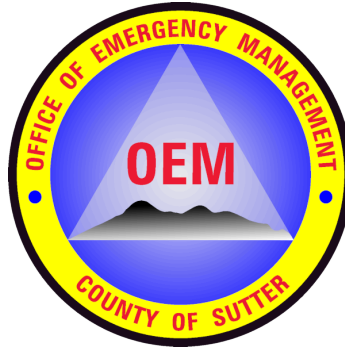


# Personal Emergency PLAN

Sutter County Office of  
Emergency Management

Sutter County Fire Safe Council

BePreparedSutter.org



Emergency Plan for:

Review Annually on:

LET'S GET STARTED



# Personal Emergency PLAN

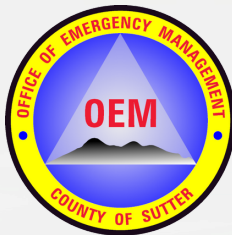
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9. Know Where to Go
10. Evacuation Zones and Status
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### **There is No “One-Size-Fits-All” Emergency Plan**

Each household requires a specific strategy. One of the best ways to tackle preparedness is through the power of collective community efforts. We encourage everyone to use this handbook as a jumping off point to discuss plans with friends and neighbors. In an emergency, every minute counts. The time you spend now could save a life later.





# Personal Emergency PLAN

## SIGN-UP FOR EMERGENCY ALERTS

### Who Sends Emergency Alerts and Why?

The Sutter County Office of Emergency Management and local law enforcement send emergency alerts when something important is happening or might happen soon. These alerts warn the public and help keep people safe.

Alerts can tell you to evacuate, stay inside, or pay attention to important safety updates. They help you act quickly and make good choices. Examples include:

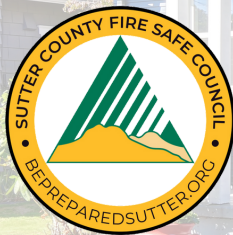
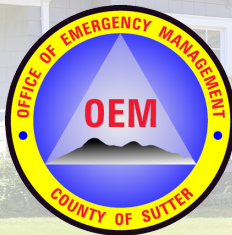
- **Severe weather warnings** (flooding, high winds, extreme heat)
- **Public safety threats** (police activity, missing persons, hazardous materials)
- **Infrastructure impacts** (utility outages, boil-water advisories)
- **Preparedness tests and system updates** (WEA tests, siren tests, system outages)

### How Are Alerts Sent?

- **Emergency Alert System (EAS):** A national system that sends alerts through radio and TV. Anyone watching or listening will hear them.
- **Wireless Emergency Alerts (WEA):** A national system that sends alerts straight to your cell phone. Your phone may make a loud sound or vibrate when the alert arrives.
- **Local Alerting Programs (like CodeRED, Everbridge, or Rave):** These are county-run systems you sign up for. They can send alerts by text, phone call, email, or an app—whichever you choose.

