book Bike base price: \$3250

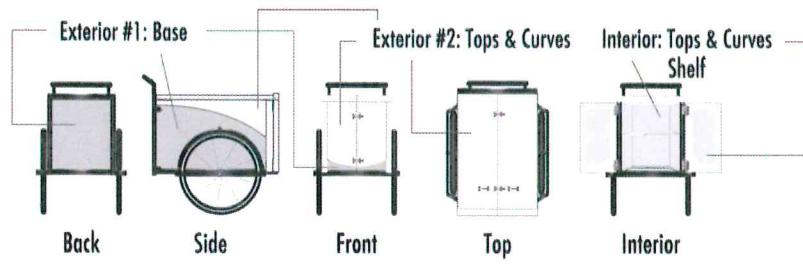
Custom box options	Option	Cost
Total custom box options		\$0

Included hardware and running gear

Shimano Nexus 3-Speed rear wheel with coaster brake and low gears for easier pedaling
Double front brakes with a parking brake on each
Full set of fenders and a bell
Umbrella holder set for 1.5" pole (umbrella not included)

Custom hardware options	Option	Cost
Total custom hardware options		\$0

Color Placement



Color options

Box colors	Option	Choice	Cost	
Exterior box color 1: top of lid, curves, exterior accents, some interior details	Stock Haley color	Parrot Orange	\$0	X
	Custom color		\$40	
	Pantone, etc.		\$80	
Exterior box color 2 : box under curves, rear, under side	Stock Haley color	Parrot Orange	\$0	X
	Custom color		\$40	
	Pantone, etc.		\$80	
Interior box color: insides, interior shelves (Only charged for 3 different color boxes, not for color 1 or 2 interior, or one color exterior/one interior boxes)	Color 1 or 2	Venezuelan Sea	\$0	X
	Stock Haley color		\$20	
	Custom color		\$60	
	Pantone, etc.		\$100	
Metal color	Black (stock)		\$0	X
	Custom auto		\$100	
Fender color/material	Black plastic			X
	Chrome steel			
Tire color	Black			X
	Whitewall			
Total color options			\$0	

Stock Haley color	Custom color	Pantone, etc.	Stained wood	Custom auto
Red, Blue, Orange, Cream, Apple green, Black, White	Any Benjamin Moore color	Pantone color number (Coated/Uncoated)	Walnut, Red, Turquoise, Green, Cherry, Red Wine, Honey, Blonde	A color is mixed as close as possible to any source.
		R-G-B, CMYK, HEX	Blue and exotic: <i>CALL</i>	
			Clear coated with marine varnish	Steel frame around box, tail and pivot, chain guard, etc.

Graphics and signage

Custom vinyl graphics placement	Cost
Front door (s)	\$60
Rear panel	\$60
Right side (below/on/over curve)	\$60
Left side (below/on/over curve)	\$60
Other:	
Total graphics	\$0

Total costs	Price each	Number: 1 (Multiple trikes)	Total	Status
Tricycle base price	\$3250			
Custom box options	\$0			
Custom color options	\$0			
Custom hardware options	\$0			
Custom vinyl graphics	\$0			
Total	\$3250		\$3250	
Deposit (50% of total, not including shipping)			\$1625	Due
Tricycle balance (final 50% of total)			\$1625	
Shipping:			\$407	
Total of second payment			\$2032	

Please make checks / money orders payable to:

Haley Tricycles

We also accept debit and credit cards through a PayPal invoice, sent on request

Our shipping and mailing address is:

Haley Tricycles
attn: Stephen Horcha
1105 Frankford Ave
Philadelphia, PA 19125

Phone: 215.301.4594
Email: info@haleytrikes.com

Thank you for your order!



the beauty of paint www.thebeautyofpaint.weebly.com

www.thebeautyofpaint.weebly.com

Invoice

Invoice No. SutterCoLib

Invoice Date: 8/9/2018

450 Bird Street
Yuba City, CA 95991

Bill To: Sutter Co Library

(530) 218-7552

Address: 750 Forbes

www.thebeautyofpaint.weebly.com

Yuba City, CA 95991

Phone:

Email:

Fax:

www.ijerph.com

Notes:

Make all checks payable to The Beauty of Paint

PAID Cash

Thank you for your business!



