



SUTTER COUNTY CHILDREN & FAMILIES  
COMMISSION MEETING & PUBLIC HEARING  
June 25, 2025

The Sutter County Children & Families Commission (SCCFC) held a regular meeting & public hearing on the above date at 3:30 p.m. at the Sutter County Administrative Office Conference Room, 1160 Civic Center Blvd., Ste. A, Yuba City, CA 95993.

**CALL TO ORDER**

Chairman Ziegenmeyer called the meeting to order at 3:32 p.m. & requested the roll call.

**COMMISSIONERS PRESENT:** Commissioners Mike Ziegenmeyer, Tonya Byers, Sarah Eberhardt-Rios, Narinder Dhaliwal, Nicole Ritner, Doreen Osumi, Dr. Robert Morgan, & Toni Cole

**COMMISSIONERS ABSENT:** Commissioner Mat Gulbrandsen

**STAFF PRESENT:** Michele Blake, Executive Director & Julie Price, Executive Secretary

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**PLEDGE OF ALLEGIANCE**

Commissioner Ziegenmeyer led the Commission & audience in the Pledge of Allegiance

**PUBLIC PARTICIPATION**

No public comment was received.

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**ACTION ITEMS**

**1) 2024-2025 SUTTER COUNTY CHILDREN & FAMILIES COMMISSION PROPOSED BUDGET REVISION**

Michele Blake, Executive Director, noted the Commission originally adopted its FY 2024-2025 budget on June 26, 2024. The first revision was approved on September 18, 2024, to incorporate early grant awards & updated revenue projections. Since then, additional adjustments have become necessary due to finalized contract amounts, clarification of multi-year grant structures, & new funding secured by the Commission. Key budget revisions include:

**Revenue Updates:**

- Prop 10 revenue decreased by \$21,509, based on updated First 5 California projections.
- New or increased grants & miscellaneous revenues:

- \$10,000 from Sutter Community Action Agency for the Diaper Bank.
- \$1,500 from Partnership HealthPlan to support the Sutter County Baby Shower.
- \$1,200 stipend from Connecticut Children's Medical Center.
- \$1,000 from the Office of Child Abuse Prevention (OCAP).
- \$3,000 from Feather River Air Quality Management District.
- \$531.66 in miscellaneous revenue (credit card refund).
- \$113,904.73 finalized through the TCM/MAA claiming agreement with Sutter County HHS, an increase of \$21,890.82.
- CalAIM revenue clarification:  
The CalAIM line reflects \$125,000, representing the first-year allocation of a two-year, \$250,000 award from Partnership HealthPlan of California. This does not reduce the total award value; the remaining \$125,000 will be reflected in the FY 2025–2026 budget for year-over-year alignment & accounting accuracy.

**Expenditure Adjustments:**

Key expenditure realignments include:

- Improved Family Functioning
  - CalAIM CHW budget set at \$125,000 to align with the first-year allocation of the two-year grant.
- Improved Health
  - FRAQMD project increased by \$3,000.
- Improved Systems of Care
  - Program & Systems Improvement Efforts increased by \$14,613.48 (new total: \$399,931.27) to expand family resiliency & policy/systems integration efforts.
  - Diaper Bank added as a new \$20,000 line item, funded by Sutter Community Action Agency & categorized under emergency and disaster relief efforts.

On motion of Commissioner Osumi, seconded by Commissioner Eberhardt-Rios & carried as follows:

AYES: Commissioners Eberhardt-Rios, Osumi, Morgan, Ritner, Dhaliwal, Ziegenmeyer, Byers, Cole;

ABSTAIN: None; NOES: None; ABSENT: Gulbrandsen; the Commission approved the proposed FY 2024-2025 Sutter County Children & Families Commission budget as presented.

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**PUBLIC HEARING**

**2) APPROVAL OF SUTTER COUNTY CHILDREN & FAMILIES COMMISSION FY 2025/2026 BUDGET**

Ms. Blake referenced the staff report & proposed budget included in the meeting packet & noted the proposed FY 2025-2026 budget represents the first year of implementation under the Commission's 2025-2030 Strategic Plan & establishes the financial framework to support investments in programs & services that improve outcomes for young children & families in Sutter County. The proposed budget emphasizes

sustainability, equitable resource distribution, & systems-level change, aligning funding with long-term priorities & community needs. Key points of the proposed FY 2025-2026 budget:

**Revenues (Total: \$1,670,079.80)**

- Proposition 10: \$650,523.00
- External Grants/Leveraged Revenue: \$668,641.00
- TCM/MAA: \$86,549.64
- Interest Earnings (County Treasury): \$48,600.00
- Surplus Money Investment Funds: \$5,272.00
- Commission Reserves: \$210,494.16

Ms. Blake highlighted Proposition 10 revenues now account for less than 39% of total revenue, reflecting continued diversification through state, federal, & local partnerships.

Commissioners discussed the proposed budget, including the planned reserve drawdown to balance expenditures. Ms. Blake noted that this may not be necessary if the PATH CITED Round 4 grant is awarded, as the funding could offset reserve use & further reduce reliance on Proposition 10.

This having been heretofore fixed as the date, time & place to hold a public hearing regarding the presentation of FY 2025-2026 Sutter County Children & Families Commission Budget, the matter was called to be heard. There being no public testimony, Commissioner Ziegenmeyer closed the public hearing.

On motion of Commissioner Byers, seconded by Commissioner Dhaliwal & carried as follows: AYES: Commissioners Eberhardt-Rios, Osumi, Morgan, Ritner, Dhaliwal, Ziegenmeyer, Byers, Cole; ABSTAIN: None; NOES: None; ABSENT: Gulbrandsen; the Commission approved the proposed FY 2025-2026 Sutter County Children & Families Commission Budget as presented.

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**CONSENT CALENDAR**

On motion of Commissioner Eberhardt-Rios, seconded by Commissioner Cole, & carried as follows: AYES: Commissioners Eberhardt-Rios, Osumi, Morgan, Ritner, Dhaliwal, Ziegenmeyer, Byers, Cole; ABSTAIN: None; NOES: None; ABSENT: Gulbrandsen the Commission approved the Consent Calendar, as follows:

**3) Approval of the minutes for the April 23, 2025 meeting**

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**DIRECTORS REPORT**

**PAT Home Visting Program update**

Ms. Blake provided an update on the Parents as Teachers Home Visiting Program & explained that although the partnership with AmeriCorps has ended, the Commission is contracting directly with the Parents as Teachers organization to maintain access to the curriculum & continue offering the program to Sutter County families.

**0-5/Maternal Behavioral Health**

Ms. Blake reported ongoing progress, noting that the grant work plan meeting with local partners is scheduled for July 16<sup>th</sup>, & the meeting with the Commission for Behavioral Health team is planned for July 28<sup>th</sup>.

**In the Community update**

Ms. Blake delivered a thorough visual presentation highlighting the community events in which staff has participated over the previous months.

**Program Reports**

Commissioners reviewed program reports. No discussion was held.

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**PUBLIC COMMENT**

No public comment was received.

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**ADJOURNMENT**

With no further business coming before the Commission, the meeting was adjourned at 4:15 p.m.

By:  
Julie Price  
Executive Secretary