**Register Today!**  
**[BePreparedSutter.org](https://BePreparedSutter.org)**

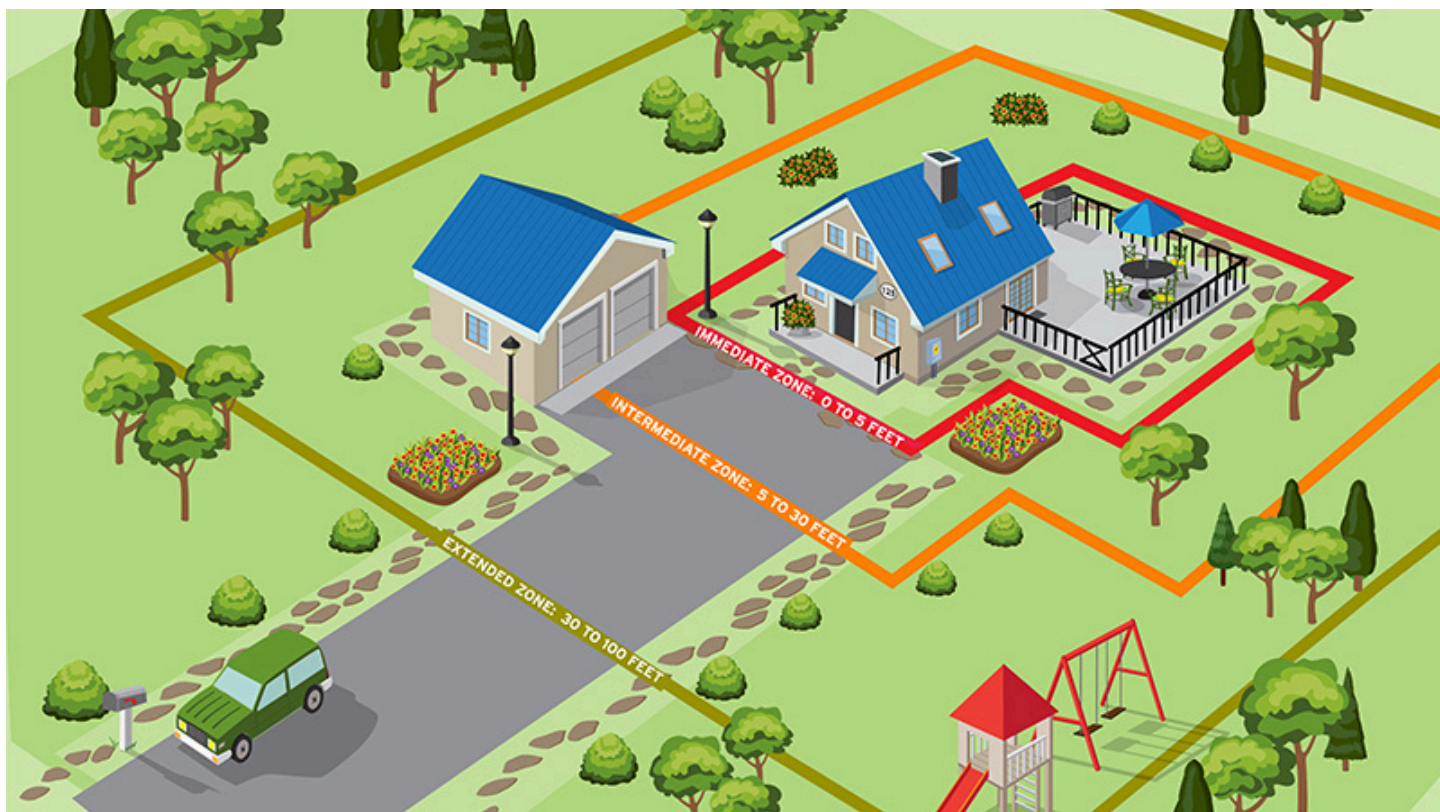




# Personal Emergency PLAN

## PREPARE YOUR HOME FOR FIRE

Preparing your home for fire season is a year-round effort. Both a fire-resistant structure and defensible space are necessary.



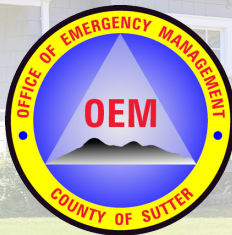
### Defensible Space Zones

**Immediate Zone** (Zone 0) | 0-5 feet: The zone within 5 feet of your home reduces the vulnerability of the home to embers by creating an area of ember-resistant materials around the home. Use gravel, a concrete or brick walkway, pavers, stone or other noncombustible hardscaping.

**Intermediate Zone** (Zone 1) | 5-30 feet: The objective of this zone is to reduce the risk of fire spreading from surrounding vegetation to the home. Only a small amount of vegetation, if any, should be present. Vegetative debris and dead materials are routinely removed. Vegetation within this zone is kept green and well irrigated (if appropriate) during fire season.