Quote: 22080343

Terms: Net 30

Quote Date: 9/8/2017

Expiration: 10/8/2017

ePlus Technology Quote

Prepared For You By:

Brittani Neff
Account Executive
ePlus Technology, Inc
233 Technology Way, Suite 5
Rocklin, CA 95765
(916) 897-4667 (Cell)
(916) 251-3953 (Office)
brneff@eplus.com

Sabrina S. Jordan
Inside Sales Representative
949.930.7366 (Direct)
sabrina.jordan@eplus.com

Prepared For:

County of Sutter

Item	Qty	Part Number	Description	Unit Cost	Ext. Cost
1	1	3000016502844	DELL : Dell Latitude 5580 XCTO / 6th Generation Intel Core i5-6300U (Dual Core, 2.4GHz, 3MB cache)	\$1,724.52	\$1,724.52
					Total: \$1,724.52 Est Freight: Free Est Tax: 7.25% \$125.03
					Grand Total: \$1,849.55

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Thank you for your inquiry. Please note the following about this quotation: It will expire on the date stated above. Unless freight amount is indicated, or is zero, freight will be added to the invoice. Unless Bill-To company is exempt from Sales Tax, it will be added to the invoice. Extended Warranties and Professional Services are available.

Authorization Acceptance and Date

PO / Reference Number

Print Name

Title

This quotation is confidential for your internal use only.

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JEFFERSON CITY, MO 65102-3720

ORIGINAL

Regular Order

T.C.	DATE	INVOICE NO.	PAGE
7	07/25/18	17457330	2

4240238

BILL SUTTER COUNTY LIBRARY
750 FORBES AVE
YUBA CITY CA 95991-3891

TO

SHIP SUTTER COUNTY LIBRARY
CHALESE EGGLESTON
750 FORBES AVE
YUBA CITY CA 95991-3891

TO

ITEM	QUANTITY	DESCRIPTION	OFFICE USE	UNIT PRICE	EXTENSION	DISC.%	NET AMOUNT
00572592	10	NATIONAL GEOGRAPHIC READE PBK ISBN: 978-0-545-72592-7	2179	1.00	10.00		10.00
00821175	10	PETE THE CAT: SCUBA-CAT PBK ISBN: 978-1-338-21175-7	2179	1.00	10.00		10.00
00593537	10	NINJA ON THE FARM ISBN: 978-0-545-93537-1	2179	1.00	10.00		10.00
00503307	10	SHARKS PBK ISBN: 978-0-545-03307-7	2179	1.00	10.00		10.00
00562678	10	HOT ROD HAMSTER AND THE W ISBN: 978-0-545-62678-1	2179	1.00	10.00		10.00
00510433	10	ROBIN HILL SCHOOL: MARTIN PBK ISBN: 978-0-545-10433-3	2179	1.00	10.00		10.00
00503811	10	CAM JANSEN AND THE SECRET PBK ISBN: 978-0-545-03811-9	2179	1.00	10.00		10.00
00956839	10	GOOSEBUMPS: MONSTER BLOOD PBK ISBN: 978-0-439-56839-5	2179	1.00	10.00		10.00
QUANTITY		WEIGHT					

CONTINUED

BACKORDERED ITEMS WILL BE SHIPPED AND BILLED SEPARATELY.

PLEASE MAKE CHECKS OR MONEY ORDERS
PAYABLE TO:
SCHOLASTIC INC.

0725
0609

If there are any questions regarding payment, purchases or
returns, please return this invoice for prompt adjustment.

