



SUTTER COUNTY

DEVELOPMENT SERVICES DEPARTMENT

Building Inspection
Code Enforcement

Engineering/Water Resources
Environmental Health

Planning
Road Maintenance

REQUEST FOR REFUND

1. The Building Official may authorize the refunding of any building permit cost paid hereunder which was erroneously paid or collected.
2. The Building Official shall not authorize the refunding of any building permit cost paid except on a written "Request for Refund" filed by the original permittee.
3. The Building Official may authorize the refund of not more than 80 percent of a plan check fee when an application for permit is withdrawn before a plan review has taken place.
4. The Building Official is authorized to refund **90%** of the building permit cost provided no work has begun and a "Request for Refund" has been submitted by the original permit holder prior to the expiration date of the building permit.

Building Permit No. or Project: _____ Date Issued _____

Amount of Refund Authorized _____ By _____

Reason for Request _____

This is to verify that I, _____, applicant/permittee request a refund of fees as allowed by the California Building Code and the County of Sutter.

Signature of Original Permit Holder _____ Date _____

Address to Send Refund _____