**Extended Zone** (Zone 2) | 30-100 Feet: The objective of this zone is to reduce fire spread and restrict fire movement into the crowns of trees or shrubs. Remove dead plant material, lower tree branches and other ladder fuels.





# Personal Emergency PLAN

## HOME IMPROVEMENTS

For our personal and community safety, we must adapt our landscapes and structures to be fire resistant. With your help, we can make a huge difference.

### ZONE ZERO: 0-5 FEET FROM YOUR HOME

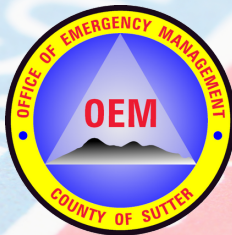
- ☐ Maintain roof and gutter to be free of leaves, needles, or other vegetation.
- ☐ Remove combustible materials or anything else that would make good tinder or kindling for a fire.
- ☐ Cover all vents with corrosion resistant metal mesh with openings between 1/16 and 1/8 inch.
- ☐ Maintain well-irrigated living / green grasses and lawns to a maximum height of three inches.
- ☐ Keep stored firewood, flammable mulch, and wood chips out of this zone.
- ☐ Use non-combustible materials such as gravel, decomposed granite, concrete, pavers, or bare soil.
- ☐ Place spark arrestors on chimneys and stovepipes that are connected to heating devices with live flames.

### ZONE ONE: 5-30 FEET FROM YOUR HOME

- ☐ Maintain well-irrigated living / green grasses on lawns to a maximum height of four inches (4").
- ☐ Maintain composted mulch and wood chips to a depth no greater than three inches (3").

### ALL OTHER ZONES

- ☐ Maintain a defensible space of one hundred feet (100') from all sides of a structure.
- ☐ Maintain a ten foot (10') wide and fifteen foot (15') high strip of land beyond the shoulder of a roadway free of ladder fuels.
- ☐ Maintain climbing vines so that trees and structures are free of their growth within the one hundred foot (100') defensible space zone.
- ☐ Maintain tree branches a minimum of six feet (6') above roofs, fences, structures, and the ground.
- ☐ Maintain the parcel free of ladder fuels within the one hundred foot (100') defensible space area.
- ☐ Plant and maintain shrubs strategically to disrupt plant continuity and slow down fire spread.
- ☐ Remove all dead, dying, or diseased vegetation and trees.
- ☐ Remove hazardous items that would hinder firefighter access on all sides of the structure.
- ☐ Cover all vents with corrosion resistant metal mesh with openings between 1/16 and 1/8 inch.
- ☐ Vegetation near a structure is only permissible when placed near fire-resistive construction, is comprised of lower flammability plants, 18 inches (18") away from windows, and well-maintained free of dead material with no leaves or flammable mulch beneath.



# Personal Emergency PLAN

## PERSONAL INFORMATION

Make it easy for first responders and shelter workers to understand important information in case you are unable to communicate for yourself. Put the relevant information on the following pages as this detail can help first responders and staff at an evacuation center or shelter understand critical information about your current condition [1].

Name: \_\_\_\_\_

Health Insurance Company: \_\_\_\_\_

Health Insurance Policy/Group Number: \_\_\_\_\_

## Health/Medical Information

My Medications:

- ☐ Inhaler
- ☐ Epi Pen
- ☐ Eye Glasses/Contacts
- ☐ Hearing Aids

My Doctor: \_\_\_\_\_

My Caregiver: \_\_\_\_\_

Allergies: \_\_\_\_\_

Other Information About Me: \_\_\_\_\_

## Requirements

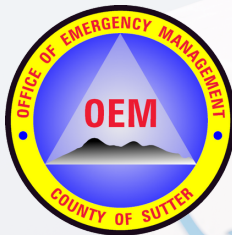
Diet: \_\_\_\_\_

Equipment: \_\_\_\_\_

Other: \_\_\_\_\_

[1] This document may contain privileged and confidential information that is protected by federal and state privacy laws. It is intended only for you in an emergency by a trusted friend, neighbor, family member or disaster response person. You are hereby notified that any review, dissemination, distribution or duplication of this communication is strictly prohibited. If you are not the intended recipient, please return this document to the owner.