P.O. BOX 3720
JEFFERSON CITY, MO 65102-3720

ORIGINAL

Regular Order

T.C.	DATE	INVOICE NO.	PAGE
7	07/25/18	17457330	1

4240238

BILL SUTTER COUNTY LIBRARY
750 FORBES AVE
YUBA CITY CA 95991-3891

TO

SHIP SUTTER COUNTY LIBRARY
CHALESE EGGLESTON
750 FORBES AVE
YUBA CITY CA 95991-3891

TO

ACCOUNT NO.	ORDER REF. NO.	PURCHASE ORDER NUMBER					
1240238	47932679	LP4847					

ITEM	QUANTITY	DESCRIPTION	OFFICE USE	UNIT PRICE	EXTENSION	DISC.%	NET AMOUNT
		FORWARD INVOICE TO CHALESE EGGLESTON SUBSTITUTIONS HAVE BEEN PROVIDED FOR OUT OF STOCK OR NO LONGER AVAILABLE ITEMS AS REQUESTED. STATE LAW REQUIRES THAT SALES TAX BE ADDED TO YOUR ORDER. UNLESS WE HAVE A TAX EXEMPTION CERTIFICATE ON FILE. IF TAX HAS BEEN ADDED TO YOUR ORDER AND YOU ARE TAX-EXEMPT, PLEASE FAX YOUR TAX EXEMPTION CERTIFICATE TO 1-800-560-6815 OR MAIL TO SCHOLASTIC INC., 2931 E. McCARTY STREET, JEFFERSON CITY, MO. 65101					
10938194	10	BONUS BOOK COLL VARIETY P PP ISBN: 978-0-439-38194-9	2179	0.00	0.00		0.00
10947284	10	CLASSICS PRE-K PP ISBN: 978-0-439-47284-5	2179	0.00	0.00		0.00
10524470	10	SCHOL RDR LVL P1: GUS MAK PBK ISBN: 978-0-545-24470-1	2179	1.00	10.00		10.00

QUANTITY	WEIGHT

CONTINUED

BACKORDERED ITEMS WILL BE SHIPPED AND BILLED SEPARATELY.

PLEASE MAKE CHECKS OR MONEY ORDERS
PAYABLE TO:
SCHOLASTIC INC.

0725
0608

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113976

P.O. BOX 3720
JEFFERSON CITY, MO 65102-3720

ORIGINAL

Regular Order

T.C.	DATE	INVOICE NO.	PAGE
7	07/25/18	17457330	3

4240238

BILL SUTTER COUNTY LIBRARY
750 FORBES AVE
YUBA CITY CA 95991-3891

TO

SHIP SUTTER COUNTY LIBRARY
CHALESE EGGLESTON
750 FORBES AVE
YUBA CITY CA 95991-3891

TO

ACCOUNT NO.		ORDER REF. NO.	PURCHASE ORDER NUMBER					
ITEM	QUANTITY	DESCRIPTION		OFFICE USE	UNIT PRICE	EXTENSION	DISC.%	NET AMOUNT
00914883	3	100 BOOK BARGAIN K-1 ISBN: 978-0-439-14883-2	PP	2179	135.00	405.00		405.00
00914884	2	100 BOOK BARGAIN 2-3 ISBN: 978-0-439-14884-9	PP	2179	135.00	270.00		270.00
00947170	2	PLEASURE READNG GR LVL 15 SK ISBN: 978-0-439-47170-1	PP	2179	232.00	464.00		464.00
00947171	1	PLEASURE READNG GR LVL 2 SK ISBN: 978-0-439-47171-8	PP	2179	232.00	232.00		232.00
7DS51806	5	FAVORITE BOARD BOOKS GR P PP ISBN: 978-0-590-51806-2	PP	2179	34.50	172.50		172.50
				ITEM	TOTAL			1633.50
				TAX				118.48
				SUBTOTAL				1751.98
QUANTITY		WEIGHT		PLEASE PAY THIS AMOUNT				
123		285.24						1751.98

SHIPPED ITEMS 1336

BACKORDERED ITEMS WILL BE SHIPPED AND BILLED SEPARATELY.

FEIN # 13-1824190

TERMS: 30 NET

PLEASE MAKE CHECKS OR MONEY ORDERS
PAYABLE TO:
SCHOLASTIC INC.

0725
0610

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SCHOLASTIC INC.

P.O. BOX 3720
JEFFERSON CITY, MO 65102-3720

To: SUTTER COUNTY LIBRARY
750 FORBES AVE
YUBA CITY CA 95991-3891

Account No. Date
4240238 08/06/18

Phone: (530) 822-7137

Trans Date	Trans No.	Due Date	Trans Type	PO No./ CM Refer No.	Amount	Balance
07/25/18	17457330	08/24/18	Invoice	LP4847	1,751.98	1,751.98

THANK YOU FOR ORDERING. WE HOPE YOU ARE PLEASED WITH YOUR PURCHASE. PLEASE NOTE OUR TERMS AS SHOWN ON YOUR INVOICE. FOR BILLING QUESTIONS CONTACT SCHOLASTIC AT 1-800-225-1761, AS SOON AS POSSIBLE.

1,751.98	0.00	0.00	0.00	0.00	1,751.98
Current	1-30 Days	31-60 Days	61-90 Days	Over 90 Days	Balance

PLEASE MAKE CHECKS OR MONEY ORDERS

PAYABLE TO:

SCHOLASTIC INC.

If there are any questions regarding payment, purchases or