



SUTTER COUNTY CHILDREN & FAMILIES  
COMMISSION MEETING  
September 17, 2025

The Sutter County Children & Families Commission (SCCFC) held a regular meeting and closed session on the above date at 3:30 p.m. at the Sutter County Administrative Office Conference Room, 1160 Civic Center Blvd., Ste. A, Yuba City, CA 95993.

**CALL TO ORDER**

Commissioner Ritner called the meeting to order at 3:31 p.m. & requested roll call.

**COMMISSIONERS PRESENT:** Commissioners Sarah Eberhardt-Rios, Toni Cole, Nicole Ritner, Doreen Osumi (3:34 p.m.), Dr. Robert Morgan, & Mat Gulbrandsen

**COMMISSIONERS ABSENT:** Commissioners Mike Ziegenmeyer, Tonya Byers, & Narinder Dhaliwal

**STAFF PRESENT:** Michele Blake, Executive Director & Julie Price, Executive Secretary

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**PLEDGE OF ALLEGIANCE**

Commissioner Nicole Ritner led the Commission & audience in the Pledge of Allegiance

**PUBLIC PARTICIPATION**

No public comment was received.

At Commissioner Ritner's request, the order of agenda items was adjusted, and items 2–6 were heard first.

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**ACTION ITEMS**

**2) ELECTION OF COMMISSION VICE CHAIR**

Dr. Michele Blake, Executive Director, noted that Article XII of the Commission's Bylaws states the Commissioner who also serves on the Board of Supervisors shall serve as Chair, and that one additional member shall be elected as Vice Chair at the June meeting. The Vice Chair serves a two-year term and may serve consecutive terms, assuming the responsibilities of the Chair in their absence.

Dr. Blake explained that while the Commission has had a Vice Chair actively serving, the formal election scheduled for the June 2024 meeting did not occur. To correct this procedural oversight and ensure compliance with the Bylaws, staff brought this item forward for Commission action.

Dr. Blake further noted that Commissioner Byers expressed her willingness to continue serving as Vice Chair unless another Commissioner wished to serve in the role. Following discussion, Commissioner Gulbrandsen moved to nominate Commissioner Byers to serve as the Commission's Vice Chair.

On motion of Commissioner Gulbrandsen, seconded by Commissioner Eberhardt-Rios & carried as follows: AYES: Commissioners Eberhardt-Rios, Morgan, Ritner, Cole, Gulbrandsen; ABSTAIN: None; NOES: None; ABSENT: Ziegenmeyer, Byers, Osumi, Dhaliwal; the Commission approved the nomination of Commissioner Byers to serve as the Sutter County Children & Families Commission Vice Chair.

Commissioner Osumi arrived.

### **3) ACCEPTANCE OF CSBG DISCRETIONARY AND ADDITIONAL 2025 CSBG FUNDING FOR THE SUTTER COUNTY DIAPER BANK**

Dr. Blake reported that the Sutter County Community Action Agency (SCCAA) was recently notified of its successful award of a 2025 CSBG Discretionary Funding Contract with the State of California. At its most recent meeting, the SCCAA Board voted to allocate \$10,000 of this discretionary funding directly to the Sutter County Children & Families Commission (SCCFC) in support of the Sutter County Diaper Bank Program. This decision followed a meaningful presentation by SCCFC staff highlighting the program's impact and demonstrating measurable outcomes achieved to date, which were well received by the SCCAA Board.

Dr. Blake further noted that SCCAA was also informed of an increase to its regular 2025 CSBG Contract. As a result, SCCAA has allocated an additional \$1,498 to SCCFC's Diaper Bank Contract.

Commissioners viewed a news story from a local outlet highlighting the Sutter County Diaper Bank, its partnership with Hope Point Diaper Bank, and the program's demand in the community. They also reviewed a copy of the infographic presented to the SCCAA Board, which illustrated the program's successes and outcomes.

On motion of Commissioner Gulbrandsen, seconded by Commissioner Eberhardt-Rios & carried as follows: AYES: Commissioners Eberhardt-Rios, Morgan, Ritner, Cole, Gulbrandsen, Osumi; ABSTAIN: None; NOES: None; ABSENT: Ziegenmeyer, Byers, Dhaliwal; the Commission approved the acceptance of \$10,000 in 2025 CSBG Discretionary Funds from the Sutter County Community Action Agency to support the Sutter County Diaper Bank, as well as \$1,498 in additional CSBG funding allocated to the Sutter County Diaper Bank.

### **CONSENT CALENDAR**

On motion of Commissioner Osumi, seconded by Commissioner Cole, & carried as follows: AYES: Commissioners Eberhardt-Rios, Morgan, Ritner, Cole, Gulbrandsen, Osumi; ABSTAIN: None; NOES: None; ABSENT: Ziegenmeyer, Byers, Dhaliwal; the Commission approved the Consent Calendar, as follows:

**4) Approval of the June 25, 2025 meeting minutes.**

**5) Approval of the August 7, 2025 meeting minutes.**

**6) Approval of 2026 Sutter County Commission Meeting dates.**

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## **SPECIAL PRESENTATION**

### **2) SUTTER COUNTY MUSEUM PARTNERSHIP: VOYAGE TO VIETNAM EXHIBIT**

Molly Bloom, Director and Curator of the Sutter County Museum, provided a wrap-up presentation on the Voyage to Vietnam children's exhibit, presented in partnership with the Sutter County Children & Families Commission, the Sutter County Museum, the Sutter County Museum Association, and the Children's Discovery Museum of San Jose.

A total of 3,736 visitors attended the exhibit during its display period. A copy of the presentation was provided to the Commissioners for review.

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## **DIRECTORS REPORT**

### **Fatherhood Initiative update**

Dr. Blake shared potential billboard mockups for the Commission's fatherhood media campaign, emphasizing the important role fathers play in a child's early years.

### **BHSA PEI grant update**

Commissioners viewed the Breathwork for Wellness video, hosted on the Commission's YouTube channel. The video was produced under the Commission's BHSA PEI grant, which funds no-cost breathwork classes for Yuba-Sutter residents to learn stress-reduction techniques and promote mental health.

### **Handle with Care update**

Commissioners viewed a video produced in partnership with the Sutter County Superintendent of Schools Office for the Handle with Care project. The video provided an overview of the project and demonstrated how first responders utilize the Handle with Care app.

### **Yuba-Sutter Transit Poster Campaign**

Commissioners viewed newly installed posters promoting the Commission's Help Me Grow, Sutter County Diaper Bank, and Imagination Library programs. The posters have been placed on 66 Yuba-Sutter Transit buses.

### **In the Community**

Dr. Blake delivered a detailed visual presentation highlighting recent community events in which staff participated, as well as upcoming community events.

### **Program Reports**

Commissioners reviewed program reports included in the meeting packet. No discussion was held.

### **Correspondence**

Commissioners reviewed correspondence included in the meeting packet. No discussion was held.

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## **PUBLIC COMMENT**

No public comment was received.

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## **CLOSED SESSION**

Commissioner Ritner asked if there was anyone who wished to speak on these matters and there was no one.

Commissioner Ritner called the Closed Session to order and directed the Secretary to note the purpose of the meeting:

- 1) PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE  
Pursuant to Government Code § 54957 (b)

The Commission adjourned to Closed Session, after which Commissioner Ritner announced that there was no action to report.

## **ADJOURNMENT**

With no further business coming before the Commission, the meeting was adjourned at 4:33 p.m.

By:  
Julie Price  
Executive Secretary