# Personal Emergency PLAN

## CONTACT INFORMATION

Your safety depends on being able to receive information and warnings about imminent threats. It is also critical to have emergency contact details easily accessible. Take a moment to identify how you will stay informed during a disaster and who you can call for assistance.

### Stay Informed

Sign up for emergency alerts at [BePreparedSutter.org](https://BePreparedSutter.org) under the “Quick Links” section.

Identify local radio and TV stations to tune into in an emergency (see page 11):

.....

Identify which websites will keep you informed ([BePreparedSutter.org](https://BePreparedSutter.org)):

.....

### Who to Call for Assistance

Family/Friend (out of State):

.....

Family/Friend:

.....

Family/Friend:

.....

Neighbor:

.....

Neighbor:

.....

Caregiver:

.....

Other:

.....

.....

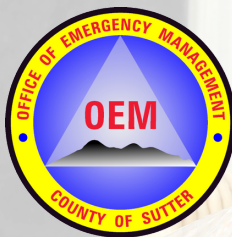
### Community Resources

Call 9-1-1 for Emergencies

Other Community agencies (power, water, garbage etc.):

.....

.....



# Personal Emergency PLAN

## GO BAGS

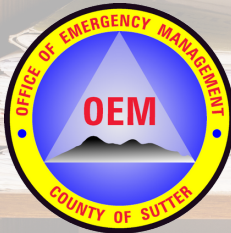
In some emergencies, the safest action may be to evacuate to a place of safety. Put the things you need every day in a Go Bag. Below is a list of items to maybe have in your Go Bag. Include any medical supplies and medicine that you take every day. Keep a copy of your health information and enough supplies to last at least 3 days.

- ☐ Personal Emergency Plan
- ☐ Water – at least six 8oz. servings
- ☐ Food for at least three days
- ☐ Sturdy shoes, clothes and hat
- ☐ Emergency Blanket
- ☐ Emergency poncho
- ☐ N95 Mask
- ☐ Flashlight
- ☐ Battery operated radio (with extra batteries)
- ☐ Important personal documents (see list at end of plan)
- ☐ Extra prescription eye glasses, contacts, hearing aids or other vital items
- ☐ Medical consent forms for minors or for those with access and functional needs in your care
- ☐ Prescription medications
- ☐ First Aid supplies
- ☐ Personal Hygiene items
- ☐ Emergency cash
- ☐ Garbage Bags
- ☐ Keys to vehicle or residence

## Go-Bag for Pets/Service Animals

- ☐ Sturdy leashes and carriers
- ☐ Food, water, and medicine if needed
- ☐ Water bowl, can opener, and lid
- ☐ Plastic bags, litter and litter box
- ☐ Recent Photo of each pet
- ☐ Names and phone numbers of your veterinarian
- ☐ Copy of your pet's vaccination history
- ☐ Other special items for your pet





# Personal Emergency PLAN

## PERSONAL DOCUMENTS

Collecting, copying, and safeguarding important information now could help you respond and recover faster after a disaster. Use this checklist now to choose which documents are most important to you and those you live with. Then gather them together to keep with your Go Bag so you will never leave them behind.

### Identification & Vital Records

- ☐ Driver's license, passport, or military ID
- ☐ Birth certificates & social security cards
- ☐ Green card, naturalization paperwork, immigration papers
- ☐ Adoption or child custody papers
- ☐ Marriage or divorce certificates
- ☐ Pet ownership papers & proof of vaccinations (to enter shelters)

### Financial & Legal Papers

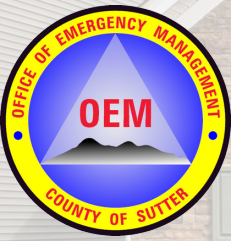
- ☐ Housing records - property leases, rental agreements, mortgages, deeds
- ☐ Vehicle records - title, registration, VIN, loan papers
- ☐ Insurance policies - life, auto, homeowners, renters, flood
- ☐ Account numbers - banks, debit cards, retirement
- ☐ Important bills - credit, utility, loans, alimony, child support
- ☐ Proof of income - pay stubs, tax records, govt. benefits, alimony, child support
- ☐ Wills, power of attorney

### Medical Information

- ☐ Health insurance cards & health history
- ☐ Prescriptions list
- ☐ Medical devices list for communications & mobility, with model numbers
- ☐ Names & numbers of health care providers and pharmacies
- ☐ Medical power of attorney
- ☐ Details on your wishes for medical care, such as living will

### Tips

Keep your documents in some kind of holder, to protect them inside of your Go Bag. Keep backup photos on your phone. Save usernames and passwords for online accounts. Keep a list of important contacts in case you cannot access your phone. Photos of family members can help you find each other in case you get separated. Add a map of you area in case GPS devices don't work.



# Personal Emergency PLAN

## SHELTER IN PLACE KIT

**Your Home Kit.** Sometimes, the best action is to stay put. This is called sheltering in place. Have enough supplies to last at least seven days on your own without assistance. Call the people on your emergency plan form to let them you where you are and that you are sheltering in place if asked to do so. Your shelter in place kit should include the following:

- ☐ Water: one gallon of water per person per day for at least 7 days
- ☐ Food: at least a 7 day supply of non-perishable food; if you live in a rural or isolated area a 2 week supply is best
- ☐ Battery powered (with extra batteries) or hand crank NOAA Weather Radio
- ☐ Flashlight and extra batteries
- ☐ First aid kit
- ☐ Moist towelettes, garbage bags, and zip ties for personal sanitation
- ☐ Manual can opener
- ☐ Clothes and blankets
- ☐ Food and water for your pets/service animals
- ☐ Other important items (spare eye glasses and medications)

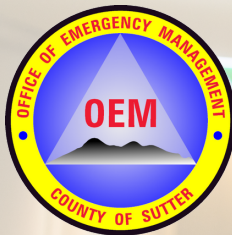
Location of shelter in place kit:

.....

Keep your kit where it is accessible and safe! Remember to keep it where you can get it after a disaster.

For more information on things to put into your emergency kit visit [BePreparedSutter.org](https://BePreparedSutter.org)





# Personal Emergency PLAN

## KNOW WHERE TO GO

Some circumstances require evacuations for your safety. Your evacuation plan should cover the following: Where will you go? How will you get there? Who will move you if necessary? What will you take (Go Bag)? Have at least two locations planned for meeting up with or reuniting with family or friends.

### Know your Zone!

An online evacuation-zone tool is used by Sutter County public safety personnel to plan, communicate, and carry out evacuations. Visit [BePreparedSutter.org](http://BePreparedSutter.org) to learn your Zone.

Evacuation Zone: .....

### Where will you go?

Evacuation shelters opened during an evacuation, but your first choice should be to go to a family or friends place away from your neighborhood. List the places below in order of preference. Make sure they know you are relying on them in the event of an emergency before the disaster happens!

Name

Address

Phone Number

.....

.....

.....

.....

.....

.....

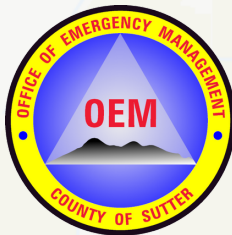
### How will you get there?

What route will you take? Know the best route in your evacuation zone to get from where you are to your first, second and third choice of evacuation locations.

Be aware that in a disaster your normal or preferred route may be closed and plan accordingly. As an example, if you are threatened by flood, avoid roads along river or those that are known to be inundated with water. Have an alternate route or listed to your local public safety agencies for instructions.

### Who will get you there?

If you are able and can transport yourself, check with neighbors about their planning needs and assess if anyone will need your help. If you cannot drive yourself, ask your neighbors or other emergency contacts for help. Have multiple methods of transportation ready as the disaster may make it difficult to come and get you. Make sure they can accommodate your needs such as pets or assisted living devices. If all else fails, call 9-1-1. Remember, first responders may be overwhelmed by the disaster and may not be able to get you for up to 72 hours. Use them only as a last resort.



# Personal Emergency PLAN







## EVACUATION ZONES AND STATUS

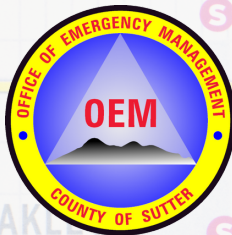
In the event of a wildfire, flood, or other emergency situation, Sutter County public safety agencies issue evacuation warnings or evacuation orders for impacted areas. These notices are issued for a **Zone** with an evacuation **Status**.

The screenshot displays a map interface with a red overlay indicating an evacuation order for Zone SIS-2007. The overlay contains the following information:

- Zone:** SIS-2007
- Status:** Evacuation Order
- Reason:** A wildfire is burning in this area. This zone is under a mandatory evacuation order. Please follow directions from law enforcement.
- Commonly Known As:** -
- Zone Boundaries:** English, Spanish, Chinese Simplified, Chinese Traditional
- Location:** NORTH OF Fort Jones Road, Oak Hill Lane

Labels on the map include "Zone", "Evacuation Status", "SIS-2007", "SIS-3701", "YRE-3612-A", "YRE-364", "Hooperville", and "Easy St".

-  **Evacuation Order.** Immediate threat to life. This is a lawful order to leave now. The area is lawfully closed to public access.
-  **Evacuation Warning.** Potential threat to life an/or property. Those who require additional time to evacuate, and those with pets and livestock should leave now.
-  **Shelter in Place.** An order to go indoors. Shut and lock doors and windows. Prepare to self-sustain until further notice and/or contacted by emergency personnel for additional direction.
-  **Advisory.** A notice to be on alert and follow county recommendations.
-  **Clear To Repopulate.** It is safe to return to your home. Be aware of your surroundings.
-  **Normal.** There is no current knowledge of threats affecting your area and you can carry on with normal activity.



# Personal Emergency PLAN

## STAY INFORMED WITH TRUSTED SOURCES

Be vigilant and monitor local media to stay informed of current situations. Bad information and false reports can create a hazard for community members and first responders. Please stay informed and only share vetted information from trusted sources. If power is out, utilize a battery powered radio. Communicate with neighbors to ensure they are ready.



## Do not wait to evacuate if you feel unsafe

Late evacuations contribute to traffic jams and put you, your neighbors, and first responders at risk. Leaving early increases your chance of survival. If an evacuation is ordered, every minute counts. Be prepared: know where your Go Bag is, be sure you can open your garage if the power goes out, and keep pets close.

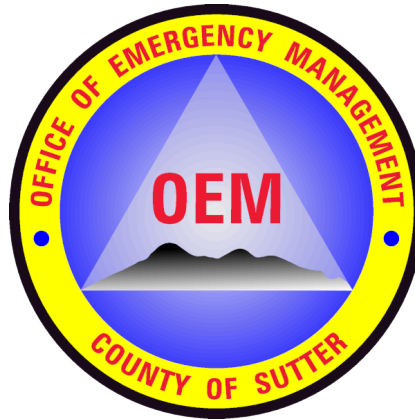
## Know the Hi-Low siren sound

Law enforcement has sirens on their patrol cars and will only use them evacuations. Familiarize yourself with the sound. If you hear the Hi-Low, it means your area is under an evacuation order.





## BE SUTTER PREPARED!



Sutter County Office of Emergency Management  
1130 Civic Center Boulevard, Suite E  
Yuba City, CA 95993  
(530) 822-4575  
OEM@co.sutter.ca.us

Call 9-1-1 for life threatening emergencies.

Visit [BePreparedSutter.org](https://www.bepreparedsutter.org) to sign up for  
Emergency Alerts and for more information.

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